



National Offender
Management Service

**Annex to North West
Service Level Agreement
for Prison Services Commissioned
by the National Offender
Management Service from the
Public Sector Provider**

Between

**The National Offender Management
Service as Commissioner and**

Her Majesty's Prison Service

for

HMP Buckley Hall

Local Establishment Annex 2014-15

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Table of Contents

	Page
SECTION 1: SERVICE OVERVIEW	4
1. Establishment Details	4
Table 1: Establishment Details	4
2. Establishment Population	4
Table 2a: Capacity Specification	4
Table 2b: Population Allocation Specification	5
Table 2c: Population Assumptions – Origin of the Population	5
Table 2d: Population Assumptions – Estimated Background of the Population	5
SECTION 2: ESTABLISHMENT DELIVERY.....	6
Table 3: Local Response to Commissioning Intentions.....	6
Table 4a: Rehabilitation Services – Core Offer	20
Table 4b: Rehabilitation Services - Additional Services Offer.....	24
Table 5: Accredited Programmes provided in the establishment	30
Table 6: Development Objective	31
Table 7a: Mandatory Service specifications applicable under this Local Annex	34
Table 7b: Service specifications applicable under this Local Annex	35
Table 7c: Service Options, above the national minimum.....	36
Table 7d: Agreed delivery hours for specified services.....	36
Table 8a: Agreed Activity Allocation places.....	37
Table 8b: Services (not industries).....	38
Table 8c: Other Activities	39
SECTION 3: REGIME OUTLINE	41
SECTION 4: SLA DELIVERY REQUIREMENTS AND LEVELS AT COMMENCEMENT DATE.....	42

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This document is the Local Establishment Annex 2014-15 to the North West Regional SLA 2014-17. The Regional SLA, including this Annex, has been agreed between NOMS commissioners and the Deputy Director of Custody and signed by both parties confirming the agreement.

Section 1: Service Overview

From the **Commencement Date**, **HMPS** will deliver offender services as set out in this **SLA** and applicable **NOMS service specifications**. Additional commissioning arrangements with the YJB will be described within the National YJB SLA.

1. Establishment Details

Table 1: Establishment Details	
Establishment name	HMP Buckley Hall
Establishment type	Trainer
Specialist function	
Security Category / Categories:	Category C or lower
Annual Operating Price	7,804,396

2. Establishment Population

HMPS shall provide the Operational Capacity and Certified Normal Accommodation (CNA) at the **Establishment**, as recorded in the table below. There is a legal requirement for any variations to Operational Capacity or CNA to be approved through the cell certification process set out in PSI 17/2012 Certified Prisoner Accommodation. Where there is a material difference between the commissioned Operational Capacity and CNA recorded in the table below and the certified levels, the **Notice of Change** process must be followed.

Table 2a: Capacity Specification	
Certified Normal Accommodation	410
Operational Capacity	445

Any restrictions in the establishment's allocation criteria must be recorded in the Population Specification in the table below. Material changes to the Population Specification must be agreed between the **Commissioner** and **HMPS** in advance of the change in population, using the **Notice of Change** process.

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Table 2b: Population Allocation Specification	
Gender:	Male prisoners only
Age:	Adults (21 and over)
Security Category:	Category C or lower
Sentence Status:	Sentenced prisoners
Sentence Length / Type:	Sentences of over 4 years or best fit 4 yrs +
Offence Type:	Sex offences by agreement only
Nationality:	No restrictions

The assumptions of the **Commissioner** regarding the origins of the **Establishment's** population, the estimated numbers comprising each population segment and any specialist function are as recorded in the tables below. Some variance is always to be expected in the Population Assumptions, but where there is a material change between the assumptions recorded in the table below and the actual population held at the **Establishment**, the **Notice of Change** process must be followed.

