

Public Data Group
 2pm – 4pm 6 March 2013
 BIS, 1 Victoria Street, London
Published agenda and minutes

Attendees:

Claudia Arney (Chair, Public Data Group)
 John Hirst (CEO, Met Office)
 Greg Clarke (Chair, Met Office)
 Tim Moss (CEO, Companies House)
 Brian Landers (Chair, Companies House)
 Malcolm Dawson (CEO, Land Registry)
 Mark Boyle (Chair, Land Registry)
 Vanessa Lawrence (CEO, Ordnance Survey)
 Sir Rob Margetts (Chair, Ordnance Survey)
 Anthony Odgers (Head of Portfolio Unit, Shareholder Executive)

Additional attendees:

Kirsty Pearce, ShEx PDG policy lead
 JP, note taker, PDG secretariat

Apologies:

Agenda:

1. Welcome and introductions (5 minutes)	Claudia Arney
2. Minutes from last meeting (5 minutes)	Claudia Arney
3. Chair update (5 minutes) <ul style="list-style-type: none"> • Update on Chair's activity 	Claudia Arney
4. Policy update (5 minutes) <ul style="list-style-type: none"> • ShEx to provide an oral policy update 	Kirsty Pearce
5. Collaborations – business cases (45 minutes) <ul style="list-style-type: none"> ▪ Public Asset Register – presentation followed by discussion (15 minutes) ▪ Counter Fraud - presentation followed by discussion (30 minutes) 	Vanessa Lawrence and Malcolm Dawson
6. ESSP (30 minutes)	John Hirst
7. Potential for broader collaborations (10 minutes)	Claudia Arney
8. PDG going forward (10minutes) <ul style="list-style-type: none"> a. Where should it focus b. Where can it add the most value 	Claudia Arney
9. Conclusion / any other business (5 minutes)	Claudia Arney

Notes of the Public Data Group (PDG) meeting
Wednesday 6 March 2013

Attendees:

Chair: Claudia Arney (CA)

Secretariat: Julie Price (JP), Shareholder Executive

Policy lead: Kirsty Pearce (KP), Shareholder Executive

Vanessa Lawrence (VL), Ordnance Survey Chief Executive

Sir Rob Margetts, (RM), Ordnance Survey Chairman

John Hirst (JH), Met Office Chief Executive

Greg Clarke (GC), Met Office Chairman

Tim Moss (TM), Companies House Chief Executive

Brian Landers (BL), Companies House Chairman

Malcolm Dawson (MD), Land Registry Chief Executive

Mark Boyle (MB), Land Registry Chairman

Anthony Odgers (AO), Shareholder Executive

Stephen Lovegrove, Shareholder Executive

By invitation: John Kimmance (OS), Phillip Evans and Andrew Kirkham (Met Office)

Note of discussion:

Item 1 & 2: Welcome and introductions & Minutes from the last meeting

1. CA opened the meeting and asked for the Board to accept the minutes from the last meeting. This was agreed by the Board.

2. CA then highlighted the outstanding actions:

- *Trading Funds (TFs) to provide Julie with evaluation reports on use of data released for free by 1 February.*
 - VL explained that the OS evaluation report had only just received approval for circulation from BIS economists.

ACTION: VL to circulate the report on the evaluation of OS OpenData

- *CA to write to Heather Savory setting out agreed PDG DSB engagement process.*
 - CA explained that she had agreed with Angela Latta that DSB would lead on the relationship with ODUG and Heather Savory. Therefore CA will not write out to Heather setting out the agreed PDG DSB process, Angela would ensure this process is understood by ODUG. CA will however continue to meet with Heather as necessary.

Item 3: Chair's report

Meeting with Martin Donnelly

3. CA informed the Board that she'd had a successful meeting with Martin Donnelly (5 February)

Meeting with Angela Latta

4. CA updated the Board about her meeting with Angela Latta stating that Angela had informed her that the DSB was moving from the set up phase to the execution phase.
5. CA asked if the Board would find it helpful for Stephan to come to the next PDG meeting. The Board agreed; stipulating that he should be invited for a specific agenda item to provide an update on the progress of the Shakespeare review and next steps.

