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55. Detention and Temporary Release

55.1. Policy

55.1.1. General

The power to detain must be retained in the interests of maintaining effective immigration control. However, there is a presumption in favour of temporary admission or release and, wherever possible, alternatives to detention are used (see 55.20 and chapter 57). Detention is **most** usually appropriate:

- to effect removal;
- initially to establish a person's identity or basis of claim; or
- where there is reason to believe that the person will fail to comply with any conditions attached to the grant of temporary admission or release.

To be lawful, detention must not only be based on one of the statutory powers and accord with the limitations implied by domestic and Strasbourg case law but must also accord with stated policy.

As well as the presumption in favour of temporary admission or release, special consideration must be given to family cases where it is proposed to detain one or more family member(s) and the family includes children under the age of 18 (please see chapter 45 for ensured family returns process). Similarly, special consideration must be given when it is proposed to detain unaccompanied children pending their hand over to a local authority or collection by parents or relatives or by other appropriate adult carers or friends, or to escort such children when removing them, for example to an European Union (EU) member state. Section 55 of the Borders, Citizenship and Immigration Act 2009 (s.55) requires certain Home Office functions to be carried out having regard to the need to safeguard and promote the welfare of children in the UK. Staff must therefore ensure they have regard to this need when taking decisions on detention involving or impacting on children under the age of 18 and must be able to demonstrate that this has happened, for example by recording the factors they have taken into account. Staff must also ensure detention is for the shortest possible period of time. Key arrangements for safeguarding and promoting the welfare of children are set out in the statutory guidance issued under s.55.

A properly evidenced and fully justified explanation of the reasoning behind the decision to detain

must be retained on file in all cases.

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55.1.2. Criminal casework cases

Cases concerning foreign national offenders – dealt with by criminal casework – are subject to the general policy set out above in 55.1.1, including the presumption in favour of temporary admission or release and the special consideration in cases involving children. Thus, the starting point in these cases remains that the person should be released on temporary admission or release unless the circumstances of the case require the use of detention. However, the nature of these cases means that special attention must be paid to their individual circumstances.

In any case in which the criteria for considering deportation action (the ‘deportation criteria’) are met, the risk of re-offending and the particular risk of absconding should be weighed against the presumption in favour of temporary admission or temporary release. Due to the clear imperative to protect the public from harm from a person whose criminal record is sufficiently serious as to satisfy the deportation criteria, and/or because of the likely consequence of such a criminal record for the assessment of the risk that such a person will abscond, in many cases this is likely to result in the conclusion that the person should be detained, provided detention is, and continues to be, lawful. However, any such conclusion can be reached only if the presumption of temporary admission or release is displaced after an assessment of the need to detain in the light of the risk of re-offending and/or the risk of absconding.

Deportation criteria

Foreign nationals and their dependents will be considered for deportation if they meet the criteria set out in [Deporting non-EEA foreign nationals](#) or [EEA Foreign National Offender Cases](#).

Further details of the policy which applies to criminal casework cases is set out below.

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55.1.3. Use of detention

General

Detention must be used sparingly, and for the shortest period necessary. It is not an effective use of detention space to detain people for lengthy periods if it would be practical to effect detention later in the process, for example once any rights of appeal have been exhausted if that is likely to be protracted and/or there are no other factors present arguing more strongly in favour of detention. All other things being equal, a person who has an appeal pending or representations outstanding might have relatively more incentive to comply with any restrictions imposed, if released, than one who does not and is imminently removable (see also 55.14).

Criminal casework cases

As has been set out above, due to the clear imperative to protect the public from harm, the risk of re-offending or absconding should be weighed against the presumption in favour of temporary admission or temporary release in cases where the deportation criteria are met. In criminal casework cases concerning foreign national offenders (FNOs), if detention is indicated, because of the higher likelihood of risk of absconding and harm to the public on release, it will normally be appropriate to detain as long as there is still a realistic prospect of removal within a reasonable timescale.

If detention is appropriate, an FNO will be detained until either deportation occurs, the FNO wins their appeal against deportation (see 55.12.2. for decisions which we are challenging), bail is granted by the Immigration and Asylum Chamber, or it is considered that release on restrictions is appropriate because there are relevant factors which mean further detention would be unlawful (see 55.3.2 and 55.20.5 below).

In looking at the types of factors which might make further detention unlawful, case owners should have regard to 55.1.4, 55.3.1, 55.9 and 55.10. **Substantial weight** should be given to the risk of further offending or harm to the public indicated by the subject's criminality. Both the likelihood of the person re-offending, and the seriousness of the harm if the person does re-offend, must be considered. Where the offence which has triggered deportation is included in the list [here](#), the weight which should be given to the risk of further offending or harm to the public is **particularly substantial** when balanced against other factors in favour of release.

In cases involving these serious offences, therefore, a decision to release is likely to be the proper conclusion only when the factors in favour of release are particularly compelling. In practice, release is likely to be appropriate only in exceptional cases because of the seriousness of violent, sexual, drug-related and similar offences. Where a serious offender has dependent children in the UK, careful consideration must be given not only to the needs such children may have for contact with the deportee but also to the risk that release might represent to the family and the public.

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55.1.4. Implied Limitations on the Statutory Powers to Detain

In order to be lawful, immigration detention must be for one of the statutory purposes for which the power is given and must accord with the limitations implied by domestic and ECHR case law. Detention must also be in accordance with stated policy on the use of detention. Different policy provisions apply to the detention of children (see paragraphs [55.9.3](#) and [55.9.4](#) below).

55.1.4.1. Article 5 of the ECHR and domestic case law

Article 5(1) of the ECHR provides:

“Everyone has the right to liberty and security of person”

No one shall be deprived of his liberty save in the circumstances specified in Article 5(1) (a)-(f) and in accordance with a procedure prescribed by law. Article 5(1) (f) states that a person may be arrested or detained to prevent his effecting an unauthorised entry into the country, or where action is being taken against them with a view to deportation or extradition.

To comply with Article 5 and domestic case law, the following should be borne in mind:

- a) The relevant power to detain must only be used for the specific purpose for which it is authorised. This means that a person may only be detained under immigration powers for the purpose of preventing his unauthorised entry or with a view to his removal (not necessarily deportation). Detention for other purposes, where detention is not for the

purposes of preventing unauthorised entry or effecting removal of the individual concerned, is **not** compatible with Article 5 and would be unlawful in domestic law (unless one of the other circumstances in Article 5(1)(a) to (e) applies);

- b) The detention may only continue for a period that is reasonable in all the circumstances for the specific purpose;
- c) If before the expiry of the reasonable period it becomes apparent that the purpose of the power, for example, removal, cannot be effected within that reasonable period, the power to detain should not be exercised; and
- d) The detaining authority (be it the immigration officer or the Secretary of State), should act with reasonable diligence and expedition to effect removal (or whatever the purpose of the power in question is).

Article 5(4) states that everyone who is deprived of his liberty shall be entitled to take proceedings by which the lawfulness of his detention is decided speedily by a court. This Article is satisfied by a detainee's right to challenge the lawfulness of a decision to detain by habeas corpus or judicial review in England and Wales, or by judicial review in Scotland.

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55.1.4.2. Article 8 of the ECHR

Article 8(1) of the ECHR provides:

“Everyone has the right to respect for private and family life....”

Article 8 is a qualified right. Interference with the right to family life is permissible under Article 8(2) if it is (i) in accordance with the law; (ii) for a legitimate aim and (iii) proportionate. In family cases, the right extends to every member of the household and there should be consideration given to whether there is any interference with the rights of each individual and, if there is, whether it is lawful and proportionate to the legitimate aim.

It may be necessary on occasion to detain the head of the household or another adult who is part of the care arrangements for children, thus separating a family. Depending on the circumstances of the case, this may represent an interference with Article 8 rights.

It is well established that the interests of the State in maintaining an effective immigration policy for the economic well-being of the country and for the prevention of crime and disorder, justifies interference with rights under Article 8(1). It is therefore arguable that a decision to detain which interferes with a person's right to family life in order to enforce immigration control and maintain an effective immigration policy pursues a legitimate aim and is in accordance with the law.

It is only by considering the needs and circumstances of each family member that a determination can be made as to whether the decision is, or can be managed in a way so that it is, proportionate.

Home Office staff should be clear and careful when deciding that the decision to detain (and thereby interfere with family life) was proportionate to the legitimate aim pursued. Assessing whether the interference is proportionate involves balancing the legitimate aim in Article 8(2) against the seriousness of the interference with the person's right to respect for their family life.

The assessment must also have regard to the need to safeguard and promote the welfare of children. Even though the decisions may have been taken to avoid detaining the children with their head of family, or other adult who is part of their care arrangements, in the interest of their welfare, the impact of the separation must be considered carefully. Any information concerning the children that is available or can reasonably be obtained must be considered. The conclusion reached will depend on the specific facts of each case and will therefore differ in every case. Regular reviews of detention should consider proportionality with regard to each individual, including any new information that is obtained.

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55.2. Power to detain

The power to detain an illegal entrant, seaman deserter, port removal or a person liable to administrative removal (or someone suspected to be such a person) is in paragraph 16(2) of Schedule 2 to the 1971 Act (as applied by section 10(7) of the Immigration and Asylum Act 1999). Paragraph 16(2) states:

"If there are reasonable grounds for suspecting that a person is someone in respect of whom directions may be given under any of paragraphs 8 to 10 or 12 to 14, that person may be

detained under the authority of an immigration officer pending a) a decision whether or not to give such directions; b) his removal in pursuance of such directions".

Section 62 of the Nationality, Immigration and Asylum Act 2002 introduced a free-standing power for the Secretary of State (i.e. an official acting on the Secretary of State's behalf) to authorise detention in cases where the Secretary of State has the power to set removal directions.

The power to detain a person who is subject to deportation action is set out in paragraph 2 of Schedule 3 to the 1971 Act, and section 36 of the UK Borders Act 2007 (automatic deportation). This includes those whose deportation has been recommended by a court pending the making of a deportation order, those who have been served with a notice of intention to deport pending the making of a deportation order, those who are being considered for automatic deportation or pending the making of a deportation order as required by the automatic deportation provisions, and those who are the subject of a deportation order pending removal. **Detention in these circumstances must be authorised at a minimum of higher executive officer (HEO) level in criminal casework** (see 55.5.2).

Detention can only lawfully be exercised under these provisions where there is a realistic prospect of removal within a reasonable period. The decision to detain may have been taken under circumstances where an individual claimed to have a family life in the UK but there was no information reasonably available to allow independent verification or consideration. In such cases, information must be gathered as soon as possible and consideration given at the initial and subsequent detention reviews.

In cases where a family life in the UK is known to be subsisting and detention will result in the family being separated, the separation must be authorised by an assistant director on the basis of a written consideration of the welfare of any children involved.

(The power to authorise the detention of a person who may be required to submit to examination, or further examination under paragraph 2 or 2A of Schedule 2 to the 1971 Act, pending his examination and pending a decision to give or refuse him leave to enter/cancel his leave to enter, is in paragraph 16(1) and (1A) of Schedule 2 to the 1971 Act. There is also a limited power to detain a person who is subject to further examination on embarking from the UK for up to 12 hours only pending the completion of the examination under paragraph 16(1B). These powers are not relevant to enforcement cases).

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55.3. Decision to detain (excluding criminal casework cases)

1. There is a presumption in favour of temporary admission or temporary release - there must be strong grounds for believing that a person will not comply with conditions of temporary admission or temporary release for detention to be justified.
2. All reasonable alternatives to detention must be considered before detention is authorised.
3. Each case must be considered on its individual merits, including consideration of the duty to have regard to the need to safeguard and promote the welfare of any children involved.

55.3.A. Decision to detain – criminal casework cases

As has been set out above, public protection is a key consideration underpinning our detention policy. Where a foreign national offender meets the criteria for consideration of deportation, the presumption in favour of temporary admission or temporary release may well be outweighed by the risk to the public of harm from re-offending or the risk of absconding, evidenced by a past history of lack of respect for the law. However, detention will not be lawful where it would exceed the period reasonably necessary for the purpose of removal or where the interference with family life could be shown to be disproportionate.

In assessing what is reasonably necessary and proportionate in any individual case, the caseworker must look at all relevant factors to that case and weigh them against the particular risks of re-offending and of absconding which the individual poses. In balancing the factors to make that assessment of what is reasonably necessary, the Home Office distinguishes between more and less serious offences. A list of those offences which the Home Office considers to be more serious is set out in the list accessible [here](#).