Table 2c: Population Assumptions – Origin of the Population
<i>HMP Buckley Hall is a Category C training prison holding male prisoners aged 21 and over. The population is mainly comprised of longer sentenced determinate prisoners. This establishment mostly holds prisoners sentenced at courts in the North West regions and receives most of its prisoners from local prisons, particularly Manchester and Forest Bank.</i>

Table 2d: Population Assumptions – Estimated Background of the Population							
OCTOBER 2014							
	Cat A	Cat B	Cat C	Cat D	Male YO	Other	Total
Prisoners on remand, convicted unsentenced, or sentenced uncategorised	N/A	N/A	N/A	N/A	N/A	N/A	0
Prisoners sentenced to less than 12 months	N/A	N/A	N/A	N/A	N/A	N/A	0
Determinate prisoners serving 12 months or more but less than 4 years	N/A	N/A	N/A	N/A	N/A	N/A	0
Determinate prisoners serving more than 4 years	N/A	N/A	330	4	N/A	N/A	334
Indeterminate prisoners	0	0	60	7	N/A	N/A	67
Determinate and indeterminate Recallees	N/A	N/A	N/A	N/A	N/A	N/A	0
Non-criminals	N/A	N/A	N/A	N/A	N/A	N/A	0
Resettlement	N/A	N/A	N/A	N/A	N/A	N/A	0
Discretionary	N/A	N/A	44	N/A	N/A	N/A	44
Total	0	0	434	11	N/A	0	445
Resettlement	No	Reset %		NA	Reset No.		NA
Specialist Function							

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SECTION 2: ESTABLISHMENT DELIVERY

Table 3: Local Response to Commissioning Intentions	
CI Title & No.	Response to Commissioning Intention
1. Enhance public protection and ensure a safe, decent environment and rehabilitative culture.	
1(a) There is a sense of purpose in relation to rehabilitation, desistance & progression through a sentence which is & understood by all who work with offenders	HMP Buckley Hall will place offender supervision at the centre of all of our activities with prisoners held at the establishment. A rigorously constructed sentence plan with properly sequenced activities, training and interventions will map out each offender's journey during their time at Buckley Hall and will commence a process of addressing each individual's criminogenic, social, physical and health needs with the clear objective of reducing his risk of future offending. These plans will reflect the Transforming Rehabilitation Strategy and the establishment's designated role as a non-resettlement prison.
1(b) All who work with offenders consistently demonstrate behaviours and attitudes that support rehabilitation and desistance	<p>All staff (both directly employed NOMS and partners) are required to attend pro-social modelling training as part of the establishment's training cycle. There is an expectation that all staff have a responsibility to model appropriate behaviour and values and any who fail to meet this benchmark are routinely challenged. Compliance with this objective is monitored via the Training Committee and SMT meeting.</p> <p>The Governor will monitor 10% of request and complaints on a monthly basis to ensure that responses are appropriate and to an acceptable level and model the behaviours and values we expect from our offenders. The Head of Residence and Safety will monitor trends in request and complaints each month and report to the SMT.</p> <p>All staff are expected to contribute actively to the OASys assessments and sentence plans of those offenders with whom they have contact including actively discussing appropriate behaviour and conduct with the offenders in their care. The quality of these interactions/feedback is monitored through sentence plan reviews and contributes towards performance appraisals. Compliance with this objective is monitored jointly by the Head of OMU and seconded Senior Probation Officer.</p> <p>The establishment Reducing Re-offending Action Plan describes many of the key aspects required to deliver our vision and will focus in 2014 on:</p> <ul style="list-style-type: none"> • Increasing attendance at work and education in line with the sequencing approach; • Re-designing the OBP offer at the establishment and identifying and programming individuals into these on the basis of risk and need;

