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You should read this information guide to help you decide which documents may be useful in supporting the statements that you have made on your visa application form. 您应阅读本指南,以帮助您决定哪些材料可有帮助您支持您在签证申请表(VAF)上的陈述。

Please note that all the specified documents must be original and in English or Welsh otherwise you must include a certified English translation that can be independently verified by the Home Office. 请注意所有提交的文件都必须为英语或威尔士语原件,否则您必须同时提供可供内政部独立核查的英文翻译件。

You should also read the policy guidance on the GOV.UK website. 您还应阅读 GOV.UK 网站上的政策指南。

Information about you 个人信息

Completed visa application form: 填写完整的签证申请表 In some locations you can only apply by making an online application. You should check on our <u>supported</u> <u>countries page</u> to see if you should make an online application 在一些地区只接受在线申请。您应该 查看 <u>所适用国家页面</u> ,确认是否应在 线申请。	 ▶ If your country does not support online applications you must complete and submit form VAF9 and self assessment form Appendix 8. 如果您所在国家不适用在线申请,您必须填写并递交表格 VAF9 和自我评估表格 附表 8 ▶ If you make an <u>online application</u> you must also print it off and submit with your supporting documents. 如果您进行在线申请,您也必须打印申请表格并同其它的文件一起递交。
Completed Appendix 8 完成附表 8	You must only complete the self assessment form <u>Appendix 8</u> and submit a printed copy with your application form if you are unable to apply online. 只有在无法进行在线申请的情况下,才需要完成自我评估表格 <u>附表 8</u> ,并打印出来与您的签证申请表格一起递交。
A current and valid travel document or Passport 当前有效的旅行证件或护照	You will not be issued a visa if you do not have one of these. 如果您不提供此类文件,将不会被签发签证。
Evidence of your permission to be in the country where you are applying, if you are not a national of that country 如果您不是递交申请所在国的公民,则需提供您在该国的居住许可相关文件	This must show your current immigration status. It could be a residence permit, 'green card' or valid visa. 文件必须显示您目前的移民身份。文件可以为居住许可、"绿卡"或有效签证。

Previous passports 旧护照	These are to show your previous travel history. 显示您以前的旅行记录
Translations: The original translation must contain confirmation of the following from the translator 翻译: 翻译件必须包括译者的如下确认:	 That it is an accurate translation of the original document 是对原始文件的准确翻译 The date of the translation 翻译日期 The translators full name and signature 译者的全名及签名 The translators contact details 译者的联系方式
Tuberculosis screening 肺结核检测	If you are a person from a country listed in <u>Appendix T</u> Part 1 making an application for entry clearance to come to the UK for more than six months, you must present, at the time of application, a valid medical certificate issued by a medical practitioner listed in Appendix T Part 2 confirming that you have undergone screening for active pulmonary tuberculosis and that this tuberculosis is not present. 如果您来自 <u>附表 T</u> 第 1 小节中列明的国家,并且申请赴英停留超过 6 个月,则必须在递交签证申请时提供附表 T 第 2 小节中列明的从业医生开具的有效医疗证明,确定您进行了开放性肺结核筛查并且未患有肺结核。

Sponsor – evidence if you are not applying to study English language 担保方 – 申请非英语语言课程的材料

Studies (CAS)	Confirmation of Acceptance for Studies (CAS) 录取确认函(CAS)	Before you can apply for permission to enter or remain in the UK under Tier 4 (General), your education provider must assign a Confirmation of Acceptance for Studies (CAS) to you. This confirms that you have been given an unconditional offer of a place on a course of study with a licensed Tier 4 sponsor. 申请第四层级(普通类)学生签证前,您的英方接收院校必须给您出具录取确认函(CAS),以确认您已经获得了具有第四层级课程担保资格的担保方给您的无条件录取通知。	
		Write your CAS reference number on your application form - your Tier 4 sponsor will give you the reference number. 您的第四层级担保方会给您提供一个 CAS 号码 ,请将这个号码填写在您的签证申请表上。	

