

# Standards check form SC1(M/C)

Trainer name		Date		<b>Outcome</b>			
Cert number		No of trainees					
Cert expiry date		ATB Name / No.					
Site code		Accompanied?	QA ( ), Trainer ( ), Other ( )				
Assessment							
Lesson				Competence			
Student: Beginner ( ), Partly trained ( ), Trained ( ), FLH new ( ), FLH experienced ( )				0	1	2	3
CBT elements: A ( ), B ( ), C ( ), D ( ), E, ( ), On Road Start Time ( ) Finish Time ( )				0 No evidence of competence	1 A few elements of competence in most	2 Competence demonstrated in all	3 Competence demonstrated in all
Training elements: Theory ( ) On Site ( ) On Road ( )							
Lesson planning for individuals or group							
Did the trainer identify the learning goals and needs of the trainee(s)?							
Was the agreed lesson structure appropriate for the experience and ability of the trainee(s)?							
Was the practice areas suitable?							
Was the lesson plan adapted, when appropriate, to help the trainee(s) work towards their learning goals?							
Score for lesson planning							
Risk management for individuals or group							
Did the trainer ensure that all trainees fully understood how the responsibility for risk would be shared?							
Were directions and instructions given to the trainee(s) clear and given in good time?							
Was the trainer aware of the surroundings and the actions of all trainees?							
Was any verbal or physical intervention by the trainer timely and appropriate?							
Was sufficient feedback given to help the trainee(s) understand any potential safety critical incidents?							
Score for risk management							
Teaching and learning strategies for individuals or group							
Was the teaching and learning style suited to the level of ability of the trainee(s)?							
Were the trainee(s) encouraged to analyse problems and take responsibility for their learning?							
Were opportunities and examples used to clarify learning outcomes?							
Was the technical information and demonstrations given comprehensive, appropriate and accurate?							
Were the trainee(s) given appropriate and timely feedback during the session?							
Were the trainee(s) queries followed up and answered?							
Did the trainer maintain an appropriate non-discriminatory manner throughout the session?							
At the end of the session - were the trainee(s) encouraged to reflect on their own performance?							
Score for teaching and learning strategies							
Review							
				Yes	No	N/A	
Did the trainer score 7 or less on Risk Management (A 'Yes' response to the question will result in an automatic fail)							
At any point in the lesson did the trainer behave in a way which put the trainee(s) or any third party in immediate danger, so that you had to intervene on safety grounds (A 'Yes' in response to this question will result in an automatic fail)							
Did the trainer fail to ensure radio equipment was issued. Did the trainer fail to brief the trainee(s) fully on what to do should radio contact be lost whilst on the road. (A 'Yes' in response to this question will result in a fail)							
Was the assessment of Element 'E' incorrect (A 'Yes' in response to this question will result in an automatic fail)							
Did the trainer fail to comply with any legal requirements? (A 'Yes' response will result in an automatic fail)							
<a href="#">National standard for riding mopeds and motorcycles</a>				<b>Overall score</b>			
<b>Feedback offered to trainer</b>							
<b>Trainer email address</b>		<b>ATB email address</b>					
<b>Examiner name</b>		<b>Signature</b>					

**Assessment notes**

This form is designed to identify the strengths in your instructional ability and to highlight any areas which you may need to develop.

The form is provided in conjunction with verbal feedback with the aim of helping you improve your instructional ability.

**Assessment criteria**

Assessment is against three broad areas of competence

-Lesson planning

-Risk management

-Teaching and learning strategies

A full description regarding the assessment can be found in the 'National standard for driver and rider training' at [www.gov.uk/dvsa/driving-standards](http://www.gov.uk/dvsa/driving-standards).

(Teaching people to ride)

The minimum level for a competent standards check result is 'Satisfactory' this will be achieved if you score 31 or more overall on the form.

Score -

0 - 30 - Unsatisfactory performance

31 - 42 - Satisfactory performance

43 - 51 - A high overall standard of instruction demonstrated

**Note:** You must achieve a minimum score of 8 in the Risk Management section otherwise the standards check will be deemed substandard.

Significant weaknesses in instructional technique that lead to safety critical incidents could also result in a substandard assessment being awarded regardless of accumulated score