Dear [Name]

Thank you for your email of 18 September which requested the following information:

“How many staff do you employ with zero hours contracts”.

Clarification was sought subsequently from you on 22 September, to ascertain which members of staff you were specifically referring to. On the same day you advised the following:

“Any civilian staff, administration, secretarial, office etc, basically any used in the day to day running of the ministry”.

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). For the purposes of my reply I have interpreted your question as meaning civilian personnel employed directly by, and working for the Ministry of Defence (MOD) i.e. Crown Servants.

The MOD does not employ people on zero hour contracts and as such, the answer to your question is “nil”. Data relating to the terms of employment for individuals indirectly employed through other companies are a matter between the individual and their parent company, and falls outside the scope of the FOIA.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of
Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner’s website, http://www.ico.org.uk

Yours sincerely,

[Signature]

Head of Defence Business Services Secretariat