

**Teachers' Working Longer Review – Meeting of the Evidence of the Impact of Working
Longer Sub-Group, 27 January 2015**

Minutes

Attendees

DfE – Jeff Rogerson, Helen Kemplay, Michelle Thompson-Smith and Leila Allsopp.

Sub-Group members – Dave Wilkinson (Chair), Graham Baird (SFCA), Jackie Wood (LGA), Nick Kirby (NUT), Suzanne Beckley (ATL), Deborah Simpson (Voice), Janine Brooks (ISC).

Apologies

Ian Taylor (DfE), Gillian Allcroft (NGA), Mandy Coulter (United Learning), Pat Moran (Welsh Government), Joan Binder (FASNA), Jonathan Lloyd (WLGA), David Binnie (ASCL), Dilwyn Roberts-Young (UCAC) and Jane Morris (Governors Wales) who has unfortunately had to withdraw from the group.

Notes from meeting		Action By	Action Deadline
1. Welcome and introductions			
Dave Wilkinson (DW) welcomed the group	Information		
2. Minutes of the meeting of 2 December and update on developments since, including feedback from Steering Group meeting held on 20 January			
DW gave an update on actions from the previous meeting: <ul style="list-style-type: none"> • Following the discussion on the evidence gathering process at the last meeting, DfE circulated draft research bid for comment and made appropriate amendments before it was submitted. The same process was followed for the ITT documentation. • As requested at the last meeting a revised timetable for the evidence gathering process was circulated to group members. <p>The sub-group agreed the minutes as a true record and DW advised that these would be published on the group's page on gov.uk.</p> <p>DW gave an update on developments since the previous meeting:</p> <ul style="list-style-type: none"> • Due to limited agenda items the employment practice sub group meeting scheduled for 16 December was cancelled and any pressing business was covered by email. • The steering group met on 20 December and covered a very similar agenda to today's sub group meeting, including an interesting discussion on priorities. Details of the steering group's comments will be circulated shortly by DfE. 	Information		
	Action	DfE	March

3. Update on research bid including next steps			
<p>Leila Allsopp (LA) advised the group of the progress made so far on the research bid, including explaining the criteria that will be used for scoring throughout the process.</p> <p>LA then set out the process going forward. Key points included:</p> <ul style="list-style-type: none"> • Tender documents will be reviewed by the DfE against the criteria and successful applicants invited to interview. • Interviews will take place in February, 10th for Evidence of Impact and 12th for Employment Practice. • Interim reports from the REAs are expected in May, and final reports in August. <p>LA suggested that it would be helpful for a group member to be on each of the interview panels. The sub-group agreed that each of the sub-groups should select one of their members to participate in the interviews for their REA.</p>	<p>Information</p>		
5. Nomination of member to participate in the Evidence of Impact REA contract interview panel			
<p>DW invited sub-group members to volunteer to be considered, advising that the interviews will be held between 10.30 and 16.30 on 10 February in Sanctuary Buildings.</p> <p>Suzanne Beckley volunteered to represent the group and members unanimously agreed that she should do so.</p>	<p>Information</p>		
6. Call for evidence, update on proposed approach			
<p>Jeff Rogerson (JR) presented a paper on the proposed approach to the call for evidence.</p> <p>It had originally been proposed to run this from early February to May, however, this will no longer be possible due to purdah restraints. A two stage approach is now proposed, with stage 1 for group members and selected contacts, from February to March, and stage 2 being a wider call for evidence designed with input from group members after the election.</p> <p>The group discussed the approach and the design of the call for evidence, including:</p> <ul style="list-style-type: none"> • whether stage 1 organisations could also submit evidence as part of stage 2; • what type of evidence could be included, for example member surveys and evidence of cultural expectations within the profession; and • factoring in the workload challenge. <p>They, however, agreed the overall approach.</p>	<p>Information</p>		

JR asked group members to provide suggestions to DfE for organisations outside of the steering group who should be included in stage 1.	Action	Group Members	Complete
6. Group brainstorm on key issues/priorities			
JR introduced the paper on key issues and priorities, to start the group thinking in more detail about the review objectives and the detail that they expect to emerge within/behind each objective. This focus will enable the group to sense check REA results as they emerge and assist when commissioning original research. JR split the sub-group into two groups for discussions, who then fed key parts of their discussion back to the main group. One member from each group was asked to provide full feedback to the Working Longer Review mailbox, which will then be collated and circulated.	Information Action	 DfE	 Complete
7. AOB			
None	Information		
8. Review of meeting including any action points			
DW summarised today's discussion including action points agreed.	Information		
9. Next meeting – 24 February – Sanctuary Buildings			
DW asked for the group's opinions on whether the February meeting should go ahead considering that the Steering Group arranged for February has been cancelled and it is likely that there will be little progress to discuss in 3 weeks. The group agreed to cancel the meeting and that the next sub-group meeting should be held on 23 March but that this should also be reviewed closer to the time.	Information Action	 DfE	 March