



	<p>The Structure of the VAPC was outlined, with its sponsorship by the Secretary of State for Defence and its links to the Service Personnel and Veterans Agency (SPVA) of the MOD, including links to CAC/CAG and VWS. Our place as a regional focus was highlighted. Chair wished Members to fulfil their role within principles of avoiding duplication, tackling gaps and assisting others to discharge their responsibilities and advocating for veterans. To be effective they would need to be armed with knowledge through their own research and further training. In addition members agreed to commit to functional sub-groups as well as establish and build networks in their own local areas.</p> <p>The key message of the VAPC, as agreed at the national VAPC Chairs Meeting, is “Doing Right by Our Service veterans”.</p> <p>There are 13 Regional VAPCs with additionally one for the Isle of Man and 1 for the Republic of Ireland.</p> <p>The VAPC is therefore both strategic, being able to influence national and regional policy, and tactical, being able to influence and advocate on individual cases locally.</p> <p>The Role of the VAPC can be defined as:</p> <ul style="list-style-type: none"> <li>● Advocacy</li> <li>● Awareness</li> <li>● Assistance</li> </ul> <p>In order to deliver Influence and Advocacy for Veterans within our region.</p> <p>There was discussion regarding the difficulty in defining a ‘veteran’, with the more common social identity of the older World War generation, versus the younger ‘veteran’ who has served and suffered injury in today’s conflicts.</p>	
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	<p><b>Decisions</b></p>	<p>Each Sub Group is to consider how we can define 'veteran' for communicating our role within the region; particularly to be inclusive of younger ones.</p> <p>Each Sub Group is to consider how they can apply influence and generate recognition within the region.</p>
<p>SPVA &amp; Support Mechanisms</p>	<p>The Chair outlined the support services available to the committee through the SPVA VWS.</p> <p>These include:</p> <ul style="list-style-type: none"> <li>● Clerical Support, for expense claims, printing, copying etc</li> <li>● Reprographics for business cards, flyers and leaflets</li> <li>● Training; note that Members Packs and Veterans UK Web contains a great deal of self teaching material - priority for formal SPVA training would go to those not previously in WPC.</li> <li>● Policy advice</li> </ul> <p>Expenses may be claimed, using a WPA1077 form.</p> <p>The following dates for training have been offered (lunchtime to lunchtime):</p> <ul style="list-style-type: none"> <li>● 10/11 Nov 2010</li> <li>● 16/17 Feb 2011</li> <li>● 16/17 Mar 2011</li> </ul> <p>The Key Points of Contact are:</p> <ul style="list-style-type: none"> <li>● Chrissy Lancaster (Clerical Support)</li> <li>● Sandra Lloyd (Policy Support)</li> <li>● The direct line for the VWS is 01253 333834</li> </ul>	

	<p><b>Decisions</b></p>	<p>The Acting Secretary is to request an issue of expense forms and return envelopes for committee use.</p> <p>All Members are to submit to the Acting Secretary their choice of training dates in preference order.</p>
<p>Vision &amp; Delivery Plan</p>	<p>The Chair undertook a walk through of the DRAFT 3 Year Delivery Plan he has constructed.</p> <p>He stressed that it is a living document and asked for the committee sub groups to examine the content and feed back any omissions corrections and additions.</p> <p>Certain challenges arose from the discussion, especially regarding marketing and PR, the definition of 'veteran' and the structure for regional support from the Royal Air Force and Royal Navy, civilian charities, police and custodial services.</p> <p>It was agreed that the vision for the committee should be to deliver influential and effective advocacy for veteran's affairs within the Yorkshire and Humber Region, or words to that effect.</p> <p>There was agreement that the currently separate NHS pathway and Local Authority welfare pathway should remain so and be focused on by the relevant specialist sub groups.</p> <p><b>Decisions</b></p>	<p>The Chair is to craft a more delivery focused vision statement.</p> <p>Sub Groups are to examine in detail the delivery plan and feedback omissions, corrections and additions to the Chair.</p>

