

Notice of variation and consolidation with introductory note

The Environmental Permitting (England & Wales) Regulations 2010

KPS Recycling Limited

Pease Pottage Composting Site
Brighton Road
Pease Pottage
Crawley
West Sussex
RH11 9AA

Variation application number

EPR/DP3891EE/V003

Permit number

EPR/DP3891EE

Pease Pottage Composting Site

Permit number EPR/DP3891EE

Introductory note

This introductory note does not form a part of the notice.

Under the Environmental Permitting (England & Wales) Regulations 2010 (schedule 5, part 1, paragraph 19) a variation may comprise a consolidated permit reflecting the variations and a notice specifying the variations included in that consolidated permit.

Schedule 1 of the notice specifies the conditions that have been varied and schedule 2 comprises a consolidated permit which reflects the variations being made. All the conditions of the permit have been varied and are subject to the right of appeal.

The Industrial Emissions Directive (IED) was transposed in England and Wales by the Environmental Permitting (England and Wales)(Amendment) Regulations 2013 on 27 February 2013. This variation implements the changes brought about by the IED for “existing facilities operating newly prescribed activities” and completes the transition of this facility from a waste operation to an IED Installation.

Pease Pottage Composting Site (TQ 26684 33463) is located approximately 3 km south of Crawley, West Sussex and carries out open windrow composting, a Section 5.4 Part A (1)(b)(i) installation activity.

Waste is received, shredded, composted in open windrows and screened to a final product. The final compost product is to PAS 100 standard. The daily treatment capacity exceeds 75 tonnes per day with the annual throughput being less than 25,000 tonnes.

Operations are carried out on an impermeable surface with a sealed drainage system. All run-off water drains to 2 connected aerated lagoons. This water is either reused on site or tankered off for disposal. There are no point source emissions to water, air, land or sewer.

The schedules specify the changes made to the permit.

The status log of a permit sets out the permitting history, including any changes to the permit reference number.

Status log of the permit		
Description	Date	Comments
Application received (EPR/DP3891EE/A001)	Duly made 22/05/2009	Application for open windrow composting facility.
Permit determined EPR/DP3891EE (EAWML 101021)	22/12/2009	Permit issued to KPS Recycling Limited.
Agency led variation EPR/DP3891EE/V002	22/01/2014	Permit varied to include a requirement to monitor bioaerosols.
Application EPR/DP3891EE/V003	Duly made 25/03/2015	Application to vary permit to reflect changes under IED. Variation and consolidation to modern conditions.
Variation determined EPR/DP3891EE/V003 (Billing ref: XP3335AQ)	10/12/2015	Varied permit issued.

End of introductory note

Notice of variation and consolidation

The Environmental Permitting (England and Wales) Regulations 2010

The Environment Agency in exercise of its powers under regulation 20 of the Environmental Permitting (England and Wales) Regulations 2010 varies and consolidates

Permit number

EPR/DP3891EE

Issued to

KPS Recycling Limited ("the operator")

whose registered office is

KPS House

Ham Lane

Scaynes Hill

West Sussex

RH17 7PR

company registration number **06907143**

to operate a regulated facility at

Pease Pottage Composting Site

Brighton Road

Pease Pottage

Crawley

West Sussex

RH11 9AA

to the extent set out in the schedules.

The notice shall take effect from 10/12/2015

Name	Date
Rebecca Warren	10/12/2015

Authorised on behalf of the Environment Agency

Schedule 1

All conditions have been varied by the consolidated permit as a result of the application made by the operator.

Schedule 2 – consolidated permit

Consolidated permit issued as a separate document.

Permit

The Environmental Permitting (England and Wales) Regulations 2010

Permit number

EPR/DP3891EE

This is the consolidated permit referred to in the variation and consolidation notice for application EPR/DP3891EE/V003 authorising,

KPS Recycling Limited (“the operator”)

whose registered office is

**KPS House
Ham Lane
Scaynes Hill
West Sussex
RH17 7PR**

company registration number **06907143**

to operate an installation at

**Pease Pottage Composting Site
Brighton Road
Pease Pottage
Crawley
West Sussex
RH11 9AA**

to the extent authorised by and subject to the conditions of this permit.