Send us the documents you used to obtain the CAS. You will need to know what evidence your Tier 4 sponsor has included on your CAS, so that you can include it with your application. You must get this information directly from your Tier 4 sponsor before you apply. Each certificate of qualification or transcript must be the original (not a copy). 请提交用于获得 CAS 的材料。您必须了解您的英国担保方在 CAS 中列明的材料,从 而将其与签证申请一同提交。您必须在提交签证申请前直接联系担保方获得此信息。所 有的证书或成绩单必须为原件(不接受复印件)。 Students of low-risk nationalities attending courses with sponsors that hold Tier 4 Sponsor status do not normally have to present documents at the visa Documents used to obtain your CAS application stage in respect of their educational qualifications, 用于获得 CAS 的材料 although the Home Office reserves the right to ask to see the evidence. 就读第四层级担保方提供的课程的低风险地区学生在签证申请阶段通常无需提交学历证明材料。但是内政部保留索要这些材料的权利。 The current list of low-risk nationalities is shown in Appendix H of the Immigration Rules. 移民法规附件 II 中列出了目前认定为低风险的地区。 There are additional requirements if you are applying to study a course that requires an ATAS clearance certificate, or if you are a postgraduate doctor or dentist. Please see below. 如果您申请的课程需要求学术技术审核计划证书 (ATAS),或您是医学或牙医研究生,请参看以下额外要求。 If your course is at National Qualification Framework (NQF) level 3 or above and you have been assessed by other means (such as references, a portfolio of artwork, interview, or the Tier 4 sponsor's own test or entrance exam), you do not need to include these documents with your application. However, your Tier 4 sponsor must include details of how they assessed you on the CAS. 如果您的课程水平在国家资格证书框架(NQF)3级或以上,并且您的担保方通过其 它方式对您进行了考查(例如:推荐信,艺术作品集,面试或第四层级担保方的内部 Assessment 评估 测试或入学考试),申请签证时无需提供以上材料。但是,您的第四层级担保方必须 在CAS里列明考查细节。 If you have been offered a place because of progress you have made on an existing course, your Tier 4 sponsor must include this information on the CAS. You will not need to send any documents if this is how you have been assessed. 如果您由于目前课程取得的学习进度而被录取,您的第四层级担保方必须将该信息 填写在您的 CAS 中。您无需提交任何相关材料。

Assessment of your English language competence 您的英语语言能力评估

If you are applying to study a course below degree level at a higher education institution, or you are applying to study at a Tier 4 sponsor that is not a higher education institution, then you may be required to provide a recent Secure English Language Test (SELT) from an approved test provider to confirm your English language competence. 如果您申请前往高等教育机构就读低于本科水平的课程,或就读非高等教育机构提供的课程,则必须提供授权考试提供方提供的安全英语语言测试(SELT)用于证明您的英语能力。

For details of approved tests and providers please see the <u>list of approved English language test providers</u>. 请查看<u>授权英语语言测试提供方列表</u>获取认可的测试及其提供方相关详细信息。

If you are required to provide a SELT then you must send this with your application. If you are not required to provide a SELT then you must ensure you submit the appropriate course qualification documents.

如果您被要求提供安全英语语言测试,则必须在递交签证申请时提供相关证明。如果您不需要提供安全英语语言测试,则必须提供相应文凭。

Sponsor – evidence if you are applying to study English language 担保方 – 申请英语语言课程的材料

Assessment based on your qualifications 对您学历的评估

If your Tier 4 sponsor has assessed your qualifications in order to assign your Confirmation of Acceptance for Studies (CAS), you must send us these qualifications with your application. Each certificate of qualification or transcript must be the original (not a copy). 如果您的第四层级担保方评估了您的学历并出具 CAS,您必须将学历证明材料随签证申请一同提交。所有证书或成绩单必须为原件(不接受复印件)。

You will need to know what evidence your Tier 4 sponsor has included on your CAS, so that you can include it with your application. You must get this information directly from your Tier 4 sponsor before you apply. 您必须了解您的第四层级担保方在 CAS 中列明的材料,并且将这些材料和签证申请一同提交。您必须在申请签证前直接联系担保方获得此信息。

