

Application to Supervise Trainee Advisers

This application form is for an OISC registered organisation applying to supervise Trainee Adviser/s.

In submitting this application you will need to:

1. Provide supervision plans for each individual Trainee Adviser/s
2. Provide details of each Trainee Adviser
3. Ensure that each Trainee Adviser has valid leave to remain and the right to work in the UK.
4. Verify the identity of the Trainee Adviser/s by checking official photographic identification such as, a valid passport or driving licence and sign the declaration below.

Name of Organisation

OISC Reference Number

Name of nominated Supervisor

Unique adviser number

Date of Birth

Current level of authorisation

National Insurance Number

Trainee Adviser Details

Please provide details of all Trainee Adviser/s in the table below.

Name	National Insurance Number (if applicable)	Level of supervision	Category

Supervisor Declaration

This declaration must be signed by the nominated Supervisor on behalf of the organisation. In making an application to become an authorised Supervisor with the OISC, I confirm that:

- I am aware that I may only supervise an individual up to the advice level and category I am authorised by the OISC.
- I will only supervise an individual to provide immigration advice and services as agreed by the OISC and in accordance with the supervision plan submitted.
- I have read and understand my obligations in relation to the Commissioner's Codes in regards to Code 9 regarding supervision.
- I understand that I am responsible for the completion of a Supervision Log Book for each Trainee Adviser.
- I undertake to notify the OISC of any material changes in the information I have given in this application.
- I declare that the information I have given is complete, true and correct to the best of my knowledge and belief.

Supervisor
Signature

Date