



Foreign &  
Commonwealth  
Office

**Corporate Service Centre**  
Foreign and Commonwealth Office  
PO Box 6108  
Milton Keynes  
MK101PX

Website: <https://www.gov.uk>

04 March 2014

**FREEDOM OF INFORMATION ACT 2000 REQUEST REF: 0054-14**

Thank you for your email of 14<sup>th</sup> January 2014 asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

*'In the FCO Annual Report and Accounts 2012-13 on page 112, table 25.1 shows the losses statement. Please could you tell me the specific details and amounts above £500 for each of these sets of losses (for the four different categories) to find out what was written off and why? Please can I receive the information in Excel format'*

I am writing to confirm that we have now completed the search for the information which you requested.

I can confirm that the Foreign and Commonwealth Office (FCO) does hold information relevant to your request. The information you have requested is attached in an excel file.

More information on the categories of losses and write offs can be found in Annex 4.10 of Managing Public Money which is located at [www.gov.uk](http://www.gov.uk).

The FCO take the treatment of write offs very seriously. As part of the publication of our Annual Reports and Accounts the write off process receives scrutiny from the National Audit Office (NAO) as well as regular review from our Internal Audit Department.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless it is exempt. The information we have supplied to you may now be published on our website together with any related information that will provide a key to its wider context.

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder. Most documents supplied by the FCO will have been produced by government

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I hope you are satisfied with this reply. However, if you wish to make a complaint or if you would like a review of our decision, please write to the FOI and DPA Team, Foreign and Commonwealth Office, Room K4.10-13, King Charles Street, London, SW1A 2AH. E-mail: [foi-dpa.imd@fco.gov.uk](mailto:foi-dpa.imd@fco.gov.uk). You have 40 working days to do so from the date of this letter.

If you are not content with the outcome of your complaint, you may then apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the FCO. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely,

Head of Balance Sheet Management  
Corporate Service Centre



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