Name	Date
Rebecca Warren	10/12/2015

Authorised on behalf of the Environment Agency

Conditions

1 Management

1.1 General management

1.1.1 The operator shall manage and operate the activities:

- (a) in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints; and
- (b) using sufficient competent persons and resources.

1.1.2 Records demonstrating compliance with condition 1.1.1 shall be maintained.

1.1.3 Any person having duties that are or may be affected by the matters set out in this permit shall have convenient access to a copy of it kept at or near the place where those duties are carried out.

1.1.4 The operator shall comply with the requirements of an approved competence scheme.

1.2 Energy efficiency

1.2.1 The operator shall:

- (a) take appropriate measures to ensure that energy is used efficiently in the activities;
- (b) review and record at least every four years whether there are suitable opportunities to improve the energy efficiency of the activities; and
- (c) take any further appropriate measures identified by a review.

1.3 Efficient use of raw materials

1.3.1 The operator shall:

- (a) take appropriate measures to ensure that raw materials and water are used efficiently in the activities;
- (b) maintain records of raw materials and water used in the activities;
- (c) review and record at least every four years whether there are suitable alternative materials that could reduce environmental impact or opportunities to improve the efficiency of raw material and water use; and
- (d) take any further appropriate measures identified by a review.

1.4 Avoidance, recovery and disposal of wastes produced by the activities

1.4.1 The operator shall take appropriate measures to ensure that:

- (a) the waste hierarchy referred to in Article 4 of the Waste Framework Directive is applied to the generation of waste by the activities; and
- (b) any waste generated by the activities is treated in accordance with the waste hierarchy referred to in Article 4 of the Waste Framework Directive; and
- (c) where disposal is necessary, this is undertaken in a manner which minimises its impact on the environment.

- 1.4.2 The operator shall review and record at least every four years whether changes to those measures should be made and take any further appropriate measures identified by a review.

2 Operations

2.1 Permitted activities

- 2.1.1 The operator is only authorised to carry out the activities specified in schedule 1 table S1.1 (the “activities”).
- 2.1.2 Waste authorised by this permit shall be clearly distinguished from any other waste on the site.

2.2 The site

- 2.2.1 The activities shall not extend beyond the site, being the land shown edged in green on the site plan at schedule 7 to this permit.

2.3 Operating techniques

- 2.3.1 The activities shall, subject to the conditions of this permit, be operated using the techniques and in the manner described in the documentation specified in schedule 1, table S1.2, unless otherwise agreed in writing by the Environment Agency.
- 2.3.2 If notified by the Environment Agency that the activities are giving rise to pollution, the operator shall submit to the Environment Agency for approval within the period specified, a revision of any plan or other documentation (“plan”) specified in schedule 1, table S1.2 or otherwise required under this permit which identifies and minimises the risks of pollution relevant to that plan, and shall implement the approved revised plan in place of the original from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 2.3.3 Any raw materials or fuels listed in schedule 2 table S2.1 shall conform to the specifications set out in that table.
- 2.3.4 Waste shall only be accepted if:
- (a) it is of a type and quantity listed in schedule 2 table S2.2; and
 - (b) it conforms to the description in the documentation supplied by the producer and holder.
- 2.3.5 The operator shall ensure that where waste produced by the activities is sent to a relevant waste operation, that operation is provided with the following information, prior to the receipt of the waste:
- (a) the nature of the process producing the waste;
 - (b) the composition of the waste;
 - (c) the handling requirements of the waste;
 - (d) the hazardous property associated with the waste, if applicable; and
 - (e) the waste code of the waste.
- 2.3.6 The operator shall ensure that where waste produced by the activities is sent to a landfill site, it meets the waste acceptance criteria for that landfill.

2.4 Improvement programme

- 2.4.1 The operator shall complete the improvements specified in schedule 1 table S1.3 by the date specified in that table unless otherwise agreed in writing by the Environment Agency.

- 2.4.2 Except in the case of an improvement which consists only of a submission to the Environment Agency, the operator shall notify the Environment Agency within 14 days of completion of each improvement.

3 Emissions and monitoring

3.1 Emissions to water, air or land

- 3.1.1 The limits given in Schedule 3 shall not be exceeded.
- 3.1.2 Periodic monitoring shall be carried out at least once every 5 years for groundwater and 10 years for soil, unless such monitoring is based on a systematic appraisal of the risk of contamination.