Assessment based on references 对推荐信的评估	If your Tier 4 sponsor has assessed you using one or more references, you must send us each of the original references assessed on the CAS. Each reference must contain: 如果您的第四层级担保方通过一个或几个推荐信对您进行评估,您必须将所有 CAS 上提及的推荐信原件提供给我们。每份推荐信都必须包括:
	 Your name; 您的姓名; Confirmation of the type and level of course or previous experience; 对您课程的类别以及水平或以往经历的确认; The dates of study or previous experience; 学习或以往经历的日期; The date of the letter; and 推荐信的日期; 以及 The referee's contact details. 推荐人的联系方式。
	If you cannot provide the original reference(s), you can provide a copy, together with a letter from your Tier 4 sponsor confirming that it is a true copy of the reference they assessed. 如果无法提供推荐信原件,您可以提供复印件,并附上第四层级担保方的信函,证明该复印件是评估您时所使用原件的真实副本。
Assessment based on your progress 对您学习进度的评估	If you have been offered a place because of progress you have made on an existing course, your Tier 4 sponsor must include this information on the CAS. You will not need to send any documents if this is how you have been assessed. 如果您由于目前课程取得的学习进度而被录取,您的第四层级担保方必须将该信息填写在您的 CAS 中。您无需提交任何相关材料。

Further guidance on CAS can be found on the $\underline{\text{Study visas}}$ page on the GOV.UK website.

更多 CAS 相关指南请参考 Gov. UK 网站<u>学习类签证</u>页面。

Do you need an ATAS clearance certificate? 您是否需要 ATAS?

You must obtain an Academic Technology Approval Scheme (ATAS) clearance certificate if you are applying for permission to do: 如果您申请以下课程,则必须同时获得学术技术审核计划证书(ATAS):

- ➤ Undergraduate or postgraduate studies leading to a Doctorate or Masters degree by research in one of the subjects listed in <u>Appendix 6</u>, <u>paragraph 1 of the Immigration Rules</u>; or <u>移民条例第一款,附录 6</u>中列明的为研究类硕士或博士学位做准备的本科或研究生学习;或
- Undergraduate or postgraduate studies leading to a taught Master's degree in one of the subjects listed in <u>Appendix 6</u>, <u>paragraph 2 of the Immigration Rules</u>; or <u>移民条例第二款,附录 6</u> 中列明的为授课类硕士学位做准备的本科或研究生学习:或
- More than six months' study or research at an institute of higher education in the UK where this forms part of an overseas postgraduate-level course, in any subject listed in Appendix 6 of the Immigration Rules. 作为海外研究生水平课程的一部分,在英国高等教育机构进行超过 6 个月的学习或研究,且该研究生课程为移民条例附录 6 中列明的科目。

You must apply for an ATAS clearance certificate online on the <u>GOV.UK</u> website. This site also contains information about the scheme and the list of designated subjects. If your course requires you to have an ATAS certificate the CAS will show that this is the case.

您必须在 GOV. UK 网站上申请 ATAS。该网站同时包含了有关该审核计划和指定专业相关信息。如果您的课程要求业相关信息。如果您的课程要求 ATAS,您的 CAS 中应有所显示。

Post graduate doctor or dentist 医生或牙医研究生

If you are applying to take a recognised Foundation Programme as a postgraduate doctor or dentist

如果您申请就读被认可的医生或牙 医研究生预科课程 The qualification(s) you send with the application must include the original certificate and/or original transcript of results of the UK recognised degree in medicine or dentistry that you completed while in the UK as a student.

