The Armed Forces Corporate Covenant

We, the undersigned, commit to honour the Armed Forces Covenant and support the Armed Forces Community. We recognise the value Serving Personnel, both Regular and Reservists, Veterans and military families contribute to our business and our country.

Signed on behalf of thebigword

Signed:

Name: Laurence J Gould

Position Held: Chief Executive Officer

Date: 15th September 2014
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An Enduring Covenant Between

The People of the United Kingdom
Her Majesty's Government

- and -

All those who serve or have served in the Armed Forces of the Crown

And their Families

The first duty of Government is the defence of the realm. Our Armed Forces fulfil that responsibility on behalf of the Government, sacrificing some civilian freedoms, facing danger and, sometimes, suffering serious injury or death as a result of their duty. Families also play a vital role in supporting the operational effectiveness of our Armed Forces. In return, the whole nation has a moral obligation to the members of the Naval Service, the Army and the Royal Air Force, together with their families. They deserve our respect and support, and fair treatment.

Those who serve in the Armed Forces, whether Regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.

This obligation involves the whole of society: it includes voluntary and charitable bodies, private organisations, and the actions of individuals in supporting the Armed Forces. Recognising those who have performed military duty unites the country and demonstrates the value of their contribution. This has no greater expression than in upholding this Covenant.
Section 1: Principles of The Armed Forces Corporate Covenant

1.1 We thebigword will endeavour in our business dealings to uphold the key principles of the Armed Forces Covenant, which are:

- no member of the Armed Forces Community should face disadvantage in the provision of public and commercial services compared to any other citizen
- in some circumstances special treatment may be appropriate especially for the injured or bereaved.

Section 2: Demonstrating our Commitment

2.1 thebigword recognises the value that serving personnel, reservists, veterans and military families bring to our business. We will seek to uphold the principles of the Armed Forces Covenant, by:

- Promoting the fact that we are an armed forces-friendly organisation;
  - Publicising the Corporate Covenant in our literature and on our website
  - Promoting membership of the Reserve Forces within our general recruitment

- Seeking to support the employment of veterans young and old;
  - We will work with the Career Transition Partnership to ensure employment opportunities are made available to veterans
  - Offering interviews to veterans, regardless of age, if they meet the selection criteria within a job advert for a role they have applied for

- Striving to support the employment of Service spouses and partners;
  - Offering an interview to spouses/partners if they meet the selection criteria within a job advert for a role they have applied for

- Endeavouring to offer a degree of flexibility in granting leave for Service spouses and partners before, during and after a partner’s deployment;
  - Look sympathetically on requests for holidays before, during or after a partner’s overseas deployment, when the Service person has leave to spend time with their family.
  - We will consider special paid leave as appropriate for employees who are bereaved or whose spouse/partner is injured.
• Seeking to support our employees who choose to be members of the Reserve forces, including by accommodating their training and deployment where possible;
  o We will accommodate reservists' training commitments wherever possible
  o We will encourage any reservists in our business to participate in Uniform to Work Day
  o We will accommodate up to 10 days' unpaid leave to support a reservist's training

• Aiming to actively participate in Armed Forces Day;
  o We will promote Armed Forces Day via our intranet and encourage any of our employees to participate in Armed Forces Day local events.

2.2 We will publicise these commitments through our literature and/or on our website, setting out how we will seek to honour them and providing progress updates.