More serious offences

A conviction for one of the more serious offences is strongly indicative of the greatest risk of harm to the public and a high risk of absconding. As a result, the high risk of public harm carries

particularly substantial weight when assessing if continuing detention is reasonably necessary and proportionate. So, in practice, it is likely that a conclusion that such a person should be released would only be reached where there are exceptional circumstances which clearly outweigh the risk of public harm and which mean detention is not appropriate.

Caseworkers must balance against the increased risk, including the particular risk to the public from re-offending and the risk of absconding in the individual case, the types of factors normally considered in non-FNO detention cases. For example, if the detainee is mentally ill or if there is a possibly disproportionate impact on any dependent child under the age of 18 from continued detention.

Caseworkers are reminded that what constitutes a 'reasonable period' for these purposes may last longer than in non-criminal cases, or in less serious criminal cases, particularly given the need to protect the public from serious criminals due for deportation.

Less serious offences

To help caseworkers to determine the point where it is no longer lawful to detain, a set of criteria are applied which seek to identify, in broad terms, the types of cases where continued detention is likely to become unlawful sooner rather than later by identifying those who pose the lowest risk to the public and the lowest risk of absconding. These provide guidance, but all the specific facts of each individual case still need to be assessed carefully by the caseworker.

As explained above, where the person has been convicted of a serious offence, the risk of harm to the public through re-offending and risk of absconding are given substantial emphasis and weight. While these factors remain important in assessing whether detention is reasonably necessary where a person has been convicted of a less serious offence, they are given less emphasis than where the offence is more serious, when balanced against other relevant factors.

Again, the types of other relevant factors include those normally considered in non-FNO detention cases, for example, whether the detainee is mentally ill or whether their release is vital to the welfare of child dependants.

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55.3.1. Factors influencing a decision to detain

All relevant factors must be taken into account when considering the need for initial or continued detention, including:

- ◆ What is the likelihood of the person being removed and, if so, after what timescale?
- ◆ Is there any evidence of previous absconding?
- ◆ Is there any evidence of a previous failure to comply with conditions of temporary release or bail?
- ◆ Has the subject taken part in a determined attempt to breach the immigration laws? (For example, entry in breach of a deportation order, attempted or actual clandestine entry).
- ◆ Is there a previous history of complying with the requirements of immigration control? (For example, by applying for a visa or further leave).
- ◆ What are the person's ties with the UK? Are there close relatives (including dependants) here? Does anyone rely on the person for support? If the dependant is a child or vulnerable adult, do they depend heavily on public welfare services for their daily care needs in lieu of support from the detainee? Does the person have a settled address/employment?
- ◆ What are the individual's expectations about the outcome of the case? Are there factors such as an outstanding appeal, an application for judicial review or representations which might afford more incentive to keep in touch than if such factors were not present? (See also 55.14).
- ◆ Is there a risk of offending or harm to the public (this requires consideration of the likelihood of harm **and** the seriousness of the harm if the person does offend)?
- ◆ Is the subject under 18?
- ◆ Does the subject have a history of torture?
- ◆ Does the subject have a history of physical or mental ill health?

(See also sections 55.3.2 – Further guidance on deciding to detain in criminal casework cases, 55.6 - detention forms, 55.7 – detention procedures, 55.9 - special cases and 55.10 – persons considered unsuitable for detention).

Once detention has been authorised, it must be kept under close review to ensure that it continues to be justified.

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55.3.2. Further guidance on deciding to detain in criminal casework cases

55.3.2.1 This section provides further guidance on assessing whether detention is or continues to be within a reasonable period in criminal casework cases where the individual has completed their custodial sentence and is detained following a court recommendation or decision to deport, pending deportation, or under the automatic deportation provisions of the UK Borders Act 2007. It should be read in conjunction with the guidance in 55.3.1 above, with **substantial weight** being given to the risk of further offending and the risk of harm to the public.

Whilst as a matter of practice, the need to protect the public has the consequence that criminal casework cases may well be detained pending removal, caseworkers must still carefully consider all relevant factors in each individual case to ensure that there is a realistic prospect of removal within a reasonable period of time.

In family cases, each individual must be considered to see if there is interference with their Article 8 rights and, if so, whether it is proportionate. For example, thought should be given to whether it is appropriate to detain family members due to be deported or removed with the foreign national offender and, if so, when – please see chapter 45 for cases where one or more family member(s) is under the age of 18. An up to date record of convictions must be obtained from the police national computer (PNC) in order to inform decisions to detain or maintain detention in criminal casework cases. Please also see 55.8 regarding detention reviews and 55.20.5 for instructions on managing contact where a criminal casework case is released on restrictions. Where a time served foreign national offender has a conviction for an offence on [this list](#), **particularly substantial weight** should be given to the public protection criterion in 55.3.1 above when considering whether release on restrictions is appropriate.

In cases involving these serious offences, therefore, a decision to release is likely to be the proper conclusion only when the factors in favour of release are particularly compelling because of the significant risk of harm to the public posed by those convicted of violent, sexual, drug-related and other serious offences. In practice, release is likely to be appropriate only in exceptional cases. This does not mean, however, that individuals convicted of offences on the list can be detained indefinitely and, regardless of the effects of detention on their dependants.

All relevant factors (see 55.3.1) must be considered when assessing whether there is a realistic prospect of removal within a reasonable timescale. See 55.3.2.4 to 55.3.2.14 for more detail on the way to approach the application of the factors in 55.3.1 in criminal casework cases.

55.3.2.2 Any decision not to detain or to release a time served foreign national offender on restrictions must be agreed at grade 7 (assistant director) level and authorised at strategic director level. Cases should be referred on the relevant form, which should cover all relevant facts in the case history, including any reasons why bail was refused previously.

If it is proposed to release a serious criminal to rejoin a family including dependent children under the age of 18, advice should have been sought from the Office of the Children's Champion and it is likely that a referral to the relevant local authority children's service will be necessary.

55.3.2.3 Please see 55.20.5 regarding contact management arrangements for those subject to release on restrictions.

Decisions to maintain detention where the FNO has provided evidence of a family life in the UK require a consideration of Article 8 issues and, if the decision results in a family separation (i.e. rest of the family will not be reunited with the FNO in detention), it should be countersigned at grade 7 (assistant director) level. Similarly, decisions to release high risk offenders on welfare grounds should be subject to director level approval before a submission is sent to the strategic director.

Application of the factors in 55.3.1 to criminal casework cases

Imminence

55.3.2.4 In all cases, caseworkers should consider on an individual basis whether **removal is**

imminent. If removal is imminent, then detention or continued detention will usually be appropriate. As a guide, and for these purposes only, removal could be said to be imminent where a travel document exists, removal directions are set, there are no outstanding legal barriers and removal is likely to take place in the next four weeks.

Cases where removal is not imminent due to delays in the travel documentation process in the country concerned may also be considered for release on restrictions. However, where the FNO is frustrating removal by not co-operating with the documentation process, and where that is a significant barrier to removal, these are factors weighing strongly against release.

Where a family has been separated and removal is imminent, consideration needs to be given to whether and, if so, how to reunite the family (see chapter 45 for cases involving children under the age of 18). If the reunification is to take place in the detention estate (i.e. the remaining family members are to be detained), it should be planned in advance with welfare staff at the removal centre. If it is to take place at the airport, then the caseworker should plan the event with the escort staff to minimise upset to any children involved.

Risk of absconding

55.3.2.5 If removal is not imminent, the caseworker should consider the **risk of absconding**.

Where the person has been convicted of a more serious offence appearing on [this list](#), then this may indicate a high risk of absconding. An assessment of the risk of absconding will also include consideration of previous failures to comply with temporary release or bail. Individuals with a long history of failing to comply with immigration control or who have made a determined attempt to breach the UK's immigration laws would normally be assessed as being unlikely to comply with the terms of release on restrictions. Examples of this would include multiple attempts to abscond or the breach of previous conditions, and attempts to frustrate removal (not including the exercise of appeal rights).

Also relevant is where the person's behaviour in prison or immigration removal centre (IRC) (if known) has given cause for concern. The person's family ties in the UK and their expectations about the outcome of the case should also be considered and attention paid to the requirement to have regard to the need to safeguard and promote the welfare of any children involved. The greater the risk of absconding, the more likely it is that detention or continued detention will be appropriate. Where the individual has complied with attempts to re-document them but difficulties remain due to the country concerned, this should not be viewed as non-compliance by the

individual.

Risk of Harm

55.3.2.6 **Risk of harm to the public** will be assessed by the National Offender Management Service (NOMS) unless there is no Offender Assessment System (OASYS) or pre-sentence report available. There will be no licence and OASYS report where the sentence is less than 12 months. NOMS will only be able to carry out a meaningful risk assessment in these cases where a pre-sentence report exists (details of which can be obtained from the prison) or where the subject has a previous conviction resulting in a community order.

Case owners should telephone the Offender Manager for an update in cases where the risk assessment has been obtained less than six months before (for example in a bail application). Where NOMS can provide an assessment, it can be obtained directly from the offender manager in the Probation Service in the same way that information is obtained in bail cases and should be received within three days.

The bail process instruction includes details on how to contact the offender manager and identify the probation area's single point of contact (SPOC). The relevant form should be completed and sent by fax or email to the offender manager with a copy in all cases to the SPOC. A record should be kept of the date the form is sent and the date it is returned.

The completed form will be returned to the case owner by the offender manager once the assessment is complete. In cases of query, offender managers should be referred, in the first instance, to Probation Circular 32/2007 which includes a copy of the reference form and explains that criminal casework may seek information when considering detention. Further reference to NOMS will also be essential in cases where it is decided to end detention.

55.3.2.7 Individual cases of difficulty in obtaining licences, identifying offender managers or obtaining risk assessments which cannot be resolved by contact with the Prison Service (for the licence) or the Probation Service Single Point of Contact (for obtaining the risk assessment) should be referred to the team leader and/or the assistant director. If the problem cannot be resolved in the team, then the assistant director should refer the case to the process team using the process team inbox.

The process team will follow up queries centrally with NOMS and provide advice on further action. In every case where the subject would have been the subject of a licence (sentences of 12 months or longer, sentences for shorter periods adding up to 12 months or longer, or offenders under 22 years or age) a risk assessment should be requested from the relevant offender manager and cases should not be taken forward without a reply from the offender manager being obtained.

55.3.2.8 Where NOMS are unable to produce a risk assessment and the offender manager advises that this is the case, case owners will need to make a judgement on the risk of harm based on the information available to them. Factors relevant to this will be the nature of the original offence, any other offences committed, record of behaviour in prison and or IRC and general record of compliance. A PNC check should always be made. Where there is a conviction for an offence on the list [here](#), the nature of the offence is such that the person presents a high risk on the table below.

Such high risk offences should be given particularly substantial weight when assessing reasonableness to detain. Those with a long record of persistent offending are likely to be rated in the high or medium risk. Those with a low level, one-off conviction and, with a good record of behaviour otherwise are likely to be low risk.

55.3.2.9 Where possible the NOMS assessment will be based on OASYS and will consist of two parts-as follows-

- i. A risk of harm on release assessed as low, medium, high or very high (that is, the seriousness of harm if the person offends on release)
- ii. The likelihood of re-offending, assessed as low, medium or high.

A marking of high or very high in **either** of these areas should be treated as an assessment of a high risk of harm to the public.

55.3.2.10 In cases marked medium or low in either or both category the following table should be used to translate the double assessment produced by NOMS into a single assessment for our purposes, this gives greater weight to the risk (i.e. seriousness) of harm than to the risk of re-offending.

Seriousness of harm if offends on release	VH	VH	VH	H	H	H	M	M	M	L	L	L
Likelihood of re-offending	H	M	L	H	M	L	H	M	L	H	M	L
Overall assessment	H	H	H	H	H	H	H	M	M	H	L	L

VH =Very high, H=High, M=Medium, L=Low

55.3.2.11 Those assessed as low or medium risk should generally be considered for management by rigorous contact management under the instructions in 55.20.5. Any particular individual factors related to the profile of the offence or the individual concerned must also be taken into consideration and may indicate that maintaining management by rigorous contact management may not be appropriate in an individual case.

In cases involving serious offences on the list [here](#), a decision to release is likely to be the proper conclusion only when the factors in favour of release are particularly compelling. In practice, release is likely to be appropriate only in exceptional cases because of the seriousness of violent, sexual, drug-related and similar offences.

