



Home Office

## **FORM B(OTA)**

Application for registration as a  
British citizen - by:

- British overseas territories citizen
- British Overseas citizen
- British protected person
- British subject (under the British Nationality Act 1981)
- British National (Overseas)

# Application for registration as a British citizen

by a British overseas territories citizen,  
a British Overseas citizen,  
a British protected person,  
a British subject (under the British Nationality Act 1981),  
a British National (Overseas).

**IMPORTANT: Before completing this form, you should read the accompanying Guide. Fill in those parts of the form that apply to your application (see section 3 in the guide) and cross out all other parts. If there is not enough space for your answers, use a separate sheet of paper to provide additional information.**

If you want help to complete your application form, you may wish to contact a competent adviser, for example a solicitor or agent registered with the Office of Immigration Services Commissioner (see page 9 of the guide which accompanies this form for details). Or you may wish to use the Nationality Checking Service operated by a number of local authorities. Your Register Office will advise if one is operated in your area.

We recommend that you keep a copy of this application.

NOTE: Some of the information you provide on this form will be stored on a computer which is registered under the Data Protection Act.

Please ensure that you read the guide which accompanies this form. You should ensure that you understand the criteria for registration before submitting your application. Full fees cannot be returned for applicants that fail.

Please write in BLOCK CAPITALS using black or blue-black ink. Please enter all dates as dd-mm-yyyy, e.g. 29/04/2002

Please note that each individual applying for registration must complete a separate application form. Therefore husbands, wives and civil partners wishing to register must complete separate forms. Applications for your children should also be on separate forms.



**1.15 Are you**

Please tick (✓) the appropriate box(es) (see section 2 of the guide)

a British overseas territories citizen, <input type="checkbox"/>	a British Overseas citizen, <input type="checkbox"/>	a British protected person, <input type="checkbox"/>	a British subject (under the British Nationality Act 1981), <input type="checkbox"/>	a British National (Overseas), <input type="checkbox"/>
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If someone is representing you, for example an agent, solicitor or you are making the application through a consulate, please tell us their:

**1.16 Name**

**1.17 Address**

Postcode

**1.18 Telephone Number**

**1.19** If you have completed 1.16 and the address is that of your immigration adviser, please state their Office of the Immigration Services Commissioner (OISC) number



**1.20** If your application is approved and **you** are over 18, you will need to take part in a citizenship ceremony. The venue will normally be within a local authority area near where you live. If you want to have your ceremony in another area you should give us details of the local authority location below.

Local Authority Name

Address

Postcode



**If you are a British overseas territories citizen, complete parts 1.21 - 1.23 below.**

**1.21** Did you acquire British overseas territories citizenship by registration or naturalisation?

Please tick (✓) one box YES  NO  If you have tick (✓) no go to 1.43

If you have ticked "Yes" please give:

Certificate number	Date of issue	Place of issue	Reference number, if known
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**1.22** Have you previously renounced British citizenship?

Please tick (✓) one box    YES     NO     If you have tick (✓) "Yes" please give:

Renunciation number	Date of renunciation

**1.23** State any close connections that you have with the United Kingdom or with any particular British overseas territory. *Continue on a separate sheet of A4 paper.*

## Section 2: Residence Requirements

**2.1** Date and place of first arrival in the United Kingdom (see page 10 of Guide).

Date 

D	D	M	M	Y	Y	Y	Y

 Place

**2.2** Were you **settled** (see page 10 of guide) in the United Kingdom immediately before 1 January 1983?  
 Yes  No

**2.3** Please give details of all absences from the United Kingdom during the last five years. (see page 10 of the guide).  
 Failure to complete this will result in delay to your application.  
 If necessary, please continue on a separate sheet of A4 paper.

Country Visited	Reason eg, Holiday, business, visiting relatives	Date of departure from United Kingdom/territory						Date of return to the United Kingdom/territory						Total number of days absent
		D	D	M	M	Y	Y	D	D	M	M	Y	Y	

More absences shown on separate sheet of A4 paper      Yes       No

2.4 Please provide your addresses for the past five years. (Continue on a separate sheet of A4 paper if necessary.)

Address	Address
From:	From:
To:	To:
Address	Address
From:	From:
To:	To:
Address	Address
From:	From:
To:	To:
Address	Address
From:	From:
To:	To:

### Section 3: Good Character Requirement

In this section you need to give information which will help the Home Secretary to decide whether he can be satisfied that you are of good character. Checks will be made with the police and possibly other Government Departments, the Security Services and other agencies.

