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- PRINT ON ONE SIDE ONLY

# FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:

Solidarity

Year ended:

31st December 2012

List no:

789T

Head or Main Office:

PO Box 93  
Spennymoor  
DL16 9AN

Website address (if available)

Has the address changed during  
the  
year to which the return relates?

Yes

No

(Click the appropriate box)

General Secretary:

Patrick Harrington

Telephone Number:

07794486858

Contact name for queries  
regarding

Patrick Harrington

Telephone Number:

07794486858

E-mail:

Solidaritygb@aol.com

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Unions based in England and Wales:**

Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Unions based in Scotland:**

Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

# RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	260	3			<b>263</b>
FEMALE	77	1			<b>78</b>
TOTAL	333	4			A <b>337</b>

Number of members included in totals box 'A' above for whom no home or authorised address is held:

0
337

Number of members at end of year contributing to the General Fund

## OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
President	Adam Walker	David Kerr	22/10/2012
Executive Member	Simone Clarke	Glen Nicklasson	22/10/2012
Executive Member	David Durant	Graham Williamson	22/10/2012
Executive Member	Gary Aronsson	Suresh Retnasingham	22/10/2012
Executive Member	Mark Walker	Michelle Harrington	22/10/2012
Executive Member	David Kerr	Clive Jefferson	22/10/2012

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:

## Solidarity

### Officers in Post as at 31<sup>st</sup> December 2012.

Glen Nicklasson, Executive Committee member  
Graham Williamson, Executive Committee member  
Suresh Retnasingham, Executive Committee member  
Michelle Harrington, Executive Committee member  
Clive Jefferson, Executive Committee member  
Pat Harrington, General Secretary  
David Kerr, President.

### Statement of Executive Committee's Responsibilities

The Executive Committee are responsible for preparing the Annual Return in accordance with applicable law and regulations.

Trade Union law requires the Executive Committee to prepare an Annual Return for each financial year, which give a true and fair view of the state of affairs of the Union and of the surplus or deficit of the union for that period. In preparing that Annual Return, the Executive Committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the annual return;
- prepare the annual return on the going concern basis unless it is inappropriate to presume that the union will continue in business.

The executive committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the union. They are also responsible for safeguarding the assets of the union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# GENERAL FUND

(see notes 13 to 18)

	£	£
<b>INCOME</b>		
<b>From Members:</b> Contributions and Subscriptions	15,886	
<b>From Members:</b> Other income from members (specify)	90	
<b>Total other income from members</b>		
<b>Total of all income from members</b>		15,976
<b>Investment income (as at page 12)</b>		
<b>Other Income</b>		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	9,000	
<b>Total of other income (as at page 4)</b>		9,000
		<b>TOTAL INCOME</b>
		24,976
<b>EXPENDITURE</b>		
<b>Benefits to members (as at page 5)</b>	9,143	
<b>Administrative expenses (as at page 10)</b>	18,587	
<b>Federation and other bodies (specify)</b>		
<b>Total expenditure Federation and other bodies</b>		27,730
<b>Taxation</b>		
		<b>TOTAL EXPENDITURE</b>
		27,730
		(2754)
Amount of general fund at beginning of year		1,803
Amount of general fund at end of year		(951)

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
<b>Federation and other bodies</b>		
<b>TOTAL FEDERATION AND OTHER BODIES</b>		
<b>Other income</b> Bank Interest Donations from outside the party. Sundries		9,000
<b>TOTAL OTHER INCOME</b>		9,000
<b>TOTAL OF ALL OTHER INCOME</b>		9,000

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues		<b>brought forward</b>	6,347
		Education and Training services	
Representation – Non Employment Related Issues			
Travel, subsistence, accommodation etc	6,347		
Legal Fees	-	Negotiated Discount Services	
Communications			
		Salary Costs	
Advisory Services			
		Other Benefits and Grants (specify)	
Dispute Benefits		Loans to Members Written Off	2,796
Other Cash Payments			
<b>carried forward</b>	6,347	<b>Total (should agree with figure in General Fund)</b>	9,143

(See notes 24 and 25)

FUND 2		Fund Account	
Name:		£	£
<b>Income</b>	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

FUND 3		Fund Account	
Name:		£	£
<b>Income</b>	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		





(See notes 24 and 25)

FUND 6		Fund Account		
Name:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 12)			
	Other income (specify)			
	<b>Total other income as specified</b>			
	<b>Total Income</b>			
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 10)			
		<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>			
	<b>Amount of fund at beginning of year</b>			
	<b>Amount of fund at the end of year (as Balance Sheet)</b>			
	<b>Number of members contributing at end of year</b>			