55.3.2.12 Where the NOMS assessment is not based on an OASYS report NOMS will endeavour to provide other information on risk of harm and likelihood of re-conviction, stating their sources. The Offender Group Reconviction Scale (OGRS) may be one source of risk reconviction information provided. It estimates the statistical probability that offenders, with a given history of offending, will be reconvicted of a standard list offence within two years of release if sentenced to custody. It does not define the probability that a named offender will be reconvicted. OGRS uses an offender's past and current history of standard list offences only. There may be cases however, when offender managers are unable to provide any risk information-see paragraph 55.3.2.8 for action in these cases.

General additional considerations relating to bail applications

55.3.2.13 In cases where the individual has previously been refused bail by the Immigration and Asylum Chamber, the opinions of the immigration judge will be relevant. If bail was refused due to the risk of absconding or behavioural problems during detention, this would be an indication

that the individual should not normally be released unless circumstances have changed. If bail was refused due to lack of sureties, the case owner might want to recommend release providing all the other criteria in this section indicate release is appropriate.

55.3.2.14 Where the case owner thinks an individual who has applied for bail is appropriate for release on bail the case owner should:

- refer to the strategic director for confirmation that the individual meets the criteria and should be released;
- not oppose bail;
- prepare a bail summary explaining that the Home Office does not oppose release on bail but asking that restrictions be applied (electronic monitoring and reporting twice a week).

The above list of factors is not exhaustive and the caseworker should consider all relevant factors when deciding whether it is lawful to detain – whether removal will take place within a reasonable period.

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55.4. Not in use

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55.5. Levels of authority for detention

Although the power in law to detain an illegal entrant rests with the immigration officer (IO), or the relevant non-warranted immigration caseworker under the authority of the Secretary of State, in practice, an officer of at least chief immigration officer (CIO) rank, or a HEO caseworker, must give authority. Detention must then be reviewed at regular intervals (see 55.8). For cases involving the separation of a family, refer to 45.6 (cases involving dependants under the age of 18) or 45.7 (other families).

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55.5.1. Authority to detain an illegal entrant or person served notice of administrative removal

An illegal entrant or person served with notice of administrative removal can be detained on the authority of a CIO or HEO (but see 55.5.3 and 55.8).

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55.5.2. Authority to detain persons subject to deportation action by criminal casework

The decision as to whether a person subject to deportation action should be detained under Immigration Act powers is taken at a minimum of HEO level in criminal casework. Where an offender, who has been recommended for deportation by a court or who has been sentenced to at least 12 months imprisonment, is serving a period of imprisonment which is due to be completed, the decision on whether he should be detained under Immigration Act powers (on completion of his custodial sentence) pending deportation must be made at HEO level in criminal casework in advance of the case being transferred to criminal casework.

A person should not be detained under immigration powers at the same time that they are detained under an order or sentence of a court. Therefore the sensible course is for any immigration decision to detain to be expressed as taking effect once any existing detention ends. This is sometimes referred to as 'dual detention'. It is important in criminal cases to monitor the offender's release date for service of further detention/restriction forms at the appropriate time. Criminal casework staff should consider with prison and probation staff whether a prisoner has a substantive family life in the UK and if so should follow the relevant procedure.

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55.5.3. Authority to detain - special cases

Detention in the following circumstances must be authorised by an officer of **at least** the rank stated:

- ◆ Sensitive cases: inspector/senior executive officer (SEO);
- ◆ EEA nationals (see EIG chapter 50 EEA): CIO / HEO
- ◆ Spouses of British citizens or EEA nationals: CIO / HEO (see 55.9.2);
- ◆ Unaccompanied young persons, under 18: initially, an inspector/SEO but as soon as possible by an assistant director. The decision to detain in such exceptional cases will be taken in accordance with the policy set out in paragraph 55.9.3.
- ◆ Unaccompanied children who are to be returned to an EU Member State under the Dublin Regulation or, in the case of both asylum and non-asylum applicants, to their home country: assistant director. See paragraph 55.9.3 for criteria for detaining in these exceptional circumstances;

- ◆ In criminal casework cases, an FNO under the age of 18 who has completed a custodial sentence: Ministerial authorisation and the advice of the independent Family Returns Panel on the safeguarding aspects of the case. See paragraph 55.9.3 for criteria for detaining in these exceptional circumstances;

- ◆ Families with minor children: In-country ensured returns and criminal casework cases – inspector/SEO on the advice of the Family Returns Panel (see Chapter 45);

- ◆ Detention in police cells for longer than two nights: inspector/SEO.

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55.6. Detention forms

Written reasons for detention should be given in all cases at the time of detention and thereafter at monthly intervals (in this context, every 28 days). Recognising that most people are detained for just a few hours or days, initial reasons should be given by way of a checklist similar to that used for bail in a magistrate's court.

The forms IS 91RA 'Risk Assessment' (see 55.6.1), IS91 'Detention Authority' (see 55.6.2), IS91R 'Reasons for detention' (see 55.6.3) and IS91M 'Movement notification' (see 55.6.4) replace all of the following forms:

The old IS91, IS150A, IS150B, IS160, IS161, IS166, IS167, IS91D, IS91E, IS91E (Annex) and

IS91 (Fingerprinting).

Criminal casework has a number of specific forms: IS91 RA Part A CCD is the criminal casework equivalent of the IS 91 RA. The ICD 1913 is sent in place of the IS91R and the ICD 1913AD covers detention in automatic deportation cases.

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55.6.1. Form IS 91RA Risk assessment

Once it has been identified that the person is one who should be detained, consideration should be given to what, if any, level of risk that person may present whilst in detention. Immigration officers (IOs) or persons acting on behalf of the Secretary of State should undertake the checks detailed on form IS91RA part A 'Risk Factors' (in advance, as far as possible, in a planned operation/visit when it is anticipated detention will be required).

The results of these checks should be considered by the IO or person acting on behalf of the Secretary of State along with information available regarding other aspects of behaviour (as detailed on the form) which may present a risk, and the conclusions regarding each aspect identified.

Where, under the ensured returns process, it is proposed to detain any child under the age of 18 with their parents or guardians, (see chapter 45 and section 55.9.4 below), the caseworker must actively search for any information relevant to the requirement to have regard to the need to safeguard and promote their welfare. Such a search is likely to involve a request for information from a local authority children services and a primary care trust. In health matters, the permission of the family is needed to access information. Any safeguarding or welfare issues relating to children under the age of 18 should be recorded on the family welfare form (see chapter 45).

It is vital to the integrity of the detention estate that all potential risk factors detailed on the IS 91RA form are addressed, with the form being annotated appropriately. Conclusions should be recorded as to whether or not the individual circumstances may present a potential area of risk. Amplifying notes must be added in the 'comments' section as appropriate and the form must be signed and dated.

Once detention space is required the IS91RA must be faxed to the detainee escorting and

population management unit (DEPMU). DEPMU staff will assess risk based upon the information provided on the IS91RA part A and decide on the detention location appropriate for someone presenting those risks and/or needs. The issue of an IS91 'Detention Authority' will be authorised with the identified risks recorded in the 'risk factors' section of this form.

In cases where the potential risk factors cannot be addressed in advance they should be undertaken immediately and the IS91RA part A despatched as above. However, it may not always be possible to do this if the potential detainee has, for example, been arrested by the police or picked up in the field and either an IO cannot immediately attend or the checks cannot be completed due to the lateness of the hour.

In such cases it will be appropriate to issue an IS91 to the police, as below, with the 'risk factors' section of the form completed as far as possible. However, in such circumstances the IS91RA part A should be completed and forwarded to DEPMU as soon as possible and, in all cases, no later than 24 hours after entry into detention at a police station and always before entry into the immigration detention estate is sought.

Risk assessment is an ongoing process. Should further information become available to the immigration compliance and enforcement (ICE) team or caseworker, which impacts upon potential risk (either increasing or decreasing risk) during a detainee's detention, that information should be forwarded to DEPMU using form IS91RA part C. On receipt of this form (which can also be completed by other Home Office or removal centre management/medical staff) DEPMU will reassess risk and reallocate detention location as appropriate. Any alteration in their assessment of risk will require a new IS91 to be issued on which up-to-date risk factors will be identified. The ICE team or caseworker must fax this new IS91 to the detention location on receiving DEPMU's reassessment of alteration in potential risk.

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55.6.2. Form IS91 Authority to detain

Once DEPMU has decided on detention location they will forward an IS91RA part B to the detaining office detailing the detention location and the assessment of risk. This must be attached to form IS91 and served by the IO or person acting on behalf of the Secretary of State on the

detaining agent. This allows for the subject to be detained in the detaining agent's custody under Immigration Act powers. The IO or person acting on behalf of the Secretary of State must complete the first three sections of the form, transferring the assessment of risk as notified by DEPMU onto section 3, complete the first entry of section 4 transfer record and sign and date the form on page 1.

The detaining agent completes the further entries on section 4 of the form, the Transfer Record. The IO or person acting on behalf of the Secretary of State must staple a photograph of the detainee to the form and authenticate this by signing and dating it before handing the form, in a clear plastic pouch, to the detaining agent.

Detaining agents have been instructed not to accept detainees without the correct documentation. The only exception to this will be when there is no Home Office presence at a police station or prison. In these circumstances, a copy of the IS91, complete with photograph, will need to be faxed or emailed. In such cases, DEPMU will advise as to where the original IS91 should be sent.

In cases where the IS91 is faxed or emailed in advance of knowing whether the person in custody will be charged, bailed or released without charge, the IO or person acting on behalf of the Secretary of State must specify whether the form should be served irrespective of the outcome or only be served in the event of a particular outcome. For example, if the intention is for the person to be detained only if the police or other agency plan to release him/her without charge, this should be made explicit. A request for the form to be destroyed unused if the person is charged or bailed should also be made explicit.

Form IS91 is issued once and only once for any continuous period of detention, irrespective of how many detaining agents there are during the course of a person's detention. The exceptions are: where there is alteration in risk factors when DEPMU will authorise the issue of a new IS91, which should be sent to the detention location to be attached to the original form; and in criminal casework cases if the IS91 is re-issued when a deportation order has been signed.

Where there is a change in the detaining agent, for example from the police to the escort contractor, it is for the first detaining agent to complete the Transfer Record on the form and forward it to the second detaining agent along with the detainee. Form IS91 must be issued for each person detained including for each child/young person. The IO or person acting on behalf

of the Secretary of State must complete all sections of the form as indicated. The completed form should then be handed to the detaining agent (for example, the escorting contractor). The detaining agent will not accept a detainee without correct original documentation.

IS91s are to be returned by the final detaining agency to the detention cost recovery unit (DCRU) of the Border Force resources directorate, 9th Floor, Lunar House (Long Corridor). Any IS91s that are returned to an ICE team at the end of a period of detention must be forwarded to DCRU without delay.

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55.6.3. Form IS91R Reasons for detention

This form is in three parts and must be served on every detained person, including each child, at the time of their initial detention. The IO or person acting on behalf of the Secretary of State must complete all three sections of the form. The IO or person acting on behalf of the Secretary of State must specify the power under which a person has been detained, the reasons for detention and the basis on which the decision to detain was made.

In addition there must be a properly evidenced and fully justified explanation of the reasoning behind the decision to detain placed on file in all detention cases. This should complement the IS 91R form, though is separate from it. The detainee must also be informed of his bail rights and the IO or person acting on behalf of the Secretary of State must sign, both at the bottom of the form and overleaf, to confirm the notice has been explained to the detainee (using an interpreter where necessary) and that he has been informed of his bail rights.

It should be noted that the reasons for detention given could be subject to judicial review. It is therefore important to ensure they are always **justified and correctly stated by the IO or person acting on behalf of the Secretary of State who is completing the form**. A copy of the form (fully completed and signed on both sides) must be retained on the caseworking file. If any of the reasons for detention given on the form IS91R change it will be necessary to prepare and serve a new version of the form. Again, any such changes must be **fully justified and correctly stated** by the IO or person acting on behalf of the Secretary of State who is completing the form.

It is important that the detainee understands the contents of the IS91R. If he does not

understand English, officers should ensure that the form's contents are interpreted. Failure to do so could lead to successful challenge under the Human Rights Act (Article 5(2) of the ECHR refers).

The five possible reasons for detention are set out on form IS91R and are listed below. The IO or person acting on behalf of the Secretary of State must tick **all** the reasons that apply to the particular case and, as indicated above, ensure that a fully justified explanation is retained on file setting out why the reasons ticked apply in the particular case:

- ◆ You are likely to abscond if given temporary admission or release.
- ◆ There is insufficient reliable information to decide on whether to grant you temporary admission or release.
- ◆ Your removal from the UK is imminent.
- ◆ You need to be detained whilst alternative arrangements are made for your care. Your release is not considered conducive to the public good*.