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	<ul style="list-style-type: none"> • Using the IEP scheme to properly reinforce and reward pro-social behaviour and active participation in the sentence plan; • A review of services for substance misuse and how these will need to be adapted to support the needs of a longer-term offenders following the changes resulting from TR; and • Increased use of prisoner led mentoring and support services. <p>There is an on-going and established programme of staff engagement events at HMP Buckley Hall including bi-monthly full staff meetings and monthly group meetings during which key aspects of our vision and commitment to providing a safe, decent and secure custodial environment are reinforced and developed. Running parallel to this strategy is on-going work around action learning sets which are developing the personal officer and IEP schemes. There is also preparation underway for a submission for Silver IIP accreditation in 2014. A large part of which is focussed upon equipping our staff with the skills necessary to deliver our vision and work effectively in the new operating environment.</p>
1(c) Efforts are made to ensure offenders experience the environment as safe	<p>Arrangements for the management of vulnerable prisoners and those at risk of self-harm are strong at the establishment as evidenced by both the 'Green' audit rating for safer custody and the positive feedback from prisoners recorded in the MQPL survey conducted in September 2013. The establishment will continue to invest in a dedicated safer custody team throughout the next commissioning period. A programme of ACCT Case Manager and refresher training is underway and will further reinforce arrangements at the establishment.</p> <p>Induction and first night care arrangements will be reviewed and strengthened during 2014 and will reflect an increased use of peer mentoring services. Compliance with this objective is monitored by the Head of Residence and Safety.</p> <p>Violence Reduction will remain a priority area for the establishment and we will seek to build on the good existing practices. Developments for 2014 will include establishing a multi-disciplinary safer regimes meeting which will be focussed on discussing the most vulnerable and complex individuals held at the establishment including those on the basic level of IEP or ACCT processes for prolonged periods and those held in Care and Separation for extended periods. Any member of staff will be able to refer into this process. In addition, a Use of Force Committee has been established to review and quality assure all instances where staff are required to use force on a prisoner. Compliance with both of these objectives is monitored by the Head of Residence and Safety.</p> <p>A theme emerging from the latest MQPL survey (September 2013) is a perception by prisoners that illicit drugs are an issue within the establishment. This would tally with security based intelligence. The reduction of the supply of legal and illicit drugs is a priority area for the Security Department and work is underway with key partners to achieve this goal. Initiatives include joint work with the NW Area Search Team and Greater Manchester Police. Enhancements to physical security; including increased CCTV and lighting coverage, defensive planting and work with the local council to cut back foliage around the perimeter. The introduction of testing for 'spice' and increased use of mobile phone blocking technology. Compliance with this objective is monitored by the Head of Security.</p>
1(d) Good quality risk assessments, risk management systems and information-sharing between partner agencies (where relevant) result in the application of	<p>In line with the North West Regional SLA, HMP Buckley Hall is committed to comply with the instructions set out in the National Security Framework and the Public Protection Manual and provide assurance that individual establishments' Local Security and Public Protection Strategies will be kept up to date in line with current policy.</p>

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appropriate public protection and security measures, and these ensure the needs of victims are appropriately addressed.	
1(e) Intelligence is gathered, developed and shared in a safe and timely manner.	In line with the North West Regional SLA, HMP Buckley Hall is committed to comply with the instructions set out in the National Security Framework and the Public Protection Manual and provide assurance that individual establishments' Local Security and Public Protection Strategies will be kept up to date in line with current policy.
1(f) The availability of drugs and mobile phones in prisons is tackled.	In line with the North West Regional SLA, HMP Buckley Hall is committed to comply with the instructions set out in the National Security Framework and the Public Protection Manual and provide assurance that individual establishments' Local Security and Public Protection Strategies will be kept up to date in line with current policy.
1(g) Prisoners are prevented from continuing criminality from within prisons.	In line with the North West Regional SLA, HMP Buckley Hall is committed to comply with the instructions set out in the National Security Framework and the Public Protection Manual and provide assurance that individual establishments' Local Security and Public Protection Strategies will be kept up to date in line with current policy.
2. Strengthen integration of service delivery between directly funded, co-commissioned providers and wider partners.	
2(a) There is evidence of effective coordination of delivery of services and integration of providers locally, regionally and nationally to maximise outcomes for offenders.	<p>The next commissioning round will see a fundamental shift in the role the establishment is required to perform as Buckley Hall moves from its current focus as a community prison to that of a non-resettlement prison. The move to a non-resettlement prison means that offenders will spend a significant period of their custodial stay at the establishment. This will provide a platform for undertaking in-depth work to tackle offending behaviour, health and social needs.</p> <p>As part of the process of implementing the principles of Transforming Rehabilitation the establishment will, by December 2014, have undertaken a review of which partner agencies we work with and how we work with them. In support of this the establishment will undertake a joint mapping exercise with colleagues from Manchester City Council to identify what future provision will be required and how we can work jointly on mutually beneficial areas of delivery. For example, it is envisaged that joint meaningful work with partners from the Local Authorities in Manchester could be undertaken on domestic violence or troubled families. The mapping exercise will be supported by a resettlement needs analysis aimed at identifying the risks and needs of the new, longer-term population and how the establishment can best support each offenders rehabilitation.</p> <p>The review will ensure that all contracts and service level agreements demonstrate how each service fits within the overall vision of the</p>

