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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

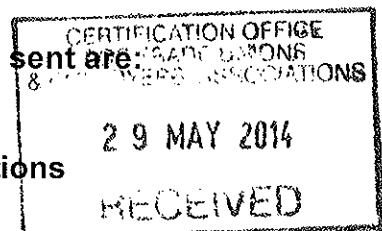
ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	<input type="text" value="The Vehicle Builders And Repairers Association Ltd"/>
Year ended:	<input type="text" value="31/12/2013"/>
List No:	<input type="text"/>
Head or Main Office:	<input type="text" value="1 Howley Park Business Village
Pullan Way
Morley
Leeds
LS27 0BZ"/>
Website address (if available)	<input type="text" value="www.vbra.co.uk"/>
Has the address changed during the year to which the return relates?	<input type="checkbox" value="Yes"/> <input checked="" type="checkbox" value="No"/> <input type="checkbox" value="No"/> (Tick as appropriate)
General Secretary:	<input type="text" value="David Hudson"/>
Contact name for queries regarding the completion of this return:	<input type="text" value="David Hudson"/>
Telephone Number:	<input type="text" value="0113 2538333"/>
e-mail:	<input type="text" value="david@vbra.co.uk"/>

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

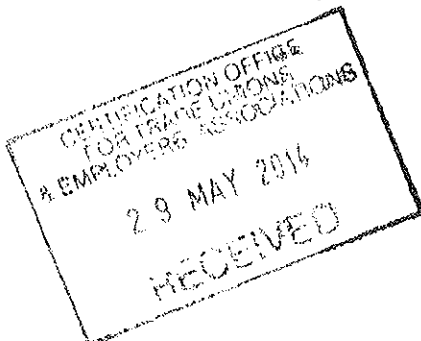


For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

Vehicle Builders and Repairers Association Ltd

THE BOARD

President (Vice Chairman)	Mr W Neish Seafeld Services Edinburgh Ltd 4 Seafeld Place, Leith, Edinburgh, Lothian EH6 7QP	Tel: 0131 554 2583 Fax: 0131 553 2821 Email: bill@seafeldcoachworks.co.uk
Chairman	Mr G Bates G B Truck Serve Ltd Cross Keys Works, Cross Keys Lane, Hoyland Common, Barnsley, South Yorkshire S74 0QA	Tel: 01226 350 782 Fax: 01226 749 999 Email: geoff@gbtrucks.co.uk
Treasurer	Mr H Charlesworth Arran Isle, 1 St Michaels Gardens, Emley Huddersfield HD8 9TH	Tel: 07584 340790 Fax: Email: h.charlesworth@hotmail.co.uk
NMC Chairman	Mr G Bates (see above)	Tel: 01226 350 782 Fax: 01226 749 999 Email: geoff@gbtrucks.co.uk
NMC Representative	Mr A G Bracey (Jnr) A G Bracey Ltd Unit 13 Pucklechurch Trading Est., Pucklechurch Bristol, Avon BS16 9QH	Tel: 0117 937 2705 Fax: 0117 937 4243 Email: alanbracey@casynet.co.uk
NRC Representative	Mr J Godfrey Edenbridge Accident Repair Centre Units 3 & 4, Block 8, Enterprise Way Edenbridge, Kent TN8 6HF	Tel: 01732 866908 Fax: 01732 867120 Email: joe@eare.co.uk
Director	Mr J Law 9 Wishart Avenue Bonnyrigg, Midlothian EH19 3QF	Tel: 07760195713
Director	Mr T Turner Barkstone House, 5 Green Lane, Selby, North Yorkshire YO8 9AN	Tel: 01757 702058 Email: barkstonebony@btinternet.com
NRC Representative	Mr Michael Adlem Caversham Coachworks Ltd., 3 Send Road Caversham, Reading, Berkshire RG4 8EH	Tel: 0118 947 4002 Fax: 0118 946 1408 Email: mike.adlem@cavcoach.co.uk



RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
548	7	0	2	557

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
DIRECTOR		MICHAEL ADLEM	15/5/13

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
	From Members Subscriptions, levies, etc	405,245	
	Investment income Interest and dividends (gross) Bank interest (gross) Other (specify)	8,830	
	Other income Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify) Advertising Profit on sale of assets Release of revaluation reserve on disposal of revalued property	182,100	414,075
			295,225
	TOTAL INCOME		709,300
	EXPENDITURE		
	Administrative expenses		
	Remuneration and expenses of staff	373,282	
	Occupancy costs	19,824	
	Printing, Stationery, Post	20,932	
	Telephones		
	Legal and Professional fees		
	Miscellaneous (specify)		
	Motor expenses	5,940	
	Computer maintenance	8,204	
	Other charges		428,182
	Bank charges		
	Depreciation	31,516	
	Sums written off	3,177	
	Affiliation fees		
	Donations		
	Conference and meeting fees	15,051	
	Expenses	37,704	
	Miscellaneous (specify)		
	Member special services and advertising	18,770	
	Magazine and services direct cost of sales	34,663	
	Taxation		140,881
	TOTAL EXPENDITURE		569,063
	Surplus/Deficit for year		140,237
	Amount of fund at beginning of year		756,535
	Amount of fund at end of year		896,772

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account		
Name of account:	<i>REVALUATION RESERVE</i>	£	£	
Income	From members			
	Investment income			
	Other income (specify)			
		Total Income		
Expenditure	Administrative expenses			
	Other expenditure (specify)			
	Reserve adjustment on disposal of property		(182,100)	
			Total Expenditure	(182,100)
	Surplus (Deficit) for the year			(182,100)
		Amount of fund at beginning of year	182,100	
Amount of fund at the end of year (as Balance Sheet)			0	

ACCOUNT 3		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income			
	Other income (specify)			
		Total Income		
Expenditure	Administrative expenses			
	Other expenditure (specify)			
			Total Expenditure	
	Surplus (Deficit) for the year			
	Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)				

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	370,000	107,048	79,740	556,788
Additions during period	215,000	36,327	37,390	288,717
Less: Disposals during period	(370,000)	(7,420)	(40,145)	(417,565)
Less: DEPRECIATION:				
Total to end of period	(3,583)	(101,052)	(23,574)	(128,209)
BOOK AMOUNT at end of period	211,417	34,903	53,411	299,731
Freehold				
Leasehold (50 or more years unexpired)	211,417			
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET	211,417	34,903	53,411	299,731

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	405,245		405,245
From Investments	8,830		8,830
Other Income (including increases by revaluation of assets)	295,225		295,225
Total Income	709,300		709,300
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	751,163		751,163
Funds at beginning of year (including reserves)	938,635		938,635
Funds at end of year (including reserves)	896,772		896,772
ASSETS			
Fixed Assets			299,731
Investment Assets			
Other Assets			691,301
		Total Assets	991,032
LIABILITIES			
		Total Liabilities	(94,260)
NET ASSETS (Total Assets less Total Liabilities)			896,772

THE VEHICLE BUILDERS AND REPAIRERS ASSOCIATION LTD

Notes to the financial statements for the year ended 31 December 2013

1 Accounting policies

a) Basis of accounting

The financial statements are prepared on the historical cost basis of accounting and have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

b) Turnover

Turnover represents amounts receivable in respect of goods sold and services provided, excluding value added tax.

c) Depreciation of tangible fixed assets

Depreciation is provided on all tangible fixed assets other than freehold land at rates calculated to write off the full cost or valuation less estimated residual value of each asset over its estimated useful life. The principal rates in use are:

Leasehold property	Over the period of the lease
Motor vehicles	written off over four years
Plant and machinery	written off over four to seven years

A full year's depreciation is charged in the year of purchase in the case of motor vehicles and on a pro-rata basis for other classes of fixed assets.

d) Stocks

Stock and work in progress is valued at the lower of cost and estimated net realisable value.

e) Foreign currency translation

Assets and liabilities denominated on foreign currencies are translated at the rate of exchange ruling at the balance sheet date.