*Where this box is ticked in criminal casework cases, case owners should additionally indicate whether the offence was more or less serious.

Thirteen factors are listed, which will form the basis of the reasons for the decision to detain. The IO or person acting on behalf of the Secretary of State must tick all those that apply to the particular case:

- ◆ You do not have enough close ties (for example, family or friends) to make it likely that you will stay in one place.
- ◆ You have previously failed to comply with conditions of your stay, temporary admission or release.
- ◆ You have previously absconded or escaped.
- ◆ You have used or attempted to use deception in a way that leads us to consider that you may continue to deceive.
- ◆ You have failed to give satisfactory or reliable answers to an immigration officer's enquiries.
- ◆ You have not produced satisfactory evidence of your identity, nationality or lawful basis to be in the UK
- ◆ You have previously failed, or refused to leave the UK when required to do so.
- ◆ You are a young person without the care of a parent or guardian.
- ◆ Your health gives serious cause for concern on grounds of your own wellbeing and/or public

health or safety.

- ◆ You are excluded from the UK at the personal direction of the Secretary of State.
- ◆ You are detained for reasons of national security, the reasons are/will be set out in another letter.
- ◆ Your previous unacceptable character, conduct or associations.
- ◆ I consider this reasonably necessary in order to take your fingerprints because you have failed to provide them voluntarily.

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55.6.4. Form IS91M Movement notification

This form will only be used in very few cases where neither the detention nor the movement of a detainee is being arranged via DEPMU. The form must be completed and used to notify both the detaining agent and the escorting service provider of the proposed move.

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55.7. Detention procedures

55.7.1. Procedures when detaining an illegal entrant or person served with notice of administrative removal

- ◆ Obtain the appropriate authority to detain;
- ◆ issue IS 98 and 98A (bail forms) and advise the person of his right to apply for bail;
- ◆ conduct 'risk assessment' procedures as detailed in paragraph 55.6.1
- ◆ complete IS91 in full for the detaining authority;
- ◆ complete and serve form IS91R on the person being detained, explaining its contents to the person (via an interpreter if necessary);

- ◆ confirm detention to DEPMU as soon as possible and they will allocate a reference number;
- ◆ complete IS93 for the port/ immigration compliance and enforcement (ICE) team casework file;
- ◆ always attach a 'detained' flag, securely stapled, to the port/ICE team casework file;
- ◆ review detention as appropriate.

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55.8. Detention reviews

Initial detention must be authorised by a CIO/HEO or inspector/SEO (but see section 55.5). In all cases of persons detained solely under Immigration Act powers, continued detention must as a minimum be reviewed at the points specified in the appropriate table below. At each review, robust and formally documented consideration should be given to the removability of the detainee. Furthermore, robust and formally documented consideration should be given to all other information relevant to the decision to detain.

Monthly reviews should be conducted using the detention review template (ICD3469 or criminal casework equivalent). Additional reviews may also be necessary on an ad hoc basis, for example, where there is a change in circumstances relevant to the reasons for detention. Where detention involves or impacts on children under the age of 18, reviewing officers should have received training in children's issues (at least Tier 1 of Keeping Children Safe) and must demonstrably have regard to the need to safeguard and promote the welfare of children.

Rule 9 of the Detention Centre Rules 2001 sets out the statutory requirement for detainees to be provided with written reasons for detention at the time of initial detention, and thereafter monthly (in this context, monthly means every 28 days). The written reasons for continued detention at the one month point and beyond should be based on the outcome of the review of detention.

Apart from the statutory requirement above, detention should also be reviewed during the initial stages. This does not apply in criminal casework cases where detainees come from prison, or remain there on completion of custodial sentence, and their personal circumstances have already

been taken into account by the Home Office when the original decision to detain was made.

Detention reviews are necessary in all cases to ensure that detention remains lawful and in line with stated detention policy at all times. Detention reviews must be carried out at prescribed points throughout the period a person remains detained under Immigration Act powers, whether the person is held in the immigration detention estate or elsewhere, for example, secure hospital or prison.

Table 1, below, sets out the minimum requirements in respect of the specific stages and levels at which reviews must be conducted.

Reviews due to be carried out during weekends or bank holidays may be completed early. However, this will have an impact on subsequent reviews as the interval between monthly reviews must not exceed 28 days.

The review of detention involving third country unit (TCU) and criminal casework (CC) cases are subject to different arrangements which are outlined in Tables 2 and 3 respectively.

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Table 1: Review of detention (non-criminal casework/ non-third country unit (TCU) cases)

Review Period	Review Authorised by ¹ :
24 hours	Inspector/SEO ²
7 days	CIO/HEO
14 days	Inspector/SEO
1 st monthly	Inspector/SEO
2 nd monthly	Inspector/SEO
3 rd monthly	Inspector/SEO
4 th monthly	Inspector/SEO
5 th monthly	Inspector/SEO
6 th monthly	Assistant director
7 th monthly	Assistant director

¹ Including those covering the grades indicated on HRA/TCA

² Assistant director for EEA cases.

Review Period	Review Authorised by¹:
8 th monthly	Assistant director
9 th monthly	Deputy director
10 th monthly	Deputy director
11 th monthly	Deputy director
12 th and subsequent monthlies	Director

If there is a significant/material change in circumstances in between reviews during the initial stages of detention, an inspector/SEO must conduct a review. Where there is a significant/material change in circumstances during later stages of detention, a review must be conducted by the relevant grade for the review period at the point of the change.

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Table 2: Review of detention in TCU cases

Review Period	Review Authorised by³:
Within 24 hours of entry into TCU process	CIO/HEO
7 days	CIO/HEO
14 days	CIO/HEO
21 days	CIO/HEO
1 st monthly	Inspector/SEO
2 nd monthly	Inspector/SEO
3 rd monthly	Inspector/SEO
4 th monthly	Inspector/SEO
5 th monthly	Inspector/SEO
6 th monthly	Assistant director
7 th monthly	Assistant director
8 th monthly	Assistant director
9 th monthly	Deputy director
10 th monthly	Deputy director
11 th monthly	Deputy director
12 th and subsequent monthlies	Director

³ Including those covering the grades indicated on HRA/TCA

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Criminal casework cases

There is no requirement for adult detention to be reviewed during the early stages in criminal casework cases. Reviews should be conducted monthly (for review purposes this means every 28 days) at the levels indicated in Table 3, below.

Table 3: Review of detention in criminal casework cases

Review Period	Review Authorised by ⁴ :
1 st monthly	SEO/Inspector
2 nd monthly	Assistant director
3 rd monthly	HEO/CIO
4 th monthly	SEO/Inspector
5 th monthly	HEO/CIO
6 th monthly	HEO/CIO
7 th monthly	Assistant director
8 th monthly	HEO/CIO
9 th monthly	SEO/Inspector
10 th monthly	Assistant director
11 th monthly	Deputy director
12 th monthly	Director
13 th monthly	SEO/Inspector
14 th monthly	Assistant director
15 th monthly	Deputy director
16 th monthly	SEO/Inspector
17 th monthly	Assistant director
18 th monthly	Director
19 th monthly	SEO/Inspector
20 th monthly	Assistant director
21 st monthly	Deputy director

⁴ Including those covering the grades indicated on HRA/TCA

Review Period	Review Authorised by ⁴ :
22 nd monthly	SEO/Inspector
23 rd monthly	Assistant director
24 th monthly	Director
Post-24 th monthly	Return to cycle beginning 13 months

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55.8A. Rule 35 – Special illnesses and conditions

Rule 35 of the Detention Centre Rules 2001 sets out requirements for healthcare staff at removal centres in regards to any detained person:

- whose health is likely to be injuriously affected by continued detention or any conditions of detention;
- suspected of having suicidal intentions; and
- for whom there are concerns that they may have been a victim of torture.

Healthcare staff are required to report such cases to the centre manager and these reports are then passed, via Home Office contact management teams in centres, to the office responsible for managing and/or reviewing the individual's detention.

The purpose of Rule 35 is to ensure that particularly vulnerable detainees are brought to the attention of those with direct responsibility for authorising, maintaining and reviewing detention. The information contained in the report needs to be considered in deciding whether continued detention is appropriate in each case.

Upon receipt of a Rule 35 report, caseworkers must review continued detention in light of the information in the report (see 55.8 – detention reviews) and respond to the centre, within two working days of receipt, using the appropriate Rule 35 pro forma. For more information see related link: [Application of Detention Centre Rule 35 – 17-2012](#).

If the detainee has an asylum or human rights (HR) claim (whether concluded or ongoing), consideration must be given to [Detention Rule 35 process](#).

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55.9. Special cases

55.9.1. Detention of women

Pregnant women should not normally be detained. The only exception to this general rule is:

- where removal is imminent and medical advice does not suggest confinement before the due removal date.

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55.9.2. Spouses/Civil Partners of British citizens or EEA nationals – non-criminal casework cases

Immigration offenders who are living with their settled British spouses/civil partners may only be detained with the authority of an inspector/SEO in the relevant caseworking section. Where strong representations for temporary release continue to be received, the decision to detain must be reviewed by an assistant director as soon as is practicable. Where there are dependent children under the age of 18, special consideration must be given to the requirement to have regard to the need to safeguard and promote children's welfare in line with the guidance given above.

If an offender is married to or in a civil partnership with an EEA national, detention should not be considered unless there is strong evidence available that the EEA national spouse/civil partner is no longer exercising treaty rights in the UK, or if it can be proved that the marriage/civil partnership was one of convenience and the parties had no intention of living together as husband and wife/civil partners **from the outset of the marriage or civil partnership**. For further guidance, refer to chapter 53.4 and 53.4.1.

In criminal casework cases, the fact that the FNO is the spouse or civil partner of a British citizen or EEA national should not prevent detention.

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55.9.3. Unaccompanied young persons

As a general principle, even where one of the statutory powers to detain is available in a particular case, unaccompanied children (that is, persons under the age of 18) must not be detained other than in very exceptional circumstances. If unaccompanied children are detained, it should be for the shortest possible time, with appropriate care. This may include detention overnight but a person detained as an unaccompanied child must not be held in an immigration removal centre in any circumstances. This includes age dispute cases where the person concerned is being treated as a child.

The very exceptional circumstances in which it might be appropriate to detain unaccompanied children are set out below. In all cases, the decision-making process must be informed by and take account of the duty to have regard to the need to safeguard and promote the welfare of children under section 55 of the Borders, Citizenship and Immigration Act 2009:

55.9.3A Alternative arrangements for care and safety

This exceptional measure is intended solely to deal with unexpected situations where it is necessary to detain unaccompanied children very briefly for their care and safety pending alternative arrangements being made. For example, collection by parents or relatives, by appropriate adult carers or friends, or by local authority children's services. It must not be used for other purposes. Efforts to secure alternative care arrangements in such cases should be made expeditiously.

55.9.3B Criminal casework cases

In criminal casework cases, detention of an FNO under 18 may be authorised where it can be shown that the FNO poses a serious risk to the public and a decision to deport or remove has been taken. This is subject to ministerial authorisation and the advice of the Family Returns Panel in respect of safeguarding matters. The place of detention for these FNOs would be a Youth Justice Board facility.

55.9.3C Returns to EU Member State or home country

Unaccompanied children who are to be returned to an EU Member State under the Dublin Regulation or, in the case of both asylum and non-asylum applicants, to their home country may be detained in order to support their removal with appropriate escorts. Such detention will occur only on the day of the planned removal to enable the child to be properly and safely escorted to their flight and/or to their destination. The use of detention powers in such a case is solely for escorting purposes and will not involve overnight stays at IRCs or STHFs. Detention in such a case must be authorised by an assistant director.

An unaccompanied child must not be detained for any other purpose, including for the purpose of a pending removal (other than in the circumstances set out at 55.9.3B and 55.9.3C above).

Unaccompanied children may only be detained in a place of safety as defined in the Children and Young Persons Act 1933 (for England and Wales) or the Children (Scotland) Act 1995 (for Scotland). For Northern Ireland 'place of safety' is defined as: a home provided under Part VII of the Children (Northern Ireland) Order 1995; any police station; any hospital or surgery; or any other suitable place, the occupier of which is willing temporarily to receive a person under the age of 18.

Where an individual detained as an adult is subsequently accepted as being aged under 18, they should be released from detention as soon as appropriate arrangements can be made for their transfer into local authority care or other appropriate care arrangements.