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	<p>establishment and will include all statutory and non statutory partners and providers. From the review we will develop a plan which describes how, within the period 2014/2015, we will deliver:</p> <ul style="list-style-type: none"> • A clear shared strategic vision for how services align to create an integrated, seamless offender management service; • An agreed plan of how services sequence and compliment each other; • An agreement on how to safely use and share data and information; • Through the Reducing Re-offending Committee meeting a formal mechanism for partners to raise concerns or suggestions on developing the services for offenders at Buckley Hall; and • Establish a dialogue with the successful CRC to ensure that gains in addressing risk and needs at Buckley Hall are maintained and developed through the resettlement and release stages of the sentence plan. Likewise with the supervising NPS area where they have responsibility for the management of high risk individuals on release. <p>Progress will be monitored against the plan at Reducing Reoffending Meeting on a bi-monthly basis, with a report provided to SMT quarterly and at a regional level with the DDC. Compliance with this objective is monitored by the Head of Reducing Re-offending.</p> <p>The Governor will also sit on the Local Criminal Justice Board and NW Criminal Justice Efficiency Boards ensuring the establishment has a voice in relevant CJS initiatives.</p>
2(b) Facilitate the ongoing operation of mandating day one entry of prison leavers onto the DWP Work Programme and any future changes through the introduction of Universal Credit.	<p>While Buckley Hall continues to release prisoners from custody, we will facilitate and develop the role work placement staff undertake to increase the successful placement of offenders onto the DWP programme. The expectation is that Buckley Hall will cease releasing prisoners during this commissioning round.</p>
2(c) Work together with NHS England and Public Health England in line with the National Partnership and Co-commissioning Agreement to ensure that NHS commissioned health services (including clinical and non-clinical substance misuse services) in	<p>Primary and mental healthcare provision is delivered by Pennine Care health Trust and includes clinical treatments and medications. A healthcare needs assessment will be undertaken in 2014 as the population changes for Buckley Hall in line with Transforming Rehabilitation. Locally, the health delivery plan is driven by the National Partnership Agreement 2013 between NOMS, NHS England & Public Health England. Progress on the plan will be monitored by the Health Promotion and Delivery meeting which occurs quarterly.</p> <p>In accordance with the agreement and in light of the changes that Transforming Rehabilitation and the creation of Community Rehabilitation Companies will bring about, our shared local priorities for 2014/2015 are:</p> <ul style="list-style-type: none"> ▪ Revising the Health Needs Assessment (and subsequent delivery of services) in light of Transforming Rehabilitation and the proposed changes to our population;