您递交签证申请时所提交的资格证书必须包含您在英国正规院校学习医药或 牙科获得的学历证书和/或成绩单原件。

Evidence of your money 您的资金证明

Date of application 申请日期	If you make an online application, the date of your application is the date the visa fee is paid for online. 如果您在线提交申请,申请日期即 <u>在线支付签证费用的日期</u> 。
Evidence of money already paid to your education provider	You will be asked to declare at the application stage that you hold and will continue to hold the required maintenance funds to support yourself and pay for your course. You must show that you have enough money to pay your course fees for the first year of your course (or for the entire course, if it lasts less than a year). 在申请签证阶段,您会被要求提供材料以证明您目前和将来都能够负担在英国所需的生活费和学费。您必须证明您有足够的资金用于支付您第一学年的学费(如课程不足一年,则为全部课程学费)。
已经付给英国院校的费用相关证明	When it assigns your CAS, your Tier 4 sponsor can include details of any money that you have already paid. If you have paid any money to cover your course and accommodation fees to your Tier 4 sponsor, but your CAS does not indicate that this has been paid, you must include evidence of payment in your application.第四层级担保方给您发 CAS 时,可在其中注明您已支付给学校的费用。如果您已经向第四层级担保方支付任何学费以及住宿费,但在 CAS 中却未标明,则您必须在签证申请材料中提交您已支付费用的证明材料。
Living costs 生活费	You must provide evidence of your ability to meet living costs as follows: 您必须提供材料证明您有能力负担生活费: £1,265 per month if you are spending more than half of your study time in London; or 每月 1265 英镑,如果一半以上的学习时间在伦敦地区; 或 £1,015 per month if you are spending more than half of your study time outside London 每月 1015 英镑,如果一半以上的学习时间在伦敦以外地区
Evidence of an official financial sponsor or government sponsor 官方或政府资金资助证明	If your Tier 4 sponsor is giving you any official financial sponsorship, it can include details of this on your Confirmation of Acceptance for Studies. 如果您的第四层级担保方为您提供任何官方资金资助,将在 CAS 中注明该信息。 In any other circumstances you must provide an official headed letter of confirmation bearing the organisation's official stamp. It must show: 在其他情况下,您必须提供资金资助方用正规抬头纸出具的证明信并加盖公章。证明信中应注明: > Your name; 您的姓名; > The official financial sponsor's name and contact details; 官方资金资助方的名称及联系方式; > The date of the letter; 证明信开具日期; > The length of the sponsorship; and 资助期限; 以及 > The amount of money that the official financial sponsor is giving to you; or 资金资助方给您提供的资金数额; 或 > A statement that it will cover all of your course fees and living costs. 说明将承担您所有的学费和生活费。

Students of designated low-risk nationalities attending courses with sponsors that hold Tier 4 Sponsor status do not routinely have to present documents at the visa application stage in respect of their maintenance funds, although the Home Office reserves the right to ask to see the evidence.

低风险地区的学生就读第四层级担保方提供的课程,在签证申请阶段通常无需提交资金证明显示足够的生活费。但是英国内政部保留向其索要这些材料的权利。

The current list of low-risk nationalities is shown at <u>Appendix H</u> of the Immigration Rules. 移民法规附录 II 列出了目前认定为低风险的地区列表。

Evidence of money that is available to you – general principles

资金证明 - 通则

If you are a student of a nationality not included in this list, you must show that you have held the required money for a consecutive 28-day period (finishing on the date of the closing balance) ending no more than one month before your application. 如果不是以上地区的公民,您必须提供证明显示所需资金到签证申请日期已连续存满28天(第28天为最终余额日期),且最后一笔交易日期不早于申请日期前一个月。

If you are providing your evidence of money from a single account, we will assess the funds available to you from the closing balance given on the document you provide as evidence.

如果您的资金来自于一个账户,我们会以您提供的文件上的最终账户余额为准。

If you provide two or more pieces of evidence from a single account (for example, two consecutive bank statements), we will assess the money available to you from the closing balance of the most recent document. We will always use the closing balance date from the account that most favours you. 如果您提供两份或两份以上同一个账户的资金证明(例如:两份连续的银行对账单),我们会以余额日期最近的一份材料为准。我们通常会选择对您最有利的余额日期作为参考。

The Home Office has established a list of financial institutions which do not verify financial statements to their satisfaction and from whom they will no longer accept documents. This <u>list</u> is published on the GOV.UK website. 英国内政部公布了一份金融机构名单,由名单中列明的金融机构所出具的资金证明无法达到内政部的要求,因此将不予接受。该名单已公示在 Gov. UK 网站上。

Property, shares, bonds pension funds, life insurance or similar savings accounts are not acceptable. This applies to your own and your parents accounts

在您本人或父母名下的房产,股票,养老基金债券,人寿保险或类似的储蓄账户都不予接受。

The following documents, with the exception of the loan letter, must cover a consecutive 28-day period ending no more than a month before the date of your application