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the profit and loss account.

2 Turnover

The turnover and loss before taxation is attributable to the one principal activity of the company.

3 Operating loss

This is stated after charging:

	2013	2012
	£	£
Depreciation	31,516	31,324
Profit on disposal of tangible fixed assets	(60,686)	(9,495)

In addition, remuneration of £5,820 (2012: £5,820) was payable to the company's auditors for both audit and non-audit services.

4 Tax on profit on ordinary activities

	2013	2012
	£	£
United Kingdom corporation tax at 0%	-	-

THE VEHICLE BUILDERS AND REPAIRERS ASSOCIATION LTD

Notes to the financial statements for the year ended 31 December 2013 (continued)

5 Tangible fixed assets

	Land & buildings	Plant and machinery	Motor vehicles	Total
	£	£	£	£
Cost:				
At 1 January 2013	370,000	107,048	79,740	556,788
Additions	215,000	36,327	37,390	288,717
Disposals	(370,000)	(7,420)	(40,145)	(417,565)
At 31 December 2013	215,000	135,955	76,985	427,940
Depreciation:				
At 1 January 2013	46,832	97,881	27,731	172,444
Provision for the year	5,534	7,099	18,883	31,516
Adjustments for disposals	(48,783)	(3,928)	(23,040)	(75,751)
At 31 December 2013	3,583	101,052	23,574	128,209
Net book value:				
At 31 December 2013	211,417	34,903	53,411	299,731
At 31 December 2012	323,168	9,167	52,009	384,344

The net book value of land and buildings at 31 December 2013 is made up as follows:

	2013	2012
	£	£
Freehold land and buildings	-	323,168
Long-term leasehold premises	211,417	-
	211,417	323,168

	2013	2012
	£	£
For the freehold land and buildings included at valuation:		
Historical cost:		
At 1 January 2013	230,000	230,000
Disposals	(230,000)	-
At 31 December 2013	-	230,000
Depreciation based on cost:		
At 1 January 2013	(78,600)	(74,000)
Charge for the year	-	(4,600)
Adjustment on disposal	78,600	-
At 31 December 2013	-	(78,600)
Net historical cost value	-	151,400

There were no capital commitments authorised or contracted for at the balance sheet date.

THE VEHICLE BUILDERS AND REPAIRERS ASSOCIATION LTD

Notes to the financial statements for the year ended 31 December 2013 (continued)

6 Debtors

	2013	2012
	£	£
Trade debtors	1,972	26,124
Prepayments and accrued income	14,791	18,752
	16,763	44,876

7 Creditors: amounts falling due within one year

	2013	2012
	£	£
Payments received on account	36,224	27,727
Trade creditors	8,290	22,722
Accruals and deferred income	30,177	15,716
Other taxes and social security costs	19,569	19,005
	94,260	85,170

8 Reserves

	Revaluation reserve	Profit and loss account
	£	£
At 1 January 2013	182,100	756,535
Loss for the year	-	(41,863)
Reserve adjustment on disposal of property	(182,100)	182,100
	-	896,772

9 Related parties

During the year the company entered into transactions with several businesses controlled by some of the directors. These transactions were not material and were carried out in the normal course of business.

