



Application For Indefinite Leave To Remain In The UK On The Basis Of Long Residence And For A Biometric Immigration Document

Long Residence
in the UK

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules as of 1 December 2014 and must be used for all applications made on or after that date for the purposes stated on this page.

You also need the separate guidance documents listed below, which you should read before making your application:

- SET(LR) guidance notes
- UK Visas & Immigration photograph guidance

If you do not already have these documents, you can get them from our website at www.gov.uk/government/organisations/uk-visas-and-immigration

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post only.

Please post to:

**Home Office
SET(LR)
Indefinite Leave to Remain
PO Box 591
Durham
DH1 9FS**

This form is
to be used for
applications
made on or after
1 December
2014

PAYMENT GUIDANCE

The Fee

There is a fee of £1093 for this application.

Please note that your application will be rejected as invalid if you do not pay the specified fee.

Who may apply with you

The immigration rules for Long Residence do not allow dependants.

How you can pay

You must pay by any of the following methods:

Cheque (postal applications only)

Postal Order (postal applications only)

Credit card - Visa (including Electron), MasterCard, or American Express (Amex)

Debit card - Delta, Maestro* (including Solo)

Banker's draft (payable to the Home Office) (postal applications only)

* Maestro - We will accept any Maestro card if you are applying in person at a Premium Service Centre but only Maestro cards issued in the UK if you are applying by post or courier.

Please note that your application is invalid if you do not pay the specified fee in full or if you pay by any method other than those specified above. You will be required to make a fresh application, and any delay in doing so may affect your appeal rights if your application is subsequently refused.

Cheques and postal orders

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s). Please make sure that the date and the

amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1 of this form (Payment Details).

A1 Tick the fee appropriate to your application - see above guidance. If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.

A2-A3 If the address for correspondence is different from your home address in the UK, please give that address at **A2**. If a solicitor or other authorised immigration adviser is submitting the application, it should be their address at **A2** and their name at **A3**. These details will also be used to acknowledge receipt of the application.

A4 Applicant's full name, as given in his or her passport or travel document.

A5 Applicant's date of birth

Method of payment

A6 Tick one of the boxes to show which method of payment you are using

A7 - A9 If paying by cheque or bankers draft enter the bank account number, sort code and cheque number

Paying by credit / debit card

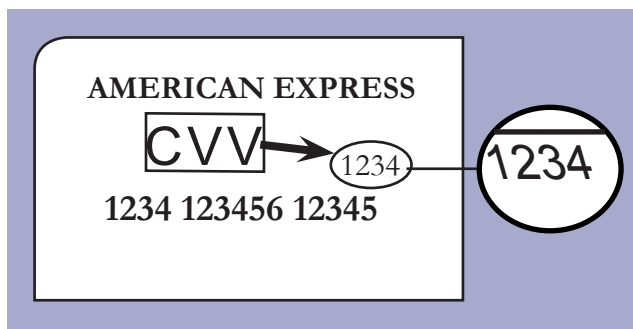
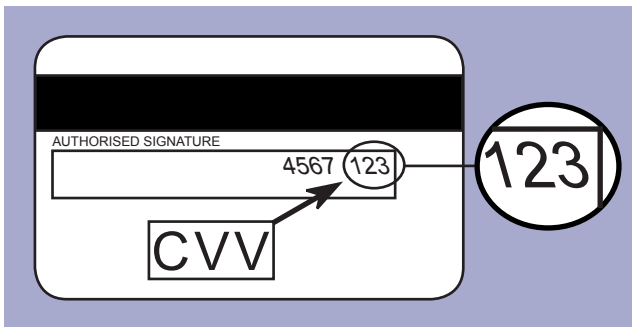
A10 The name as displayed on the credit/debit card

A11 Card number - this is the long number across the centre of the card

A12-A14 Enter the details where available on the card

A15 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.

If you do not provide the CVV number, we cannot take your payment and your application will be rejected as invalid.



A16 For card payments circle the amount you are required to pay

A17-A18 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

Consideration process

- If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.
- The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application.

- We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section 2 - Applicant's Details facing upwards

D4. When does your current leave expire?

| | |
|---|---|
| D | D |
|---|---|

| | |
|---|---|
| M | M |
|---|---|

| | | | |
|---|---|---|---|
| Y | Y | Y | Y |
|---|---|---|---|

D5. If your leave to enter/remain has expired, did this leave expire more than 28 days before this application was made?

Yes go to D6

No or not expired go to D7

D6. Tick to confirm you are submitting evidence of exceptional circumstances which prevented you from submitting your application within 28 days of overstaying.

D7. Have you ever stayed in the United Kingdom beyond the end of your period of leave?

Yes provide details below:

No

reason(s) why and the dates of the overstay

D8. Have you ever worked in the United Kingdom without immigration permission to do so (that is, contrary to your conditions of stay)?

Yes provide details below:

No

reason(s) why and the dates this work was undertaken

D9. Have you ever illegally entered the United Kingdom?

Yes provide details below:

No

details and dates when this happened

D10. Have you ever used deception when seeking leave to enter or leave to remain?

Yes provide details below: No

details and dates when this happened

D11. Do you currently have any other applications with us on which you are awaiting a decision?

Yes provide details below: No

details, including the date the application was submitted, the category and the payment reference number

D12. Do you currently have an appeal with the Asylum and Immigration Chamber which is yet to be heard?

Yes provide details below: No

details, including the date the appeal, the category and the payment reference number of the original application (where applicable)

D13. Please state what ties you have with:

- The country where you were born.
- Any country whose nationality you hold.
- Any country where you have lived for more than five years.

