

Meeting Date:	5 th June 2014
Meeting Location:	Warwick Hilton
Meeting Title:	Phase One Planning Forum (North)
Zone/Area References:	N/A
GIS/Land Registry Reference:	N/A
HS2 Ltd Contact Person:	Clare Irvine
Stakeholder:	Local Authority
Topic Keywords:	Planning Forum, Local Authority

Chair	Ted Allett	Independent Chair
Promoter Attendees:	Marian Hutchin Paul Gilfedder Clare Irvine Roy Stokes	Town Planning Manager, HS2 Country Planning Manager, HS2 Planning Forum Secretariat Environmental Agency
Local Authority Attendees:	Sean Coghlan Debbie Prince David Wigfield Louise Robinson Clare O'Hanlon Matthew Williams Alex Day David Allen Adam James Chris Waugh Chris Kenneford Dean Sargeant Sara Board John Gregory	Lichfield District Council Warwick District Council Solihull MBC Birmingham City Council South Northants Council Warwickshire County Council Bucks County Council South Northants Council Warwickshire County Council Northants County Council Oxfordshire County Council Staffordshire County Council Warwickshire County Council Warwickshire County Council
Apologies	Dorothy Barratt Pam Neal	North Warwickshire Council Warwickshire County Council

Item		Action Owner
1.	Introductions	
	Introductions were made.	
2.	Review of notes & actions from last meeting	
2.1	The notes were agreed as an accurate record except for a few amendments to the attendees and apologies list. Action: HS2 Ltd will amend but it was agreed not necessary to redistribute the minutes.	HS2 Ltd
2.2	There are now 60 plus Information Papers on the Project's website. HS2 Ltd confirmed the reference number of the register of undertakings and assurances paper, is B4. With regard to the outstanding action on HS2 Ltd regarding possible amendment of E1 Control of Environmental Effects information paper, this should be considered by LAs in the context of the newly published information papers, in particular B1, B3, and B4. LAs should feedback at next meeting as to what change, if any, is required to E1. Action: 5.6 to be a July agenda item. LAs to consider if an amendment to information paper E1 is required, and if so what the amendment should be.	HS2 Ltd/LAs

3	<p>Hybrid bill process – petitioning and Select Committee Update</p> <p>HS2 Ltd led a presentation on the Bill, petitioning and Select Committee. Confirmed there were a total of 1,918 petitions. All petitions can be found on the Parliament UK website.</p> <p>Select Committee is expected to want a route visit (HS2 Ltd clarified the route can be viewed electronically now) and will then hear all unresolved petitions. The first hearing of petitioners is expected to be before the summer recess on 23 July. HS2 Ltd will aim to give a response to each petition four weeks before it is due to be heard. The Committee's timetable will be on the Parliament UK web site.</p> <p>The first day for the Committee will be 1 July: normal sitting days are not confirmed yet but it could be Tuesday / Wednesday / Thursday.</p> <p>HS2 Ltd will be making a presentation on noise, and possibly other topics: the Committee will probably request LA representations. HS2 Ltd stressed that the Committee could not hear every petition on noise, therefore it would help if the LA could nominate an authority on noise and other route wide topics topic to lead on behalf of all LAs. This will also help them in terms of resourcing etc.</p> <p>HS2 Ltd also clarified that the Bill can survive general elections and a change of Government, in which eventuality the new Government would probably appoint a new Chair.</p> <p>The Chair reiterated that all petitions are on the Parliament UK website, which should assist the LAs to coordinate their work in preparing for Select Committee. LAs said it would be helpful to know which petition was in which LA area, so they can be more effective in collating their issues.</p> <p>Action: HS2 Ltd to confirm if this is possible.</p>	HS2 Ltd
4	<p>HS2 Ltd Feedback to LPAs on Draft Environmental Memorandum and General Principles</p> <p>HS2 Ltd went through their responses to the LAs' comments on the Memorandum and General Principles.</p> <p>Re: 4.6.2 LAs to take this away and consider the Project's response in more detail as it needs specialist input.</p> <p>Roy Stokes from Environmental Agency explained on item 9 that they had been working closely with the development of the Bill, advising on water resources, waste management etc. LAs will have local issues that need to be addressed but EA are happy to advise in terms of combined risks and generic issues going forward.</p> <p>Roy Stokes said it was DfT's intention to have involvement on the whole route. The EA can work with the LAs to enable best practice, for example on drainage etc using experience and knowledge across the route.</p> <p>Under the protective provisions in the HS2 Bill there will be an enhanced role for the EA, compared to existing legislation, as they will have a strategic role</p>	HS2 Ltd

