



Animal &  
Plant Health  
Agency

Animal and Plant Health Agency  
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[REDACTED]  
{By Email}

Our Ref: ATIC0900

16 August 2016

Dear [REDACTED]

## PROVISION OF REQUESTED INFORMATION

Thank you for your request for information about the Animal and Plant Health Agency (formerly AHVLA) employment, which we received on 26 July 2016. Your request has been handled under the Freedom of Information Act 2000.

The information you requested and our response is detailed below:

I am writing to make a Freedom of Information request for the following information, under the Freedom of Information Act (2000).

To assist you, I believe this may best be sourced from your Category Manager for Professional Services within your Procurement section, or Procurement/ Purchasing/ Finance and HR/ Personnel/ Recruitment sections, depending on the organisational structure of the Animal Health and Veterinary Laboratories Agency.

1. Please advise the total staff headcount that are employed directly by the Animal Health and Veterinary Laboratories Agency, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.

[2336](#).

2. Please identify each supplier that the Animal Health and Veterinary Laboratories Agency has a contract with to supply temporary agency workers.

[Animal and Plant Health Agency \(APHA\)](#), as part of Defra, has access to two [Crown Commercial Services Framework](#) contracts through which we source temporary agency workers. These are the [Contingent Labour One \(RM960\)](#) and [Non-Medical Non Clinical Framework \(RM971\)](#) Frameworks.

In addition we have our own Framework contract “the Veterinary Delivery Partnership Framework” through which we source temporary veterinarians and veterinary support workers.

3. Please identify: a. the type of contract that the Animal Health and Veterinary Laboratories Agency has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and c. whether this is on a neutral/ master/ hybrid vendor model, or the lot number.

Crown Commercial Services (CCS) Frameworks - APHA has used Lot 1 of CLOne (RM960) to source senior executives through Capita (as a neutral vendor), Lot 2 of CLOne (RM960) to source administrative staff from Brook Street, Lot 3 of CLOne (RM960) to source temporary scientific support staff from Hays. APHA has also used Lot 4 (Corporate Services) of the Non-Medical Non-Clinical Framework (RM971) to source accountancy temps – from several local agencies identified using the supplier selection tool supplied by CCS.

APHA/Defra VDP Framework – Lots 1 and 2 provide temporary vets and support staff under call-off contracts placed after running mini-competitions under the Framework.

4. Please advise for each contract identified within (2) above of: a. the current end date of the contract; b. the date(s) that any break clause(s) can be enabled; and c. the length of time of any extension that can be enabled.

- Contingent Labour One Framework (RM960) – extended to 16 June 2017 (maximum extension)
- Non-Medical Non-Clinical Framework (RM971) due to end 30 June 2017 (break/extension not known)
- VDP Framework – 1 October 2014 to 30 September 2018 (no break clause –cannot be extended)

5. Please advise of the a. full name of the main contact at the Animal Health and Veterinary Laboratories Agency who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:

b. job title;

- c. group (either team, division or department, whichever is the smallest identifiable group);
- d. telephone number;
- e. email; and
- f. full postal address, inc postcode.

Elizabeth Davies  
Contract Manager  
Contract Management Team, Corporate Services, APHA  
020 8026 0663  
contractmanagement@apha.gsi.gov.uk  
APHA, Level 1, County Hall, Spetchley Road, Worcester, WR5 2NP

6. Please identify all suppliers that the Animal Health and Veterinary Laboratories Agency has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.

All APHA temporary workers have been sourced through the Frameworks described above, none have been sourced outside of these contracts.

7. For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all temporary workers the Animal Health and Veterinary Laboratories Agency has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?

During the period 1 April 2015 to 31 March 2016 APHA has employed the following temporary resources;

- Contingent Labour One Lot 1 – CAPITA –19 temps at a cost of £696,560
- Contingent Labour One Lot 2 – BROOK STREET - 62 temps at a cost of £295,000
- Contingent Labour One Lot 3 – HAYS – 3 temps at a cost of £47,000

Non-Medical Non-Clinical Framework – 6 temps from SF Group at a cost of £197,000 and 1 temp from CY Resourcing at a cost of £20,000

Veterinary Delivery Partnership – we have employed 15 vets from Hallmark at a cost of £309,000, 4 vets from Xperior at a cost of £105,000 and 1 vet from XLVets at a cost of £7,000.

Total spend on temps is therefore £1,676,560.

Information disclosed in response to this FOI request is releasable to the public. In keeping with the spirit and effect of the FOIs and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on GOV.UK, together with any related information that will provide a key to its wider context. No information identifying you will be placed on the GOV.UK website.

I attach an Annex which explains the copyright that applies to the information being released to you and contact details should you be unhappy with the service you have received.

If you have any queries about this letter, please contact the Access to Information Team at the email address below or postal address at the top of this letter.

Yours sincerely

**ACCESS TO INFORMATION TEAM**

Email: [enquiries@apha.gsi.gov.uk](mailto:enquiries@apha.gsi.gov.uk)

## **Annex**

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### **Complaints**

If you are unhappy with the result of your request for information you may request an internal review within 40 working days of the date of this letter.

If you wish to request an internal review, please contact: The Access to Information Team at [enquiries@apha.gsi.gov.uk](mailto:enquiries@apha.gsi.gov.uk) or at the postal address at the top of this letter, who will arrange for an internal review of your case.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted APHA's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF