<u>Teachers' Working Longer Review – Meeting of the Employment Practice Sub-Group</u>

27 January 2015

<u>Minutes</u>

<u>Attendees</u>

DfE – Jeff Rogerson, Helen Kemplay (Chair), Michelle Thompson-Smith, Ian Taylor and Leila Allsopp.

Sub-Group members – Valentine Mulholland (NAHT), Dave Wilkinson(NASUWT), Graham Baird (SFCA), Anita Jermyn (LGA), Usman Gbajabiamila (ATL), Deborah Simpson (Voice), Janine Brooks (ISC).

Apologies

Sandra Bennett (NUT), Gillian Allcroft (NGA), Mandy Coulter (United Learning), Pat Moran (Welsh Government), Joan Binder (FASNA), Jonathan Lloyd (WLGA), Dilwyn Roberts-Young (UCAC) and Jane Morris (Governors Wales) who has unfortunately had to withdraw from the group.

Notes from meeting		Action By	Action Deadline
1.Welcome and introductions		_	
Helen Kemplay (HK) welcomed the group	Information		
2. Update on developments, including feedback from Steering Group meeting held on 20 January			
HK gave an update on developments not covered by other agenda items:	Information		
 Following the cancellation of the employment practice sub-group meeting scheduled for 16 December, the group has formally agreed its Terms of Reference (TOR) and reviewed the research bid by email; The evidence of impact of working longer sub-group met on 2 December. At this meeting they agreed their TOR and elected Dave Wilkinson as their Chair. They met again on 27 January to cover a very similar agenda to this subgroup; and The steering group met on 20 January and covered a very similar agenda to today's sub group meeting, including an interesting discussion on priorities. Details of the steering group's comments will be circulated shortly by DfE, along with those of the evidence of impact sub-group. 	Action	DfE	March
3. Election of Chair			
Valentine Mulholland (VM) was elected as chair for the sub-group.	Information		

4.Update on research bid including next		
steps		
lan Taylor (IT) advised the group of the progress made so far on the research bid, including explaining the criteria that will be used for scoring throughout the process.	Information	
IT then set out the process going forward. Key points included:		
 Tender documents will be reviewed by the DfE against the criteria and successful applicants invited to interview. Interviews will take place in February, 10th for Evidence of Impact and 12th for Employment Practice. Interim reports from the REAs are expected in May, and final reports in August. 		
IT suggested that it would be helpful for a group member to be on each of the interview panels. The sub-group agreed that each of the sub-groups should select one of their members to participate in the interviews for their REA.		
5. Nomination of member to participate in the Evidence of Impact REA contract interview panel		
HK invited sub-group members to volunteer to be considered, advising that the interviews will be held between 10.30 and 16.30 on 12 February in Sanctuary Buildings.	Information	
Anita Jermyn (AJ) volunteered and the group agreed that she should represent them at interviews on 12 th February.		
6. Call for evidence, update on proposed approach		
HK presented a paper on the proposed approach to the call for evidence.	Information	
It had originally been proposed to run this from early February to May, however, this will no longer be possible due to purdah restraints. A two stage approach is now proposed, with stage 1 for selected contacts including group members, from February to March, focussing on identifying published research and studies currently underway; and stage 2 being a wider call for evidence designed with input from group members after the election.		
The group discussed the approach and the design of the call for evidence, including:		
 whether group members would prefer to gather evidence independently or as a group; any extra organisations that should be 		
 involved in stage 1; and clarification of what stage 1 would include. 		

They, however, agreed the overall approach.			
HK asked group members to provide suggestions to DfE for organisations outside of the steering group who should be included in stage 1.	Action	Group Members	Complete
7. Group brainstorm on key issues/priorities			
HK introduced the paper on key issues and priorities, to start the group thinking in more detail about the review objectives and the detail that they expect to emerge within/behind each objective. JR advised on the ideas that came out of the ill health study.	Information		
This focus will enable the group to sense check REA results as they emerge and assist when commissioning original research.			
HK split the sub-group into two groups for discussions, who then fed key parts of their discussion back to the main group.			
One member from each group was asked to provide full feedback to the Working Longer Review mailbox, which will then be collated and circulated.	Action	DfE	Complete
8. AOB			
None	Information		
9. Review of meeting including any action points			
HK summarised today's discussion including action points agreed.	Information		
10. Next meeting – 24 February – Sanctuary Buildings			
HK asked for the group's opinions on whether the February meeting should go ahead considering that the Steering Group and Evidence of impact sub-group meetings arranged for February have been cancelled and it is likely that there will be little progress to discuss in 3 weeks.	Information		
The group agreed to cancelling the meeting and that the next sub-group meeting should be held on 23 March but that this should also be reviewed closer to the time.	Action	DfE	March