3.2 Emissions of substances not controlled by emission limits

- 3.2.1 Emissions of substances not controlled by emission limits (excluding odour) shall not cause pollution. The operator shall not be taken to have breached this condition if appropriate measures, including, but not limited to, those specified in any approved emissions management plan, have been taken to prevent or where that is not practicable, to minimise, those emissions.
- 3.2.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to pollution, submit to the Environment Agency for approval within the period specified, an emissions management plan which identifies and minimises the risks of pollution from emissions of substances not controlled by emission limits;
 - (b) implement the approved emissions management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 3.2.3 All liquids in containers, whose emission to water or land could cause pollution, shall be provided with secondary containment, unless the operator has used other appropriate measures to prevent or where that is not practicable, to minimise, leakage and spillage from the primary container.

3.3 Odour

- 3.3.1 Emissions from the activities shall be free from odour at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved odour management plan, to prevent or where that is not practicable to minimise the odour.

3.4 Noise and vibration

- 3.4.1 Emissions from the activities shall be free from noise and vibration at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved noise and vibration management plan to prevent or where that is not practicable to minimise the noise and vibration.
- 3.4.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to pollution outside the site due to noise and vibration, submit to the Environment Agency for approval within the period specified, a noise and vibration management plan which identifies and minimises the risks of pollution from noise and vibration;
 - (b) implement the approved noise and vibration management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

3.5 Monitoring

- 3.5.1 The operator shall, unless otherwise agreed in writing by the Environment Agency, undertake the monitoring specified in the following tables in schedule 3 to this permit:
- (a) process monitoring specified in table S3.1;
 - (b) bioaerosols monitoring specified in table S3.2.
- 3.5.2 The operator shall maintain records of all monitoring required by this permit including records of the taking and analysis of samples, instrument measurements (periodic and continual), calibrations, examinations, tests and surveys and any assessment or evaluation made on the basis of such data.
- 3.5.3 Monitoring equipment, techniques, personnel and organisations employed for the emissions monitoring programme and the environmental or other monitoring specified in condition 3.5.1 shall have either MCERTS certification or MCERTS accreditation (as appropriate), where available, unless otherwise agreed in writing by the Environment Agency.

3.6 Pests

- 3.6.1 The activities shall not give rise to the presence of pests which are likely to cause pollution, hazard or annoyance outside the boundary of the site. The operator shall not be taken to have breached this condition if appropriate measures, including, but not limited to, those specified in any approved pests management plan, have been taken to prevent or where that is not practicable, to minimise the presence of pests on the site.
- 3.6.2 The operator shall:
- (a) if notified by the Environment Agency, submit to the Environment Agency for approval within the period specified, a pests management plan which identifies and minimises risks of pollution from pests;
 - (b) implement the pests management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

3.7 Fire prevention

- 3.7.1 The operator shall take all appropriate measures to prevent fires on site and minimise the risk of pollution from them including, but not limited to, those specified in any approved fire prevention plan.
- 3.7.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to a risk of fire, submit to the Environment Agency for approval within the period specified, a fire prevention plan which prevents fires and minimises the risk of pollution from fires;
 - (b) implement the fire prevention plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

4 Information

4.1 Records

- 4.1.1 All records required to be made by this permit shall:
- (a) be legible;
 - (b) be made as soon as reasonably practicable;

- (c) if amended, be amended in such a way that the original and any subsequent amendments remain legible, or are capable of retrieval; and
- (d) be retained, unless otherwise agreed in writing by the Environment Agency, for at least 6 years from the date when the records were made, or in the case of the following records until permit surrender:
 - (i) off-site environmental effects; and
 - (ii) matters which affect the condition of the land and groundwater.

4.1.2 The operator shall keep on site all records, plans and the management system required to be maintained by this permit, unless otherwise agreed in writing by the Environment Agency.

4.2 Reporting

4.2.1 The operator shall send all reports and notifications required by the permit to the Environment Agency using the contact details supplied in writing by the Environment Agency.

4.2.2 A report or reports on the performance of the activities over the previous year shall be submitted to the Environment Agency by 31 January (or other date agreed in writing by the Environment Agency) each year. The report(s) shall include as a minimum:

- (a) a review of the results of the monitoring and assessment carried out in accordance with the permit including an interpretive review of that data;
- (b) the annual production /treatment data set out in schedule 4 table S4.2; and
- (c) the performance parameters set out in schedule 4 table S4.3 using the forms specified in table S4.4 of that schedule.

4.2.3 Within 28 days of the end of the reporting period the operator shall, unless otherwise agreed in writing by the Environment Agency, submit reports of the monitoring and assessment carried out in accordance with the conditions of this permit, as follows:

- (a) in respect of the parameters and emission points specified in schedule 4 table S4.1;
- (b) for the reporting periods specified in schedule 4 table S4.1 and using the forms specified in schedule 4 table S4.4; and
- (c) giving the information from such results and assessments as may be required by the forms specified in those tables.

4.2.4 The operator shall, unless notice under this condition has been served within the preceding four years, submit to the Environment Agency, within six months of receipt of a written notice, a report assessing whether there are other appropriate measures that could be taken to prevent, or where that is not practicable, to minimise pollution.

4.2.5 Within 1 month of the end of each quarter, the operator shall submit to the Environment Agency using the form made available for the purpose, the information specified on the form relating to the site and the waste accepted and removed from it during the previous quarter.

4.3 Notifications

4.3.1 In the event:

- (a) that the operation of the activities gives rise to an incident or accident which significantly affects or may significantly affect the environment, the operator must immediately—
 - (i) inform the Environment Agency,
 - (ii) take the measures necessary to limit the environmental consequences of such an incident or accident, and

- (iii) take the measures necessary to prevent further possible incidents or accidents;
 - (b) of a breach of any permit condition the operator must immediately—
 - (i) inform the Environment Agency, and
 - (ii) take the measures necessary to ensure that compliance is restored within the shortest possible time;
 - (c) of a breach of permit condition which poses an immediate danger to human health or threatens to cause an immediate significant adverse effect on the environment, the operator must immediately suspend the operation of the activities or the relevant part of it until compliance with the permit conditions has been restored.
- 4.3.2 Any information provided under condition 4.3.1 (a)(i), or 4.3.1 (b)(i) where the information relates to the breach of a limit specified in the permit, shall be confirmed by sending the information listed in schedule 5 to this permit within the time period specified in that schedule.
- 4.3.3 Where the Environment Agency has requested in writing that it shall be notified when the operator is to undertake monitoring and/or spot sampling, the operator shall inform the Environment Agency when the relevant monitoring and/or spot sampling is to take place. The operator shall provide this information to the Environment Agency at least 14 days before the date the monitoring is to be undertaken.
- 4.3.4 The Environment Agency shall be notified within 14 days of the occurrence of the following matters, except where such disclosure is prohibited by Stock Exchange rules:
- Where the operator is a registered company:
- (a) any change in the operator's trading name, registered name or registered office address; and
 - (b) any steps taken with a view to the operator going into administration, entering into a company voluntary arrangement or being wound up.
- Where the operator is a corporate body other than a registered company:
- (c) any change in the operator's name or address; and
 - (d) any steps taken with a view to the dissolution of the operator.
- In any other case:
- (e) the death of any of the named operators (where the operator consists of more than one named individual);
 - (f) any change in the operator's name(s) or address(es); and
 - (g) any steps taken with a view to the operator, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case of them being in a partnership, dissolving the partnership.
- 4.3.5 Where the operator proposes to make a change in the nature or functioning, or an extension of the activities, which may have consequences for the environment and the change is not otherwise the subject of an application for approval under the Regulations or this permit:
- (a) the Environment Agency shall be notified at least 14 days before making the change; and
 - (b) the notification shall contain a description of the proposed change in operation.
- 4.3.6 The Environment Agency shall be given at least 14 days notice before implementation of any part of the site closure plan.

4.4 Interpretation

4.4.1 In this permit the expressions listed in schedule 6 shall have the meaning given in that schedule.

4.4.2 In this permit references to reports and notifications mean written reports and notifications, except where reference is made to notification being made “immediately”, in which case it may be provided by telephone.

Schedule 1 – Operations

Table S1.1 activities			
Activity reference	Activity listed in Schedule 1 of the EP Regulations	Description of specified activity and WFD Annex I and II operations	Limits of specified activity and waste types
A1	S5.4 A(1) (b) (i) Recovery or a mix of recovery and disposal of non hazardous waste with a capacity exceeding 75 tonnes per day involving biological treatment.	R3: Recycling/reclamation of organic substances which are not used as solvents	From receipt of waste through to composting and recovery of by-products. Composting of waste under aerobic conditions in outdoor turned windrows on an impermeable surface with sealed drainage system. Waste types suitable for acceptance are limited to those specified in Table S2.2.
Directly Associated Activity			
A2	Storage of waste pending recovery	R13: Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced)	From the receipt of waste to despatch for composting or despatch off site for recovery. Storage of waste on an impermeable surface with sealed drainage. Waste types suitable for acceptance are limited to those specified in Table S2.2.
A3	Physical treatment for the purpose of recycling	R3: Recycling/reclamation of organic substances which are not used as solvents	From the receipt of waste to despatch for composting or despatch off site for recovery. Pre-treatment of waste prior to composting on an impermeable surface with sealed drainage including shredding and screening. Post-treatment of processed compost on an impermeable surface including screening to remove contraries. Waste types suitable for acceptance are limited to those specified in Table S2.2.
A4	Compost storage	Storage of processed compost on an impermeable surface.	From the receipt of processed compost produced at the facility to despatch for use off-site.
A5	Raw material storage	Storage of raw materials.	From the receipt of raw materials to despatch for use within the facility.
A6	Water collection and storage	Collection and storage of surface run-off water and compost liquor/leachate in 2 aerated lagoons.	From the collection and storage of surface run-off water and compost liquor/leachate to re-use within the facility or despatch off site for recovery or disposal.

Table S1.2 Operating techniques		
Description	Parts	Date Received
Application	Application document PPCOMP in response to section 5a – technical standards, Part B of the application form.	05/06/2009
Application	Odour management plan reference Odour Monitoring Procedure PP6.1 in response to section 5B, Table 3 – General Requirements, Part B of the application.	05/06/2009 and any subsequent versions
Technical Guidance Note: How to Comply with your Environmental Permit	All	N/A
Site Specific Bioaerosol Risk Assessment	All	10/11/2009 or approved variation

Table S1.3 Improvement programme requirements		
Reference	Requirement	Date
IC1	<p>The operator shall submit a revised odour management plan to the Environment Agency for written approval. The plan shall take into account the appropriate measures for odour control specified in section 2.2.6 of Sector Guidance Note IPPC S5.06 – Guidance for the Treatment of Hazardous and Non Hazardous Waste.</p> <p>The plan shall also incorporate all the required detailed information as specified in the Environment Agency’s Horizontal Guidance H4 – Odour Management. The plan must contain dates for implementation of individual measures.</p>	10/06/2016

Schedule 2 – Waste types, raw materials and fuels

Raw materials and fuel description	Specification
Fuel oil	Sulphur content not exceeding 0.1% by mass.

Maximum quantity	Annual throughput shall not exceed 25,000 tonnes.
Exclusions	Wastes having any of the following characteristics shall not be accepted: <ul style="list-style-type: none"> - consisting solely or mainly of dusts (except sawdust), powders, or loose fibres; - catering waste or other wastes containing animal by-products covered by the Animal By-Products Regulations Except EWC 02 01 06); - wastes that are in a form which is liquid; - wastes containing treated wood, wood-preserving agents or other biocides, persistent organic pollutants, Japanese Knotweed; - hazardous wastes
Waste code	Description
02	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing, food preparation and processing
02 01	wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 03	plant-tissue waste
02 01 06	animal faeces, urine and manure (including spoiled straw) only
02 01 07	wastes from forestry (comprising wood and plant tissue)
02 03	wastes from fruit, vegetables, cereals, edible oils, cocoa, coffee, tea and tobacco preparation and processing; conserve production; yeast and yeast extract production, molasses preparation and fermentation
02 03 04	materials unsuitable for consumption or processing (biodegradable only)
02 06	waste from the baking and confectionary industry
02 06 01	biodegradable materials unsuitable for consumption or processing (other than those containing hazardous substances)
03	Wastes from wood processing and the production of panels and furniture, pulp, paper and cardboard
03 01	wastes from wood processing and the production of panels and furniture
03 01 01	waste bark and cork
03 01 05	sawdust, shavings, cuttings, wood, particle board and veneer other than those containing hazardous substances
03 03	wastes from pulp, paper and cardboard production and processing
03 03 01	waste bark and wood
15	Waste packaging, absorbents, wiping cloths, filter materials and protective clothing not otherwise specified
15 01	packaging (including separately collected municipal packaging waste)
15 01 01	paper and cardboard packaging
15 01 03	wooden packaging (untreated)

