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FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:

Year ended:

List no:

Head or Main Office:

Website address (if available)

Has the address changed during the year to which the return relates? Yes No (Click the appropriate box)

General Secretary:

Telephone Number:

Contact name for queries regarding

Telephone Number:

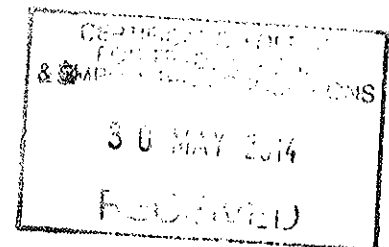
E-mail:

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	22,410	24	0	0	22,434
FEMALE	4,295	40	0	0	4,335
TOTAL	26,705	64	0	0	A 26,769

Number of members included in totals box 'A' above for whom no home or authorised address is held:

397

Number of members at end of year contributing to the General Fund

26,328

OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
SEE ATTACHED			

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:

OFFICERS IN POST AS AT 31 DECEMBER 2013

Mr M J Leahy	General Secretary
Mr JP Mann	Deputy General Secretary (Retired 18 October 2013)

NEC Members

Mr P Donnelly	Trustee	Appointed February 2013
Mr R Middlemas		
Mr P Hobson		
Mr S Scorer		
Mr L Schaffer		
Mrs S Mather		
Mr S Sansome		
Mr P Mills		
Mr P Rees		
Mr J Tetsill		
Mr A Coombs		
Mr D Fairbairn	Trustee & Vice President	Appointed February 2013
Mr P Fox		
Mr K Jordan	Trustee	Appointed February 2013
Mr C Rice		
Mr T Butler		
Mr R Mooney	President	Appointed February 2013
Ms J Thomas		
Mrs T Barlow		
Mrs C Hodgson		
Mr A Leathwood		

Head Office, 67/68 Long Acre
Covent Garden, London WC2E 9FA
Tel: 020 7420 4000 Fax: 020 7420 4095
e-mail: info@community-tu.org



GENERAL FUND

(see notes 13 to 18)

	£000's	£000's
INCOME		
From Members: Contributions and Subscriptions	3,922	
From Members: Other income from members (specify)		
 Total other income from members		3,922
Total of all income from members		
Investment income (as at page 12)	4,436	
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	197	
 Total of other income (as at page 4)		4,633
		TOTAL INCOME
		8,555
EXPENDITURE		
Benefits to members (as at page 5)	1,039	
Administrative expenses (as at page 10)	10,511	
Federation and other bodies (specify)	209	
TUC £131, GFTU £18, IMF £29, EMF £9, Unions 21 £5, Misc £17		
FRS 17 movement	(1,372)	
 Total expenditure Federation and other bodies		
Taxation		
		TOTAL EXPENDITURE
		10,387
		Trf in PSU
		(231)
Surplus (deficit) for year		(2,063)
 Amount of general fund at beginning of year		50,375
 Amount of general fund at end of year		48,312

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£000's	£000's
Federation and other bodies		
TOTAL FEDERATION AND OTHER BODIES		
Other income		
Legal Service Refunds	197	
TOTAL OTHER INCOME		197
TOTAL OF ALL OTHER INCOME		197

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£000's		£000's
Representation – Employment Related Issues	260	brought forward	371
		Education and Training services	319
Representation – Non Employment Related Issues		Negotiated Discount Services	9
Communications	112	Salary Costs	147
Advisory Services		Other Benefits and Grants (specify)	
		Bereavement	51
Dispute Benefits	(1)	Child	11
		Convalescent Home	12
		Recruitment	113
		Retirement	6
		Driver Care +	(1)
Other Cash Payments		Sickness	1
carried forward	371	Total (should agree with figure in General Fund)	1,039

(See notes 24 and 25)

FUND 2		Fund Account	
Name:	Benevolent Fund	£000's	£000's
Income			
	From members	26	
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		26
Expenditure			
	Benefits to members	38	
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		38
	Surplus (Deficit) for the year		(12)
	Amount of fund at beginning of year		94
	Amount of fund at the end of year (as Balance Sheet)		82
	Number of members contributing at end of year		26,328

FUND 3		Fund Account	
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

(See notes 24 and 25)

