

SCALE 58
SPECIALIST POLICE ACCOMMODATION REQUIREMENTS

1 This scale is to be read in conjunction with Scales 1, 40 and 45. It provides details of accommodation for specialist requirements of the Service and MOD Police.

2 The contents of the scale are
Part 1 - Scenes of Crime Laboratory Accommodation
Part 2 - Special Interview Facilities
Part 3 - Vulnerable Witness Suite, including Video Recording Facilities.

3 - 10 Spare

PART 1 - SCENES OF CRIME LABORATORY ACCOMMODATION

11 Scenes of Crime Laboratories are normally to be provided only for specified SIB and other Special Investigation Units.

12 Chemical and Biological Hazard signs are required externally and on internal doors where such material is stored and used.

13 The need for air conditioning for individual rooms should be considered at project brief stage.

14 All room doors should have security locks.

15 - 20 Spare.

SPECIALIST POLICE ACCOMMODATION REQUIREMENTS (contd)

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PART 1 - SCENES OF CRIME LABORATORY ACCOMMODATION (contd)

Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc.
(a)	(b)	(c)	(d)
21 Office	14m ² per occupant (to allow for additional desk space required)	<p>Illumination - Artificial light to be daylight balanced uplighters</p> <p>Electric Power - 2 wall mounted double sockets (low fitting) for fridges and LEV unit 4 wall mounted double sockets (above worktops) for re-charging and use of equipment</p> <p>Water supply - hot and cold.</p>	Refer to Scale 45. Security bars on windows. Sheet vinyl floor, finished, bonded, sealed and chemical resistant. Where naturally lit venetian or vertical blinds. Black out blinds for fingerprint photography WHB, including soap dispenser. Hand drier unit
22 Exhibit Examination Room	31.0m ²	<p>Illumination - 175 lux Particular requirements to be decided at project brief stage.</p> <p>Electric Power - Three 13A double socket outlets on each of three walls situated at bench top level. 13A double socket outlet within fume cupboard.</p> <p>Heating - 18.5⁰C.</p>	Table 1.5 x 1.5 x 1.1m high with white chemical resistant top. Large overhang top with rollers below to dispense paper etc. Glass fronted lockable cupboard with adjustable shelves and sliding doors approx. 2.4m high to fill one wall. Stainless steel sink with splashback, self mixing unit and draining board. Paper towel dispenser adjacent to

PART 1 - SCENES OF CRIME LABORATORY ACCOMMODATION (contd)

(a)	(b)	(c)	(d)
22 (contd)		Water Supply - Hot and cold, additional cold water tap in fume cupboard.	sink. Benches with white chemical resistant tops, drawers, cupboards and knee hole for sitting positions as required to fill remaining space around walls. Fume cabinet with external vent to be fitted to bench. Windows with frosted glass, venetian blinds and security bars. Non-slip floors. Lockable refrigerator, 145 litres, and deep freeze (chest type) for storage of exhibits.
23 Toilet Area (if required)			Refer to Scale 1 Annex B
24 Exhibit Store	10.0m ²	Illumination - 100 lux Heating - 13.0 ⁰ C.	Adjustable steel racking and shelving to BS 826:1955. Dangerous drug cupboard to BS 208:1961.
25 Equipment Store	10.0m ²	Illumination - 100 lux Heating - 13.0 ⁰ C.	Adjustable steel racking and shelving to BS 826:1955.

26 - 30 Spare

PART 2 - SPECIAL INTERVIEW FACILITIES

(a)	(b)	(c)	(d)
31 Interview Room with interview recording facility where required to comply with Police and Criminal Evidence Act 1984	12.0m ²	<p>Illumination - 175 lux Warning light to indicate when tape recording is in progress fitted external to the door and operated by a labelled switch. Appropriate ceiling lighting; particular requirements to be decided at project brief stage.</p> <p>Electric Power – Two 13A double socket outlets positioned on opposing walls to facilitate use of electrical equipment.</p> <p>Screening - When RF interference exists or is foreseen 19mm galvanised conduit as determined at project brief stage between microphone and tape recorder (microphone and tape recorder Not Works supply).</p> <p>Heating - 18.5⁰C</p> <p>Ventilation - Maximum occupancy will normally be 6 persons. When natural</p>	<p>To be situated wherever possible in a quiet environment preferably with a northerly aspect to obviate effects of solar gain.</p> <p>Solid door with viewing lens. Fibre bonded carpet. Ceilings and walls to be covered with sound absorptive tiles or similar above 1.0m from floor. Dependent on siting and local noise levels, the provision of secondary glazing or coupled units and carpeting to passageways should be considered.</p> <p>If an electrically operated wall clock is provided, it must not cause interference on tape recordings.</p>

PART 2 - SPECIAL INTERVIEW FACILITIES (contd)

(a)	(b)	(c)	(d)
31 contd		ventilation is insufficient or open windows would permit the entry of unacceptable noise, mechanical extraction to give up to 6 air changes per hour. Fan noise must not cause interference on tape recordings.	