FUND 7		Fund Account		
Name:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 12)			
	Other income (specify)			
	<b>Total other income as specified</b>			
	<b>Total Income</b>			
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 10)			
		<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>			
	<b>Amount of fund at beginning of year</b>			
	<b>Amount of fund at the end of year (as Balance Sheet)</b>			
	<b>Number of members contributing at end of year</b>			

(see notes 26 to 31)

<b>POLITICAL FUND ACCOUNT 1</b>		<b>To be completed by trade unions which maintain their own fund</b>		
		£	£	
<b>Income</b>	Members contributions and levies			
	Investment income (as at page 12)			
	Other income (specify)			
		Total other income as specified		
		Total income		
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount of political fund at beginning of year	
			Amount of political fund at the end of year (as Balance Sheet)	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

<b>POLITICAL FUND ACCOUNT 2</b>		<b>To be completed by trade unions which act as components of a central trade union</b>		
		£	£	
<b>Income</b>	Contributions and levies collected from members on behalf of central political fund			
	Funds received back from central political fund			
	Other income (specify)			
		Total other income as specified		
		Total income		
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount held on behalf of trade union political fund at beginning of year	
			Amount remitted to central political fund	
			Amount held on behalf of central political fund at end of year	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
		Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£
<b>Administrative Expenses</b>		
Remuneration and expenses of staff		9,097
Salaries and Wages included in above	7,350	
Auditors' fees		440
Legal and Professional fees		990
Occupancy costs		2,400
Stationery, printing, postage, telephone, etc.		2,928
Expenses of Executive Committee (Head Office)		312
Expenses of conferences		
Other administrative expenses (specify)		770
 <b>Other Outgoings</b>		
Interest payable:		
Bank loans (including overdrafts)		
Mortgages		
Other loans		
Depreciation		359
Taxation		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
		1,291
	<b>Total</b>	18,587
Charged to:	General Fund (Page 3)	18,587
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
	<b>Total</b>	18,587

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS

(see notes 34 to 44 below)

Office held	Gross Salary £	Employers N.I. contributions £	Benefits			Total £
			Pension Contribution s £	Other Benefits		
				Description	Value £	
General Secretary	3,680			Office expenses	1,412	5,092
President	0			Office expenses	134	134
Admin Staff	2,778			Office Expenses	201	2,979
Admin Staff	892					892

# ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £	Other Fund(s) £
Rent from land and buildings	0	0
Dividends (gross) from:		
Equities (e.g. shares)	0	0
Interest (gross) from:		
Government securities (Gilts)	0	0
Mortgages	0	0
Local Authority Bonds	0	0
Bank and Building Societies	0	0
Other investment income (specify)	0	0
	0	0
	0	0
	0	0
	0	0
<b>Total investment income</b>		<b>0</b>
 Credited to:		
General Fund (Page 3)		
Fund (Account )		
Fund (Account )		
Fund (Account )		
Fund (Account )		
Fund (Account )		
Political Fund		
<b>Total Investment Income</b>		

# BALANCE SHEET as at 31<sup>st</sup> December 2012

(see notes 47 to 50)

Previous Year		£	£
	<b>Fixed Assets</b> (at page 14)		0
	<b>Investments</b> (as per analysis on page 15)		
	Quoted (Market value £ )		
	Unquoted		
	<b>Total Investments</b>		0
	<b>Other Assets</b>		
	Loans to other trade unions		
	Sundry debtors		
	Cash at bank and in hand		594
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	<b>Total of other assets</b>		594
	<b>TOTAL ASSETS</b>		594
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	Superannuation Fund (Account )		
	Political Fund (Account )		
	Revaluation Reserve		
	<b>LIABILITIES</b>		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
	Sundry creditors		1,545
	Accrued expenses		
	Provisions		
	Other liabilities		
	<b>TOTAL LIABILITIES</b>		1,545
	<b>TOTAL ASSETS</b>		(951)

# FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
	Freehold	Leasehold				
<b>Cost or Valuation</b>						
At start of year	0	0	1,035	0	0	1,035
Additions	0	0	6	0	0	6
Disposals	0	0	0	0	0	0
Revaluation/Transfers	0	0	0	0	0	0
At end of year	0	0	1,041	0	0	1,041
<b>Accumulated Depreciation</b>						
At start of year			682			682
Charges for year			359			359
Disposals						
Revaluation/Transfers						
At end of year			1,041			1,041
<b>Net book value at end of year</b>			0			0
<b>Net book value at end of previous year</b>			353			353

# ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED	All Funds Except Political Funds £	Political Fund  £
Equities (e.g. Shares)		
Government Securities (Gilts)		
Other quoted securities (to be specified)		
TOTAL QUOTED (as Balance Sheet)		
Market Value of Quoted Investment		
<b>UNQUOTED</b> Equities		
Government Securities (Gilts)		
Mortgages		
Bank and Building Societies		
Other unquoted investments (to be specified)		
TOTAL UNQUOTED (as Balance Sheet)		
Market Value of Unquoted Investments		



# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

<b>Does the union, or any constituent part of the union, have a controlling interest in any limited company?</b>		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
<b>Are the shares which are controlled by the union registered in the names of the union's trustees?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

# SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>	15,886		15,886
From Members			
From Investments			
Other Income (including increases by revaluation of assets)	9,090		9,090
<b>Total Income</b>	24,976		24,976
<b>EXPENDITURE</b> (including decreases by revaluation of	27,730		(458)
<b>Total Expenditure</b>	27,730		27,730
<b>Funds at beginning of year</b> (including reserves)	1,803		1,803
<b>Funds at end of year</b> (including reserves)	(951)		(951)
<b>ASSETS</b>			
Fixed Assets			0
Investment Assets			0
Other Assets			594
		<b>Total Assets</b>	594
<b>LIABILITIES</b>			
		<b>Total Liabilities</b>	1,545
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			(951)

# NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

## 1) Objects and Constitution

The principal of the Union is to organise its members and to protect, assist and serve the interest of its members within the employment environment.

## 2) Fixed Assets

The fixed assets consisted of Computers which have been written off this year.

## 3) Related Parties

Whilst there are no formal ties with any political Party there are close links with both the National Liberal Party and the British National Party.

In 2007 Mr N Griffin lent the Union £1,630 which was paid off during the year.

## 4) Contingent Liability

There where no Contingent Liabilities

## 5) Assistance in the preparation of the Annual Return

In Common with many other concerns of our size and nature we use our auditors to assist in the preparation of the Annual Return.

# ACCOUNTING POLICIES

(see notes 74 and 75)

## Statement of Accounting Policies

The financial statements have been prepared in accordance with Statements of Standard Accounting Practice.

The accounts have been prepared under the historical cost convention. The principal accounting policy is that relating to depreciation.

The provision of depreciation is calculated on the cost of the computers so as to write off the fixed asset over 3 years.

Donations are recognised at the time of receipt.

Membership income has been accounted for on a receipts basis.

## SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u><i>Patrick Harrington</i></u>  Name: <u>PATRICK HARRINGTON</u>  Date: <u>30/07/13</u>	Chairman's Signature: <u><i>D Kerr</i></u> (or other official whose position should be stated) <u>PRESIDENT</u>  Name: <u>DAVID KERR</u>  Date: <u>30.07.13</u>
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## CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSED	<input checked="" type="checkbox"/>	TO FOLLOW	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

# AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?  
(See section 36(3) of the 1992 Act, set out in note 83)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.  
(See section 36(4) of the 1992 Act set out in rule 83)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 85)

# AUDITOR'S REPORT (continued)

## **Independent Auditor's Report to the Members of Solidarity**

We have audited the Annual Return on Pages 4 to 19, which has been prepared in accordance with the historical cost convention, and the accounting policies set out on pages 20.

This report is made solely to the union's members, as a body. Our audit work has been undertaken, so that we might state to the union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept responsibility to anyone other than the union and the union's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of the Executive Committee and auditors**

As described in the Statement of Executive Committee's Responsibilities, on page 3, the unions Executive Committee are responsible for the preparation of the Annual Return in accordance with applicable law and United Kingdom accounting Standards.

Our responsibility is to audit the Annual Return in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the Annual Return gives a true and fair view and is properly prepared in accordance with the Trade Union and Labour Relation (Consolidation) Act 1992. We also report to you if the Union has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

### **Basis of Audit Opinion**

We conducted our audit in accordance with United Kingdom auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Annual Return. It also includes an assessment of the significant estimates and judgements made by the Executive Committee in the preparation of the Annual Return, and of whether the accounting policies are appropriate to the Union's circumstance, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Annual Return is free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the Annual Return.

## AUDITOR'S REPORT (continued)

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provision Available for Smaller Entities, in the circumstances set out in note 5 to the Annual Return.

### Opinion

In our opinion the Annual Return:

- Give a true and fair view of the state of the Union's affairs at 31<sup>st</sup> December 2012 and of its deficit for the year then ended.
- Comply with the requirements of Section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992.

Signature(s) of auditor or auditors:



Name(s):

Peter J Silver

Profession(s) or Calling(s):

Statutory Auditor and  
Chartered Accountant

Address(es):

Silver & Co  
25 Park Road  
Cannock  
WS11 1JN

Date:

26<sup>th</sup> July 2013

Contact name and telephone number:

P Silver  
01543 503225

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.