3.1 What is your occupation?

3.2  Are you An employee?  A business partner?  Self-employed?  A director?

3.3 Name of employer or business

3.4 Address of employer or business

3.5 Address of employer or business







#### Criminal Convictions: Civil Proceedings

3.6 Do you have any criminal convictions in the UK or any other country or any civil judgements made against you (including traffic offences)? Yes  No

*If you have answered **Yes** above please give details below for each sentence starting with the most recent one. If you have received more than two sentences you should continue on a separate sheet of A4 paper. Convictions spent under the Rehabilitation of Offenders Act 1974 do not need to be disclosed (see guide pages 12 - 15). If you have answered **No** please go to question 3.7.*

Information may be checked with other agencies.

#### First sentence

Nature of offence
Date sentenced
Sentence given
Country where sentenced

#### Second sentence

Nature of offence
Date sentenced
Sentence given
Country where sentenced



- 3.7** Are your details recorded by the police in respect of certain sexual offences (i.e. on the “sex offenders register”), or are you subject to a notification order, a sexual offences prevention order, a foreign travel order, or a risk of sexual harm order (or equivalent order made in a British overseas territory or any other country)? Yes  No
- 3.8** Have you ever been charged or indicted inside or outside the United Kingdom with a criminal offence for which you have not yet been tried in court? Yes  No
- 3.9** In times of peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide? Yes  No
- 3.10** Have you ever been involved in, supported or encouraged terrorist activities in any country? Have you ever been a member of, or given support to an organisation which has been concerned in terrorism? Yes  No
- 3.11** Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? Yes  No
- 3.12** Have you engaged in any other activities which might indicate that you may not be considered a person of good character (see also page 16 of the guide)? Yes  No

If you answered **yes** to any of the questions 3.7 to 3.12 please provide details on a separate sheet of A4 paper

For the purposes of answering questions 3.9 to 3.11 please refer to the Guide B (OTA) which provides guidance on actions which may constitute war crimes, crimes against humanity, genocide or terrorist activities.

## Section 4: Relevant service in a British overseas territory

**4.1** Is your application based on Crown or other service in a British overseas territory

Yes, please give details in 4.2 below

No, please go to section 5

**4.2** Details of Service

Type of service	Territory where service took place	Date service started	Date service ended

## Section 5: Referees and Identity

This part is to be filled in by your referees after you have fixed a photograph of yourself aside. Your referees should read page 18 of the guide to confirm that they are eligible. Checks will be carried out to ensure that referees meet the requirements below and their signatures are genuine, and we may contact them as part of our enquiries.

**Affix passport  
size photo  
See page 25  
of the guide**

Name of applicant

**5.1** One referee should be a person of any nationality who has professional standing, e.g. minister of religion, civil servant, or a member of a professional body e.g. accountant or solicitor (who is not representing you with this application). In the case of a child under 18, this should be a professional who has engaged with the child in a professional capacity, such as a teacher, health visitor, social worker or minister of religion. The other referee must normally be the holder of a British citizen passport and either a professional person or over the age of 25 (but see also page 19 of the guide).

Both should declare that:

- they are not a relative, solicitor or agent of the applicant;
- they are not related to either referee;
- they are not employed by the Home Office;
- they have not been convicted of an imprisonable offence during the last 10 years (unless the conviction has become spent under the Rehabilitation of Offenders Act 1974);
- they have known the applicant personally for more than 3 years;
- they are willing to give full details of their knowledge of the applicant;
- they will advise the Home Office of any reason why the applicant should not be registered.

### 1st Referee declaration

I declare that I am qualified to act as referee. The photograph above is a true likeness of the applicant. I confirm each of the points in 5.1 above. I confirm that to the best of my knowledge the details given on page 3 of this form are correct.

**5.2** Say how you know the child and state either your age or your profession

**5.3** 1st Referee full name

**5.4** ✓ Sex    Male     Female

**5.5** Address

If you have been at this address for less than 3 years please list previous addresses on page 14.

**5.6** Daytime telephone number

**5.7** e-mail address

**5.8** Current British citizen passport number

I understand that I may be liable for prosecution resulting in a penalty of up to 3 months imprisonment or a fine not exceeding £5,000 or both if I knowingly or recklessly make a false declaration.

Signature of referee

Date

### 2nd Referee declaration

I declare that I am qualified to act as referee. The photograph above is a true likeness of the applicant. I confirm each of the points in 5.1 above. I confirm that to the best of my knowledge the details given on page 3 of this form are correct.