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<p>custody support both health and justice outcomes and:</p> <ul style="list-style-type: none"> ▪ Are informed by an up to date Health Needs Assessment²⁴ taking account of the reconfiguration of the custodial estate including the creation of Resettlement Prisons ▪ Support sustainable recovery from addiction to drugs and alcohol and improved mental health including dual diagnosis; ▪ Promote continuity of care from community to custody, between establishments and through the prison gate in partnership with new providers of probation services; ▪ Are implemented alongside efforts to reduce the supply of drugs and alcohol in to prisons and the diversion of prescribed medication. 	<ul style="list-style-type: none"> ▪ Developing closer working relationships between our local Health Care Centre and DARS; ▪ Actively promoting healthy living for offenders in line with the UK Government's Change4Life initiative; and ▪ Sharing information on the misuse of illicit substances within the establishment with a focus on prevalent drugs of choice (currently 'spice'). <p>The establishment actively contribute to local commissioning arrangements, engaging with Rochdale MBC and NHS England to deliver the most effective service for the offenders in our care. The Head of Reducing Reoffending has a seat at the local Joint Commissioning Group which meets quarterly and the Governor sits on the Partnership Board.</p> <p>Substance misuse services will be provided from Drug and Alcohol Recovery Services who manage the assessment and provision of clinical services through 'Delphi' and Psycho-Social services through 'Lifeline'. This service is responsive to the needs of the population through assessment and the establishment Drug Strategy Team will conduct a review of the existing strategy to so that service provision and interventions more accurately reflect the needs of a longer-term more static population which will result from Transforming Rehabilitation.</p> <p>The introduction of a Recovery wing at Buckley Hall has assisted in the management and provision of drug services, and use of 'Peer Mentors' to support and motivate is integrated into the wing provision. This service will continue to develop and support offenders through recovery and is part of the drug strategy for Buckley Hall. This will be augmented through a planned programme of staff training to upskill discipline staff based upon the unit.</p> <p>The DARS psycho-social services will continue to provide links to community support and strengthen links with onward move to resettlement prisons and 'through the gate' provision.</p> <p>Compliance with this objective is monitored by the Head of Reducing Re-offending and the Head of Healthcare.</p>
<p>2(d) Work together with local authorities to ensure that adult offenders and defendants with care and support needs are appropriately identified,</p>	<p>As is standard practice a full healthcare screening will be carried out on all new receptions to Buckley Hall. This will ensure that individual needs are assessed and where appropriate support measures implemented for those with chronic health and/or social care needs.</p> <p>The geography of the establishment is such that it is not suitable for those prisoners with mobility issues. Where practical any such prisoner allocated to the establishment will be transferred to an establishment more suited to their needs. In the interim prison and healthcare staff will work in partnership to develop a care plan to address his immediate needs. However, if the prisoners needs are better met by being</p>

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<p>their needs are assessed and they are supported to live with decency and as independently as possible; and that arrangements are made for continuity of care when an individual moves.</p>	<p>located at the establishment (through family links or end of life needs) then they will remain at the establishment.</p> <p>The Governor will establish a joint protocol with Rochdale MBC and Healthcare Commissioners to ensure that appropriate services are commissioned (when necessary) to meet the social care needs of prisoners (in particular the elderly and those with Learning Difficulties) both within Buckley Hall and through their custodial journey.</p> <p>The establishment will undertake a review of existing accommodation and submit bids to convert a number of existing cells to better meet the needs of offenders with specific personal care needs. Compliance with this objective is monitored by the Head of Corporate Services.</p>
<p>2(e) Work with local authorities to promote inclusion of, and maximise benefits to, offenders' families.</p>	<p>Buckley Hall has an established history of actively involving families in the offender's journey through custody via the delivery of Family Learning days and other family based activities. A central aspect of the new vision for the establishment brought about by the change in role of Buckley Hall to a non-resettlement prison is the strengthening of work around families.</p> <p>As mentioned previously there are opportunities resulting from Transforming Rehabilitation to engage in joint early work with local authorities around domestic violence and troubled families. The establishment will actively engage with and support such interventions and work will commence during 2014 in developing these links. Work is already underway in this area with representatives from Greater Manchester.</p> <p>The establishment will also work with Partners of Prisoners (POP's) who provide visits based daily support, special family day activities and assist in promoting family links in and out of the prison to enhance the experience of family members visiting the establishment and encouraging them to play a supportive role in the Offenders journey.</p> <p>A family forum will be established during 2014 for families to contribute to developments in this area. Representatives from the Local Authority will also be invited to attend.</p> <p>Family members will also be invited (where appropriate) to attend and contribute to each offenders sentence plan.</p>
<p>2(f) Continue to improve access to a pathway of new and existing services for offenders with severe personality disorders. Services are primarily targeted at men who present a high risk of serious harm to others and women who present a high risk of committing further</p>	<p>Buckley Hall will continue to manage those with personality disorders in a way to prevent harm to others, and where appropriate will direct the offender through assessment and transfer to a SPD unit or a more secure and appropriately managed environment</p> <p>Those offenders with personality disorders that are receiving help and that can be managed at Buckley Hall will managed under the safeguarding process and their behaviour kept under review.</p>

