

INDEPENDENT PLANNING FORUM FOR HS2

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| Title: | Independent Planning Forum for HS2 – Phase One | |
| Date & Time | North Meeting Wednesday 22nd October 2.00 – 4.00 pm Warwick Hilton, Warwick | |
| Chair | Ted Allett | Independent Chair |
| Promoter Attendees: | Phil King Paul Gilfedder Bushra Shafi | Countryside Areas Planning Manager, HS2 London Planning Manager, HS2 DfT |
| Local Authority Attendees: | Chris Wragg Louise Robinson Dean Sargent Matthew Williams; Adam James, Alex Day Bethany Kington Dave Wigfield Bob Duxbury Debbie Prince | Northamptonshire County Council Birmingham City Council Staffordshire County Council Warwickshire County Council Warwickshire County Council Buckinghamshire County Council Buckinghamshire County Council Solihull Metropolitan Borough Council Cherwell District Council Warwick District Council |
| Apologies | | |

| Item | | Action Owner |
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| 1. | Introductions | |
| | Introductions were made. | |
| 2. | Review of notes & actions from last meeting | |
| 2.1 | The notes were agreed as an accurate record. | |
| 2.2 | Outstanding actions (October 2014) The table was gone through and the following additional points raised: <i>South Meeting, July, Item 2.2</i> – HS2 Ltd explained that the LEMP that had been prepared as an example of an urban area LEMP had been produced for Euston station at the request of Camden Council. However, HS2 Ltd's default position is that LEMPs will be prepared on a local authority-wide basis. Discussions are continuing with Camden Council on this matter. <i>North Meeting, Sept, Item 2.2</i> – HS2 Ltd explained that the draft Birmingham Council LEMP still has not been sent out. A draft has been prepared and the Council will receive it. HS2 Ltd will keep in touch with Birmingham City Council directly on this matter. | HS2 Ltd |
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INDEPENDENT PLANNING FORUM FOR HS2

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| 3 | <p>Draft CoCP - LPAs feedback on sections 4, 5.1, 5.3, 5.5-5.11, 5.13 – 5.15</p> <p>The Chair reported that about half the authorities had completed the comments template circulated by Camden Council officers. It was agreed that the LPAs' comments would be consolidated following the South meeting of the Forum. HS2 Ltd stated that it would consider the consolidated comments once they have been received.</p> <p>Bucks CC officers summarised the main issues in the comments that will be sent to HS2 Ltd. These related to:</p> <ul style="list-style-type: none"> • enforcement of the CoCP; • a number of issues on LEMPS including the role of the community, the role of local businesses, local communications, complaints processes, emergency planning and the small claims process; • site housekeeping and reinstatement; and • site reinstatement. | |
| 4 | <p>General Principles of the draft Environmental Minimum Requirements</p> <p>LPAs, while not commenting on details, noted HS2 Ltd's firm responses to their comments on the draft General Principles.</p> <p>CDC speaking for the LPAs, expressed some despondency over how little reassurance the LPAs consider is offered by the responses, given their concerns about the role of the NU and the enforcement process. HS2 Ltd stated that it would provide more detail on these matters and consider amended wording but that it considered the basic structure of the EMRs to be set. They would also investigate how the Forum might benefit more from the LPAs' experience on Crossrail and/or HS1.</p> <p>Action: HS2 Ltd to provide more detail at the December Planning Forum on the principles of the EMRs and in particular:</p> <ol style="list-style-type: none"> (1) Enforcement, and (2) Whether any legal explanation could be provided on the phrase 'reasonable endeavours'. | HS2 Ltd |
| 5 | <p>Feedback from LPAs on Planning Forum webpages</p> <p>The LPAs had the following comments and queries on the draft webpages:</p> <ul style="list-style-type: none"> • confirmation sought that sub-groups' minutes and issues trackers and the Forum's Forward Plan etc will be on the website; • want links to the most up-to-date versions of the CoCP and other route-wide documents; and • it was suggested that to distinguish it from the rest of the HS2 website a different colour scheme could be used below the banner. <p>Action: HS2 Ltd will respond to the comments.</p> | HS2 Ltd |

INDEPENDENT PLANNING FORUM FOR HS2

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| 6 | HS2 Updates | |
| 6.1 | Subgroups | |
| 6.1.1 | <p><i>Environmental Health Subgroup:</i> Next meeting is on 5th November 2014.</p> <p><i>Highways Subgroup:</i> HS2 Ltd summarised key items discussed at the Subgroup meeting on 17th September. Next meeting 6th November 2014.</p> | |
| 6.1.2 | <p><i>Heritage Subgroup:</i> HS2 Ltd summarised key items discussed at the Subgroup on 30th September. HS2 Ltd explained that the undertaking that was discussed at the Subgroup was a draft of one that would commit the NU to entering into the heritage agreements.</p> | |
| 6.1.3 | <p>Action: That agreed minutes of the sub-groups would be circulated to members of the Planning Forum when published</p> | HS2 Ltd |
| 6.2 | <p>Parliamentary Process</p> <p>DfT outlined the Select Committee's progress through October, and future recess periods for Parliament as follows:</p> <ul style="list-style-type: none"> • 18th December – 5th January • 12th February – 23rd February <p><u>AP1</u></p> <ul style="list-style-type: none"> • 42 petitions were received on AP1. • Consultation on the AP1 Environmental Statement closes on 14th November. | |
| 6.3 | <p>HS2 Update</p> <p><u>GI works</u> GI works meetings have taken place with highways officers at LBs of Brent and Ealing, and dates are in diaries for LB Camden and Birmingham City Council.</p> <p>Action: HS2 Ltd to confirm if the CoCP applies to works pre-Royal Assent. Action: HS2 Ltd to confirm if the EMRs will apply to statutory undertakers' work post Royal Assent.</p> <p><u>Funding</u> HS2 Ltd and the DfT confirmed that the Promoter will provide funding for environmental health and highways officers to process consents associated with HS2. Arrangements are likely to be put in place by service level agreements, and the detailed arrangements are yet to be discussed with the LPAs. It was explained that the Promoter would not be funding the</p> | <p>HS2 Ltd</p> <p>HS2 Ltd</p> |

INDEPENDENT PLANNING FORUM FOR HS2

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| | <p>enforcement of the CoCP as this is a nominated undertaker activity.</p> <p>LPA's remained of the view that funding should cover time spent by LPA's on enforcement of EMRs.</p> <p><u>Supply Chain Conferences</u> HS2 Ltd stated that supply chain conferences had been held recently in London and Manchester.</p> <p><u>Forward Plan and Document Route Map</u> Action: HS2 Ltd to update the Forward Plan and Document Route Map, and circulate with meeting papers.</p> | HS2 Ltd |
| | <p>AOB</p> <p>Action: HS2 Ltd to confirm December meeting dates and room bookings, with LPA pre-meet from 12pm.</p> | HS2 Ltd |