



Invitation to Tender for 2015 Duty Provider Crime Contracts – Devon & Cornwall 1

Procurement Area

Amendment Notice with effect from 20 August 2015

On 18 August 2015 we published on our eTendering portal the Supplemental Tender Exercise for 2015 Duty Provider Crime Contracts in the Devon & Cornwall 1 Procurement Area under the Devon & Cornwall 1 Supplemental Tender Exercise.

In accordance with paragraph 7.12 of the Information for Applicants, (“IFA”) Applicant Organisations are notified that we have amended the process in the Devon & Cornwall 1 Supplemental Tender Exercise and IFA by:

- **publishing a new version of the IFA to correct the detail of the Access Points for which New Bidders may tender.** New Bidders may only submit a Tender for:
 - one Access Point; or
 - all four Access Points.
- **publishing two financial assessment forms for use only by New Bidders tendering for all four Access Points.** Financial assessment forms should not be completed and submitted by Previous Bidders or New Bidders submitting one Access Point Bid.

Version 2 of the IFA incorporating these amendments is available via the ‘Buyer Attachments’ link within the eTendering system and on the Gov.uk website.

Financial assessment forms are available on the Gov.uk website and via the ‘Buyer Attachments’ link within the eTendering system.

For clarity of interpretation, any terms which are capitalised but not defined within this letter bear the meaning given to them in the IFA.

New Bidder amendment

New bidders may submit Access Point Bids for either:

- One of the four Access Points in the Devon & Cornwall 1 Procurement Area; or
- All of the Access Points in the Devon & Cornwall 1 Procurement Area.

Those Applicant Organisations, and in particular those that have submitted a Tender prior to this notice of amendment, affected by this amendment are strongly encouraged to review their Tenders and make any revision they consider appropriate.

Publication of two financial assessment forms

New Bidders submitting Access Point Bids for all four Access Point ONLY must complete and submit the applicable financial assessment information for their organisation. They must complete and submit either:

- a) established business financial assessment form; or**
- b) cash flow forecast template and business plan.**

Annex E has been added to the IFA to guide Applicant Organisations to which of the two financial assessment routes they are required to complete and submit.

Completed financial assessment forms must be saved to the Applicant Organisation's own computer and sent to us as an attachment in a message in the eTendering system message board for the Devon & Cornwall 1 Supplemental Tender Exercise.

The deadline for submission of financial assessment information is 12 noon on Wednesday 23 September 2015.

Guidance on how to attach a document to a message is available on the 'Technical Support and Guidance' link of the eTendering system. Alternatively, details of the technical helpdesk are set out at page 3 of the IFA.

Applicant Organisations, and in particular those that have submitted a Tender prior to this notice of amendment, are strongly encouraged to review their Tenders to ensure that the correct versions of all required information are submitted.

Applicant Organisations are required to refer to version 4 of the IFA in preparing their Tender.