



## Invitation to Tender for 2015 Duty Provider Crime Contracts

### Amendment Notice with effect from 14 April 2015

On 27 November 2014 we published on our eTendering portal the Invitation to Tender for 2015 Duty Provider Crime Contracts.

In accordance with paragraph 8.12 of the Information for Applicants, (“IFA”) Applicant Organisations are notified that we have corrected minor errors in the Duty Provider procurement process and IFA by:

- **correcting the information given in Annex B Table 3: Procurement Area Rules and schemes covered by each Procurement Area** regarding Magistrates’ court schemes operating in the Brent, Croydon, Enfield, Greenwich and Lewisham (Greenwich and Woolwich), Hammersmith and Fulham (West London), Lambeth (Camberwell Green) and Newham Procurement Areas; and
- **publishing a new version of the Established Business Financial Assessment Form** to correct a small technical error.

Version 4 of the IFA incorporating these amendments is available via the ‘Buyer Attachments’ link within the eTendering system and on the [Gov.uk](http://Gov.uk) website.

Version 2 of the Established Business Financial Assessment Form is available via the ‘Buyer Attachments’ link within the eTendering system only.

For clarity of interpretation, any terms which are capitalised but not defined within this letter bear the meaning given to them in the IFA.

### **Annex B Table 3 Amendments**

Applicant Organisations bidding in these London Procurement Areas should note that Magistrates’ or Youth court schemes operate in the areas as detailed below:

Procurement Area (including former names)	Rule determining Procurement Area (as set out at paragraph 3.35 of the IFA)	<u>Special Rules Procurement Areas only</u> Towns/Cities falling within Special Rules Procurement Areas (not exhaustive)	Police Station Duty Schemes within Procurement Area	Magistrates Court Duty Schemes within Procurement Area
Brent	London Procurement Area (London Borough of Brent)	N/A	Brent police station duty scheme	<b>Brent (Willesden) Youth Court</b>

Croydon	London Procurement Area (London Borough of Croydon)	N/A	Croydon police station duty scheme	<b>Croydon</b>
Enfield	London Procurement Area (London Borough of Enfield)	N/A	Enfield police station duty scheme	<b>Enfield (Tottenham)</b>
Greenwich and Lewisham (Greenwich/Woolwich)	London Procurement Area (London Boroughs of Greenwich and Lewisham)	N/A	Greenwich/Woolwich police station duty scheme	<b>Greenwich</b>
Hammersmith and Fulham (West London)	London Procurement Area (London Borough of Hammersmith and Fulham)	N/A	West London police station duty scheme	<b>Hammersmith Magistrates court (previously West London Magistrates court)</b>
Lambeth (Camberwell Green)	London Procurement Area (London Borough of Lambeth)	N/A	Camberwell Green police station duty scheme	<b>Camberwell Green</b>
Newham	London Procurement Area (London Borough of Newham)	N/A	Newham police station duty scheme	<b>Stratford (Newham) Youth court</b>

Applicant Organisations, and in particular those that have submitted a Tender prior to this notice of amendment, affected by this amendment are strongly encouraged to review their Tenders and make any revisions they consider appropriate.

**Established Business Financial Assessment Form Amendment.**

**Applicant Organisations must submit Established Business Financial Assessment Form Version 2 where they are required to submit Mandatory Attachments including the Established Business Financial Assessment Form.**

Applicant Organisations, and in particular those that have submitted a Tender prior to this notice of amendment, are strongly encouraged to review their Tenders to ensure that the correct versions of all Mandatory Attachments are submitted.

Applicant Organisations are required to refer to version 4 of the IFA in preparing their Tender.