



# Request for Removal to Private Premises and/or Official Attendance under Flat Rate Charge

## Notes

- 1 This form is to be completed in duplicate as directed in Notice 112A which also contains requirements for Sunday and Public Holiday attendances.
- 2 Your remittance must accompany this form unless removal of imported goods is required when the EPU or other Customs Office will give you payment instructions. Refunds will be made when appropriate.
- 3 When also requesting removal, you must ensure that the Bond Section certify the offered security.

The officer .....

<b>A Particulars of Applicant</b>	Ref No.	Tel. No.
Name and address	Address of premises for official attendance	
Reason(s) for request		
Are you requesting removal of imported goods?	If 'Yes', complete parts B & C If 'No' proceed directly to part C.	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>B Importation Details</b>	Are the goods unaccompanied baggage or household effects? If 'Yes' proceed directly to Part C.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Ship/Flight number	Date of arrival	Place of unloading
Entry number(s) and date(s)	Marks & Numbers, number of packages; container number(s)	Brief description

**C Declaration**

I, ..... of .....

request permission to removal the goods under the terms of bond/guarantee/undertaking ref. number ..... date .....

request the attendance of an officer at the address and for the reasons stated at a date and time to be arranged

Signature ..... Status ..... Grade .....

<table border="1"> <thead> <tr> <th colspan="2">Details of attendance</th> </tr> <tr> <th>Grade</th> <th>*Hours</th> </tr> </thead> <tbody> <tr> <td>HEO</td> <td></td> </tr> <tr> <td>EO</td> <td></td> </tr> <tr> <td>Other (state which)</td> <td></td> </tr> </tbody> </table>	Details of attendance		Grade	*Hours	HEO		EO		Other (state which)		<p><b>For Official Use</b></p> <p>Requested granted</p> <p>..... (Officer)</p> <p>Date stamp</p>	<p>Security in force</p> <p>£ .....</p> <p>..... (Officer)</p> <p>Bond date stamp</p>
Details of attendance												
Grade	*Hours											
HEO												
EO												
Other (state which)												

\*to nearest half hour including travelling time

<b>D Payment accepted</b>  £ .....  ..... Cashier	Accounting document No. and date	ROD No. and date
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**E Refunds**  
Officers statement and certificate

Signature ..... Name ..... Date .....

(in BLOCK LETTERS)

Station date stamp	Accounting document No. and date stamp
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**Input of Vote Transactions (Refunds)**

Transaction Type  Series  Description Type

Doc. No.	See above	Sub-ledger	
ROD No.	See above		
Optional Description			Ref.
Cost Centre	Account	D/C	Transaction total
	2 0 7 2 3	D	

Transaction of Payable Order

Transaction Type  Series  Description Type

Cost Centre	Account	
Debit/Credit	Transaction Total	
Accounting Doc. No.		

Completed by  
Signature .....

Checked by ..... (DP use only)  
Signature ..... Record No. ....

Withdrawn - do not use



# Request for Removal to Private Premises and/or Official Attendance under Flat Rate Charge

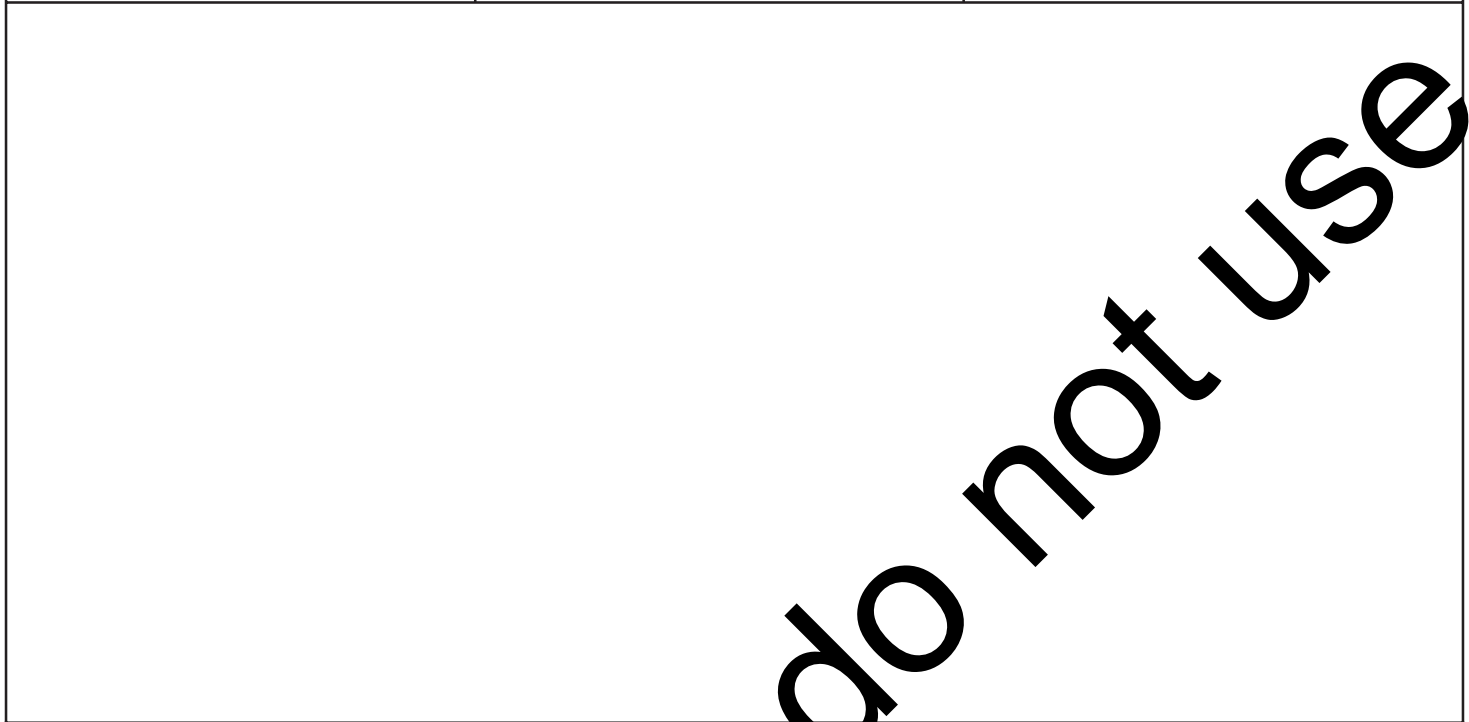
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<b>D Payment accepted</b>  £ .....  ..... Cashier	Accounting document No. and date	ROD No. and date
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**Input of Vote Transactions (Receipts)**

Transaction Type  Series  Description Type

Doc. No.	See above	Sub-ledger	
ROD No.	See above		
Optional Description		Ref.	
Cost Centre	Account	D/C	Transaction total
	20723	C	

Completed by  
Signature .....

Checked by (DP use only)  
Signature ..... Record No.