



Ministry
of Defence

JSP 418
Management of Environmental Protection in
Defence

Part 2: Guidance

Foreword

This Part 2 JSP provides guidance in accordance with the policy set out in Part 1 of this JSP; the guidance is sponsored by the Defence Authority for Health, Safety and Environmental Protection – Director Defence Safety and Environment Authority. It provides policy-compliant business practices which should be considered best practice in the absence of any contradicting instruction. However, nothing in this document should discourage the application of sheer common sense.

Preface

How to use this JSP

1. JSP 418 is primarily designed for those managing Environmental Protection within Top Level Budget (TLB) /Trading Fund Agency (TFA). This JSP in its entirety should not be referenced in contracts documents. However, specific requirements in this document may be detailed in a contract specification. Commercial Officers should discuss with the subject matter expert in the appropriate TLB/TFA the information that they intend to include. This JSP will be reviewed at least annually.
2. The JSP is structured in two parts:
 - a. Part 1 - Directive, which provides the direction that must be followed in accordance with Statute, or Policy mandated by Defence or on Defence by Central Government.
 - b. Part 2 - Guidance, which provides the guidance and best practice that will assist the user to comply with the Directive(s) detailed in Part 1.

Related JSPs	Title
JSP 418 Part 1 - Directive	Management of Environmental Protection in Defence
JSP 375	Management of Health and Safety in Defence
JSP 392	Management of Radiation Protection in Defence

Coherence with other Defence Authority Policy and Guidance.

3. Where applicable, this document contains links to other relevant JSPs, some of which may be published by different Defence Authorities. Where particular dependencies exist, these other Defence Authorities have been consulted in the formulation of the policy and guidance detailed in this publication.

Further Advice and Feedback- Contacts

5. The owner of this JSP is DSEA-CPA. For further information on aspects of this guide, or questions not answered within the subsequent sections, or to provide feedback on the content, contact the relevant lead areas below:

Job Title/E-mail	Project focus	Phone
DSA-CPA-Safetyenquiries@mod.uk	JSP 418 Authors	
FMC-Cap-InfraPolEnvComplAH@mod.uk	Lead for Leaflet 03	
DESTECH-QSEPEnv@mod.uk	Lead for Leaflets 05, 06, & 7	
TLB/TFA CESO organisation or equivalent	TLB/TFA central health & safety function and advice.	
Local environmental protection advisors	Site specific environmental protection advice.	

Amendment Record

6. Amendments will be staffed by DSA-CPA together with lead areas, relevant subject matter experts and key stakeholders.

7. Comments or proposed amendments to this JSP are to be made by e-mail to DSA-CPA-Safety enquiries using the following format:

- a. Senders reference
- b. Date
- c. Volume/Chapter/Page/Paragraph being addressed
- d. Comment

Part	Leaflet	Ver no.	Date	Text Affected	Authority
2	06	1.0	May 16	Whole Document revised.	DES TECH-QSEP Env-Systems
2	07	1.0	May 16	Whole Document revised.	DES TECH-QSEP Env-Systems

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1 - Leaflets

Document	Title	Edition
Leaflet 01	Environmental Management Systems	Sep 2010
Leaflet 02	Pollution Prevention	Sep 2010
Leaflet 03	Controlled Waste	Oct 2010
Leaflet 04	Statutory Nuisance	Oct 2010
Leaflet 04-1	Environmental Noise	Sep 2010
Leaflet 05	Hazardous Substance and Restricted Matter	Jul 2012
Leaflet 06	F Gas	May 2016
Leaflet 07	ODS Leaflet	May 2016
Leaflet 07	ODS and Leaflet 06 FGas - Reporting Proforma	Feb 2011
Leaflet 09	EP on Overseas Estate	Jan 2012

2 - Forms

Document	Title	Edition
Leaflet 01	Appendix A Proforma for Assessing and Documenting Environmental Aspects	Sep 2011
Leaflet 01	Appendix B Proforma for the Significant Environmental Aspects Register	Sep 2011
Leaflet 01	Appendix C Proforma for an Environmental Management Programme	Sep 2011
Leaflet 01	Appendix D Proforma of a Environmental Task Record	Jul 2015
Leaflet 01	Appendix E Proforma for a Corrective Action Report	Sep 2015
Leaflet 01	Appendix F Proforma for a Self-Assessment Report	Sep 2011