Table S2.2 Permitted waste types and quantities for composting in open systems	
Maximum quantity	Annual throughput shall not exceed 25,000 tonnes.
Exclusions	Wastes having any of the following characteristics shall not be accepted: <ul style="list-style-type: none"> - consisting solely or mainly of dusts (except sawdust), powders, or loose fibres; - catering waste or other wastes containing animal by-products covered by the Animal By-Products Regulations Except EWC 02 01 06); - wastes that are in a form which is liquid; - wastes containing treated wood, wood-preserving agents or other biocides, persistent organic pollutants, Japanese Knotweed; - hazardous wastes
Waste code	Description
17	Construction and demolition wastes (including excavated soil from contaminated sites)
17 02	wood, glass and plastic
17 02 01	wood (untreated)
19	Wastes from waste management facilities, off-site waste water treatment plants and the preparation of water intended for human consumption and water for industrial use
19 12	wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified
19 12 01	paper and cardboard
19 12 07	wood other than containing hazardous substances
20	Municipal wastes (household waste and similar commercial, industrial and institutional wastes) including separately collected fractions
20 01	separately collected fractions (except 15 01)
20 01 38	wood other than wood containing hazardous substances from separately collected fractions of municipal wastes (household waste and similar commercial, industrial and industrial wastes)
20 02	garden and park wastes (including cemetery waste)
20 02 01	biodegradable waste (comprising wood and plant tissue)
20 03	other municipal wastes
20 03 02	waste from markets (biodegradable only)

Schedule 3 – Emissions and monitoring

Emission point reference or source or description of point of measurement	Parameter	Monitoring frequency	Monitoring standard or method	Other specifications
Internal for each composting batch during sanitisation stage	Temperature	At least daily	Temperature probe	Monitoring equipment shall be available on site and used as required to maintain aerobic conditions and ensure compliance with this permit. Equipment shall be calibrated on a 4 monthly basis or as agreed in writing by the Environment Agency.
	Moisture	None specified	--	
Internal for each composting batch during stabilisation stage	Temperature	At least weekly	Temperature probe	
	Moisture	None specified	--	
Waste reception and treatment area; Storage lagoon	Odour	Daily	Olfactory monitoring	Odour detection at the site boundary.
Storage lagoon	Integrity checks	Weekly	Visual assessment	--

Emission point ref. & location	Parameter	Bioaerosol threshold limits (CFU m ⁻³)	Monitoring frequency	Monitoring standard or method	Other specifications
At a minimum of three separate locations, as described in the Industry Standard Protocol	Total bacteria	1000	Quarterly for the first 12 months reducing to bi-annually if agreed in writing by the Environment Agency	In accordance with the Industry Standard Protocol or other guidance document as agreed in writing with the Environment Agency.	As described in the Industry Standard Protocol, including all the additional data requirements specified therein.
	Aspergillus Fumigatus	500			

Schedule 4 – Reporting

Parameters, for which reports shall be made, in accordance with conditions of this permit, are listed below.

Table S4.1 Reporting of monitoring data			
Parameter	Emission or monitoring point/reference	Reporting period	Period begins
Bioaerosol monitoring Parameters as required by condition 3.5.1	As specified in the Standardised Protocol and in agreement with the Environment Agency	Every 3 months or as agreed in writing by the Environment Agency	1 January, 1 April, 1 July, 1 October

Table S4.2 Annual production/treatment	
Parameter	Units
Processed compost	tonnes

Table S4.3 Performance parameters		
Parameter	Frequency of assessment	Units
Water usage	Annually	tonnes or m ³
Energy usage	Annually	MWh
Total raw material used	Annually	tonnes

Table S4.4 Reporting forms		
Media/parameter	Reporting format	Date of form
Bioaerosols	As specified in the Industry Standard Protocol or other form as agreed in writing by the Environment Agency	--
Water usage	Form WaterUsage 1 or other form as agreed in writing by the Environment Agency	10/12/2015
Energy usage	Form Energy1 or other form as agreed in writing by the Environment Agency	10/12/2015
Other performance indicators	Form Performance1 or other form as agreed in writing by the Environment Agency	10/12/2015
Waste Returns	E-waste Returns Form	--

Schedule 5 – Notification

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

If any information is considered commercially confidential, it should be separated from non-confidential information, supplied on a separate sheet and accompanied by an application for commercial confidentiality under the provisions of the EP Regulations.

