



# Application For An Extension Of Stay In The UK In Line With The HSMP High Court Judgment Of 8 April 2008 (Conferring Tier 1 (General) Limited Leave To Remain) And For A Biometric Immigration Document

Tier 1 (HSMP)

Biometric  
immigration  
document  
(Biometric  
Residence Permit  
(BRP))

In accordance with paragraph 34 of the Immigration Rules, this is a specified form for the purpose of the Immigration Rules as of 6 April 2014 and must be used for all applications made on or after that date for the purpose stated on this page.

You also need the separate guidance documents listed below, which you should read before making your application:

- FLR Tier 1 (HSMP) guidance notes
- UK Visas & Immigration photograph guidance

If you do not already have these documents, you can get them from our website at [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk)

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post or in person at one of our Premium Service Centres. To apply in person, you must make an appointment.

If you apply by post, you must send your application to the following address:

UK Visas & Immigration  
**Home Office**  
Tier 1 (HSMP)  
PO Box 496  
Millburngate House  
Durham  
DH99 1WQ

This form is  
valid only for  
applications made  
on or after 6 April  
2014







## SECTION 5 - BIOMETRIC RESIDENCE PERMITS

It is mandatory to complete this section as required. Please note that this application will be invalid if you do not do so.

See Note 1 about Biometric Residence Permits.

Note 1 In accordance with the Immigration (Biometric Registration) Regulations 2008, (as amended) anyone applying for in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometrics Residence Permit. This also applies to applications at the same time by any dependants of the main applicant. For information about Biometric Residence Permits, please see the separate FLR Tier 1 (HSMP) guidance notes, which you should read before completing this form.

19 Have you used any name(s) other than the one given in section 1 of this application form in previous UK immigration applications made in the UK or abroad? Yes  No

If yes, go to 20. If no, go to 21.

20 Please give the details specified below. The name in each case should be that in which you made the application. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which you made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad

21 Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes  No

If yes, go to 22. If no, go to 23.

22 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which your fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad

Dependants applying with you

23 Are any dependants applying with you? Yes  No

If yes, go to 24. If no, go to section 6.

## SECTION 5 - BIOMETRIC RESIDENCE PERMIT

- 24 Have any of the dependants applying with you used any name(s) other than the one(s) given in section 4 of this application form in previous UK immigration applications made in the UK or abroad? Yes  No

If yes, go to 25. If no, go to 26

- 25 Please give the details specified below. The name in each case should be that in which the dependant made the application. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which the dependant made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad

- 26 Have any of the dependants applying with you had their fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes  No

If yes, go to 27. If no, go to 28.

- 27 Please give the details specified below. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which the dependant's fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad

### Children under 18 applying

- 28 Will the child(ren) be accompanied by a parent when they have their fingerprints and/or photograph taken? If yes, go to section 2. If no, go to 29. Yes  No

- 29 Please explain below why the child(ren) will not be accompanied by a parent and provide details of the responsible adult who will be accompanying the child(ren). See Note 2.

Name of responsible adult	Date of birth	Place of birth	Relationship to child(ren)

**Note 2** Under the biometric registration regulations, any child under the age of 16 who is required to apply for a biometric immigration document must have their fingerprints and/or a photograph taken in the presence of a responsible adult who is the child's parent or guardian, or another person who for the time being takes responsibility for the child.

Where dependants of the main applicant are also required to apply for a biometric immigration document, all applicants will normally have their fingerprints and/or photograph taken on the same day. This means that you and any children applying with you will normally be expected to attend together. If there is any reason preventing you from accompanying any child under the age of 16, you must nominate the responsible adult who will be accompanying them.

The responsible adult accompanying any child under the age of 16 will need to provide an acceptable form of identification, such as a passport or driving licence. If that person is not the parent or guardian of the child, they must have a letter confirming that they are a responsible adult who has a close connection to the child and has been authorised to accompany him or her.

## SECTION 6 - YOUR HOME AND FINANCES

- 30 Is your home in the UK:
- a) owned by you?
- b) rented from a local authority or housing association by you? If so please give details.

- c) privately rented by you?
- d) owned or rented by a relative or friend?
- e) other? Give details below

- 31 Do you or your partner, or both, pay any rent or mortgage for your home? Yes  No  If so, how much do you pay each month? £

- 32 Are you receiving any public funds? Yes  No

The public funds which are relevant for the purposes of the Immigration Rules are listed below. If you have answered yes to question 5.5, you must tick the relevant box(es) to show which of these are being received.