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<p>violent, sexual or serious criminal damage offences. Services are co-commissioned with NHS England Specialised Commissioning to support health and justice outcomes.</p>	
<p>2(g) Align services with Offender Learning and Skills Service (OLASS 4) providers in prisons. Put in place local partnership working arrangements and determine what learning opportunities will be offered in each prison. Support initiatives to make prisons places of work and strengthen the focus on employability. Enhance access to mainstream learning and employment services for offenders on return to the community.</p>	<p>Buckley Hall works closely with the education and skills provider The Manchester College, and as in previous years an annual learning needs assessment and Self-Assessment reports will be completed to ensure that services remain relevant to the needs of the changing population brought about by Transforming Rehabilitation.</p> <p>Current provision covers a wide range of skills based learning activities, and provides qualifications to assist the offender to get future employment.</p> <p>Future education and skills provision will take account of the role change for Buckley Hall and the presence of longer term prisoners who are able to undertake more in-depth learning opportunities, and higher levels of qualification. However, the delivery of Maths and English will remain a priority area (see below).</p> <p>The establishment is committed to providing its population with appropriate skills training which is transferrable into the wider community. To support this there is a regular dialogue with the OLASS funded Employment Broker advises on current trends in the labour market and suggests changes to curriculum.</p> <p>The establishment recognises the need for each individual in our care to be given the basic skills required to enable progression. The criteria of the establishment now demands that each learner obtains as a minimum Basic Functional Skills (Mathematics & English) Level 1, prior to further employment and sentence plan progression. Monitoring of this is undertaken by the Sequencing Board on a weekly basis. Assessments are completed by The Manchester College. The assessments cover 100% of all receptions so every offender's current achievement level is measured and recorded.</p> <p>The establishment monitors its performance in terms of Learning and Skills delivery by creating a Self Assessment Report on an annual basis which is monitored via the Quality Improvement Group and the regional OLASS Governance arrangements. Compliance with this objective is monitored by the Head of Reducing Re-offending.</p> <p>Buckley Hall will be committed to working closely with The Manchester College planning and maximising budgets, monitoring recruitment, attendance and punctuality and using the full OLASS bridge to in order to maximise the highest possible Offender achievement.</p>
<p>2(h) Strengthen partnership working to ensure that offenders have access to support and services to both prepare for and enable access to</p>	<p>Buckley Hall will continue to develop links with employers and service providers in the community, and endeavour to build on current success to manage and promote Offender community work placements through the use of ROTL (as appropriate). We will continue to work hard to attract businesses to bring their work into the prison and facilitate a good working relationship that promotes growth for the business, provides skills based work within the prison, and through growth offers employment opportunities to skilled offenders upon release.</p>