Part A

Permit Number	
Name of operator	
Location of Facility	
Time and date of the detection	

(a) Notification requirements for any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution	
To be notified within 24 hours of detection	
Date and time of the event	
Reference or description of the location of the event	
Description of where any release into the environment took place	
Substances(s) potentially released	
Best estimate of the quantity or rate of release of substances	
Measures taken, or intended to be taken, to stop any emission	
Description of the failure or accident.	

(b) Notification requirements for the breach of a limit	
To be notified within 24 hours of detection unless otherwise specified below	
Emission point reference/ source	
Parameter(s)	
Limit	
Measured value and uncertainty	
Date and time of monitoring	
Measures taken, or intended to be taken, to stop the emission	

Time periods for notification following detection of a breach of a limit	
Parameter	Notification period

(c) Notification requirements for the detection of any significant adverse environmental effect	
To be notified within 24 hours of detection	
Description of where the effect on the environment was detected	
Substances(s) detected	
Concentrations of substances detected	
Date of monitoring/sampling	

Part B – to be submitted as soon as practicable

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to prevent a recurrence of the incident	
Measures taken, or intended to be taken, to rectify, limit or prevent any pollution of the environment which has been or may be caused by the emission	
The dates of any unauthorised emissions from the facility in the preceding 24 months.	

Name*	
Post	
Signature	
Date	

* authorised to sign on behalf of the operator

Schedule 6 – Interpretation

“accident” means an accident that may result in pollution.

“application” means the application for this permit, together with any additional information supplied by the operator as part of the application and any response to a notice served under Schedule 5 to the EP Regulations.

“authorised officer” means any person authorised by the Environment Agency under section 108(1) of The Environment Act 1995 to exercise, in accordance with the terms of any such authorisation, any power specified in section 108(4) of that Act.

“bioaerosol threshold limits” means the maximum acceptable bioaerosol concentrations at the nearest sensitive receptor, or at an equivalent distance downwind of the composting operations, which are attributable to the composting operations. The maximum acceptable concentrations are respectively, 1000 and 500 CFU m⁻³ for total bacteria and *Aspergillus fumigatus*.

“building” means a construction that has the objective of providing sheltering cover and minimising emissions of noise, particulate matter, odour and litter.

“compost” means solid particulate material that is the result of composting, which has been sanitised and stabilised, and which confers beneficial effects when added to soil, used as a component of growing media or used in another way in conjunction with plants.

“compostable plastics” means plastics that are certified to meet the standards of EN 13432, EN 14995 or equivalent.

“composting batch” means an identifiable quantity of material that progresses through the composting system and when fully processed has similar characteristics throughout. For composting systems that operate on a continuous or a plug-flow basis, batches will be taken to mean a series of “portions of production”.

“composting” means the biological decomposition of organic materials, under conditions that are predominantly aerobic and that allow the development of thermophilic temperatures as a result of biologically produced heat and that result in compost.

“disposal” means any of the operations provided for in Annex I to Directive 2008/98/EC of the European Parliament and of the Council on waste.

“emissions of substances not controlled by emission limits” means emissions of substances to air, water or land from the activities, either from the emission points specified in schedule 3 or from other localised or diffuse sources, which are not controlled by an emission limit.

“emissions to land” includes emissions to groundwater.

“EP Regulations” means The Environmental Permitting (England and Wales) Regulations SI 2010 No.675 and words and expressions used in this permit which are also used in the Regulations have the same meanings as in those Regulations.

“groundwater” means all water, which is below the surface of the ground in the saturation zone and in direct contact with the ground or subsoil.

“impermeable surface” means a surface or pavement constructed and maintained to a standard sufficient to prevent the transmission of liquids beyond the pavement surface.

“Industrial Emissions Directive” means DIRECTIVE 2010/75/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 24 November 2010 on industrial emissions.

