

Self Assessment tax reference (as shown on the notice to file)

Return to

Pension Schemes Services
HM Revenue & Customs
FitzRoy House
Castle Meadow Road
NOTTINGHAM
NG2 1BD

Phone 0300 123 1079

Pension scheme name and correspondence address
(please complete in full)

Name
Address
Postcode

Adviser's reference

Date DD MM YYYY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please read this page first

You are required by law to send us a tax return for the year from 6 April 2014 to 5 April 2015. **This tax return cannot be filed online.**

When you have completed this tax return please return it to the above address.

Please start by filling in the Self Assessment tax reference above for the registered pension scheme to which this return relates, the pension scheme name and correspondence address. If you give an adviser's address, please also include their reference for the scheme.

If you want us to do the tax calculation

If you want us to do the tax calculation, you must file the return by the later of **31 October 2015** or **2 months after** the date this Notice was given. Otherwise we may not be able to send you a statement in time for you to pay any tax which is due by the later of **31 January 2016** or **3 months after** the date this Notice was given.

Calculating the tax yourself

If you want to calculate the tax yourself, you must file the return by the later of **31 January 2016** or **3 months after** the date this Notice was given. If we receive the return after that date, you will be liable to an automatic penalty of £100.

Paying any tax the pension scheme owes

Make sure any tax you pay that the pension scheme owes reaches us by **31 January 2016** or you will have to pay interest and possibly a late payment penalty.

Accounts prepared for a 12-month period ending in the year to 5 April 2015

If accounts have been prepared for a 12-month period ending in the year to 5 April 2015, you may if you wish fill in the tax return based on the pension schemes' income and gains during the period of those accounts.

Accounts not prepared for a 12-month period ending in the year to 5 April 2015

If your accounts have not been prepared for a period ending in the year to 5 April 2015, fill in the return for income and gains in the year ended 5 April 2015. For example, the pension scheme's accounting year end may have been changed to 5 April from another date, and this results in a period dropping out of account.

If this is the case, fill in this return based on the entire period starting on the day after the end of the accounting period covered on the 2013-14 tax return and ending on 5 April 2015, even if this means using 2 sets of accounts.

Do not send us the pension scheme's accounts. If we need to see them, we will ask you for them later.

We may check any tax return. Please remember that there are penalties for supplying false information.

If you need help

To get notes and helpsheets that will help you fill in this form, go to www.hmrc.gov.uk/selfassessmentforms

If the guidance does not answer your questions, please phone the number shown above.

What happens after you've sent your tax return

You'll receive a tax calculation. If you are due a repayment of tax, you'll usually get this automatically. But it may be set off against other tax instead if there is an amount due soon.

Income for the year ended 5 April 2015

Please use blue or black ink to fill in the return. Round down to the nearest pound income and capital gains, and round up tax deductions. **Do not** include pence.

Pages 2 and 3 of this return include the most common income types found in registered pension schemes, and situations which may apply to such schemes. If your pension scheme received any income which is taxable, but not covered on pages 2 and 3, include the income on page 4 at 'Other taxable income'.

If you are filling in this return for a 12-month period of account ending in the year from 6 April 2014 to 5 April 2015, you must do so on a consistent basis. If you wish to change from the accounting date basis to the strict fiscal basis then the change in basis should not result in there being periods which drop out of account.

UK income

Include all income from investments from which UK Income Tax has been deducted. This includes interest on loans and deposits, bank and building society interest, alternative finance receipts from alternative finance arrangements, interest on UK government securities including those held in the form of bearer bonds, interest from authorised unit trusts and annual payments from unauthorised unit trusts. Do not include income from UK dividends.

1 Did you receive income from which UK Income Tax has been deducted? Put 'X' in the appropriate box Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, fill in boxes 1.1 to 1.5. If No, go to question 2.	1.3 Gross amount before tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
1.1 Total income from investments and deposits – amount after tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>	1.4 Tax already reclaimed by or for the pension scheme on form R63N for the year ended 5 April 2015 or for the period of account ending in the year from 6 April 2014 to 5 April 2015 (if the return is filled in on the accounting date basis) which is included in box 1.2 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
1.2 Tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>	1.5 Tax which has not already been reclaimed at the time this return is made Box 1.2 minus box 1.4 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>

Income from overseas investments

Please enter in the boxes below the total income from overseas investments. Do not include income from stock dividends.