- |  |   |   |
|--|---|---|
| Attendance Allowance <input type="checkbox"/>        | Housing Benefit <input type="checkbox"/>                                  | Severe Disablement Allowance <input type="checkbox"/> |
| Carer's Allowance <input type="checkbox"/>           | Housing or homelessness assistance <input type="checkbox"/>               | Social Fund Payment <input type="checkbox"/>          |
| Child Benefit <input type="checkbox"/>               | Income-based Jobseeker's Allowance <input type="checkbox"/>               | State Pension Credit <input type="checkbox"/>         |
| Child Tax Credit <input type="checkbox"/>            | Income Related Employment and Support Allowances <input type="checkbox"/> | Universal Credit <input type="checkbox"/>             |
| Council Tax Benefit <input type="checkbox"/>         | Income Support <input type="checkbox"/>                                   | Working Tax Credit <input type="checkbox"/>           |
| Council Tax Reduction <input type="checkbox"/>       | Personal Independence Payment <input type="checkbox"/>                    |   |
| Disability Living Allowance <input type="checkbox"/> |   |   |

- 33 Are you working in the UK? Yes  No

If so, what is your pay each month after income tax and other deductions? £

- 34 Does a relative or friend of you or your partner, or both of you, regularly give you money? Yes  No

If so, how much do you receive each month? £



## SECTION 7 - Personal History

42 If you have answered yes to question 36, 37, 38, 39, 40 or 41 on the previous page, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

### REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on 020 7840 6464 or by obtaining a free copy of their leaflet on 020 7840 6427.

### DEFINITIONS

For the purposes of answering questions 36 to 42, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [www.legislation.gov.uk/ukpga/2001/17](http://www.legislation.gov.uk/ukpga/2001/17) or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants who are applying with you.

#### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

#### Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

#### Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

#### Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

#### Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

## SECTION 8 - PHOTOGRAPHS

It is mandatory to provide the relevant photographs specified below, and for each photograph to comply with the mandatory format requirements specified in the separate photograph guidance provided with this form.

Please note that this application will be invalid if you do not provide the photographs or if they do not comply with the specified mandatory format requirements.

Tick the relevant box(es) to confirm the photographs you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.

- Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.
- Two recent identical passport-size photographs of each dependant included in section 4 and applying for an extension of stay in the UK with you, with their full name written on the back of each photograph.

## SECTION 9 - DOCUMENTS - All applicants must complete this section

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

All applicants must provide the relevant documents specified in 9A.

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

### 9A All applicants

#### Passports and immigration documents

- Your current passport, travel document or Biometric Residence Permit (formerly known as ICFN). If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.
- The current passport(s), travel document(s) or Biometric Residence Permit for each dependant applying for an extension of stay in the UK and included on this application form - if they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.
- Your Biometric Residence Permit if you have been issued with one since entering the UK. See Note 2.
- The Biometric Residence Permit for each dependant included in section 4 and applying for an extension of stay in the UK with you if they have been issued with them since entering the UK. See Note 2.

**Note 2** Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.

- A full birth certificate (i.e. one that shows the parents' name) for each dependant child born in the UK and therefore not yet subject to leave conditions in line with your own.
- If you are not married or in a civil partnership and you are applying for an extension of stay in the UK for a partner (opposite-sex or same-sex), you should provide document(s) showing that you and your partner have been living together in a relationship akin to marriage or civil partnership, which has subsisted for 2 years or more.
- Your police registration certificate if you have been asked to register with the police.
- The police registration certificate(s) of each dependant applying for an extension of stay in the UK with you if they have been asked to register with the police) included on this application form.

## SECTION 9 - Documents - All applicants must complete this section

Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank or building society statements, a building society passbook, or wage slips (but do not send us cheques, traveller's cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this, with formal documents showing their financial situation. (The documents provided should cover at least the last 3 months).

You must send us documents showing your economic activity over the last twelve months. See section 2 of the guidance notes for further details.

You must send us documents showing your economic activity over the last twelve months. See section 2 of the guidance notes for further details.

If you are unable at present to send us any documentation or photographs specified please explain your reasons below:

Archive

## SECTION 10 - Declaration

### - All applicants must complete this section

You must now read the declaration below and sign it. This must be signed by you (the applicant) and not by a representative or other person acting on your behalf. It is mandatory for the declaration to be signed.

Please note that this application will be invalid if it is not signed as specified above.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form.