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employment.	
3. Deliver an efficient, quality service	
<p>3(a) Target resources on evidence-informed interventions and services which are likely to deliver the best outcomes for the investment. This includes targeting factors shown to be related to NOMS intended outcomes and using a service design which will be effective with the groups which receive it.</p>	<p>The establishment has submitted plans to re-configure its offending behaviour programme offer to reflect the anticipated changes to the population resulting from Transforming Rehabilitation and our extensive previous experience of delivering accredited programmes. Buckley Hall will continue to deliver TSP, but this will be augmented by the RESOLVE programme (which will replace ARV). An analysis of the needs of the population indicates that these are priority areas for the long-term population at the establishment.</p> <ul style="list-style-type: none"> ▪ RESOLVE is a CSAAP Accredited CBT programme aiming to reduce violence in offenders, with instrumental or emotive precursors or a combination of both by assisting offenders develop insight and awareness into their personal and the situational factors that typically contribute to their violent and aggressive behaviour (including substance use and weapon (gun/knife) use). The programme is based around group sessions but allows for individualised work and the development of a personal portfolio to take place. Offenders with offences linked to Domestic Violence are not identified for this intervention. Predominantly the target group is Medium risk offenders however; priority is given to those offenders with an OGRS score of 50-89% (high and very high). ▪ The Thinking Skills Programme (TSP) is a short group-based general offending behaviour programme that addresses thinking and behaviour associated with offending with the objective of reducing general reconviction rates. Following the cognitive-behavioural approach, it is based on the premise that cognitive skills deficits (for example, poor problem solving and critical reasoning) are important factors in explaining offending behaviour, and that such skills can be taught. Through a sequenced series of structured exercises, TSP aims to boost prisoners' cognitive skills to enhance offenders' ability to achieve worthwhile goals and ultimately reduce recidivism. The exercises are designed to target key aspects of thinking skills linked with offending. <p>The establishment will continue to draw upon the information contained in the annual Reducing Reoffending Needs Analysis and the latest segmentation data to review the accredited and non-accredited programmes offered. The establishment will continue to deliver non-accredited programmes in relation to:</p> <ul style="list-style-type: none"> ▪ Substance Misuse interventions; and ▪ Anger Management . <p>Further to this the establishment will provide a series of interventions around physical health, provided by the Gymnasium, which will look at:</p> <ul style="list-style-type: none"> ▪ Improvements to physical health; ▪ Improvement to mental health; and

