

## Housing Benefit Circular

Department for Work and Pensions  
Caxton House, Tothill Street, London SW1H 9NA

# HB A7/2014

### ADJUDICATION AND OPERATIONS CIRCULAR

<b>WHO SHOULD READ</b>	All Housing Benefit staff
<b>ACTION</b>	For information
<b>SUBJECT</b>	Discretionary Housing Payments, reporting measures

### Guidance Manual

The information in this circular does/does not affect the content of the HB Guidance Manual.

### Queries

If you

- want **extra copies of this circular/copies of previous circulars**, they can be found on the website at <https://www.gov.uk/government/collections/housing-benefit-for-local-authorities-circulars-2014>
- have any queries about the
  - **technical content of this circular**  
Email: [housing.benefitenquiries@dwp.gsi.gov.uk](mailto:housing.benefitenquiries@dwp.gsi.gov.uk)
  - **distribution of this circular**, contact [housing.correspondenceandpqs@dwp.gsi.gov.uk](mailto:housing.correspondenceandpqs@dwp.gsi.gov.uk)

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<b>Contents</b>	Paragraph
<b>Discretionary Housing Payments</b>	
Discretionary Housing Payments reporting measures .....	1
Summary of Discretionary Housing Payment awards reporting form.....	Appendix A

## Discretionary Housing Payments

### Discretionary Housing Payments reporting measures 2013-14

1. We advised you in Housing Benefit (HB) circular [A17/2013](#) on 16 September 2013 of the arrangements that were being introduced to help us understand how Discretionary Housing Payments (DHPs) were supporting people affected by the welfare reforms.
2. Local authorities (LAs) were asked to record if a successful DHP claimant had been affected by one of the welfare reforms and to record the broad or main outcome expected **from that award**.
3. The first period of reporting spanned from 1 April 2013 to 30 September 2013. You are now asked to supply information for the whole of the year, from 1 April 2013 to 31 March 2014. This should contain the number of awards and the total funding committed to each category of award. The deadline date for reports to be returned is **17 April 2014**.
4. To provide this information LAs should complete and return the form attached at Appendix A by **17 April 2014**. Returns should be sent to: [dhp.monitoringinbox@dwp.gsi.gov.uk](mailto:dhp.monitoringinbox@dwp.gsi.gov.uk)