



# Foreign & Commonwealth Office

Human Resources Directorate  
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Via email:

23 April 2013

Sir David Warren KCMG

*Dear David,*

I am pleased to advise you that the Foreign Secretary has approved your application to be a member of the Advisory Council for the Migration Matters Trust subject to the following conditions:

- i) For two years from your last day of service (31 January 2013) you should not become personally involved in lobbying UK Government on behalf of your new employers; lobbying in this context means that the former civil servant should not engage in communication with Government (including Ministers, Special Advisers and officials) with a view to influencing a Government decision or policy in relation to their own interests, or the interests of the organisation by which they are employed, or to whom they are contracted;
- ii) To observe the normal moratorium concerning former senior Ambassadors i.e., for six months from your last day in post (6 November 2012) you should not return to Japan for business purposes, give advice on matters related to Japan, or have dealings with companies there.

I would be grateful if you would inform the secretariat team at the Advisory Committee on Business Appointments ([acoba@acoba.gso.gov.uk](mailto:acoba@acoba.gso.gov.uk)) direct side copying me in as soon as you take up this appointment or, if earlier, when the appointment is announced (a form is enclosed for this purpose). This will enable ACOBA to deal with any enquires as it does not release information about appointments which have not been taken up or announced.

Once the appointment has been publicly announced or taken up, ACOBA will include the main details, together with the Advisory Committee's advice on it and the date on which it was taken up, in both the regularly updated consolidated list they put on their website at <http://acoba.independent.gov.uk> and in their next annual report.

Yours ever,

*Menna Rawlings*

Menna Rawlings  
Director, Human Resources

Foreign and Commonwealth Office

cc: [acoba@acoba.gsi.gov.uk](mailto:acoba@acoba.gsi.gov.uk)