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55.9.3.1. Individuals claiming to be under 18

The guidance in this section must be read in conjunction with the [Assessing Age](#) Asylum Instruction (even in non-asylum cases). You may also find it useful to consult [Detention Services Order 14/2012](#) on managing age dispute cases in the detention estate.

The Home Office will accept an individual as under 18 (including those who have previously presented themselves as an adult) unless one or more of the following categories apply (please note this does not apply to individuals previously sentenced by the criminal courts as an adult):

A. There is credible and clear documentary evidence that they are 18 or over.

- B.** A Merton compliant age assessment by a local authority is available stating that they are 18 years of age or over.
- C.** Their physical appearance / demeanour very strongly suggests that they are **significantly** over 18 year of age and no other credible evidence exists to the contrary.
- D.** The individual:
- prior to detention, gave a date of birth that would make them an adult and/or stated they were an adult; and
 - only claimed to be a child **after** a decision had been taken on their asylum claim; and
 - only claimed to be a child **after** they had been detained; and
 - has not provided credible and clear documentary evidence proving their claimed age; and
 - does not have a Merton compliant age assessment stating they are a child; and
 - does not have an unchallenged court finding indicating that they are a child; and
 - physical appearance / demeanour very strongly suggests that they are 18 years of age or over.

(all seven criteria within category D must apply).

If an individual claims to be a child in detention the decision on whether to maintain detention or release should be made as promptly as possible.

If one or more of the above categories apply, the following actions, where appropriate, should be completed:

- Only if **C** or **D** apply: Before a decision is taken, the assessing officer's countersigning officer (who is at least a CIO / HEO must be consulted to act as a 'second pair of eyes'. They must make their own assessment of the individual's age. If the countersigning officer agrees, the individual should be informed that their claimed age is not accepted.
- **All cases:** Form IS.97M must be completed, signed by the countersigning officer, served on the individual and a copy sent to DEPMU. Form BP7 (ASL.3596) must also be completed, signed and held on file.
- **All cases:** The individual's date of birth within the 'Person Details' screen on CID must be updated to reflect the Home Office's assessed date of birth – **not** the individual's claimed date of birth. Failure to complete this action will result in DEPMU refusing to allocate detention space in adult accommodation. For further guidance refer to section '3.3 Updating the individual's case file and CID' of the Assessing age AI.
- **All cases:** If officers receive relevant **new** evidence, they should promptly review any

previous decision to treat an individual as an adult.

Individual found to be a child

If none of the above categories apply (A-D), the individual must not be detained or must be released from detention into the care of a local authority and treated as a child, in accordance with the Processing an asylum application from a child AI. Care should be taken to ensure the safety of the individual during any handover arrangements, preferably by agreement with the local authority.

Individuals previously sentenced by the criminal courts as an adult

If an individual claims to be a child in detention but was previously sentenced by the criminal courts as an adult, there is no credible evidence to support their claim to be a child and detention is considered appropriate (having regard to the prospects of removal, the risk of absconding, and the risk posed to the public), a local authority should be requested to conduct a Merton compliant age assessment and submit the report to the Home Office as soon as possible. The individual's detention should be maintained until a final decision on their age has been made.

It is appropriate to treat these individuals differently from others because they have previously presented themselves as an adult during the criminal court procedure and any custodial sentence will have been served in an adult prison. Due to the imperative to protect the public from harm, and after careful consideration, it has been determined that they should not be released until it is clear that the Home Office's policy for the detention of adults does not apply.

Recording the age assessment process

All responses from the individual, local authorities or legal representatives must be noted and retained on file, since these may have a bearing on future appeal hearings.

Section 55 of the Borders, Citizenship and Immigration Act 2009 and the assessing age detention policy

The assessing age detention policy has in-built protections to ensure it is compliant with the section 55 duty. The threshold that must be met for individuals to enter or remain in detention following a claim to be a child is a high one and is only met if the benefit of doubt afforded to all

individuals prior to any assessment of their age is made is then displaced because the individual has met one or more of the categories listed at the start of section 55.9.3.1.

If an individual claims to be a child in detention they will be appropriately managed and a risk assessment of the individual including consideration of the facilities of the IRC (for example, only permitting limited observed contact with adults and/or segregating the individual from adult detainees as appropriate) will be conducted whilst a prompt decision on their age is made. It is necessary to appropriately protect individuals at this point in the process because it ensures they are not exposed to risks which might compromise their safety or welfare in the meantime. Officers should also refer to '2.2 Section 55 of the Borders, Citizenship and Immigration Act 2009' of the Assessing age AI.

Whilst this policy is set at a high threshold and compliant with the section 55 duty, the Home Office continually monitors the case details of individuals detained under this policy to ensure that, if necessary, the policy could be promptly amended to avoid the detention of children.

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55.9.4. Families with children under the age of 18

Plans for the ensured return of families with children under the age of 18, including criminal casework cases, should follow the ensured returns process set out in Chapter 45, including referral to the Family Returns Panel for advice. The options for ensured returns include, as a last resort, the use of pre-departure accommodation (see 45b). Stays at pre-departure accommodation are limited to a normal maximum of 72 hours but may, in exceptional circumstances and subject to Ministerial authority, be extended up to a total of seven days.

In some criminal casework cases, mothers with infant children may, if appropriate and in line with advice from the Family Returns Panel, continue to be detained in a prison mother and baby unit at end of sentence and pending deportation. This is subject to the same time limits as above.

There may be **rare** occasions on which it would be appropriate to use Tinsley House to accommodate a family instead of pre-departure accommodation. These are as follows:

1. Where a family presents risks which make the use of pre-departure accommodation inappropriate (see 45b). Such a proposal would need to be referred to the Family Returns Panel for advice and would, in addition, require Ministerial authorisation. The same time limits as for pre-departure accommodation apply.
2. Where criminal casework is returning a mother and baby from a prison mother and baby unit during the early removal scheme (ERS) period but it is not practicable or desirable, owing to time or distance constraints, to transfer mother and infant direct from prison to the airport for removal. Tinsley House may be used to accommodate the family on the night before their flight. This is because it would not be appropriate to separate mother and baby, and the mother cannot be moved to non-detained or pre-departure accommodation during the ERS period since she continues to be a serving prisoner who can only be released from prison for the purpose of removal. If Tinsley House is to be used in these circumstances, the criminal casework case owner must liaise with the family returns unit (FRU) in good time before the proposed removal to ensure that accommodation is suitable and available. FRU will require a copy of the Family Welfare Form before the booking can be confirmed. Should the removal fail, the mother and child will be returned to the prison.
3. Where after reuniting a single parent foreign national offender with their child at the airport for removal, either straight from prison custody or immigration detention, the removal does not proceed. For this reason, the criminal casework case owner should always seek to retain the involvement of the person who has been caring for the child until the flight departs so that they can step in to take care of the child again until the removal can be rearranged. However, where this is not possible and it is not appropriate to release the parent, the family unit at Tinsley House may be used to accommodate the parent and child until alternative, community-based arrangements for the care of the child are made (e.g. with local authority Children's Services). Director level authority must be obtained before Tinsley House is used in these circumstances. The time limits above apply but, in most cases, the aim should be for the child's stay to be for no more than one night. As a contingency, FRU should be advised in advance of cases where criminal casework is reuniting a family at the airport and it is possible that accommodation at Tinsley House may be needed should the removal fail.

The latter two categories of cases do not constitute ensured return for the purposes of the family returns process so they do not need to be referred to the Family Returns Panel for

advice. However, FRU will report these cases to the Panel retrospectively to enable them to maintain broad oversight of the Home Office's use of detention in respect of families.

Forms IS91 (Authority to detain) and IS91R (Reasons for detention) (or their criminal casework equivalents) must be issued for each person detained, including for each child.

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55.9.5 EEA Nationals

EEA nationals and their family members should **not** be detained whilst a decision to administratively remove is pending [see chapter 50 (EEA)].

HMI / SEO authority must be given for the removal. Following the decision to administratively remove (service of the 151A EEA), individuals may be detained with the authority of a CIO / HEO, where it is decided on balance that detention is necessary (eg if an individual is suspected of actively engaging in criminality or there is a clear risk of absconding) **and** the individual meets the Home Office criteria for detention. An HMI / SEO should review detention at the 24-hour point.

Regulation 19(3)(b) provides an anticipatory power of detention for cases being considered for deportation, meaning that EEA nationals and their family members who meet the criteria may be detained whilst a decision on deport is pending with criminal casework (CC). **Should CC decide not to proceed with deportation, detention may only continue lawfully if we proceed with administrative removal instead AND have served an IS 151A EEA.**

55.10. Persons considered unsuitable for detention

Certain persons are normally considered suitable for detention in only very exceptional circumstances, whether in dedicated immigration accommodation or prisons. Others are unsuitable for immigration detention accommodation because their detention requires particular security, care and control.

In criminal casework cases, the risk of further offending or harm to the public must be carefully weighed against the reason why the individual may be unsuitable for detention. There may be cases where the risk of harm to the public is such that it outweighs factors that would otherwise

normally indicate that a person was unsuitable for detention.

The following are normally considered suitable for detention in only very exceptional circumstances, whether in dedicated immigration detention accommodation or prisons:

- ◆ Unaccompanied children and young persons under the age of 18 (see 55.9.3 above).
- ◆ The elderly, especially where significant or constant supervision is required which cannot be satisfactorily managed within detention.
- ◆ Pregnant women, unless there is the clear prospect of early removal and medical advice suggests no question of confinement prior to this.
- ◆ Those suffering from serious medical conditions which cannot be satisfactorily managed within detention.
- ◆ Those suffering from serious mental illness which cannot be satisfactorily managed within detention (in criminal casework cases, please contact the specialist mentally disordered offender team). In exceptional cases it may be necessary for detention at a removal centre or prison to continue while individuals are being or waiting to be assessed, or are awaiting transfer under the Mental Health Act.
- ◆ Those where there is independent evidence that they have been tortured.
- ◆ People with serious disabilities which cannot be satisfactorily managed within detention.
- ◆ Persons identified by the competent authorities as victims of trafficking (as set out in Chapter 9, which contains very specific criteria concerning detention of such persons).

If a decision is made to detain a person in any of the above categories, the caseworker must set out the very exceptional circumstances for doing so on file.

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55.10.1. Criteria for detention in prison

NOMS and the Home Office have a service level agreement governing the provision of bed spaces within prisons. Under that agreement, NOMS make a number of bed spaces available for use by the Home Office to hold immigration detainees. It is for the Home Office to determine how those bed spaces are used and the type of detainees who are held in them.

The normal expectation is that the prison beds made available by NOMS will be used to hold

time-served FNOs **before** any consideration is given to transferring such individuals to the IRC estate. This position will apply if there are free spaces among the beds provided by NOMS and even if the criteria or risk factors outlined below are not presented by the FNOs concerned. More generally, decisions to allocate specific detainees, whether time-served FNOs or otherwise, to prison accommodation will be based on the presence of one or more of the risk factors or criteria below.

In the case of the following individuals, the normal presumption will be that they should remain in, or be transferred to, prison accommodation and they will be transferred to an IRC only in very exceptional circumstances:

- ◆ **National Security** – for example, where there is specific, verifiable intelligence that a person is a member of a terrorist group or has been engaged in or planning terrorist activities.
- ◆ **Criminality** – those detainees who have been involved in serious offences involving the importation and/or supply of class A drugs and/or those convicted of sexual offending involving a minor.
- ◆ **Specific Identification of Harm** - those detainees who have been identified in custody as posing a risk of serious harm to minors, and those identified in custody as being subject to harassment procedures (that is, individuals subject to the formal procedures under Prison Service Order 4400, preventing them from contacting their victim(s) whilst in custody).

In the case of the following individuals, they will usually be transferred to or remain in prison accommodation, subject to some exceptions:

- ◆ **Criminality** – those detainees who are subject to notification requirements on the sex offenders register. Exceptions to this category would include individuals sentenced to less than 12 months for a sexual offence, who may be considered for transfer to an IRC on a case-by-case basis, or individuals subject to notification requirements on the sex offenders register who have otherwise been assessed by the Home Office as being suitable for transfer.
- ◆ **Security** – where the detainee has escaped from prison, police or immigration custody or escort, or planned or assisted others to do so.

- ◆ **Control** – engagement in, planning or assisting others to engage in or plan serious disorder, arson, violence or damage whilst in prison, police or immigration custody.