FUND 4		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 5		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1		To be completed by trade unions which maintain their own fund		
		£000's	£000's	
Income	Members contributions and levies	194		
	Investment income (as at page 12)			
	Other income (specify)			
Total other income as specified				
		Total income	194	
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify) Donations, affiliations, in-kind, gala dinners	185		
	Administration expenses in connection with political objects (specify) Exp's of members attending conferences & political meetings	56		
	Non-political expenditure			
	Total expenditure			241
	Surplus (deficit) for year			(47)
Amount of political fund at beginning of year			62	
Amount of political fund at the end of year (as Balance Sheet)			15	
Number of members at end of year contributing to the political fund			24,091	
Number of members at end of the year not contributing to the political fund			2,678	
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund			2,273	

POLITICAL FUND ACCOUNT 2		To be completed by trade unions which act as components of a central trade union		
		£	£	
Income	Contributions and levies collected from members on behalf of central political fund			
	Funds received back from central political fund			
	Other income (specify)			
Total other income as specified				
		Total income		
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
	Total expenditure			
	Surplus (deficit) for year			
Amount held on behalf of trade union political fund at beginning of year				
Amount remitted to central political fund				
Amount held on behalf of central political fund at end of year				
Number of members at end of year contributing to the political fund				
Number of members at end of the year not contributing to the political fund				
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund				

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£000's
Administrative Expenses		
Remuneration and expenses of staff		
Salaries and Wages included in above	£3,331	7,243
Auditors' fees		38
Legal and Professional fees		253
Occupancy costs		756
Stationery, printing, postage, telephone, etc.		333
Expenses of Executive Committee (Head Office)		55
xpenses of conferences		510
Other administrative expenses (specify)		
Branch Exps 469, Insurance 72, Motor Exps 46		587
Donations 8, Bank Charges 34, Sundry 20		62
Badges / Regalia		38
Other Outgoings		
Interest payable:		
Bank loans (including overdrafts)		26
Mortgages		
Other loans		
Depreciation		610
Taxation		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
Total		10,511
Charged to:		
	General Fund (Page 3)	10,511
	Fund (Account)	
	Fund (Account)	
	Fund (Account)	
	Fund (Account)	
Total		10,511

ANALYSIS OF OFFICIALS SALARIES AND BENEFITS

(see notes 34 to 44 below)

Office held	Gross Salary £	Employers N.I. contributions £	Benefits			Total £
			Pension Contribution s £	Other Benefits		
				Description	Value £	
General Secretary – MJ Leahy	105,368	56,392		Termination Pay Car, driver, mortgage Medical, prof fees	318,814 34,544	515,118
NEC member – T Barlow	564					564
NEC member – P Fox	868					868
NEC member – P Mills	664					664
<u>NIL RETURN (NEC)</u>						
P Donnelly, R Middlemas						
P Hobson, S Sansome						
S Scorer, L Schaffer						
P Rees, J Tetsill						
A Coombs, D Fairbairn						
K Jordan, C Rice						
R Mooney, T Butler						
J Thomas, S Mather						
C Hodgson, A Leathwood						

ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £	Other Fund(s) £000's
Rent from land and buildings		269
Dividends (gross) from:		
Equities (e.g. shares)		2,660
Interest (gross) from:		
Government securities (Gilts)		526
Mortgages		12
Local Authority Bonds		
Bank and Building Societies		
Other investment income (specify)		
Gain on disposal of asset		967
Loan Interest		2
Total investment income		4,436
Credited to:		
General Fund (Page 3)		4,436
Fund (Account)		
Fund (Account)		
Fund (Account)		
Fund (Account)		
Fund (Account)		
Political Fund		
Total Investment Income		4,436

BALANCE SHEET as at 31 December 2013

(see notes 47 to 50)