You should tell us about any family, friends or other connections with that country.

| Country | Social cultural or family ties |
|----------------|---------------------------------------|
| | |
| | |
| | |
| | |

Date sentenced

If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

months

E3. Do you have any civil judgments against you or any civil penalty under the UK Immigration Acts?

Yes go to E4

No go to E5

E4. Give details for each civil judgment or any civil penalty under the UK Immigration Acts, starting with the most recent one. If you have received more than two civil judgments and/or civil penalties under the UK Immigration Acts, please photocopy this page and enclose it with this form.

Details of judgment or civil penalty 1:

Date of judgment or civil penalty:

Country where judgment made:

Details of judgment or civil penalty 2:

Date of judgment or civil penalty:

Country where judgment made:

Questions E5 to E9 below must be answered, even if question E1 has been answered "No".

For help in answering these questions, please see the definitions at the end of this section.

E5. Have you ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court?

Yes

No

E6. In times of either peace or war have you ever been involved, or suspected of involvement, in war crimes, crimes against humanity or genocide?

Yes

No

E7. Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes

No

E8. Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?

Yes

No

E9. Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes

No

E10. If question E5, E6, E7, E8, E9 above has been answered “yes” please give further details in the space provided below. If more space is needed continue on a separate sheet and enclose it with this form.

Definitions

For the purpose of answering questions **E5** to **E9**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at <http://www.legislation.gov.uk/ukpga/2001/17/contents> or purchased from The Stationery Office (telephone 0870 600 5522). It is the applicant's responsibility to satisfy him/herself that he/she is familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

Section 3 - Knowledge of Language and Life in the UK

From 28 October 2013, to qualify for indefinite leave to remain, all applicants aged 18-64 must meet a revised Knowledge of Language and Life requirement. The separate guidance notes to this form provide details of where to find further information about this requirement.

3.1 Have you obtained the following to show that you have met the Knowledge of Language and Life in the UK requirement?

Life in the UK test pass;

and one of the following English language qualifications:

English language speaking and listening qualification, **or**

A degree taught or researched in English, **or**

are you a national of a majority English-speaking country?

3.2 Relevant qualifications for the Knowledge of Language and Life in the UK requirement are:

- a pass in the test known as the “Life in the UK” test;

and one of the following English language qualifications:

- a speaking and listening qualification at level B1 or above from the Secure English Language Test (SELT) list;
- an ESOL qualification at Entry level 3, level 1 or level 2, that includes speaking and listening which has been regulated by the Office of Qualifications and Examinations Regulation (Ofqual). It must be listed as an ESOL qualification on the Ofqual Register and taken in England, Wales or Northern Ireland;
- a National Qualification in ESOL at Scottish Qualifications Framework (SCFQ) levels 4, 5 or 6, awarded by the Scottish Qualifications Authority (SQA).

Section 4 - Documents

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

Please note that in some cases, we may have to ask for other documents in addition to those specified in this form.

Passports and immigration documents

- Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.
- Your Biometrics Residence Permit if you have been issued with one since entering the UK. See Note 4.

Note 4 Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.

All the passports you have held during this time. If you cannot provide them all, you must provide the passports you have together with any Home Office letter(s) or other document(s) granting you leave to enter and/or remain in the UK. You should also provide documents of the type listed below to show that you were continuously resident in the UK during any periods for which you are unable to provide a passport.

- Doctor's** letter(s) showing registration for each year of your stay and letters from hospital(s) or other local health service(s)
- Council tax** letter(s) or bills for each year of your stay
- Gas, electricity and water** and other domestic bills or statements for each year of your stay
- National Insurance** contribution records for each year of your stay or P60 forms
- HM Revenue and Custom/Inland Revenue** letter(s) and/or P60 statements of income tax paid

- Employer(s)** letter(s) confirming the dates during which you have been employed
- Department for Work and Pensions** letter(s) and letters or other documents from **other government departments or agencies**
- Full birth certificate(s)**, ie one which shows the parents names for any of your children **born** in the UK
- Mortgage document(s)** showing any property you own in the UK and/or a letter from your landlord confirming the period of your tenancy
- Any other documents/details which support your application**

Section 7 - Summary Sheet

Fill in this part of the form to help us make sure that we have received your documents and to keep a record of them while they are with us. At "A", tell us how many of each of the listed documents you have sent with this application. This is a standard list, you should only send in the documents from this list that are required for your application. At "B", list any other documents and state how many in each case. Continue on a separate sheet if necessary.

| A. Type of document | How many? | B. Listed items | How many? |
|---|-----------|-----------------|-----------|
| Passports | | | |
| Biometric Residence Permit and/or travel documents | | | |
| Marriage or civil partnership certificate | | | |
| Birth certificate | | | |
| Driving Licence | | | |
| Photographs of yourself | | | |
| Letter/docs from your employer | | | |
| Life in the UK pass notification letter | | | |
| English language speaking and listening qualification | | | |
| Bank statements | | | |
| Building Society savings books | | | |
| Payslips | | | |
| Previous travel documents | | | |

FINAL CHECKS

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

Is SET (LR) the right form for you and is it valid for use? See date and notes on front page.

Have you completed the appropriate payment details page and made the correct payment?

Have you completed section E and the rest of the form as specified?

Have you provided the photographs specified in section B and are they in the approved format?

Have you provided your current passport(s) or travel document(s) and all other relevant documents specified in section C and are they originals? (We also require photocopies of the same).

If you are unable to send us any of the documents specified in section C which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them?

Have you, or a parent or guardian if you are under 18, signed and dated the declaration in section ?

Finally, please ensure your application is addressed correctly as follows:

Home Office
SET (LR)
Indefinite Leave to Remain
PO Box 591
Durham
DH1 9FS