2 Did you receive income from overseas investments? Put 'X' in the appropriate box Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, fill in boxes 2.1 to 2.4. If No, go to question 3.	2.3 UK Income Tax already reclaimed by the pension scheme for the year ended 5 April 2015 or for the period of account ending in the year from 6 April 2014 to 5 April 2015 (if the return is filled in on the accounting date basis) from overseas investments, which is included in box 2.2 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.1 Total income from overseas investments – amount after tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>	2.4 UK Income Tax which has not already been reclaimed at the time this return is made Box 2.2 minus box 2.3 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.2 UK Income Tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>	

Trading income

Income declared here will be liable to tax at the trust rate.

3 Did you receive any trading income? Put 'X' in the appropriate box Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, fill in boxes 3.1 to 3.5. If No, go to question 4.	3.2B Business Premises Renovation Allowance (BPRA) – capital allowance included in box 3.2 Read the notes and put the amounts of BPRA included in box 3.2, in box 3.2B £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
3.1 Turnover and other business receipts, and so on £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00	3.3 Net profit £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
3.2 Expenses allowable for tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00	3.3A Put 'X' in the box, if box 3.3 has been reduced by enhanced capital allowances for designated environmentally beneficial plant and machinery <input type="checkbox"/>
3.2A Business Premises Renovation Allowance (BPRA) – balancing charges included in box 3.1 Read the notes and put the amounts of BPRA included in box 3.1, in box 3.2A £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00	3.4 Allowable loss £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
	3.5 Losses being claimed £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00

Income under a Deed of Covenant

4 Did you receive any income under a Deed of Covenant? Put 'X' in the appropriate box Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, fill in boxes 4.1 to 4.3. If No, go to question 5.	4.2 Tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
4.1 Total income received under a Deed of Covenant – amount after tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00	4.3 Gross amount before tax Box 4.1 + box 4.2 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00

Income paid under deduction of tax

Please enter all charges on the pension scheme's income paid under deduction of tax. Do not include pensions paid under Pay As You Earn (PAYE) or scheme administrator payments subject to the Accounting for Tax procedures.

5 Were any payments or charges on the pension scheme's income paid under deduction of tax? Put 'X' in the appropriate box Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, fill in boxes 5.1 to 5.4. If No, go to question 6.	5.2 Tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
5.1 Amounts paid under deduction of tax – gross amount before tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00	5.3 Interest, alternative finance payments, rent, and so on paid under deduction of tax to anyone who normally lives abroad – gross amount before tax £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00
	5.4 Tax deducted £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> · 00

Other taxable income

Income declared here will be liable to tax at the trust rates.

<p>6 Did you receive any other taxable income which you have not already entered elsewhere in this return or did you make any taxable chargeable gain? Put 'X' in the appropriate box</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, fill in boxes 6.1 to 6.6. If No, go to question 7.</p> <p>6.1 Description of income or chargeable gain</p> <div style="border: 1px solid black; height: 100px; margin: 5px 0;"></div> <p>6.2 Amount of taxable income after tax deducted</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p>	<p>6.3 Tax deducted</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p> <p>6.4 Gross amount before tax Box 6.2 + box 6.3</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p> <p>6.5 Taxable amount of the chargeable gain</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p> <p>6.6 Taxable amount of the chargeable gain qualifying for Entrepreneurs' Relief</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p>
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Other information for the year ended 5 April 2015

Calculating the tax (or repayment) yourself

<p>7 Do you want to calculate the tax (or repayment) due? Put 'X' in the appropriate box</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, do it now and fill in boxes 7.1 to 7.4. If No, go to question 8.</p> <p>7.1 Tax due for 2014-15 before you make any payments on account If a repayment is due put a minus sign (-) in the box next to the £ sign</p> <p>£ <input type="text"/> <input checked="" type="checkbox"/> <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p>	<p>7.2 Your first payment on account for 2015-16, if appropriate</p> <p>£ <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> . <input type="text"/><input type="text"/></p> <p>7.3 Put 'X' in the box if you are making a claim to reduce payments on account for 2015-16 and say why in the 'Additional information' box, box 13.2 on page 7</p> <p><input type="checkbox"/></p> <p>7.4 Put 'X' in the box, if you do not need to make payments on account</p> <p><input type="checkbox"/></p>
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Claiming a repayment