The following individuals may be unsuitable for transfer to an IRC and DEPMU staff must assess their suitability for transfer on a case by case basis:

- ◆ **Behaviour during custody** – where an immigration detainee's behaviour whilst in either an IRC or prison custody makes them unsuitable for the IRC estate. For example, numerous proven adjudications whilst in prison for violence or incitement to commit serious disorder, which could undermine the stability of the IRC estate, or clear evidence of such conduct whilst in an IRC. (Detainees who were originally convicted of a violent offence may nevertheless be considered for transfer to an IRC depending on the nature of that offence and provided their behaviour whilst in prison custody has not given rise to concerns).
- ◆ **Health Grounds** – where a detainee is undergoing in-patient medical care in a prison. Transfer will only take place when an IRC healthcare bed becomes available, provided the individual is medically fit to be moved and their particular needs can be met at the IRC in question. Separately to the issue of transferring individuals held in prison, detainees held in IRCs who are refusing food and/or fluid may be transferred to prison medical facilities, if this is considered necessary to manage any resulting medical conditions.

(Note: The existence of any of the above risk factors indicates that a detainee should be held in prison accommodation rather than an IRC but the list is not exhaustive and DEPMU staff should also satisfy themselves that no other risks exist which would make it inappropriate for the detainee to be held in an IRC, rather than a prison.)

The normal expectation is that any remaining prison bed spaces made available under the agreement with NOMS after allocation of prison beds to individuals, presenting one or more of the criteria or risk factors above, will be filled by time-served FNOs not falling into the above categories. Subject to risk assessment, such individuals will be placed on a waiting list, operated by DEPMU, for transfer to an IRC but will remain in prison accommodation pending that transfer.

The transfer of such individuals to IRCs will take place only where the prison beds they are occupying are required either by individuals (FNO or otherwise) falling into one or more of the categories above or by more recently detained time-served FNOs (that is, FNOs detained under

Immigration Act powers on completion of or release from custodial sentence). In the absence of the criteria or risk factors set out above, the length of time that an FNO has been held in a prison bed solely as an immigration detainee will be the main factor in deciding when to transfer to an IRC. In other words, priority for transfer to an IRC will be given to those FNOs who have been held in prison beds the longest.

Separately from the use of the prison beds made available to the Home Office under the agreement with NOMS, and in the interests of maintaining security and control in the Home Office detention estate as a whole, a cap is placed on the total number of time-served FNOs who may be held in the detention estate at any one time. The cap may also be used as part of the day to day management of the Home Office detention estate in order to meet changing operational priorities for the use of IRC beds, which will have a consequence for the number of beds that will be available for allocation to time-served FNOs at any one time. As such, the level at which the cap is set is not static and will change as necessary to meet those priorities, as well as in the interests of security and control of the estate.

Where the current level of the cap is reached, time-served FNOs will continue to be held in prison accommodation, even in the event that the prison bed spaces made specifically available to the Home Office by NOMS are full: the expectation in such circumstances is that additional bed spaces would be sought from NOMS.

If transfer to an IRC is agreed, it should be effected as soon as reasonably practicable. Reasons for deciding not to transfer an individual must be recorded, as must the reasons for any delay in effecting agreed transfers.

Any individual may request a transfer from prison accommodation to an IRC. Prompt and evidenced consideration must be given to such a request and, if rejected by DEPMU, the individual concerned will be given written reasons for this decision.

If DEPMU decide that a detainee currently held in an IRC or short-term holding facility is not appropriate for that accommodation they will refer them to the population management unit (PMU) of NOMS, who will consider their allocation to a prison. In the case of a detainee in Scotland, transfer may either be to a prison bed made available under the agreement with NOMS or, with the agreement of the Scottish Prison Service, to a prison bed in Scotland, as appropriate. Detainees transferred to prison accommodation as a result will be given written reasons for their

transfer. Detainees will not be referred for transfer on medical or care grounds.

Time-served FNOs in Scotland will normally be transferred to a prison bed made available under the agreement with NOMS or to an IRC, as appropriate, as soon as practicable after release from sentence. In some cases, the individuals concerned may, if appropriate, and with the agreement of the Scottish Prison Service, remain in prison in Scotland.

A person normally considered unsuitable for an IRC may, exceptionally, be detained in an IRC for a short period of time in order, for example, to facilitate their removal where a flight leaves early and the individual needs to be held close to the airport, or to facilitate an interview with a consular official as part of a documentation exercise. Such instances are subject to the agreement of a DEPMU SEO. Full details must initially be detailed on the IS91RA part A and entered on the 'risk factors' section of form IS91 served on the detaining agent (see 55.6 above).

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55.11. 'Dual' detention

55.11.1. Detention of illegal entrants and those subject to administrative removal who are facing or have been convicted of criminal offences

Whilst detention on criminal charges does not affect a person's liability to removal as an illegal entrant or a person liable to administrative removal, it is not the practice to remove the person where criminal charges are extant. Officers must not seek to influence police decisions about whether or not to pursue criminal matters.

Where an illegal entrant or person subject to administrative removal is convicted of a criminal offence and recommended for deportation, this should be considered by criminal casework before removal is enforced. In the event of an illegal entrant/person subject to administrative removal being convicted of a serious offence but not recommended for deportation by the Court,

criminal casework may wish to consider non-conducive deportation under section 3(5)(a) of the Immigration Act 1971.

There is no immigration power to detain where a person is already detained under an order or sentence of a court, or is remanded in custody. Therefore the sensible course is for any immigration decision to detain to be expressed as taking effect once any existing detention ends. Such a person is not exempt from the arrangements for release on temporary licence (home leave) (see 55.19).

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55.11.2. Detention pending criminal proceedings

There is no bar to detaining a person under Immigration Act powers where the person is on police bail pending enquiries and has not yet been charged. Such a person will cease to be eligible for detention under Immigration Act powers in practice if he is detained by a court in the criminal proceedings once charged.

Where an illegal entrant or person served with notice of administrative removal is granted bail by the court pending trial, there is no bar to continued detention under the 1971 Act, but full account must be taken of the circumstances in which bail was granted and an inspector/SEO must authorise such detention.

Where an illegal entrant or person served with notice of administrative removal is remanded in custody awaiting trial but it is not necessary to detain him under immigration powers, serve IS96 granting him temporary release to the place of detention.

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55.11.3. Immigration detention in deportation cases

Paragraph 2(1) of Schedule 3 to the 1971 Act provides the power to detain a person who has been court recommended for deportation in the period following the end of his sentence pending the making of a deportation order.

Paragraph 2(2) of Schedule 3 provides the power to detain a person who has not been recommended for deportation by a court but who has been served with a notice of intention to deport (an appealable decision) in accordance with section 105 of the Nationality, Immigration and Asylum Act 2002, pending the making of a deportation order. Under paragraph 2(3) of Schedule 3 to the 1971 Act, where a deportation order is in force against any person, they may be detained pending their removal or departure from the UK.

Under section 36 of the UK Borders Act 2007, a person may be detained while consideration is given to whether the automatic deportation provisions of the Act apply and, if they do apply, pending the making of the deportation order.

However, a person should not be detained under immigration powers at the same time that they are detained under an order or sentence of a court. Therefore the sensible course is for any immigration decision to detain to be expressed as taking effect once any existing detention ends. It is also important in criminal cases to monitor the offender's release date for service of further detention/restriction forms at the appropriate time.

There is no bar to detaining a person under Immigration Act powers where the person is on police bail pending enquiries and has not yet been charged. Such a person will cease to be eligible for detention under Immigration Act powers in practice if he is detained by a court in the criminal proceedings once charged.

Where a person subject to deportation action is granted bail by a court pending trial for a criminal offence, there is no bar to detention under Immigration Act powers. However, full account must be taken of the circumstances in which bail was granted and an inspector/SEO must authorise such detention.

Where an FNO to be transferred to immigration detention has been the sole or main carer of children and has been separated from them through a custodial sentence, careful consideration needs to be given to how, when and where the FNO will be reunited with the children if the children are also subject to deportation as dependants, or are to accompany the deportee on deportation.

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55.12. Co-ordination of detention

Detention space is allocated via regional detention gatekeepers through the detention co-ordinators based at DEPMU which is staffed 24 hours a day.

The DEPMU CIO/HEO has the authority to:

- ◆ refuse to accept any person/family for detention in the immigration detention estate;
- ◆ refuse to accept any person for transfer by the escorting contractor;
- ◆ arrange for a detainee to be moved in order to meet local demands or to provide more secure accommodation;
- ◆ decide on the priority of tasks to be handled by the escorting contractor.

Ports/ICE teams should initially approach their local business area detention co-ordinator for approval to use one of the ring-fenced beds. When this approval has been given, DEPMU should be faxed the following information:

- ◆ IS89 Request for Detention form, including the detainee's full name, with family name in CAPITAL LETTERS;
- ◆ all risk factors on form IS91RA, part A;
- ◆ any relevant references – port/ICE team, Home Office, prison, immigration and asylum chamber, previous removal centre;
- ◆ a contact name and telephone number so that DEPMU can inform the port/ICE team of where the detainee has been placed.

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55.12.1. Not in use

55.12.2. Detention after an appeal has been allowed

If a detainee wins an appeal, but the Home Office wishes to challenge the immigration judge's decision, it is sometimes considered necessary to maintain detention until the challenge is heard. While it may be justifiable to continue detention in the short term pending such a challenge,

especially if there is considered to be a risk of the person absconding or a risk of harm to the public, care should be taken to ensure detention on this basis does not continue beyond a reasonable time period.

Detention after an appeal has been allowed is not automatic and temporary release should always be considered. Any decision on what constitutes a reasonable period of time should be on a case by case basis. As with any case, detention and associated risk factors should be reviewed regularly to decide whether the detainee's circumstances have changed, and whether the person still presents a risk of absconding.

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55.13. Places of detention

Persons detained under Immigration Act powers may be detained in any place of detention named in the Immigration (Places of Detention) Direction 2014. This includes police cells, immigration removal centres, prisons or hospitals. Unaccompanied children or young persons under the age of 18 may only be in held in a place of safety (see paragraph 55.9.3). As a matter of policy, families with children under the age of 18 may be held in non-residential short-term holding facilities (holding rooms), pre-departure accommodation and the family unit at Tinsley House immigration removal centre.

Some facilities, such as police cells (but see 55.13.2) are only suitable for detention for up to five days continuously (seven if removal directions are set for implementation within 48 hours of the 5th day). The Immigration (Places of Detention) Direction 2014 does not prevent a person already detained for the specific period in time-limited accommodation from being re-detained, but this must never be used as a device to circumvent the time limits on the use of short term holding facilities.

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55.13.1. Present accommodation

The immigration detention estate* currently comprises places at the following locations:

Removal Centres

Centre	Population
Brook House	Males only
Campsfield House	Males only
Colnbrook	Males only
Dover	Males only
Dungavel	Males/females/families with no children under the age of 18
Harmondsworth	Males only
Haslar	Males only
Morton Hall	Males only
The Verne	Males only
Tinsley House	Males/families, including those with children under the age of 18
Yarl's Wood	Females/families with no children under the age of 18/males

Residential

Short term holding facilities are located at:

Larne House, Northern Ireland
Pennine House, Manchester

Pre-Departure Accommodation

Cedars

Northern Ireland

Adults who are detained in Northern Ireland are normally moved immediately to Larne House STHF or, when a police and criminal evidence (PACE) Act arrest and detention in a police cell has been necessary, as soon as practicable after the detainee is released from police custody. Individuals may be held in police cells until transfer to Larne House can be effected.

Detainees may be held at Larne House for up to seven days when removal directions have been set to take place within that period and, whenever possible, will be removed directly via Northern Ireland airports within this period. Where removal will not take place within seven days of a person being detained at Larne House, the maximum stay at Larne House will be up to five days, during which time the detainee will be moved to an IRC in Great Britain if their detention is to

continue.

FNOs who have been released from sentence in Northern Ireland will normally be moved to a Home Office immigration detention facility or NOMS accommodation, as appropriate, within 24 hours of their release, or as soon as practicable thereafter.

Prison Service Accommodation

See 55.10.1

* 'detention estate' is a general term covering removal centres, short term holding facilities, pre-departure accommodation, and holding rooms at reporting centres, ports and airports

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55.13.2. Detention in police cells

Detainees should preferably only spend one day in police cells, with a normal maximum of two days. In exceptional cases, a detainee may spend up to five days continuously in a police cell (seven days if removal directions have been set for within 48 hours of the fifth day) if, for instance, the person is awaiting transfer to more suitable Home Office or Prison Service accommodation **and** the police are content to maintain detention. Such detention must be authorised by an inspector/SEO, who must take into account the Home Office duty of care for detainees and the likelihood that police cells do not provide adequate facilities for this purpose in the long term.