	<p>in the consenting process.</p> <p>Action: HS2 Ltd agreed to circulate EAs details.</p> <p>Action: LAs to consider published information including Section 31 protective provisions of the Bill, and information paper E4 Water Resources and Flood Risk. The item to be revisited at a future meeting.</p>	LAs
5	<p>Draft Statutory Guidance – CTRL Examples</p> <p>HS2 Ltd led a presentation on CTRL examples of design development on CTRL to illustrate the thinking behind the Draft Statutory Guidance., LAs queried if discussions about possible housing of the electricity sub-station were carried out with the District Council. The Chairman confirmed that they were. [I can't remember the fencing query at a 'Lighting Equipment site' and have substituted one I do remember.]</p> <p>Action: HS2 Ltd to distribute the examples electronically after the meeting, along with the Crossrail examples presented at the May Planning Forum.</p>	HS2 Ltd
6	<p>LEMP: Rural Example</p> <p>Both the urban (LB Camden) and rural (Warwick DC) exemplar LEMPS had been distributed to the LAs last week. HS2 Ltd went through the rural exemplar. It was confirmed that these documents will be discussed in detail at the EH subgroup on 12 June.</p> <p>LA asked if the documents had been circulated to subgroup members? HS2 Ltd confirmed that they had not at the time of the meeting, but would do so.</p> <p>LA mentioned that Phil King had called Warwickshire County Council to apologise for not consulting them in advance of the circulation of the Warwick District example LEMP.</p> <p>There was concern over the large area covered by the LEMP. LA said this was different to the public statement made by HS2 Ltd officers last year, as it was understood that they would be local documents for each Community Forum area. HS2 Ltd said that as a result of consultation on the Draft CoCP, they had understood that LAs considered that LEMPs produced by LA boundary were preferred, and this is the basis on which the example draft LEMPs have been produced. They believe that the local application of the CoCP principles should be as applicable to a village context as a LA boundary.</p> <p>Action: HS2 Ltd will discuss the scope and context of the draft LEMP in a meeting with Warwickshire County Council.</p> <p>Action: HS2 Ltd to circulate the information paper where the purpose and content of LEMPs is described.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p>
7	<p>HS2 Updates:</p> <p><i>Sub Groups:</i> Agendas will be circulated for Environmental Health (12 June) and Heritage (24 June) subgroups . It was suggested it was not appropriate to have</p>	

	<p>ecological items on the EH subgroup meeting. LA would like clarification ahead of the meetings so they know which person to attend as CoCP is very widespread.</p> <p>Action: HS2 Ltd to set out at the July Forum, in which forum the different parts of the CoCP will consulted upon.</p> <p><i>Forum Meeting Schedule</i></p> <p>At the moment there are 7 draft documents with the LAs that the Chair can think of, ideally to be agreed before petitioning in the Lords. This should drive what meetings are needed going forward.</p> <p>Action: HS2 Ltd to programme Forum dates going forward depending on the documentation to be agreed by when. HS2 Ltd to provide detailed forward look at July meeting.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p>
8	<p>AOB</p> <p>Action: Website text is being drafted: there will be example screen-shots of the website at the next meeting in July.</p>	<p>HS2 Ltd</p>