



Aviation Management Board Meeting

RWE, 130 Wood Street, EC2V 6DL

Date: Thursday 23 January 2014

Present

AW	Andy Wills	CAA
CM	Clare Maltby	DECC– Chair
CG	Chris Gormley	DECC
JH	Jon Hayward	DECC
DBe	David Best	DfT
SH	Simon Heyes	Infinis (AIFCL Chair)
DBo	David Boyd	MOD
PG	Paul Gallagher	MOD
MB	Mark Balsdon	NATS
DGC	Dujon Goncalves-Collins	RUK
WC	Wayne Cranstone	RWE (AIFCL deputy)
SC	Simon Coote	Scottish Government

Apologies

Matt Clear	The Crown Estate
Matt Partridge	RUK

Introduction, Minutes & Actions

1. CM opened the meeting by introducing herself as the new Senior Responsible Officer for aviation issues at DECC and by welcoming Andy Wills to the AMB. CM noted apologies and agreed the agenda. No AOBs were raised.
2. The draft minutes from the 23 October AMB were approved subject to amendments requested by NATS. CM ran through the outstanding actions. Actions 35, 40, and 46 were discussed as substantive agenda items. CG confirmed that he had spoken to AOA regarding attending future meetings.

Aviation Plan Progress Report

3. JH gave an overview of the dashboard report. The main highlights were the de-risking of Project RM following meetings between NATS and government. The risk profiles for the ATC technical demonstration and Eskdalemuir workstreams had been increased to reflect delays in completing reports. The Board agreed that the format of the dashboard slides should be reviewed. SH reported on a

FMB discussion concerning the possibility of supporting Met Office research and noted that the scale of objections remains unclear and that little progress had been made in developing the proposal. DGC provided an update on progress with the 2013 RUK Members Survey and advised that the survey was expected to launch in early February. FMB funding had been agreed to fund a consultant to develop a robust survey methodology for future use.

Action 47: JH to review dashboard format

Eskdalemuir

4. DB and JH gave an update on the progress of the research activity and policy development. The consultants were expected to deliver the first draft of their report on 24 January for review by the Eskdalemuir Working Group and the Working Group would meet on 13 February to discuss it. The UK and Scottish Governments are continuing to develop the policy approach to support the Eskdalemuir Working Group's findings.

Military ATC

5. PG presented on the outcome of the Technical Demonstration (TD) programme. He confirmed that more than one technology had shown improvement over the baseline and that areas for future development had been identified. The TD had created significant momentum within MOD and a 'next steps' assessment had been committed to in the National Infrastructure Plan Update 2013. MOD is due to confirm its conclusions by end of March 2014. A meeting with stakeholders is scheduled for 31 January and the results of the TD will be presented under non-disclosure agreements.

Safeguarding

6. DBo stated that the recommencement of pre-planning had slipped from the autumn target but MOD's internal review had been completed and the team are now working through the backlog of applications. DCG offered to make an announcement about the recommencement of the pre-planning service to RUK's membership.

Action 48: DB and DCG to discuss the possibility of a RUK announcement.

NATS Update

7. NATS had recently held meetings with government and the CAA. MB advised that the funding package to enable Project RM is expected to be agreed at Board level by the end of January and that the deal would be announced in early February. NATS would be grateful for government support for the launch. NATS' supply chain assessment is continuing and is currently looking at 16 technologies that NATS considers to be moving towards maturity.

South West Scotland Aviation Group

8. SC updated the AMB on the Scottish Government's progress in reconvening the South West Scotland Aviation Group. The Group would concentrate on specific issues within Scotland and feed into the Aviation Plan. The group would be chaired by the Scottish Government and an initial meeting with developers has been arranged for 29 January. It is hoped that the group's membership can be extended to airport operators, air navigation service providers etc. The AMB felt that communication of the group's purpose needed to be clearer if it was to be made more inclusive and agreed to send ideas to SC.

Action 49: AMB members to forward ideas to the Scottish Government on how best to communicate the role of the South West Scotland Group.

AMB Future

9. CG introduced an item to consider the future role and activity of the AMB. The AMB had made considerable progress in the last year and a number of key workstreams are due to be successfully resolved in 2014. However, there is still work to be done. CG felt that it was a good time to review the strategic aims of the AMB and DECC will seek views from AMB members and report back at the April meeting.

Action 50: DECC to seek AMB members' views on the future strategic direction of the AMB.