以下材料除了贷款证明以外,都必须 到达连续 28 天的存期,并且最后余 额日期不早于申请日期前一个月 Personal bank or building society statements; Letter from a bank or building society confirming funds; Letter from a financial institution confirming funds or a loan (the financial institution must be regulated by the Financial Services Authority or, in the case of overseas accounts, the home regulator). 个人银行或房屋互助协会对账单;银行或房屋互助协会资金证明信;金融机构出具的资金或贷款确认信函(金融机构必须由英国金融服务管理局监管,如果是海

Loan letters must be dated no more than **6 months** before the date of your application, and must show: your name; the date of the letter; the financial institution's name and logo; and the money (or funds) available as a loan. 贷款信件日期不得早于签证申请日期前 **6 个月**,同时须列明:您的姓名;信件日期;金融机构的名称及标志;以及贷款有效金额。

外账户则由当地监管机构监管)。

Loan funds must be available to you **before you travel** to the UK, unless the loan: is an academic/student loan from your country's national government; and will be released to you by your national government or your Tier 4 education provider when you arrive in the UK.

贷款必须在您去英国之前生效,除非该贷款为:本国政府学术/学生贷款,并将由政府或第四层级教育机构在您抵达英国后发放。

Loans held in the name(s) of your parents(s) or legal guardian **cannot** be used as evidence of money held by you.

您父(母)或法定监护人名下的贷款不能作为您持有的资金证明。

A student relying on money held by his/her parents(s)/legal guardian must show that he/she is related to his/her parent(s)/legal guardian by providing an original legal document of one of the following documents:

使用父(母)或法定监护人名下资金的学生,需出示与其父(母)或法定监护人关系证明。请提供以下任意一种法律文件原件:

- The student's birth certificate showing names of his/her parent(s); 显示父(母)姓名的出生证;
- The student's certificate of adoption showing names of both parent(s) or legal guardian;
 显示父母双方或法定监护人姓名的领养证;
- A Court document naming the legal guardian of the student. 显示学生法定监护人姓名的法院文书。

Money held by your parent(s) or legal guardian(s)

您父母(一方或双方)或法定监护人名下 的资金

You must also show that your parent(s)/legal guardian has given their permission for you to use this money by providing:

您还需提供以下材料证明您父(母)或法定监护人允许您使用资金:

➤ A letter from his/her parent(s) or legal guardian. 父(母)或決定监护人出具的信函

The letter must confirm: 该信函需确认:

- The relationship between the student and his/her parent(s) or legal guardian; and
 - 学生与父(母)或法定监护人的关系,以及
- That the parent(s) or legal guardian have given their consent to the student using their funds to study in the UK.
 父(母)或法定监护人同意该学生在英国留学期间使用其名下资金

Further guidance on money requirements can be found on the <u>Study visas</u> page on the GOV.UK website. 更多资金要求指南,请参考 Gov. UK 网站<u>学习类签证</u>页面。

Evidence about your care arrangements for students aged 16 or 17 16 或 17 岁学生照顾安排相关材料

If you are 16 or 17 years old, you must show that your proposed care arrangement is acceptable 如果您是16或17岁,则必须证明您选择

的照顾方式是被允许的

You must have parental consent to travel to the UK. You must provide a **letter from your parent(s) or legal guardian**, confirming:

只有获得父母允许您才能前往英国。您必须提供**父(母)或法定监护人的同意** 信,信中确认:

- Your relationship with your parent(s) or legal guardian (accompanied by your birth certificate, adoption certificate or Court issued guardianship document);
 - 您的父(母)或法定监护人的关系(请附上出生证,领养证或法院签发的监护文件):
- Your parent(s) or legal guardian's consent to your application;
 您的父(母)或法定监护人同意您的申请;
- Your parent(s) or legal guardian's agreement to your living arrangements in the UK; and
 - 您的父(母)或法定监护人同意您在英国的生活安排;以及
- Your parent(s) or legal guardian's agreement to the arrangements made for your travel to and reception in the UK. 您的父(母)或法定监护人同意您出行以及抵英的接送安排。

If the letter is signed by only one parent or legal guardian, it must confirm that they have legal custody or sole responsibility for you. If they do not have sole custody, the letter must confirm that each parent or legal guardian agrees to the contents of the letter, and must be signed by each parent or legal guardian. 如果信上只有您父母一方或一位法定监护人的签名,则必须证明他们拥有对您唯一的法定监护权。否则,您的每位父母或法定监护人都必须分别签字并确认他们同意您的出行安排。