“Industry Standard Protocol” means “A standardised protocol for the monitoring of bioaerosols at open composting facilities” published by the Association for Organics Recycling and developed in conjunction with the Environment Agency.

“MCERTS” means the Environment Agency’s Monitoring Certification Scheme.

“pests” means Birds, Vermin and Insects.

“quarter” means a calendar year quarter commencing on 1 January, 1 April, 1 July or 1 October.

“recovery” means any of the operations provided for in Annex II to Directive 2008/98/EC of the European Parliament and of the Council on waste.

“sanitisation stage” means the actively managed and intensive stage of composting lasting for at least five days, characterised by high oxygen demand and temperatures of over 55 °C, during which biological processes, together with conditions in the composting mass, eradicate human and animal pathogens or reduce them to acceptably low levels.

“sealed drainage system” in relation to an impermeable surface, means a drainage system with impermeable components which does not leak and which will ensure that:

- (a) no liquid will run off the surface otherwise than via the system;
- (b) except where they may be lawfully be discharged to foul sewer, all liquids entering the system are collected in a sealed sump.

“stable, stabilised” means the degree of processing and biodegradation at which the rate of biological activity has slowed to an acceptably low and consistent level and will not significantly increase under favourable, altered conditions.

“stabilisation stage” means the stage of composting following sanitisation, during which biological conditions in the composting mass, give rise to compost that is nominally stable.

“treated wood” means any wood that has been chemically treated (e.g. to enhance or alter the performance of the original wood). Treatments may include penetrating oils, tar oil preservatives, water-borne preservatives, organic-based preservatives, boron and organo-metallic based preservatives, boron and halogenated flame retardants and surface treatments (including paint and varnish).

“Waste code” means the six digit code referable to a type of waste in accordance with the List of Wastes (England) Regulations 2005, or List of Wastes (Wales) Regulations 2005, as appropriate, and in relation to hazardous waste, includes the asterisk.

“Waste Framework Directive” or “WFD” means Waste Framework Directive 2008/98/EC of the European Parliament and of the Council on waste.

“year” means calendar year ending 31 December.

Where a minimum limit is set for any emission parameter, for example pH, reference to exceeding the limit shall mean that the parameter shall not be less than that limit.

Unless otherwise stated, any references in this permit to concentrations of substances in emissions into air means:

- in relation to emissions from combustion processes, the concentration in dry air at a temperature of 273K, at a pressure of 101.3 kPa and with an oxygen content of 3% dry for liquid and gaseous fuels, 6% dry for solid fuels; and/or
- in relation to emissions from non-combustion sources, the concentration at a temperature of 273K and at a pressure of 101.3 kPa, with no correction for water vapour content.

Schedule 7 – Site plan



END OF PERMIT

Permit Number: DP3891EE **Operator:** KPS Recycling Limited
Facility: Pease Pottage **Form Number:** WaterUsage 1/ 10/12/2015
Composting Site

Reporting of Water Usage for the year

Water Source	Usage (m3/year)	Specific Usage (m3/unit output)
Mains water		
Site borehole		
River abstraction		
TOTAL WATER USAGE		

Operator's comments:

Signed
(authorised to sign as representative of Operator)

Date.....

Permit Number: DP3891EE Operator: KPS Recycling Limited
Facility: Pease Pottage Composting Site Form Number: Energy1/ 10/12/2015

Reporting of Energy Usage for the year

Energy Source	Energy Usage		Specific Usage (MWh/unit output)
	Quantity	Primary Energy (MWh)	
Electricity *	MWh		
Biogas	tonnes or m ³		
Biomethane	tonnes or m ³		
Natural Gas	MWh		
Recovered Fuel Oil	tonnes		
Gas Oil	tonnes		
TOTAL	-		

* Conversion factor for delivered electricity to primary energy = 2.4

Operator's comments:

Signed

Date.....

(Authorised to sign as representative of Operator)

Permit Number: DP3891EE Operator: KPS Recycling Limited
Facility: Pease Pottage Composting Site Form Number: Performance1/ 10/12/2015

Reporting of other performance indicators for the period DD/MM/YYYY to DD/MM/YYYY

Parameter	Units
Total raw material used	tonnes

Operator's comments:

Signed

Date.....

(Authorised to sign as representative of Operator)