Previous Year		£000's	£000's
17,476	Fixed Assets (at page 14)	17,114	
	Investments (as per analysis on page 15)		
40,666	Quoted (Market value £72,040,000)	41,140	
3,754	Unquoted	3,263	
	Total Investments	61,517	61,517
	Other Assets		
	Loans to other trade unions		
189	Sundry debtors & prepayments	594	
876	Cash at bank and in hand	313	
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
62,961	Total of other assets		907
	TOTAL ASSETS		62,424
50,375	Fund (Account)		48,312
94	Benevolent Fund (Account)		82
	Fund (Account)		
	Superannuation Fund (Account)		
62	Political Fund (Account)		15
	Revaluation Reserve		
	LIABILITIES		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other	3,000	
	Bank overdraft		
	Tax payable		
1,008	Sundry creditors & accruals	965	
	Accrued expenses		
	Provisions		
11,422	Other liabilities FRS 17 pensions	10,050	
	TOTAL LIABILITIES		14,015
62,961	TOTAL ASSETS		62,424

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment £000's	Motor Vehicles £000's	Not used for union business £000's	Total £000's
	Freehold £000's	Leasehold £000's				
Cost or Valuation						
At start of year	17,867		1,147	503	365	19,882
Additions	64		35	169		268
Disposals				(183)		(183)
Revaluation/Transfer s						
At end of year	17,931		1,182	489	365	19,967
Accumulated Depreciation						
At start of year	1,311		963	132		2,406
Charges for year	252		91	267		610
Disposals				(163)		(163)
Revaluation/Transfer s						
At end of year	1,563		1,054	236		2,853
Net book value at end of year	16,368		128	253	365	17,114
Net book value at end of previous year	16,556		184	371	365	17,476

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED	All Funds Except Political Funds £000's	Political Fund £
Equities (e.g. Shares)	40,185	
Government Securities (Gilts)	442	
Other quoted securities (to be specified)		
Foreign Bonds	513	
TOTAL QUOTED (as Balance Sheet)	41,140	
Market Value of Quoted Investment	72,040	
UNQUOTED		
Equities		
Government Securities (Gilts)		
Mortgages	440	
Bank and Building Societies	500	
Unity bank 272, Welsh RFU 48, PPS 8, Misc 2	330	
Other unquoted investments (to be specified)		
Invest prop's 1,768 Stotfold property 109, Kings Lynn Prop 116	1,993	
TOTAL UNQUOTED (as Balance Sheet)	3,263	
Market Value of Unquoted Investments		

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
Communitas EU Ltd	03964433		
Community in Spain SSL	B54261607		
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £000's	Political Funds £000's	Total Funds £000's
INCOME			
From Members	3,948	194	4,142
From Investments	4,436		4,436
Other Income (including increases by revaluation of assets)	197		197
Total Income	8,581	194	8,775
EXPENDITURE (including decreases by revaluation of assets)	10,656	241	10,897
Total Expenditure	10,656	241	10,897
Funds at beginning of year (including reserves)	50,469	62	50,531
Funds at end of year (including reserves)	48,394	15	48,409
ASSETS			
	Fixed Assets		17,114
	Investment Assets		44,403
	Other Assets		907
		Total Assets	62,424
LIABILITIES		Total Liabilities	14,015
NET ASSETS (Total Assets less Total Liabilities)			48,409

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

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ACCOUNTING POLICIES

(see notes 74 and 75)

SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u> <i>R. Rickhuss</i> </u> Name: Roy Rickhuss Date: <u> 26/03/2014 </u>	Chairman's Signature: <u> <i>[Signature]</i> </u> (or other official whose position should be stated) Name: <u> JOHN PAVK </u> Assistant General Secretary Date: <u> 26/03/2014 </u>
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CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	√	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	√	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	√	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	√	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	√	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSED	<input type="checkbox"/>	TO FOLLOW	√
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	√	NO	<input type="checkbox"/>

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
(See section 36(3) of the 1992 Act, set out in note 83)

YES/NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
(See section 36(4) of the 1992 Act set out in rule 83)

YES/NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 85)

ATTACHED

AUDITOR'S REPORT (continued)

SEE ATTACHED SHEET

Signature(s):

H W Fisher & Company

Name(s):

H W Fisher & Company

Profession(s) or Calling(s):

*Chartered Accountants
Statutory Auditor*

Address(es):

*Acre House
11 - 15 William Road
London NW1 3ER
United Kingdom*

Date:

1 May 2014

Contact name and telephone number:

*Sailesh P Mehta
020 7388 7000*

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.