



Procurement of Criminal Legal Aid Services in England and Wales from 1 April 2017

Amendment Notice with effect from 1 August 2016

On 21 July 2016 the LAA published an invitation to tender for 2017 Standard Crime Contracts on its eTendering portal.

In accordance with paragraph 9.14 of the Information for Applicants document, (“**IFA**”) Applicants are notified that the LAA has amended the IFA, Organisation ITT for 2017 Standard Crime Contracts from April 2017 (“**Organisation ITT**”), Birmingham Duty Information Form (“**DIF**”), Brighton DIF, Bristol DIF, Cambridge DIF, Leeds DIF, London DIF, Manchester DIF, Nottingham DIF and Wales DIF to correct errors as detailed below:

1. Paragraph 2.20 of the IFA: to correct duplicate paragraph numbering and to clarify the consequences of not providing a relevant indemnity by the deadline and to update the link to the indemnity form.

2. Paragraph 5.4 of the IFA: to clarify the circumstances in which Applicants will be required to provide Financial Information relating to the expansion risk assessment.

3. Paragraph 8.5 of the IFA: to clarify the number of CRM12s an Applicant may submit for the April and/or July 2017 Rotas, based on the information submitted as part of its Tender.

4. Annex A of the IFA; to amend Scheme names to reflect changes in coverage and to provide further information about the work available under each Scheme.

5. Question C.16(e) of the Organisation ITT in both Annex B of the IFA and in the eTendering system: to amend Question C.16(e) of the Organisation ITT to read:

C.16(e)	Does the Applicant intend to Engage 10 or more Duty Solicitors?	Yes (Answer C.16(f)) No
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6. Question C.16(f) of the Organisation ITT in both Annex B of the IFA and in the eTendering system: to amend Question C.16(f) of the Organisation ITT to read:

C.16(f)	Does the Applicant intend to increase the number of Duty Solicitors it Engages by 50% or more?	Yes (Answer C.16(g)) No
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7. Birmingham DIF: to amend details of Schemes operating in the Birmingham Individual Bid ITT.

8. Brighton DIF: to amend details of Schemes operating in the Brighton Individual Bid ITT.

9. Bristol DIF: to amend details of Schemes operating in the Bristol Individual Bid ITT.

10. Cambridge DIF: to amend details of Schemes operating in the Cambridge Individual Bid ITT.
11. Leeds DIF: to amend details of Schemes operating in the Leeds Individual Bid ITT.
12. London DIF: to amend details of Schemes operating in the London Individual Bid ITT.
13. Manchester DIF: to amend details of Schemes operating in the Manchester Individual Bid ITT.
14. Nottingham DIF: to amend details of Schemes operating in the Nottingham Individual Bid ITT.
15. Wales DIF: to amend details of Schemes operating in the Wales Individual Bid ITT.
16. Supervisor Declaration Form (Crime): to amend the court case work experience requirements to include private work cases.

Version 2 of the IFA and the DIFs reflecting the amendments referred to in this amendment notice are available via the 'Buyer Attachments' link within relevant Individual Bid ITTs in the eTendering system relating to the procurement of Criminal Legal Aid services in England and Wales from 1 April 2017. The IFA is also available on the Gov.uk website.

Version 2 of the Supervisor Declaration Form (Crime) can be found at <https://www.gov.uk/government/publications/standard-crime-contract-2017>

Requirements upon Applicants

Applicants are required to refer to the second version of the IFA, Birmingham DIF, Brighton DIF, Bristol DIF, Cambridge DIF, Leeds DIF, London DIF, Manchester DIF, Nottingham DIF and Wales DIF in preparing their Tender.

Applicants will not be affected if they have not yet submitted a response to the Organisation or affected Individual Bid ITTs.

Applicants that have already submitted a response to the Organisation ITT must respond again to the relevant questions in the Organisation ITT and re-submit their response prior to the deadline of 12 noon on 15 September 2016.

Applicants that have already submitted or started to complete the DIF for the affected Individual Bid ITTs must ensure that they submit version 2 of the affected DIF with their response.

If an Applicant that has already submitted a response to the Organisation ITT does not take this action, the consequence will be that the LAA will not have received a complete Tender from the Applicant and, therefore, the Applicant's Tender will be rejected.

If an Applicant submits version 1 of the Birmingham DIF, Brighton DIF, Bristol DIF, Cambridge DIF, Leeds DIF, London DIF, Manchester DIF, Nottingham DIF and Wales DIF, the consequence will be that the Applicant may not be able to apply for Schemes operating in the affected Individual Bid ITTs.