Any Other Business

10. None.

Next Meeting/Dates of Future Meeting

11. The next meeting will be held on 24 April 2014 at RWE's offices at 130 Wood Street, London EC2V 6DL.

END

Annex A

	Owner	Action	Expected Date	Status	Comment
1.	Crown Estate	To complete the mapping project for the next version of the Aviation Plan	17 July 2012	Closed	
2.	DECC	To set up a Working Group to consider regulatory options and update the AMB	15 October 2012	Closed	This action was created to find a claw back mechanism for Raytheon which may no longer be needed under the NATS business model.
3.	RenewableUK	To refresh the Evidence regularly for updates to the Aviation Plan	Annual updates	Open	
4.	CAA & DECC	To undertake a stocktake on whether there is a need for new or better guidance for LAs to help assess aviation objections in due course.	15 October	Open	DECC to review with CAA
5.	DECC	CG to request further updates and propose a new dashboard for future AMBs. A one off workshop for interested parties may be appropriate.	1 September 2012	Closed	
6.	RenewableUK	PA to link to the Raytheon Executive summary in the next RUK newsletter.	15 October 2012	Closed	
7.	NATs	MB to arrange a meeting of interested parties before the next AMB to update on NATS progress.	1 Oct 2012	Closed	
8.	MoD	DBo to produce some lines to explain cessation of pre-application process.	3 August 2012	Closed	Lines now sent to Paul Askew at RUK
9.	DECC & MoD	SR and CG to meet with MoD to consider next steps	30 Sept	Closed	
10.	MoD	DBo and FH to have a paper on ATC ready for the next meeting of the AMB.	1 Oct 2012	Closed	
11.	DECC and Renewable UK	CG and PA to agree on terms and timing of the next meeting of the AAP.	1 Sept 2012	Closed	
12.	AIFCL	TF to contact the Met Office to arrange a meeting with them and DECC.	1 Oct 2012	Closed	
13.	ALL	Workstream owners who had not responded thus far to get in contact with Jon with updates.	12 Nov 2012	Closed	

14.	MOD	DBo to consider what a safeguarding workstream would look like ahead of the next AMB.	22 Jan 2013	Closed	
15.	DECC and MOD	FH and CG to ensure the ATC project is built into the Aviation Plan.	22 Jan 2013	Closed	
16.	CAA and MOD	AK to speak to FH about future spectrum issues for consideration.	22 Jan 2013	Closed	Agreed 23 April
17.	DECC, MOD & FMB	DECC, MOD and FMB to talk through ATC mitigation demonstration programme proposal.	12 Nov 2012	Closed	
18.	DECC	CG to circulate draft AAP ToRs to AMB members	22 Jan 2013	Closed	Agreed 22 Jan
19	DECC	JH to review technology workstream format ahead of next meeting.	23 April 2013	Closed	Agreed 23 April
20	MOD	PG to consider the commercial confidentiality of the technical readiness status of ATC demonstrator systems	23 April 2013	Closed	Agreed 23 April
21	RUK, CAA & MOD	PA, KL and DBo to discuss and resolve lighting guidance issue.	23 April 2013	Closed	DECC to review with CAA and MOD.
22	DECC & MOD	CG and PG to finalise DECC/MOD Memorandum Agreement	23 April 2013	Closed	Agreed 23 April
23	MOD, DECC & RUK	DB to share pre-application scoping results with CG and PA and discussion future options	23 April 2013	Closed	
24	DECC	JH to review progress on action points 4 and 21 with owners	23 July 2013	Closed	
25	DECC & SG	DECC and Scottish Government, in consultation with MOD, to scope and timetable a delivery plan to take forward Eskdalemuir policy options.	23 July 2013	Closed	
26	DECC	JH to liaise with AMB Members and workstream owners to revise and agree the Aviation Plan for 2013/14.	23 July 2013	Closed	
27	DECC & RUK	DECC and RUK to liaise to agree the use of Survey data within the Aviation Plan.	23 July 2013	Closed	
28	DECC, FMB and MOD	DECC, FMB and MOD to investigate combining July AMB and FMB meetings with a visit to the demonstration site.	23 July 2013	Closed	
29	MOD, DECC and RUK	MOD, DECC and RUK to consider options for further pre-application work	23 July 2013	Closed	

30	MOD, CAA and RUK	MOD, CAA and RUK to discuss options for online pre-planning assessment tool.	23 July 2013	Closed	
31	MOD	MOD to review Irish Sea issue and report back to DECC and CE.	31 May 2013	Closed	
32	DECC	JH to work with members to review date of next meeting.	23 July 2013	Closed	
33	MOD	MOD to provide options for an online pre-planning assessment tool by 30 September.	30 Sept 2013	Closed	
34	DECC	DECC and RUK to consider website options.	22 Oct 2013	Closed	
35	DECC/FMB	DECC and FMB to engage with NATS on options for mitigating those projects outside the scope of Project RM.	22 Oct 2013	Open	
36	CAA	DECC, DfT and CAA to discuss Project RM costs and future charging mechanism arrangements with NATS.	22 Oct 2013	Closed	
37	NATS	NATS to provide more detail on their technology review ahead of the next AMB.	22 Oct 2013	Closed	
38	DECC	CG to circulate Rebecca Robert Hughes contact details.	23 Jan 2014	Closed	
39	CAA	KL to consider linkages between OAG and the CAA review of offshore operations.	23 Jan 2014	Open	
40	MOD	DB to update the AMB on pre-application service uptake.	23 Jan 2014	Closed	
41	DECC	CG to circulate link to the Domestic Wind Turbine Safeguarded Land Tool.	23 Jan 2014	Closed	
42	NATS	NATS to discuss its Technical Review with CAA.	23 Jan 2014	Open	
43	NATS	NATS to present to MOD on lessons learned on solution procurement	23 Jan 2014	Open	
44	DECC	KL to draft text for inclusion in the guidance.	23 Jan 2014	Open	
45	RUK	GG to develop a proposal for consultancy services to develop the 2014 survey.	23 Jan 2014	Closed	
46	SG	SG to present on the proposed terms of reference for the South West Scotland Group	23 Jan 2014	Closed	

47	DECC	JH to review dashboard format	24 April 2014	Open	
48	MOD & RUK	DB and DCG to consider possible wording of a RUK announcement.	24 April 2014	Open	
49	AMB	AMB members to forward ideas on how best to communicate the role of the South West Scotland Group.	24 April 2014	Open	
50	DECC	DECC to seek AMB members' views on the future strategic direction of the AMB.	24 April 2014	Open	