

**Department of Energy & Climate  
Change**

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14 March 2012

Our Ref. Fol Request 12/0309

Dear

**Re: Freedom of Information Request**

Thank you for your email request of February 26, 2012 for the following information:

*"I would like to know the answer to the following request following a letter to me from Ed Davey MP*

*What is the percentage of recycled paper in the letter headed paper used by the office for the Secretary of State in the Department of Energy and Climate Change with reference to the paper used to write letter ref mc2011/24979"*

The Department does not hold information on the type of paper used for each individual piece of correspondence, including the letter written under our reference mc2011/24979. However DECC uses 100% recycled copier paper for all its internal business and external correspondence, save in a very small number of exceptional cases – in such cases the paper used is FSC certified.

**Appeals procedure**

If you are unhappy with the result of your request for information, you may request an internal review within two calendar months of the date of this letter. If you wish to request an internal review, please contact me.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane

Wilmslow  
Cheshire SK9 5AF

If you have any queries about this letter, please contact me quoting the reference number above.

Yours sincerely,