8 Do you want to claim a repayment? Put 'X' in the appropriate box
Yes No
If Yes, fill in boxes 8.1 to 8.12 as appropriate.
If No, or the amount you are owed is below £10, we will set any amount you are owed against the next tax bill. Now go to question 9.
Who should the repayment (or payment) be sent to?
Put 'X' in the appropriate box

8.1 The pension scheme's bank or building society account

8.2 Your nominee's bank or building society account

Fill in boxes 8.3 to 8.7 as appropriate. If you have ticked box 8.2 also fill in box 8.8 and box 8.9 (if applicable) and boxes 8.10 to 8.12.

Please give details of your (or your nominee's) bank or building society account for repayment

8.3 The pension scheme's (or its nominee's) bank or building society

8.4 Name on account (entered at 8.3)

8.5 Account number

8.6 Sort code
 - -

8.7 Building society reference number

8.8 Put 'X' in the box if your nominee is your adviser - then fill in boxes 8.9 to 8.12, otherwise just fill in boxes 8.10 to 8.12

8.9 Adviser's reference for you

Declaration for repayment

You must fill in the boxes below to authorise the nominee/adviser to receive repayment on your behalf.
This authority must be signed by you. A photocopy of your signature will not be accepted.

I authorise

8.10 Name of nominee/adviser

8.11 Nominee's/Adviser's address

Postcode

to receive, on my behalf, the amount due.

8.12 Signature

Pension scheme contact details

Please give your or your adviser's name and phone number. If we need to ask you about the return it is often simpler to phone.

<p>9.1 Your daytime phone number</p> <input type="text"/>	<p>9.4 Your adviser's name and address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>9.2 Your name</p> <input type="text"/> <input type="text"/>	<p>9.5 Your adviser's reference for the pension scheme</p> <input type="text"/>
<p>9.3 Your adviser's phone number, if applicable</p> <input type="text"/>	

Changes to names and addresses

<p>10 Is the name of the pension scheme on the front of the Notice wrong? Put 'X' in the appropriate box</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>12.3 New trustee's name and address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>11 Is the name of the trustee on the front of the Notice wrong? This should be the trustee to whom correspondence and future returns should be addressed. Put 'X' in the appropriate box</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If you answer Yes to either question 10 or 11, please put the correct information on the front of this return.</p>	<p>12.4 New trustee's name and address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>12 Have there been any changes to the names and addresses of the trustees? Put 'X' in the appropriate box. If more than 2, please report the further details in the 'Additional information' box on page 7 of this return or on a separate sheet.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please enter the details in the appropriate boxes on this page.</p>	<p>12.5 Existing trustee's name and new address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>12.1 Retiring (or no longer acting) trustee's name and address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<p>12.6 Existing trustee's name and new address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>12.2 Retiring (or no longer acting) trustee's name and address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

Additional information

13.1 Does this tax return contain figures that are provisional because you do not yet have final figures?

Put 'X' in the appropriate box

Yes No

Page 8 of the notes explains the circumstances in which provisional figures may be used and asks for some additional information to be provided in box 13.2 below.

13.2 Additional information

Declaration

You **must** fill in this part. Before sending back the completed tax return you must sign and date the statement in box 14.3 below. If you give false information or conceal any part of the pension scheme's income or chargeable gains you may be liable to financial penalties and/or you may be prosecuted.

14.1 Put 'X' in the box if this tax return has been filled in based on the 12 months accounts ending in the year from 6 April 2014 to 5 April 2015

14.1A Accounting year end date DD MM YYYY

14.2 Put 'X' in the box if this tax return has been filled in for a period ending on 5 April 2015

14.3 The information I have given in the tax return is correct and complete to the best of my knowledge and belief

Signature of trustee

Name in full (use capital letters)

Date DD MM YYYY