32 - 40 Spare

PART 3 –VULNERABLE WITNESS SUITE

41 This facility is provided for the interview and medical examination of victims of rape and serious sexual assault, to obtain evidence and gather information at an early stage and to allow the victim to wash and change as soon as possible thereafter. The facility will generally not be required in the UK, where such investigations are usually carried out by the civil police, but it may be provided where a case can be justified.

42 The privacy of the victim and the creation of an atmosphere which reduces stress and fosters care and concern is an essential aim of the design. The location and

aspect, choice of furniture, fittings and decoration should all contribute to this purpose. The suite should be provided with a heating system capable of achieving comfort conditions quickly.

43 This facility will normally also be used for recording statements from other categories of Vulnerable Witnesses, in accordance with Home Office Guidelines, Achieving Best Evidence (ABE).

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PART 3 - VULNERABLE WITNESS SUITE (contd)

(a)	(b)	(c)	(d)
44 Entrance and Privacy Lobby	8.0m ²	<p>Illumination - 100 lux Switch for external 'Engaged' sign. Heating - 16.0°C.</p>	<p>To provide visual and aural separation from access corridor. Space for up to three seats for waiting. Coat hooks as required. Secure lock to entrance door. Illuminated 'Engaged' sign.</p>
45a Lounge and Video Interview Room	20.0m ²	<p>Illumination - 125 lux with supplementary lighting as required. Main source of lighting ideally either side of camera. Warning light to indicate when recording is in progress fitted external to the door and operated by a labelled switch. Electric Power - One 13A double socket outlet. Supply to cameras, microphones etc as required. Heating - 18.5°C.</p>	<p>Sited to ensure a reasonably quiet location away from noisy traffic or other sources of local noise. Fibre bonded carpet. Curtain runners fixed to a suitable heading batten. Solid door with viewing lens.</p>

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(a)	(b)	(c)	(d)
45b Recording Room	11m ²	Illumination - 350 lux Power Supply - As required for monitoring equipment Conduits for equipment cables to interview room Heating - 18.5 ⁰ C.	Adjacent to interview room.
46 Kitchenette	2.0m ²	Illumination - 225 lux Electric Power - Two 13A double socket outlets. Heating - 16.0 ⁰ C. Water Supply - Hot, cold and drinking (labelled)	Worktop with cupboards over. Facilities for preparing hot beverages. Sink with draining board.

PART 3 - VULNERABLE WITNESS SUITE (contd)

(a)	(b)	(c)	(d)
47 Medical Examination Room (includes screened changing area)	14.0m ²	<p>Illumination - 175 lux with supplementary lighting of a specialised nature as required.</p> <p>Electric Power - Two 13A double socket outlets. Power supply to examination lamp.</p> <p>Heating - 21.0⁰C.</p> <p>Water Supply - Hot and cold.</p>	<p>Plastic laminate work surfaces for garments, dressings and instruments. Worktops to be white and flooring light grey to avoid masking stains.</p> <p>Lockable cupboard for instruments and reagents.</p> <p>Lockable floor units with plastic laminated worktops. Lockable wall units for the storage of instruments and dressings.</p> <p>Examination couch (with curtain rails round) to have a ceiling or wall mounted adjustable lamp capable of use at couch level.</p> <p>Freezer/refrigerator for forensic samples. Wash hand basin with elbow operated taps and splashback. Fitting for paper towel dispenser & soap dispenser</p>

PART 3 - VULNERABLE WITNESS SUITE (contd)

(a)	(b)	(c)	(d)
48 Store	1.0m ²	Illumination - 100 lux	To provide bulk storage for articles and packs containing linen, clothing and toiletries supplied to victims as well as medical packs. Located off Serial 47.
49 Bathroom	4.0m ²	Illumination - 125 lux with supplementary lighting over mirrors. Heating - 16.0°C. Ventilation - Where adequate natural ventilation is not available, mechanical extraction is to be provided. Water Supply - Hot and cold.	Bath with shower attachment over. Washbasin, WC and bidet. Heated towel rail. Mirror. Waste bin. Door to be fitted with an internal lock which can be operated from the outside in an emergency.
50 Visitors and staff Toilet			Provided where alternative facilities are not available. Refer to Scale 1 Annex B.