Additional evidence for a 16 or 17 year old child student living independently 独立生活的 16 或 17 岁儿童 学生的额外材料	If you are 16 or 17 years old, you have the legal right to live independently in the UK, and may make your own arrangements for accommodation. If you are living independently, you must provide a letter from your parent(s) or legal guardian , confirming that: 如果您 16 或 17 岁,则有合法权利在英国独立生活,并且可以自主安排住宿。如果您独立生活,则必须提供您 父(母)或法定监护人的同意信 ,确认:
	 They have given their consent for you to live independently in the UK; and 他们允许您在英国独立生活;以及 That they have given their consent for your independent travel to the UK.
	他们允许您独立前往英国。
	This information can also be included in the parental consent letter.
	也可以在父母同意信中提供该信息。

Bringing your family (dependants) 携家人同行(家属)

	Value can apply to being a dependent to the LIV if you're
Eligibility 资格	You can apply to bring a dependant to the UK if you're: 如果您符合以下条件,则可以携带家属赴英: • sponsored by a UK recognised body or a body in receipt of funding as a higher education institution on a course of study at post-graduate level that is 12 months or longer in duration; 由被认可的英国机构或作为高等教育机构获得资金的机构提供担保,学习为期超过12个月的研究生水平课程; • a government-sponsored student on a course of study longer than six months; 由政府担保的学生学习为期超过 6 个月的课程; • a doctorate extension scheme student; or 博士续签计划学生;或者 • on a course of study longer than six months, or within the three months preceding your application you had leave to undertake such a course, and your partner either has leave to undertake a course of study longer than six months, or they had leave to undertake such a course within the three months preceding the application, and you are both applying at the same time. 您或您的伴侣申请赴英学习超过6个月的课程,或在所持学生签证过期后3个月以内申请续签,并且您和您的伴侣同时递交申请;
Visa application form 签证申请表	Dependants must complete VAF10 or an online form (if applicable). 家属必须填写并递交表格 VAF10 或在线申请(如适用)。
Information about you 个人信息	Dependants must also provide a current and valid travel document or passport, evidence of their permission to be in the country where the application is made (if not a national of that country), previous passports & translations of any documents submitted that are not in English or Welsh. 家属还需要提供当前有效的旅行证件或护照,在该国居住的许可文件(如果申请人不是递交申请所在国的公民),旧护照以及所有非英语或威尔士语材料的翻译件。
Evidence of relationship to sponsor 与担保人的关系证明	For example, marriage certificate, civil partnership registration or birth certificate. 例如:结婚证,同性配偶关系证书,或出生证明。

Evidence of sponsor's permission to enter or stay in the UK 担保人入境英国或在英国停留的许可证明	Copy of the pages of sponsor's passport showing their visa if issued or permission to stay if already in the UK. 请提供担保人护照签证页复印件,或者如果担保人在英国,提供其居留许可的复印件。 If you are a child, you should provide evidence of both your parent's status in the UK to show that they are lawfully present in the UK, or being granted entry clearance or leave to remain at the same time as you – please see paragraph 319H (f) of the immigration rules for details of this requirement. 如果您是未成年人,则应该提供显示父母双方在英国的身份的相关文件,以证明他们在英国合法停留,或与你同时获得签证。有关该要求的细节,请查看移民条例段落 319H(f)
Evidence of money available to family members 供家人使用的资金证明	In addition to the funds required for the principal applicant, each family member will need to show that they (or you) have an additional £845 per month (for courses in London), or £680 per month (for courses outside London) for each month of your course up to a maximum of nine months. 除了主申请人的资金要求,每个家庭成员须证明他们(或您)在您课程期间,持有最长 9 个月每月额外 845 英镑(课程在伦敦),或每月 680 英镑(课程在伦敦以外地区)的资金。

Further guidance on family members can be found on the $\underline{\text{Tier 4 (General) student visa}}$ page on the GOV.UK website.

更多关于家庭成员的指南,请参考 GOV. UK 网站<u>第四层级(普通)学生签证</u>页面。