

Housing Benefit Circular

Department for Work and Pensions
6th Floor, Caxton House, Tothill Street, London SW1H 9NA

HB A13/2014

SUBSIDY CIRCULAR

WHO SHOULD READ	All Housing Benefit (HB) staff. All local authority staff administering Discretionary Housing Payments.
ACTION	For information
SUBJECT	Discretionary Housing Payments

Guidance Manual

The information in this circular does not affect the content of the HB Guidance Manual.

Queries

If you:

- want **extra copies of this circular/copies of previous circulars**, they can be found on the website at –
<https://www.gov.uk/government/collections/housing-benefit-for-local-authorities-circulars>
- about the
 - **technical content of this circular**, contact
housing.benefitenquiries@dwp.gsi.gov.uk
 - **distribution of this circular**, contact
housing.correspondenceandpgs@dwp.gsi.gov.uk

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Summary of Discretionary Housing Payment awards
reporting form.....Appendix A

[Attached as a separate form](#)

Discretionary Housing Payments

Discretionary Housing Payments reporting measures 2014-15

1. We advised you in Housing Benefit (HB) circular [A7/2014](#) on March 2014 of the ongoing arrangements to help us understand how Discretionary Housing Payments (DHP) are supporting people affected by welfare reforms.
2. Local authorities (LAs) were asked to record if a successful DHP claimant had been affected by one of the welfare reforms and to record the broad or main outcome expected from that reward.
3. The last period of reporting spanned from 1 April 2013 to 31 March 2014. You are now requested to supply information for the first half of the current financial year, covering the period 1 April 2014 to 30 September 2014. Please provide details only of DHP paid during this period. Further details are to be found in the [DHP Guidance Manual](#).
4. To provide this information LAs should complete and return the form attached at Appendix A by 17 October 2014. Returns should be sent to: dhp.monitoringbox@dwp.gsi.gov.uk.