

ENVIRONMENTAL HEALTH SUBGROUP of the HS2 PLANNING FORUM

Title:	Environmental Health Subgroup (North and South) Meeting #7	
Date & Time	North and South Meeting Thursday 24 th September 2015 2 - 4 pm One Euston Square, London	
Chair	Ted Allett	Independent Chair
Promoter Attendees:	Marian Hutchin Tom Marshall Chloe Lewis	HS2 Ltd HS2 Ltd HS2 Ltd
EHP Attendees:	John Wade Gregory Pilley Helen Masterson Rizwan Yunus Richard Hiscock Steve Braund Julian Smith Richard Peers Neil Wait Dean Walters	Guest Three Rivers District Council London Borough Camden London Borough of Ealing Aylesbury Vale District Council Chiltern District Council Wycombe District Council Staffordshire County Council Lichfield District Council North Warwickshire Borough Council

Item		Action Owner
1.	Welcome and introductions made	
2.	Introduction to Construction – Infrastructure Directorate HS2 Ltd provided an overview of the Infrastructure Directorate's structure and arrangements for the procurement process from enabling works contracts through to the main works civils contracts. SCC asked who the other HS2 area environment team leads are? HS2 Ltd confirmed that the recruitment process is underway to appoint Area Central and Area North Head's of Environment. LBC asked what are 'under bridges'? HS2 Ltd stated that they are provided where access is required under the railway. LBC asked whether there would be one lead or several for enabling works contracts? HS2 Ltd confirmed that the enabling works contract	

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	<p>would be let as a framework and that each area contract would be undertaken by sub-contractors.</p> <p>John Wade commented that the contract for Area Central was very long and that Costain in East London are struggling with the geographical extent of their contract on Crossrail. John Wade asked whether one contractor could bid for all three contracts?</p> <p>Action: HS2 Ltd to confirm procurement packages. See post-meeting note below.</p> <p>LBC asked how the contract areas had been broken down? HS2 Ltd stated that the contracts were of similar value.</p> <p>John Wade asked whether ground investigations would be undertaken by enabling works contractors? HS2 Ltd confirmed that the enabling works contractors would be undertaking some of the ground investigations that have not been completed prior to the enabling works contractors being appointment.</p> <p>John Wade left the meeting. The Chair thanked him for attending at the request of the members, to answer questions at the pre-meet about his experience on Crossrail and CTRL.</p> <p>HS2 Ltd outlined the structure of the HS2 Ltd environment team including topic specific disciplines.</p> <p>The Chair stated that Thames Tideway had announced their preferred tenderers but that the contracts were not signed until after the new owners of the project had been appointed.</p> <p>LBC asked how the Draft Code of Construction Practice would be written into Invitations to Tender, given it is still a draft until Royal Assent? HS2 Ltd confirmed that the EMRs would be referred to as draft until Royal Assent, when they would be finalised.</p> <p>TRDC asked how area contractors would interact across geographical areas? The Chair stated that on HS1 the joint ventures that won the large tunnelling contracts were required to form an alliance between areas, to ensure a joined up approach. The Chair confirmed that there were alliances on Thames Tideway as well.</p>	
3.	<p>Review of notes and actions from last meeting</p> <p>Authorities confirmed they were happy with the draft minutes from the previous meeting. Minutes were agreed with no changes.</p> <p>The Chair went through the outstanding actions table and there were no</p>	

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	additional points raised.	
4.	<p>Noise - Special Cases update</p> <p>HS2 Ltd outlined the reference to Special Cases in Information Paper E23, with examples of special cases.</p> <p>The Chair asked if special cases was the equivalent term used on Crossrail. HS2 Ltd confirmed that it was. There are no specific criteria, as each situation should be examined on a case by case basis. It should capture situations where the noise insulation criteria within the policy do not directly apply. HS2 Ltd are asking if Local Authorities are aware of any special situations where the noise insulation criteria may not be appropriate.</p> <p>LBC asked what HS2 Ltd would do with the information? HS2 Ltd stated that the proposed special cases would be discussed at the subgroup and if all agreed they would be added to the list of special cases.</p> <p>LDC listed travellers' sites, seasonal workers, caravans, and renovation projects with temporary residence in caravans.</p> <p>Action: LPAs to describe proposed special cases in general terms for discussion at pre-meet in advance of next meeting in January, and it will be an agenda item at the next subgroup. LBC and LDC to initiate the process.</p>	EHPs
4.	<p>Forward Programme</p> <p>Next meeting proposed for mid-January 2016, which was agreed by members.</p> <p>HS2 Ltd confirmed that comments on the 3rd Draft CoCP would be discussed with LBC as lead local authority in advance of their appearance at Select Committee, and that the 4th draft CoCP would be published at the end of House of Commons Select Committee.</p> <p>LBC to coordinate questions/comments from EHPs on Crossrail lessons learnt document for January agenda item.</p>	EHPs
5.	No AOB items were raised.	
6.	<p>Post Meeting Note:</p> <p>How many packages of work could the Enabling Works Contractors (EWC) and the Main Works Civils Contractors(MWCC) bid for and how many could a single contractor potentially win?</p> <p>EWC - Applicants have the opportunity to submit an expression of</p>	

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	<p>interest for between one and all three Lots at PQQ stage. Applicants will be invited to tender (ITT) for up to a maximum of three Lots at ITT stage. HS2 Ltd will define the maximum number of packages a Tenderer can be awarded at ITT issue.</p> <p>MWCC - Applicants have the opportunity to submit an expression of interest for between one and all seven Lots at PQQ stage. Applicants will be invited to tender for up to a maximum of four Lots at ITT stage. HS2 Ltd will not award any Tenderer more than two Packages, unless exceptional circumstances apply. Exceptional circumstances (which will include for example a circumstance where there are no other acceptable tenders for a Lot) will be explained in full in the ITT together with HS2 Ltd's detailed award criteria and evaluation methodology.</p> <p>For both EWC and MWCC - are there any restrictions on contractors using the same subcontractors? Could for instance one subcontractor be used by all contractors?</p> <p>It is intended that there will be no contractual restriction on the use of subcontractors across HS2 contracts. It is noted that this is will be managed through the defined subcontracting arrangements HS2 outline contractually. In addition, this is dependent on the scarcity/niche of the subcontracting arrangements, commercial risk associated with HS2 Ltd's management of their supply chain base and performance of the supply chain, which will be monitored throughout the delivery of the contracts to mitigate risk and ensure HS2's strategic objectives are met.</p>	
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