



## Traineeships – Completions and Progressions

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1. This note is being published separately to the SFR entitled “Further Education & Skills: Learner Participation, Outcomes and Level of Highest Qualification Held”: <https://www.gov.uk/government/publications/learner-participation-outcomes-and-level-of-highest-qualification-held>.
2. Based on administrative data reported at the end of the academic year (ILR R14), there were 4,800 completions and 4,400 progressions from traineeships started in 2013/14.
3. *Completions* counts all those where both the work placement and work preparation training were completed and/or the learner progressed. *Progressions* counts all those who had started the work placement element and progressed into a positive destination, which is defined as *into a job, apprenticeship, or further learning* for those aged 16-18 and *into a job or apprenticeship* for those aged 19 and over.
4. The following impact on the quality of the completions and progressions data at this time:
  - a. Some learners have started their traineeship in 2013/14 and have continued their learning into 2014/15. This means the status of their traineeship cannot be confirmed until the 2014/15 ILR returns. These figures are therefore a potential undercount for those learners who started the programme in 2013/14, but in the interests of transparency, we have released these numbers now.
  - b. Other learners with an unknown completion status may actually have completed or withdrawn from traineeships in 2013/14, but this information has not been recorded on the 2013/14 ILR.
5. There can always be a greater degree of quality issues associated with reporting for new programmes. In launching traineeships in time for the 2013/14 academic year, training providers were asked to use existing data collection fields on the ILR for 2013/14, to minimise disruption to their businesses. This means there were some limitations on the data that could be collected for 2013/14. We will in due course have a fuller picture of completions and progressions for 2013/14 - in part, because we have put in place special arrangements to allow for fuller reporting on trainees continuing into 2014/15, and also through the evaluation mentioned below.
6. ILR reporting for 2014/15 has changed to enable more complete reporting for traineeships, though we will continue to monitor the quality of returns, and where necessary the funding agencies will work with providers to ensure we can robustly report on outcomes for this programme.

7. The traineeships evaluation, of which phase 1 will report in early 2015, will detail providers, employers, and trainees' experience of and satisfaction with the first year of the programme. It will also be a further source of information on initial destinations for those who have completed their traineeship.

8. We will issue any revisions to the above figures when we publish the next SFR in January 2015. These numbers should not be used to calculate progression or completion rates.