



## **Annex A: readiness to open self-assessment for direct entry of students aged 14-to 16-years-old from September 2016**

### **Admissions and exclusions**

1. Does the college have a clear admissions policy for the recruitment of 14- and/or 15-year-olds, and is there a right of appeal to an independent and impartial Appeal Panel clerked by someone with an understanding of the Schools' Admission Appeals Code (notwithstanding the appeal process may not rigidly follow that prescribed in the Code)?
2. Does the exclusions policy take account of the different needs of 14- to 16-year-olds and give details of appeal to an equivalent of an Independent Review Panel and timely referral to the local authority?

### **Leadership and staffing**

3. Are the staff suitably qualified to teach all statutory subjects?
4. Is there a designated, suitably qualified manager in place to lead the provision?
5. Is there a coordinator in place for special education need provision?

### **Curriculum and entitlement**

6. Is there a broad curriculum entitlement covering all statutory subjects including access to an English baccalaureate option?
7. Are there plans for wider enrichment including the statutory entitlement to religious education and sex education?

### **Quality assurance**

8. Is there an appropriate management information system in place to track attendance and students' progress on an on-going basis?
9. Is there a robust self-assessment process in place which focusses on continuous improvement and drives up standards in teaching and learning?

## **Safeguarding**

10. Has the college got clear safeguarding policies and measures in place including break-time and lunch-time supervision?

11. Is the college estate suitable for 14- to 16-year-olds? Will section 52A FHEA 1992, and all other relevant regulations be complied with? If not, what adjustments needs to take place and by when?

## **Student care, guidance, support and behaviour**

12. Is there a sufficient pastoral entitlement and level of expertise to deliver?

13. Has the behaviour policy been reviewed and, where necessary, developed to ensure it is suitable for 14- to 16-year-olds?

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