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55.14. Detention for the purpose of removal

In cases where a person is being detained because their removal is imminent, the lodging of a suspensive appeal, or other legal proceedings that need to be resolved before removal can proceed, will need to be taken into account in deciding whether continued detention is appropriate. Release from detention will not be automatic in such circumstances: there may be other grounds justifying a person's continued detention, for example a risk of absconding, risk of

harm to the public or the person's removal may still legitimately be considered imminent if the appeal or other proceedings are likely to be resolved reasonably quickly. An intimation that such an appeal or proceedings may or will be brought would not, of itself, call into question the appropriateness of continued detention. (See chapter 60 for separate guidance on Judicial Review).

Following the death in 1993 of Joy Gardner while being detained for deportation, the then Home Secretary instituted a review of procedures in cases where the police are involved in assisting the Home Office with the removal of people under Immigration Act powers (the Joint Review of Procedures in Immigration Removal Cases). One of the provisions introduced immediately after the report of the Joint Review was issued was that there should be a period of at least one to two days between detention and the proposed removal of an offender. Only in exceptional cases will removal proceed on the day of arrest and this must be authorised by an assistant director (See section 2 of chapter 60 – Notice of Removal).

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55.15. Detention in national security cases

When contacted by the relevant unit that deals with national security cases with a request to detain, staff will be provided with a copy of the notice sent to the person saying that he will be detained and setting out the reasons for his detention. This notice will alert staff to the fact that the person is being detained in the interests of national security and is therefore to be detained in Prison Service accommodation. Staff should ensure that Section 3 of form IS91 is completed when issued to the Prison Service authorities and that in addition to any other information put on this form, the following wording is inserted:

"(Name) has been detained under powers contained in the Immigration Act 1971 and the Home Secretary has personally certified that his detention is necessary for reasons of national security. (Name) should not be transferred from HM Prison (name of place of detention) to another Prison Service establishment or place of detention without prior reference to the Home Office section named on this form."

Should the Prison Service contact the ICE team because they are considering transferring the detainee to another prison, that office should advise the prison authorities to contact the

population management unit of NOMS indicating that they, in turn, should consult the caseworking officer from the relevant unit for background information, before the detainee is moved.

These cases are particularly sensitive and it is essential that the above procedure be followed.

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55.16. Incidents in the detention estate

DEPMU must be kept informed of all serious incidents in any removal centre, short-term holding facility, holding room or under escort, such as deaths, incidences of self harm, escapes, attempted escapes, food/fluid refusals and any other potentially high-profile occurrence. Home Office immigration enforcement staff at all removal centres are responsible for reporting such incidents to detention operations. DEPMU staff are responsible for providing reports in respect of incidents which take place whilst under escort, at short term holding facilities and holding rooms.

In centres holding children, special care should be taken to report incidents because of their vulnerability. Any such incidents must be dealt with appropriately and swiftly, following the procedure set out in local safeguarding policies.

Detailed instructions on the reporting of incidents to detention operations are issued separately to staff at DEPMU and at all removal centres.

Additionally, consideration should be given to whether such actions may prompt reassessment of potential risk in which case form IS91RA part C should be sent to DEPMU as under 55.6.1 above.

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55.17. Bed guards

All requests for bed guards must be made to the DEPMU CIO/HEO.

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55.18. Notification of detention to High Commissions and Consulates

All persons who are detained should be asked, by the Home Office detaining officer (including when the individual has been detained initially by the police), if they wish to contact their High Commission or Consulate. Those who wish to do so should be given the appropriate telephone number. When a person is likely to be detained for more than 24 hours he should be asked if he wishes his High Commission or Consulate to be notified of his detention. If he does, then form IS94 should be sent by email or fax to the appropriate representative of the High Commission or Consulate. Contact details are available in the London Diplomatic List, accessible via the following link to the [Foreign & Commonwealth Office website](#). The appropriate section of form IS93E must be completed to indicate that the notification has been sent.

Notification of detention to High Commissions and Consulates is the responsibility of the detaining officer at the ICE team or port.

The UK has a bilateral consular convention relating to detention with a number of countries (listed below). The convention imposes an obligation on detaining authorities to notify the consular representative of a detainee even if the detainee has not requested this. When a national of such a country is likely to be detained for more than 24 hours, **and there is or has been no asylum claim or suggestion a claim might be forthcoming**, the appropriate High Commission or Consulate must be notified by the detaining officer, on form IS94 sent by email or fax. The detainee must be notified of this disclosure.

A consular representative should, if the person detained agrees, be permitted to visit, converse privately with and arrange legal representation for him.

Communications from the person detained to his High Commission or Consulate should be forwarded without delay.

55.18.1. List of countries with which the UK has bilateral consular conventions relating to detention

Austria	Kosovo
Belgium	Mexico
Bosnia-Herzegovina	Mongolia
Bulgaria	Montenegro
China	Netherlands
Croatia	Norway
Cuba	Poland
Czech Republic	Romania

Denmark
Egypt
France
Germany
Greece
Hungary
Italy
Japan

Russia
Serbia
Slovenia
Spain
Sweden
Ukraine
USA
Uzbekistan

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55.19. Home leave (release on temporary licence) for prisoners subject to removal action

The grant of home leave (release on temporary licence) for a person serving a custodial sentence is normally at the discretion of the Prison Governor.

When a Governor wishes to allow a prisoner home leave, but the detainee is subject to 'dual' detention under Schedule 2 of the 1971 Act, he should contact a CIO or HEO at the port or ICE team that authorised detention, giving 10 days notice of the decision to allow for any representations to be made as to why the prisoner should not be released. However, as the person is still a serving prisoner, the final decision rests with the Governor, even if an IS91 has been served.

Where a prisoner has been court recommended for deportation, has already been notified of a decision to make a deportation order, or may be liable to automatic deportation, the Governor requires the permission of criminal casework for the person to be released. Prisons should make such requests directly to criminal casework but any received by ports/ICE teams should be forwarded for the attention of a senior caseworker.

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55.20. Temporary admission, release on restrictions and temporary release (bail)

A person who is liable to detention under the powers in the Immigration Acts may, as an alternative to detention, be granted temporary admission or release on restrictions. The policy is that there is a presumption in favour of granting temporary admission or release on restrictions

and that detention is used sparingly other than in cases where the deportation criteria are met, where it will be appropriate in many cases. Another alternative to detention is the granting of bail, which is covered separately in Chapter 57. The fundamental difference between temporary admission/release on restrictions and bail is that the former can be granted without the person concerned having to be detained, while the latter can only be granted once an individual has been detained and has applied for bail.

The power to grant temporary admission to illegal entrants and persons served with notice of administrative removal who are liable to detention under paragraph 16 is set out in paragraph 21(1) and (2) to Schedule 2 of the Immigration Act 1971. This provides that the grant of temporary admission in illegal entry or administrative removal cases may be subject to such restrictions (on residence, employment and reporting to the police or an IO) as may be notified to him in writing by an IO. It follows that IOs, with the authority of a CIO, are able to grant temporary admission in all illegal entry and administrative removal cases liable to detention under paragraph 16, apart from where the person is detained on embarkation. Port removal cases are covered in Chapter 31 of the Immigration Directorate Instructions.

A person who is the subject of deportation action who is detained or liable to detention may be placed on a restriction order, under paragraph 2(5) of Schedule 3 to the 1971 Act. This provides for similar conditions to be attached to the grant of release on restrictions in deportation cases to those in illegal entry and administrative removal cases, with the exception that it is for the Secretary of State to notify in writing any conditions attached to their release.

IOs may, under the authority of a designated Inspector, serve papers granting release on restrictions to a person who has been served with a notice of intention to deport by an ICE team at the request of the relevant caseworking section, normally criminal casework. However only a person with delegated authority (that is, designated Inspectors - see chapter 54) may sign any restriction order or amendment to a restriction order.

Caseworkers in the relevant section (who act on behalf of the Secretary of State) may grant release on restrictions to a person served with a notice of intention to deport under section 3(5), who have been recommended for deportation by a court, who are being considered for automatic deportation, or who are detained pending the making of a deportation order under the automatic deportation provisions or who are subject to a deportation order.

The ICE team that served the notice of illegal entry or administrative removal should deal with variations to the conditions attached to the grant of release on restrictions in illegal entry and administrative removal cases. In deportation cases, variations should be notified by caseworkers in the relevant section. This is irrespective of whether or not the notice of intention to deport was served by an IO under the delegated authority arrangements.

When considering the release of families who have been detained with their children, the timing of the release may be important. The release should, where possible, be planned in such a way that it takes effect either in the morning, which will ensure that children are rested and thus better able to deal with the journey and settling into the release address, or at a time which would at least allow the family to reach their destination that same day. Consideration of the timing of release should take into account the age(s) of the child(ren) and the distance the family will have to travel.

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55.20.1. Employment restrictions

See chapter 23.9

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55.20.2. Reporting restrictions

Persons subject to reporting restriction should not be required to report to police stations if they could report to an immigration reporting centre instead. Immigration reporting centres which contain holding rooms are currently established at:

- Becket House (London);
- Capital Building (Liverpool);
- Dallas Court (Manchester);
- Drumkeen House (Northern Ireland);
- Eaton House (Heathrow);
- Electric House (Croydon);
- Festival Court (Glasgow);
- Loughborough;

- Lunar House (Croydon);
- Sanford House (Birmingham);
- Vulcan House (Sheffield);and
- Waterside Court (Leeds).

Where reporting to a police station is considered essential, this should not be more frequently than monthly (unless authorised by an inspector/SEO in exceptional circumstances) **and the police station must be informed.** In non-criminal casework cases, if the case remains unresolved after three years and the offender has abided by the terms of his or her temporary admission or release on restrictions, lift reporting restrictions (unless removal is imminent). In criminal casework cases, reporting should continue until removal or another decision is made on the case. A failure to attend by an offender will be reported by the police to the ICE team for appropriate action. **When a case has been resolved, the appropriate police station must be informed.**

It is possible to impose reporting restrictions on unaccompanied children or young persons under 18 years of age, however reference should be made to section 4.3 of chapter 45(a) before doing so.

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55.20.3. Failing to comply with the terms attached to a grant of temporary admission, release on restrictions or bail

A person who fails to comply without reasonable excuse with the terms attached to the grant of temporary admission, release on restrictions or bail commits an offence under section 24(1)(e) of the Immigration Act 1971. A decision on whether to charge a person or prosecute currently rests with the Crown Prosecution Service.

Further information on failure to comply, absconding and prosecution can be found in Ch 19 of EIG.

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55.20.4. Procedures when granting temporary admission to an illegal entrant or person served notice of administrative removal

- ◆ serve form IS96, informing the subject of his release and the restrictions imposed upon him;
- ◆ serve form IS106, the release order, on the detaining agent;
- ◆ advise the detention co-ordinator of release where they have been notified of the initial detention.

Please see Chapter 31 of the Immigration Directorate Instructions for guidance on port removal cases.

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55.20.5. Procedures when releasing deportation cases on restrictions

55.20.5.1 When releasing FNOs on Restriction Orders, case owners should follow the instructions below. This version of the process has been produced specifically for cases where detention or continued detention cannot be justified throughout the time it takes to effect deportation (please see 55.3). Case owners should continue to follow the process set out in the criminal casework bail guidance when dealing with all other FNO bail applications.

55.20.5.2 You can find the relevant reporting centre using the ICE finder.

Individuals will be required to report twice weekly and may be subject to electronic monitoring.

55.20.5.3 Prisoners will normally be released to a private address that they will have given the prison. If the FNO is still on licence, the offender manager should be consulted about the suitability of any address provided and special action must be taken if the FNO is a sex offender who has provided a release address where any children under 18 live – see criminal casework MAPPA guidance for details for action to take in these cases.

When the case owner has confirmed that a prisoner is to be released on restrictions, they must do a PNC check (see PC 2/06) to ensure that we are aware of all offences prior to release and

then fax the contractors who will do a check on the property to ensure that it is suitable. This takes 24 hours. Case owners must check for MAPPA status and inform contractors of that status where applicable before tagging is carried out.

55.20.5.4 When the check on the property is done, the paperwork (see 55.20.5.7 below) can go to the removal centre or prison who will issue the prisoner with a travel warrant which will allow him to make his own way to his accommodation. Within 24 hours of release the contractors will contact the individual to commence the electronic monitoring.