<p>Members Roles</p>	<p>Following the discussion on the DRAFT Delivery Plan, and considering the geographical locations of the committee it was agreed that the work should be delivered by the following functional Sub Groups:</p> <ul style="list-style-type: none"> <li><u>Governance and PR</u> <ul style="list-style-type: none"> <li>Committee</li> <li>administration</li> <li>Public relations</li> <li>Marketing</li> </ul> </li> <li><u>Health</u> <ul style="list-style-type: none"> <li>NHS Pathway</li> <li>Service Medical</li> <li>Medical discharge process</li> <li>Policy</li> </ul> </li> <li><u>Local Authority</u> <ul style="list-style-type: none"> <li>Local Authority influence</li> <li>Policy</li> </ul> </li> <li><u>Welfare</u> <ul style="list-style-type: none"> <li>Welfare Pathway</li> <li>Service, Ex-Service and other Support Organisations</li> <li>Monitoring and Supporting VWS</li> <li>Panel Cases</li> </ul> </li> </ul> <p>Members were asked to consider which Sub Group they felt most suited to. Chair requested Members to consider volunteering as leads for each group. Chair stated that for future meetings he would request sub-groups to outline what they had achieved in the past period but to focus their briefing on what they were going to achieve in the next 3-6 months. The need to record performance to prove effect and value was mentioned.</p> <p><b>Decision</b></p>	<p>The Acting Secretary is to compile a list of members by Sub Group according to the wishes of each member.</p>
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<p>Casework Issues</p>	<p>The Chair outlined an example of the sort of casework where the Committee may be called upon to undertake.</p> <p>He asked members to consider carefully the commitment needed to attend a Panel Hearing. This could take from 1 to 5 days for a complex case.</p> <p>he also cautioned the need to use a degree of moral courage in that not all cases may be found, and that tin any dealings with individual veterans there was a need to avoid raising false hope.</p>	
<p>General Issues</p>	<p>The need for a Vice-Chair was discussed.</p> <p>It was agreed that attendance at the meetings by the VWS would be beneficial.</p> <p>The need for training on the AFCS was discussed.</p> <p>The Chair also asked members to familiarise themselves with the Service Personnel Command Paper.</p> <p><b>Decisions</b></p>	<p>Nominations from Members for the role of Vice-Chair are to be submitted to the Acting Secretary 1 month prior to the next meeting.</p> <p>The Acting Secretary is to request the VWS to attend the next meeting and to ask for an activity report in advance of the meeting. He is also to ask the VWS to provide some committee training on the AFCS at the next meeting.</p> <p>Members are to familiarise themselves with the Service Personnel Command Paper. This is accessible via the SPVA Website.</p>

AOB	The Chair asked that items for AOB be submitted to the Acting Secretary in advance of the next meeting so they can be added to the Agenda.	
DONM	The Date of the Next meeting is 8 Dec 2010, at 11:00 to 15:30hrs at the RFCA in York.	

I A Johnstone  
Flt Lt (Rtd) RAF  
Joint Secretary  
VA&PC Y&H  
21 Oct 2010

Serial	Action	Action Owner	Due Date	Notes	Completed Date
Meeting 1, 14 Oct 2010					
1.1	Each Sub Group is to consider how we can define 'veteran' for communicating our role within the region; particularly to be inclusive of younger ones.	Sub Group Leads (TBC)	08/12/10		
1.2	Each Sub Group is to consider how they can apply influence and generate recognition within the region.	Sub Group Leads (TBC)	08/12/10		
1.3	The Acting Secretary is to request an issue of expense forms and return envelopes for committee use.	Secretary	20/10/10		
1.4	All Members are to submit to the Acting Secretary their choice of training dates in preference order.	All Members	25/10/10		
1.5	The Chair is to craft a more delivery focused vision statement.	Chair	08/12/10		
1.6	Sub Groups are to examine in detail the delivery plan and feedback omissions, corrections and additions to the Chair.	Sub Group Leads (TBC)	08/11/10		
1.7	The Acting Secretary is to compile a list of members by Sub Group according to the wishes of each member.	Secretary	20/10/10		
1.8	Nominations from Members for the role of Vice-Chair are to be submitted to the Acting Secretary 1 month prior to the next meeting.	All Members	08/11/10		



<b>Serial</b>	<b>Action</b>	<b>Action Owner</b>	<b>Due Date</b>	<b>Notes</b>	<b>Completed Date</b>
1.9	The Acting Secretary is to request the VWS to attend the next meeting and to ask for an activity report in advance of the meeting. He is also to ask the VWS to provide some committee training on the AFCS at the next meeting.	Secretary	20/10/10		
1.10	Members are to familiarise themselves with the Service Personnel Command Paper. This is accessible via the SPVA Website.	All Members	08/12/10		