

ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS

Minutes of the meeting held on Wednesday 5 December 2012

Present

Lord Lang of Monkton (Chairman)
Mr Mark Addison
Sir Colin Budd
Lord Dholakia
Ms Mary Jo Jacobi
Lord Macdonald
Sir Hugh Stevenson (for item 3 onwards)
Lord Walker

Cabinet Office – Propriety and Ethics (for item 5 on the agenda)

Sue Gray
Sally Pugh

Secretariat

Mr Ekpe Attah (Secretary)
Ms Claire Hanna
Ms Maggie O'Boyle
Ms Beth Watson

Apologies

1. None.

Case consideration

2. An applicant met the Committee to discuss the provisional recommendation on his case, after which the Committee agreed its final recommendation on the case.

Minutes of last meeting

3. The minutes of the previous meeting on 17 October 2012 were agreed.

Chairman's update

4. The Chairman informed the Committee that Roger Sampson would be leaving the Secretariat on 14 December and thanked him for his lengthy service. Steps had already been taken to fill his vacancy.
5. Clare Salters had been named as Richard Jarvis's successor. The Committee welcomed her imminent arrival on 17 December.
6. The annual report was due to be published in the week commencing 10 December.

Response to the PASC report and triennial review update

7. Sue Gray updated the Committee on the Cabinet Office's response to the PASC report and agreed that the Cabinet Office would share their proposed response with the Committee before formally replying to PASC.

8. She confirmed that the Cabinet Office anticipated commencing the triennial review of the Committee before the end of this financial year, after the Cabinet Office had formally responded to PASC.

Compliance update

9. The Committee noted the recent paper on the informal compliance assurance process and asked to be updated again on progress at its next meeting.

Communications

10. The Press Officer updated the Committee on recent press coverage.

Freedom of Information

11. There were no recent FOI cases to report.

Any other business

12. The next meeting would be on Thursday 28 February 2012 at 2.30pm at 1 Horse Guards Road.

Committee Secretariat
December 2012