ACTION: Secretariat to invite Stephan Shakespeare to the May PDG meeting to present his findings of the Shakespeare review.

Meeting with PDG chairs

6. CA informed the meeting that she had met with both GC and BL so far and intends to meet with RM and MB ahead of the May meeting. CA explained that she wanted to obtain the chairs views on the future direction of PDG. (This is covered in more detail at agenda item 8).
7. CA then went on to acknowledge the vesting letters that the TFs had received from Michael Fallon and the timeline for presenting to him during March and April. CA asked the Board if they would find it helpful for FJ and Elizabeth, the ShEx policy leads on vesting, to attend the next board meeting. The Board agreed; stipulating that it would be most helpful to compare notes from any Ministerial meetings and any common issues that all of the TFs will face.

ACTION: Secretariat to invite FJ Macgregor and Elizabeth Perelman from ShEx to the May meeting to provide an update on the progress of the vesting project across the PDG TFs. *Action complete.*

8. CA then thanked the TFs for their helpful input into the PDG paper on the Shakespeare review which she sent to Stephan on 2 March. CA added that initial feedback from Stephan had been that it was a useful and helpful paper that did not include any big surprises.
9. Discussion then took place around the integrity of the data for some TFs being absolutely crucial and that the paper did not include this sufficiently. It was agreed that JH would provide some wording on this for other TFs to comment on.

ACTION: JH to draft a para to include the authoritative voice of the Met Office for other TFs to comment on for the PDG paper sent to Stephan Shakespeare. *Text received from JH.*

Item 4: Policy update

10. KP informed the Board that there had not been much activity around the policy issues since the last meeting however she went on to say Deloitte had circulated the latest version of their evidence report for the Shakespeare review. ShEx will now look through the 250 pages and check for any factual errors etc and ensure the differences between the TFs are drawn out. KP requested that TFs copy her into any comments they send to Deloitte on the report.

11. TFs asked if they were likely to receive a copy of the report as they had done in the past. KP said that she would check and send on accordingly.

ACTION: ShEx to pass the latest version of the Deloitte work on the Shakespeare review to the PDG Board. *Since the meeting the Deloitte report has been forwarded to all of the TFs by Elizabeth Farmer (DSB secretariat).*

12. JH suggested that KP may wish to pass a copy of the report to BIS economists to sense check the report and make sure that figures/assumptions are rational. JP explained that BIS economists have been involved in the process so far. As an ex-economist JH said that he would be happy to speak with the BIS economists if that would help.

ACTION: ShEx to pass the latest version of the Deloitte work on the Shakespeare review to a BIS economist for comments.

Item 5: Collaborations – Business cases

13. CA introduced the next session and invited VL and John Kimmance (OS) to report on the findings of the Public Sector Asset Register project first.

Counter Fraud:

14. CA then asked John to report the findings of the Counter Fraud project.

Item 6: ESSP

15. CA invited the Met office to present the latest progress on the Environmental Science to Service Partnership (ESSP) and welcomed Phillip Evans and Andrew Kirkham from the Met Office.

Item 7: Potential for broader collaborations

16. CA introduced this item as a precursor to a wider discussion at the next PDG meeting in May. She invited RM to provide a summary of the experience that OS has had with regard to striking up collaborations with the wider public sector.

17. RM set out that OS has the ability to mash data and solve real life problems and can do it in the private sector but the key would be to do this in the public sector as well. He suggested that VL circulate a list of the collaborations that OS has with the wider public sector for ease.

ACTION: VL to circulate a list of the wider public sector collaborations that OS are involved with.

Item 8: PDG going forward

18. Discussion around wider collaborations merged with the future direction of the PDG.

19. CA thanked the Board for their contributions and suggested that this topic was picked up more substantially at the next meeting of the PDG in May.

Item 9: Any other business

20. There was none.

Next meeting: 13 May, 1pm-3pm, BIS Conference Centre, 1 Victoria Street.