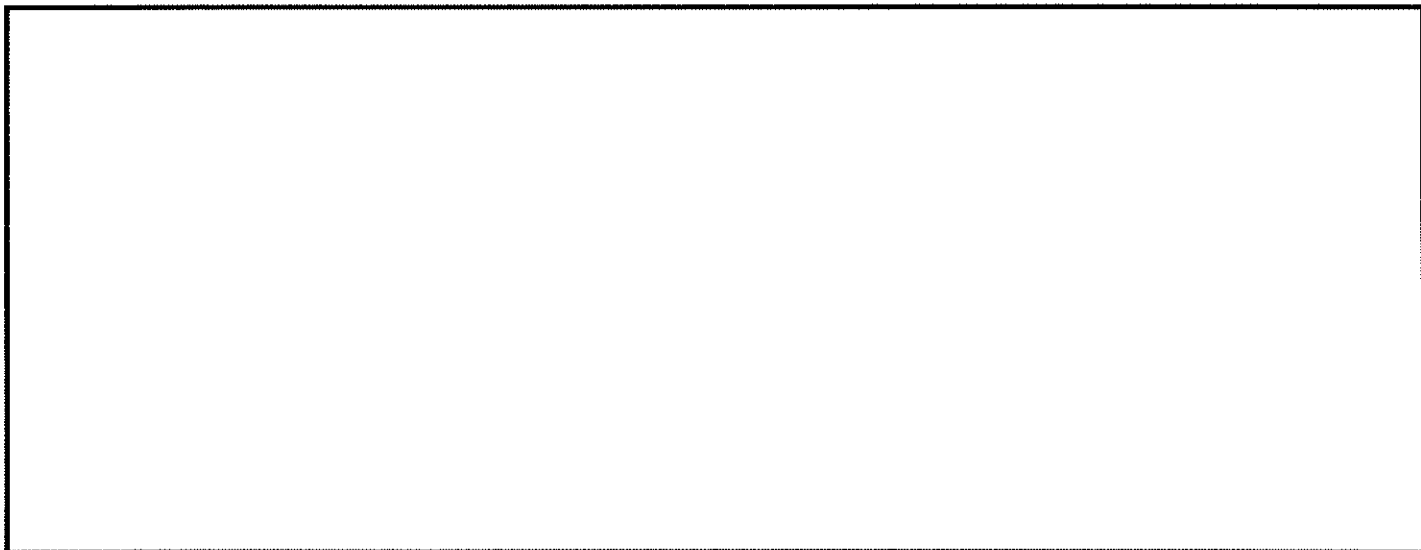
NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

ACCOUNTING POLICIES

(see notes 37 and 38)



SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>David C Hudson</u>	Chairman's Signature: <u>[Signature]</u> (or other official whose position should be stated)
Name: <u>X DAVID C HUDSON</u>	Name: <u>X MALCOLM TAGG</u>
Date: <u>X 23/5/14</u>	Date: <u>X 23/5/14</u>

CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<input checked="" type="checkbox"/>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	<input checked="" type="checkbox"/>	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/~~NO~~
If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
(See section 36(3) of the 1992 Act, set out in note 43)
YES/~~NO~~
If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
(See section 36(4) of the 1992 Act set out in note 43)
YES/~~NO~~
If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

THE VEHICLE BUILDERS AND REPAIRERS ASSOCIATION LTD

Independent auditors' report to the members of The Vehicle Builders And Repairers Association Ltd

We have audited the financial statements of The Vehicle Builders And Repairers Association Ltd for the year ended 31 December 2013 which are set out on pages 5 to 9. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 2, the directors' are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice's Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's web-site at www.frc.org.uk/apb/scope/private.cfm.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2013 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

THE VEHICLE BUILDERS AND REPAIRERS ASSOCIATION LTD

Independent auditors' report to the members of The Vehicle Builders And Repairers Association Ltd (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime.

GEORGE GOODMAN FCCA (Senior Statutory Auditor)
Montpelier Audit Limited, Statutory Auditor
Sanderson House
Station Road
Leeds
LS18 5NT

11 April 2014

AUDITOR'S REPORT (continued)

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Signature(s) of auditor or auditors:	<i>Montpelier Audit</i>	
Name(s):	Montpelier Audit Limited	
Profession(s) or Calling(s):	Registered Auditor	
Address(es):	Sanderson House Station Road Horsforth Leeds LS18 5NT	
Date:	23-05-2014	
Contact name and telephone number:	George Goodman 0113 2588216	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.