

Annex E – Glossary

This glossary includes the terms most relevant to this guidance. All definitions and acronyms are drawn from the Cabinet Office Civil Protection Lexicon.²³

Term	Acronym	Definition
Casualty Bureau	CasB	Initial point of contact and information, maintained by the police, for collecting all data relating to casualties.
Category 1 responder	Cat 1	A person or body listed in Part 1 of Schedule 1 of the Civil Contingencies Act 2004. These bodies are likely to be at the core of the response to most emergencies. As such, they are subject to a range of civil protection duties in the Act.
Category 2 responder	Cat 2	A person or body listed in Part 3 of Schedule 1 to the Civil Contingencies Act 2004. These are co-operating responders who are less likely to be involved in the heart of multi-agency planning work, but will be heavily involved in preparing for incidents affecting their sectors. The Act requires them to co-operate and share information with other Cat 1 and 2 responders.
Community Impact Assessment	CIA	Procedure to identify the impact a police operation or response may have on communities, including actions necessary to overcome potential negative effects either before or after the deployment of resources, and to specify primacy for community engagement with respect to each element of the operation or response.
Emergency responders		Organisations that respond to emergencies in the local area, including fire, police, ambulance services and the Local Authority.
Family Liaison Officer	FLO	Police officer designated to facilitate an investigation into individuals believed to be missing or deceased and to assist identification by collecting ante-mortem data.

²³ The full Lexicon can be found at: www.gov.uk/government/publications/emergency-responder-interoperability-lexicon

Human Aspects in Emergency Management

Term	Acronym	Definition
Friends and Family Reception Centre	FFRC	Assistance centre established for the family and friends of individuals who may have been involved in an emergency, in order to collect and share information about casualties.
Humanitarian Assistance Centre	HAC	A 'one-stop-shop' assistance centre established during the first 72 hours of an emergency to cater for the medium and longer term needs of individuals affected by an emergency.
Local Resilience Forum	LRF	Multi-agency partnership comprising the category 1 and 2 responders within a police force area for the purpose of facilitating co-operation in fulfilment of their duties under the Civil Contingencies Act 2004.
Recovery		Process of rebuilding, restoring and rehabilitating the community following an emergency or disaster, continuing until the disruption has been rectified, demands on services have been returned to normal levels, and the needs of those affected have been met.
Response phase		Phase in which decision making and actions are focused on response to an actual emergency or disaster.
Rest Centre	RC	Building, which could include overnight facilities, designated by the local authority for the temporary accommodation of evacuees.
Strategic Co-ordinating Group	SCG	Multi-agency body responsible for co-ordinating the joint response to an emergency at the local strategic level.
Senior Identification Manager	SIM	Police officer appointed by the senior police officer to manage and co-ordinate all aspects concerning the identification of the deceased in support of the HM Coroner or (in Scotland) the procurator fiscal.
Senior Investigating Officer	SIO	Detective officer appointed to assume responsibility for all aspects of a police investigation.

Human Aspects in Emergency Management

Term	Acronym	Definition
Survivor Reception Centre	SuRC	Assistance centre in which survivors not requiring acute hospital treatment can be taken for short-term shelter and first aid. Note: previously a Survivor Reception Centre was denoted by the acronym 'SRC'. However, SRC now stands for 'Shoreline Response Centre' in the Cabinet Office Civil Protection Lexicon.
Tactical co-ordinating group	TCG	A multi-agency group of tactical commanders that meets to determine, co-ordinate and deliver the tactical response to an emergency.
Voluntary Sector	VS	Voluntary organisations that provide assistance and support to Cat 1 and Cat 2 responders during an emergency.