1. **Who can apply?**
   Application for the approval of a bovine animal may be made by the owner or an agent acting on his/her behalf. A separate application form must be used for each animal.

2. **How long does it take to get approved?**
   A minimum period of six weeks is normally required for completion of veterinary checks and granting approval. Every animal submitted for approval is subject to clinical examination and sampling by a veterinary surgeon.

3. **Types of approval**
   Bovine animals can be put forward for either:
   
   a) **Unlicensed premises approval** An unlicensed premises approval is valid for three months only. The animal must undergo a single series of tests in an unlicensed premises. The animal must be licensed within 28 days of sampling. Semen collected from an animal at an unlicensed premises is eligible for GB trade and may be eligible for export to certain countries outside the EU.
   
   b) **Domestic centre approval** In order to collect at a domestic centre the animal will undergo a single series of tests in an unlicensed premises before being authorised to move to a domestic centre. The animal must be licensed within 28 days of sampling. Semen collected from an animal in a domestic centre is eligible for GB trade and may be eligible for export to certain countries outside the EU.
   
   c) **EC centre approval** The animal will undergo a first series of tests in an unlicensed premises before being moved to centre quarantine. The second series of tests will be carried out in centre quarantine before being authorised to move to the collection centre. The animal must have moved to the centre quarantine within 28 days of undergoing the first series of tests. Semen collected at an EC centre is eligible for intra-Community trade, domestic trade and may be eligible for export to countries outside the EU.

4. **Who can carry out sampling?**
   The animal’s owner/agent has the choice which veterinary surgeon he/she wishes to carry out sampling for official test requirements as laid down in The Bovine Semen (England) Regulations 2007. The options are:
   
   a) Centre Veterinarian (CV)
   
   b) Local Veterinary Inspector (LVI)
   
   c) Veterinary Officer (V0)
   
   The options of who can carry out sampling given above apply to all types of approval outlined in 3 (a), (b) & (c).

5. **How much does it cost?**
   For all options given in point 4 above, the owner/agent will incur an administrative charge as published at www.defra.gov.uk/animalhealth. In addition to the administrative charge, if options a) or (b) are chosen, any costs that arise from services carried out would need to be settled between the owner/agent and the LVI/CV. If option b) is chosen, charges for the veterinary officer’s time and travel will be incurred as published at www.defra.gov.uk/animalhealth. Once the animal has been tested, and we have received the necessary documentation in order to determine whether we are able to grant approval, we will calculate the appropriate costs based on which option has been chosen. We will then instruct our Accounts Department to raise an invoice, which should be paid within 28 days. If for any reason the animal is not approved, any services that have been provided will be charged for and the owner/agent is liable for payment.

6. **Where to send your application?**
   When completed, form AI01, together with AI01A, should be forwarded to: Animal and Plant Health Agency, Eden Bridge House, Lowther Street, Carlisle, CA3 8DX.

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The Animal and Plant Health Agency is an Executive Agency of the Department for Environment, Food and Rural Affairs working to safeguard animal and plant health for the benefit of people, the environment and the economy.