

# Marine Science Co-ordination Committee

## MSCC EXECUTIVE COMMITTEE

### TERMS OF REFERENCE

#### PURPOSE

The purpose of the MSCC Executive Committee is to provide more constant oversight and stronger direction to the Marine Science Co-ordination Committee (MSCC) on the content of its meetings, oversee its work programme and propose future priorities to the wider membership.

#### CHAIR

The Chair will rotate for every Executive Committee meeting.

#### MEMBERSHIP

The MSCC Executive Committee will be composed of the main marine science funders and the Devolved Administrations. It therefore has the following members:

Member	Usually represented by
NERC	Professor Ed Hill
Defra	Dr Terence Illott / Dr Caron Montgomery
Cefas	Dr Stuart Rogers
Marine Scotland	Professor Colin Moffat
BIS	Lucia Costanzo
Welsh Government	Dr Katherine Raymond
Northern Ireland Executive	Dr John Speers
Secretariat	Dr Lesley Hetherington

Advice will be drawn from the non-executive and ad hominem members and others, as and when needed.

#### ROLE OF THE MSCC EXECUTIVE COMMITTEE

The role of the MSCC Executive Committee is to:

- Oversee the MSCC Implementation Plan and its delivery of the UK Marine Science Strategy and other MSCC priorities, and ensure that MSCC is demonstrably adding value;
- Facilitate and encourage sufficient resource allocation for the cost effective delivery of prioritised outcomes;

- Identify emerging strategic priorities and new opportunities, and make sure that priority tasks are recognised and addressed at MSCC meetings;
- Assist the MSCC with its routine business and make decisions on its behalf except in matters with a significant strategic or business component where the Executive Committee would ask the MSCC for a decision and agreement.

## **MEETINGS**

The MSCC Executive Committee will generally conduct business via teleconference and only meet in person as appropriate. It is intended that two meetings, either via teleconference or in person, are held between the biannual MSCC meetings but this frequency is to be kept under review.

MSCC members should submit suggested items for discussion by the Executive Committee to the MSCC Secretariat.

## **MEETING DOCUMENTATION**

The agenda and minutes will be made available to the full MSCC membership and published on the MSCC website. By participating in MSCC Executive Committee meetings, contributors agree to their names being placed in the public domain in this context.