**5.2** Say how you know the child and state either your age or your profession

**5.3** 1st Referee full name

**5.4** ✓ Sex    Male     Female

**5.5** Address

If you have been at this address for less than 3 years please list previous addresses on page 14.

**5.6** Daytime telephone number

**5.7** e-mail address

**5.8** Current British citizen passport number

I understand that I may be liable for prosecution resulting in a penalty of up to 3 months imprisonment or a fine not exceeding £5,000 or both if I knowingly or recklessly make a false declaration.

Signature of referee

Date







## Section 7: Declaration by Applicant

**WARNING:** To give false information on this form knowingly or recklessly is a criminal offence punishable with up to 3 months imprisonment or by a fine not exceeding £5,000 or both.

(Section 46(1) of the British Nationality Act 1981, as amended).

7.1 I, (full name in BLOCK LETTERS)

declare that, to the best of my knowledge and belief, the information given in this application is correct. I know of no reason why I should not be registered as a British citizen. I promise to inform the Home Secretary in writing of any change in circumstances which may affect the accuracy of the information given whilst this application is being considered by the Home Office. I understand that information given by me will be treated in confidence, but may be submitted for checking against records held by other Government departments, the Security Service and other agencies, local authorities and the police, where it is necessary for immigration or nationality purposes, or to enable these bodies to carry out their functions.

I understand that I may be liable for prosecution if I have knowingly or recklessly provided false or incomplete information.

I authorise the HM Revenue & Customs to provide the UK Border Agency with any information relevant to this application, and with any information needed to check the information I have provided. I understand that any information provided to the HM Revenue & Customs in connection with this application may be used by them for the purpose of their statutory functions.

I authorise the UK Border Agency to make enquiries of

- the Insolvency Service (England and Wales)
- the Accountant in Bankruptcy (Scotland)
- the Official Receiver (Northern Ireland)
- other appointed Receiver concerning my declaration of bankruptcy.

I agree that the relevant body may disclose personal information obtained as part of their statutory function.

7.2 ✓ I confirm that I have read and understood the Guide T

7.3 ✓ I confirm that I have enclosed the appropriate application fee and payment slip

7.4 ✓ I confirm that I have enclosed the appropriate documents

7.5 ✓ I understand that a certificate of citizenship may be withdrawn if it is found to have been obtained by fraud, false representation or concealment of any material fact, or if on the basis of my conduct the Home Secretary considers it to be conducive to the public good.

7.6 ✓ \*I declare that, although I do not meet all of the statutory requirements for naturalisation, I believe that, in view of the following special circumstances, the Home Secretary should treat me as fulfilling those requirements or waive the need in my case to fulfil them.

\*Delete if not applicable

7.7 Special circumstances - which requirements do you think you fail to meet and what are the special circumstances? (continue on a separate sheet of A4 paper).

7.8 Please sign below once you are satisfied you have completed the form correctly. Fees are not fully refundable for applications that fail or are withdrawn. You are recommended to read the guide, particularly those sections on how to qualify.

Signature

Date

## SUPPORTING DOCUMENTS

Your application cannot be considered without certain evidence. You should provide documents to cover each of the sections shown below that are relevant to your application, and tick to indicate the type of evidence you have enclosed. If you are concerned about submitting your original documents then you may wish to consider using the Nationality Checking Service described on page 7 of the Guide. We reserve the right to call for documents to satisfy ourselves as to their authenticity. Providing forged or fraudulent documents may result in prosecution leading to fines, imprisonment and deportation.

### SECTION 1: Evidence of Identity: required for all applications

- Your passport OR
- National Identity card OR
- Home Office travel document OR
- Home Office entitlement card OR
- Home Office ARC letter OR
- Your birth certificate OR
- \*Your driving licence OR

### SECTION 2: Evidence of lawful residence during the 5 years before the date of the application required for applications made on the basis of residence in the United Kingdom required for all applicants.

- Your passports OR
- Letters from employers, educational establishments or other Government Departments indicating presence in UK

### SECTION 3: Evidence of freedom from immigration time restrictions.

- Your passport showing permission to remain permanently in the UK OR
- The Home Office letter by which you were given permission to remain permanently in the UK OR
- Evidence of being freely landed.

### SECTION 4: Evidence of Crown service for applications made on the basis of your Crown service.

- A letter from the relevant employer confirming date and place of recruitment, position held, and the extent to which it would be in the employer's interests for the application to be granted.

### SECTION 5: Evidence of tax for self-employed applicants only.

- The most recent HM Revenue & Customs Self Assessment Statement of Account.