The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself and any dependants included in the application, as named on the back of each photograph, and that I have had the opportunity to see the UK Visas and Immigration photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

As required to do so by the Immigration (Biometric Registration) Regulations, I confirm that I also apply for a biometric immigration document for myself and any dependants applying with me. I understand that the Home Office may make enquiries about any responsible adult nominated to be present when any child under the age of 16 has their fingerprints and/or a photograph taken.

I understand that all information provided by me to the Home Office will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that the Home Office may also use the information provided by me for training purposes.

I agree to co-operate with Home Office officials, or any other officials charged by the Secretary of State for the Home Department, with conducting pre-issue checks on compliance with the immigration employment document application.

I am aware that the rules and regulations governing leave applications may change in the future and I do not assume that the requirements covering any future applications will be the same.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Your signature

Date

Name (CAPITALS please)

Would you like correspondence and documents relating to this application to be sent to your employer or representative?

Yes

No

**If you answer yes please get them to complete the declaration on the next page.**

## SECTION 11 - Representative/Employer Declarations

If a representative or your employer is dealing with this application on your behalf, please complete the details below.

Name of your employer or representative company

Address (including post code)

Name of contact (if different from below)

Telephone number

Fax number

E-mail address

This declaration **MUST** be signed by an employer or representative.

- I have been appointed by the applicant to make this application.
- I confirm that the applicant has completed and signed the application, and that the application is, to the best of my knowledge and belief, true and complete.
- Once the application is decided I will provide the applicant with all correspondence from you relating to your decision.
- I declare that I am permitted to provide immigration advice and immigration services by section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971 as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.
- I am (tick as appropriate)

Registered or exempted by the Office of Immigration Service commissioner (OISC)  
My OISC number is:

Authorised to practice by a designated professional body or supervised by such a person

- The Law Society
- The Law Society of Scotland
- The Law Society of Northern Ireland
- The Institute of Legal Executives
- The General Council of the Bar
- The Faculty of Advocates
- The General Council of the Bar of Northern Ireland

Designated professional body is:

My supervisor is (if appropriate):

Registered with or authorised by an EEA body for regulation of the provision of legal advice in that EEA state; or employed or supervised by the person registered as defined in section 84(2) (d), (e) and (f).

The registered or authorised EEA body is:

My supervisor is (if appropriate):

Within a category of person specified in an Order made by the Secretary of State under subsection 84(4)(d) of the Immigration and Asylum Act 1999.

Signed

Date

Name (CAPITALS please)

Position

For and on behalf of (the representative/employer)

## SECTION 11 - PHOTOGRAPHS AND DOCUMENTS CHECKLIST

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals.

You are only expected to provide those which are relevant to your application as specified in section 9: Documents

A. Listed items	How many?
Photographs of yourself	
Photographs of any dependants applying	
Passports	
Travel documents	
Biometric Residence Permits	
Police registration certificates	
Letter/documents from your employer	

A. Listed items continued	How many?
Pay slips	
Bank statements	
Building society savings books	
Birth Certificate	

B. Other documents	How many?

Please note that, in some cases, we may need to ask for other documents in addition to those specified in this form.

### PERSONAL CHECKLIST FOR THE FORM FLR TIER 1 (HSMP) All applicants must complete this section

Please make the following checks before submitting your application. They should help to ensure that it is valid.

- |   |   |
|---|---|
| Is FLR Tier 1 (HSMP) the right form for your application and is it valid for use? See date and notes on front page. <input type="checkbox"/>  | Have you completed the payment details page and made the correct payment? <input type="checkbox"/>  |
| Have you completed all the relevant sections of the form? <input type="checkbox"/>  | Have you provided the photographs specified in section 9 and are they in the approved format? <input type="checkbox"/>  |
| Have you provided your current passport or travel document and photographs and all other relevant documents specified in section 9 and they are originals? <input type="checkbox"/> | If you are unable to send us any of the documents specified in section 9 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them? <input type="checkbox"/> |
| Passport/travel documents <input type="checkbox"/>  |   |
| Police registration certificate(s) (if applicable) <input type="checkbox"/>   |   |
| Evidence of funds and any other document (s) specified in section 6, which are relevant to your application and those of any dependants. <input type="checkbox"/>                   |   |

Finally, if you are posting it, please make sure that the application is addressed exactly as shown below.

UK Visas & Immigration  
Home Office  
Tier 1 (HSMP)  
PO Box 496  
Millburngate House  
Durham  
DH99 1WQ