

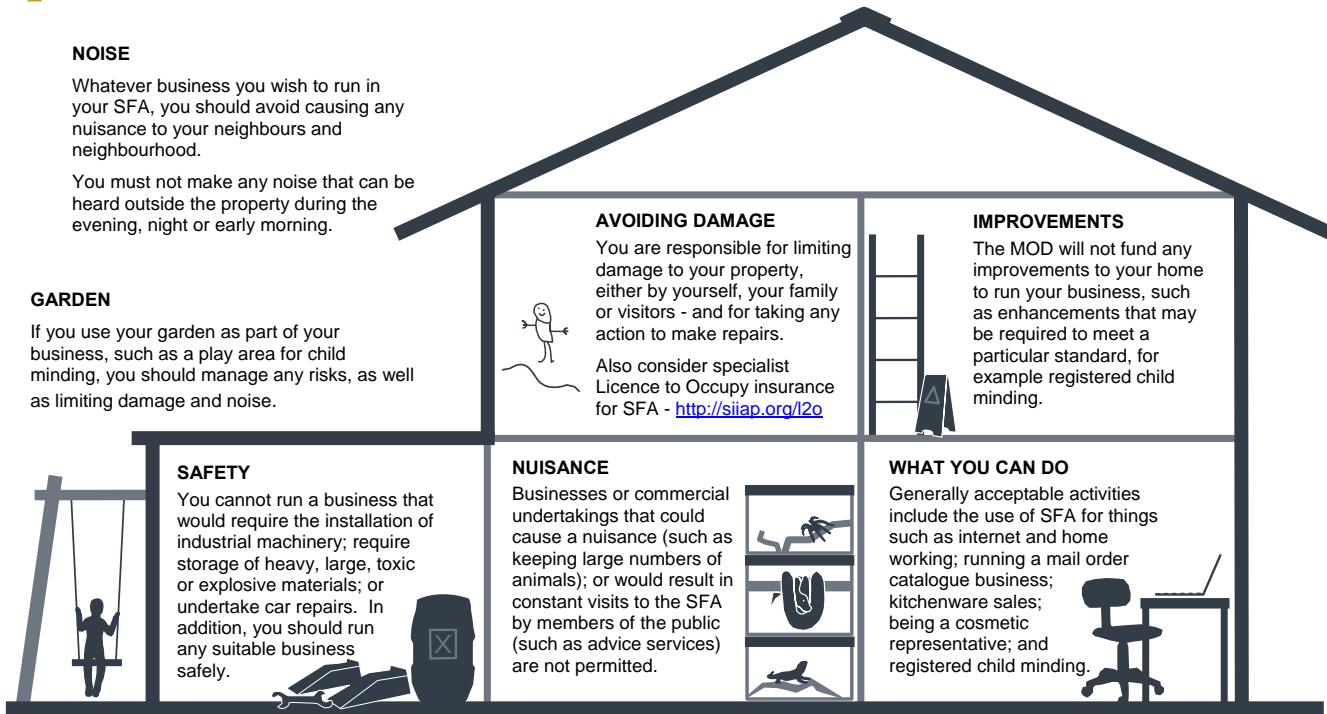


Defence
Infrastructure
Organisation

Your Service Family Accommodation

Running a business in your Service home

Running a business from your home makes sense for many families, with low overheads and the flexibility for childcare, carer and other commitments. However, Service families who wish to use their Service Family Accommodation (SFA) to run a business must seek prior written consent from their Local Service Commander and the Defence Infrastructure Organisation (DIO) before undertaking commercial activities in their property.



How to apply for permission

As well as writing to your Local Service Commander - you should email or write to the Housing Manager via the HASC for permission to run a business if you live in SFA. If you live in SSFA you should contact the Substitute Accommodation helpdesk, who would seek permission from your landlord through the MOD Substitute Accommodation contractor. Contact details for the HASC and helpdesk can be found on the SFA website at www.gov.uk/dio/sfa. Whilst there is no form, you should set out full details of your proposed business and contact details.

You should also note that some businesses also require the permission of the Local Authority and you may need to meet certain criteria, such as hygiene requirements for food based businesses. Finally, if you need to make any changes to your property you should also write to the Housing Manager via the Housing Allocations Service Centre (HASC) for permission to do so, and you will be required to put right any changes you make before your Move Out.