55.20.5.5 If the prisoner's address is deemed unsuitable for tagging or he meets the criteria for release but is unable to provide an address, they may be released to asylum accommodation. The individual does not need to be an asylum seeker to be released into asylum accommodation. In this instance the case owner should contact the appropriate asylum support team to arrange for accommodation. They will liaise with the accommodation providers to find a suitable property for the individual and contact the contractors to arrange for the property to be checked for suitability for tagging. If the property is deemed suitable then they will advise the case owner of the release address.

55.20.5.6 There is no need for the case owner to arrange transport to the asylum property as the prison/IRC will issue a travel warrant for the journey. Vouchers will be issued to individuals to cover food and other basic costs.

55.20.5.7 Case owners must prepare the following paperwork (available on the DocGen):

- ◆ ICD 0343 – Restriction Order
- ◆ ICD 106 – Notifies the Prison/IRC to release the subject
- ◆ IS270 – Electronic Monitoring Factsheet.

Once the documents have been signed, they should be faxed to the holding centre. Copies should be sent to the place to which the individual is due to report.

If the individual is due to report to a police station which doesn't have an IO present, the case owner will need to send the station an ISE301.

Copies of all these documents should be kept on file.

Once the holding centre confirms that they have the paperwork the subject can be released.

Note: It is only possible for criminal casework case owners to update CID once DEPMU have received notification that release has been approved and closed their CID screen down. It is important that CID is updated as soon as possible after release and the criminal casework case owner should contact DEPMU where there are delays.

55.20.5.8 The offender manager **must** be notified in advance of the release date by phone. Offender manager details should be on the licence which will be on the file. If there is not a copy of the licence on file then the prison should be contacted.

Notification of the outcome should also be sent in writing by email or fax and copied to the relevant Probation Area SPOC.

55.20.5.9 Case owners are responsible for ensuring that when prisoners are released, electronic monitoring arrangements are in place.

55.20.5.10 Whilst released on restrictions the individual must comply with the restrictions set out in the ICD.0343 and electronic monitoring rules.

Electronic Monitoring can be breached as follows:

- At the induction stage
- Absence for part of a monitoring period
- Absence for an entire monitoring period
- Attempts to remove or tamper with equipment.

55.20.5.11 Case owners are also responsible for ensuring that they check on CID (and if necessary by phoning the relevant ICE team) to check that the individual is complying with reporting restrictions and take action if a breach of the restriction orders takes place. The appropriate action to take in such cases is set out in the guidance: non detained cases, contract management and absconders.

55.20.5.12 It may be necessary to organise the re-detention of individuals for example where contact is not properly maintained, electronic monitoring fails or where removal is imminent. Full instructions on the process on how to re-detain a person can be found in the guidance on detention.

55.20.5.13 Once re-detention has been confirmed:

- Ensure the proper reasons for detention notification has been issued (a copy should be placed on the file) - See detention guidance.
- Update CID.
- Fax an EM6 to the contractor to request that they cease electronic monitoring. This is important as until they receive notification to stop EM, contractors will continue to charge for their services.
- Notify the High Commission or Consulate. - See detention guidance.
- Commence the detention review process. - See detention guidance.
- Notify the Offender Manager. - See detention guidance.

55.20.5.14 For cases where re-detention is authorised but cannot be effected, see criminal casework process guidance: Non detained cases, contact management and absconders.

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Revision History

Date change published	Officer/Unit	Specifics of change	Authorised by;	Version number after change (this chapter)
		OEM Revision		1
		Detention of ex-FNPs & general update		2
4/11/08	DSPU	(i) Fast track asylum processes (ii) Detention of unaccompanied children	(i) Brian Pollett (ii) Phil Woolas	3
22/01/09		Detention of ex-FNPs	Alan Kittle	4
09/03/09	DSPU	Title of list of offences annex (relating to 55.3.2.1) - name change; addition of 55.8A & amendment of 55.10.1	Alan Kittle	5
09/06/09	DSPSPU	Amendments to 55.6.3, 55.8, 55.9.3.1, 55.10, 55.13.1 & 55.18	DS Director	6
26/11/09	DSPSPT	General update to take account of s.55 duty	DS Director	7
21/01/10	GLAD CAT - E	55.8, 55.9.4, FDU authority for detention release.	CAT– E Deputy Director	8
02/03/10	DSPSPT	Addition to 55.10.1	DS Director	9
26/08/10	DSPSPT	Amendment to 55.10; Horizon links updated	DS Director	10
26/10/10	DSPSPT	Amendments to 55.10.1 and 55.13.1	DS Director	10.1
23/12/10	DSPSPT	Amendments to 55.8 (Table 3 – CCD detention review schedule	CDG Strategic Director	11
01/03/11	DSPSPT	Amendments to 55.5.3, 55.8, 55.9.3, 55.9.4, 55.12 – Ensured return of families with children.	DS Director	12
24/01/12	DSPSPT	Amendments to 55.9.4, 55.10.1, 55.13.1 and general update of terms such as FNPs and AIT.	DS Director/CDG Strategic Director	13
20/04/12	D – CST	Amendments to 55.1.1, 55.5.3, 55.6.3, 55.9.3 and 55.11.2.	Director, Returns Directorate	14
25/04/12	EID	Link at 55.20.3 to Ch 19 Absconders		15
14/11/12	DPT/OPRU	Amendment to 55.9.3.1		16
29/05/13	DPT/OPRU	Amendment to 55.10.1 re: food/fluid refusal	Director, OPRU	17
27/08/13	DPT/OPRU	Amendments to 55.1, 4, 5, 6, 8, 9, 10, 12, 13, 16, 18 and 55.20	Director, OPRU	18
02/12/13	DPT/OPRU	Clarification re: review templates in 55.8		18.1
17/01/14	DPT/OPRU	Correction of typo in the heading of 55.3		18.2
01/05/14	DPT/IBPD	Addition of requirement to read 'assessing age' AI to 55.9.3.1		18.3
30/01/15	DPT/IBPD	Minor changes to add clarity to 55.1.3 and 55.3.1. Amendments to 55.8 (addition of information and changes to detention review schedules). Minor change to clarify 55.9.1. New section 55.9.5 (EEA nationals).	Director, Criminality and Enforcement Policy	19
06/07/15	DPT/IBPD	Removal of references to DFT, following its suspension.	Director, Asylum and Family Policy	19.1
30/09/15	EOP/IBPD	Lowering of authority for EEA cases to align with EIG Ch 50(EEA)	Director, Criminality and Enforcement Policy	19.2

Enforcement Instructions and Guidance

23/10/15	CPT/IBPD	Replaced duplicate information in 55.1.2 with links to up to date criminality guidance.	Gd7, Criminality Policy Team	19.3
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Annex A

Bournemouth Commitment

Drugs Offences (excluding simple possession)

Misuse of Drugs Act 1971 (c.38)

1. s. 4(2) or (3) (production and supply, including offer to supply, of controlled drugs);
2. s. 20 (assisting in or inducing commission outside United Kingdom of an offence punishable under a corresponding law);
3. s. 5(3) (possession with intent to supply)
4. s.19 (incitement)
5. s.6 (cultivation of cannabis).
6. s.8(a) (occupying or managing premises where the production or attempted production of a controlled drug is knowingly permitted on those premises)
7. s. 8(b) (occupying or managing premises where the supply, or attempted supply, of or the offer to supply a controlled drug is knowingly permitted on those premises)

Customs and Excise Management Act 1979 (c.2)

8. s. 50(2) or (3) (improper importation)
9. s. 68 (1) and (2) (improper exportation),
10. s.170 (fraudulent evasion)
in connection with a prohibition or restriction on importation or exportation having effect by virtue of section 3 of the Misuse of Drugs Act 1971 (c. 38);

Other Laws

11. s. 19 of Criminal Justice (International Co-operation) Act 1990 (using ship for illicit traffic in controlled drugs);
12. s.12 of the Criminal Justice (International Co-operation) Act 1990 (manufacture or supply of substance specified in Schedule 2 to that Act). (Note: this offence relates to drug precursors as opposed to controlled drugs as defined by the Misuse of Drugs Act 1971]
13. s.1 of the Criminal Law Act 1977 (c. 45) or Article 9 of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983 (S.I. 1983 1120 (N.I. 13)), or in Scotland at common law, of **conspiracy to commit** any of the offences listed at para 1-12 above;
14. s.1 of the Criminal Attempts Act 1981 (c. 47) or Article 3 of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983, or in Scotland at common law, of **attempting to commit** any of the offences listed at para 1-12 above;
15. Part 2 Serious Crime Act 2007 (**encouraging and assisting**) any of the offences listed at para 1-12 above_*

16. Common law offences (includes **aiding, abetting, counselling or procuring** the commission of any of the offences listed above at para 1-12 above);

* yet to be commenced by MOJ

Crimes Where Release From Immigration Detention Or At The End Of Custody Would Be Unlikely

Violence Against The Person

Murder

Manslaughter

Infanticide (Applies to infants aged under 12 months killed by the mother while of disturbed mind)

Homicide (Comprises murder, manslaughter and infanticide)

Attempted murder

Intentional destruction of a viable unborn child. Applies to the unborn child “capable of being born alive”. Previously termed “ Child destruction”.

Causing death by dangerous driving. (Limited to causing death by reckless driving between 1977 and 1991)

Causing death by careless driving when under the influence of drink or drugs.

More serious wounding or other act endangering life. (Includes, amongst other offences, wounding with intent to do grievous bodily harm (section 18 of the Offences against the Person Act 1861)).

Causing death by aggravated vehicle taking.

Other Violence Against The Person

Threat or conspiracy to murder.

Causing or allowing death of a child or vulnerable person.

Endangering a railway passenger.

Endangering life at sea. (some offences included)

Less serious wounding, including:

Wounding, inflicting grievous bodily harm, and assault occasioning actual bodily harm. This means non-intentional GBH is included as well as all assaults involving minor injury.

Other possession of weapons.

Other firearm offences.

Other knife offences.

Harassment.

Includes the summary offences of

Harassment;

Harassment, alarm or distress;

Fear or provocation of violence; and

Putting people in fear of violence

Racially or religiously aggravated less serious wounding

Racially or religiously aggravated harassment

Cruelty to and neglect of children.

Abandoning a child under the age of two years.

Child abduction.

Procuring illegal abortion.

Assault without injury on a constable.

Assault without injury including:

Common assault and battery: includes involving no injury.

Racially or religiously aggravated assault without injury.

Sexual Offences

All those who are currently on the sex offenders register, either for the current crime or any previous crime

Most serious sexual crime

Indecent assault on a male-with effect from May 2004 split into:

Sexual assault on a male aged 13 and over

Sexual assault on a male child under 13.

Rape of a female-with effect from May 2004 split into:

Rape of a female aged 16 and over.

Rape of a female child under 16.

Rape of a female child under 13.

Rape of a male-with effect from May 2004 split into:

Rape of a male aged 16 and over.

Rape of a male child under 16.

Rape of a male child under 13.

Indecent assault on a female-with effect from May 2004 split into:

Sexual assault on a female aged 13 and over.

Sexual assault on a female child under 13.

Unlawful sexual intercourse with a girl under 13-up until May 2004.

Sexual activity involving a child under 13-with effect from May 2004.

Unlawful sexual intercourse with a girl aged under 16 – repealed with effect from May 2004.

Causing sexual activity without consent – with effect from May 2004.

Sexual activity involving a child under 16 – with effect from May 2004.

Sexual activity etc. with a person with a mental disorder – with effect from May 2004.

Abuse of children through prostitution and pornography – with effect from May 2004.

Trafficking for sexual exploitation – with effect from May 2004.

Gross indecency with a child – repealed with effect from May 2004.

Other sexual offences

Buggery – repealed with effect from May 2004.

Gross indecency between males – repealed with effect from May 2004.

Incest or familial sexual offences - previously termed “ Familial sexual offences”.

Exploitation of prostitution.

Abduction of a female – repealed with effect from May 2004. Previously termed “Abduction”.

Soliciting of women by men.

Abuse of position of trust of a sexual nature – with effect from May 2004. Previously termed “Abuse of trust” and Abuse of position of trust”.

Sexual grooming – with effect from May 2004.

Other miscellaneous sexual offences.

Robbery

Key elements of the offence of robbery (section 8 of the Theft Act 1968) are stealing and the use of force immediately to do so, and in order to do so.

All offences.

Burglary

(Entering a building as a trespasser in order to steal)

All offences relating to domestic property

Other Theft offences

Profiting from or concealing knowledge of the proceeds of crime.

Criminal damage

Arson

Drug Offences

All drug offences except minor possession

Other Miscellaneous offences

Blackmail

Kidnapping

Treason

Riot

Violent disorder

Absconding from lawful custody