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	<ul style="list-style-type: none">▪ The use of alternative therapies such as massage & acupuncture. <p>HM Prison Buckley Hall will continue to engage with voluntary counselling services offered by local members of the British Association of Counselling and Psychotherapy who provide services for all offenders requiring intervention, especially those who have been victims of violence or sexual abuse.</p> <p>The Programme Manager in association with Regional Psychological Services conduct needs analysis which will ensure that resources are targeted on evidence based interventions that address specifically identified areas of need. Only trained, accredited and competent staff will be used in the delivery of these interventions. The design of these interventions will be in line with established ‘what works’ principles and be sequenced for delivery at the appropriate time within the sentence plan so as to maximise outcomes. Compliance with this objective is monitored by the Programme Manager.</p>																	
3(b) Have robust quality assurance processes in place to ensure offender services are (i) delivered as they are intended (i.e. with integrity and as planned and designed) and (ii) that they are effective.	<p>The establishment has in place a dedicated programmes team led by an experienced Programmes Manager that is committed to ensuring all interventions are delivered in line with agreed best practice and that there is robust monitoring of compliance with this. The accredited programmes are subject to external audit to ensure compliance. The principles outlined in PSO 4350 are applied to non-accredited programme delivery within Buckley Hall.</p> <p>The establishment has established a monthly tripartite meeting between the Head of Reducing Reoffending, the Regional HOLS Lead and the Education Manager from TMC to oversee learning and skills provision. The meeting involves an analysis of data in relation to information disclosed in the provider ‘Data Book’, to discuss innovation in relation to learning, teaching or assessment, to consider resource redeployment, to develop policy, to feed into the quarterly QIG meeting and to analyse quality of service and learner engagement.</p> <p>The Governor also meets with the ‘OLASS Cluster Two’ lead to review progress and compliance on a bi-monthly basis. In addition, feedback from the offender ‘Prisoner Council’ and the September 2013 MQPL report will be used to inform on effectiveness and perceptions in order to assure integrity of delivery.</p>																	
4. Ensure delivery is matched to population, purpose and NOMS outcomes																		
4(a) Use segmentation and local data sources to target resources for rehabilitation services, case management and risk management where they deliver the greatest outcomes for investment.	<p>Segmentation data captures information on 434 of the offenders within Buckley Hall’s population as follows:</p> <table><tr><td>OGRS 0-24 Low</td><td>62</td><td>14%</td></tr><tr><td>OGRS 25-49 Medium</td><td>113</td><td>26%</td></tr><tr><td>OGRS 50-74 High</td><td>174</td><td>40%</td></tr><tr><td>OGRS 75-89 Very High</td><td>79</td><td>18%</td></tr><tr><td>OGRS 90-100</td><td>6</td><td>1%</td></tr></table>			OGRS 0-24 Low	62	14%	OGRS 25-49 Medium	113	26%	OGRS 50-74 High	174	40%	OGRS 75-89 Very High	79	18%	OGRS 90-100	6	1%
OGRS 0-24 Low	62	14%																
OGRS 25-49 Medium	113	26%																
OGRS 50-74 High	174	40%																
OGRS 75-89 Very High	79	18%																
OGRS 90-100	6	1%																

OFFICIAL

	Prolific		
	Total	434	100%
	This demonstrates that the majority of offenders fall within the medium and high risk groups.		
	The key offence categories are 'violent', 'acquisitive' and 'drugs' and are reported as follows:		
	Sexual	1	0%
	Violent	168	39%
	Robbery	69	16%
	Acquisitive	85	20%
	Drugs	88	20%
	Motoring	6	1%
	Other	17	4%
	Total	434	100%
We will offer accredited interventions to address the needs of the key segments which will target the high risk violent offenders at Buckley Hall. We will deliver TSP and Resolve.			
The Head of OMU has been tasked with developing the sequencing of the activities which comprise each offenders sentence plan. As mentioned previously, it is a pre-requisite that all offenders will have achieved at a minimum L1 functional skills before they progress to any other activities. Allocation to interventions will then be determined by the core targeting principles. Buckley Hall will ensure that:			
<ul style="list-style-type: none"> • All offenders at the establishment are allocated an Offender Supervisor and have an up-to-date OASys which accurately records an assessment of their individual risks and needs; • Resources are targeted at those individuals who present the greatest risk of re-offending and/or serious harm; • That offenders are only allocated to courses/interventions which are appropriate to addressing their risk of re-offending and/or serious harm in line with the established allocation criteria (see 3a); • That the range of interventions offered at the establishment are continually reviewed (drawing upon segmentation data and the establishment's Reducing Re-offending Needs Analysis) and appropriate to the risks and needs of the population in line with the above principles; and • That the interventions offered properly align with the services offered by other agencies and that there is continuity of service as the offender progress on their journey to a resettlement prison and then to release. 			
<ul style="list-style-type: none"> • Low intensity case management is the core level of service, to enable the following to take place: <ul style="list-style-type: none"> - Assessment - Sentence planning - Referral to rehabilitative services provided under the 'core offer' 			

OFFICIAL

	<ul style="list-style-type: none"> - Keeping in touch – this should be part of a whole prison approach (Our New Way) so that any contact, e.g. when supervising a wing, is used to check in with offenders and is fed back to the Offender Supervisor. Other approaches might include offering a 'surgery' or drop-in session whereby low risk offenders are offered brief appointments to check on progress. • Low intensity case management will be aimed at those with low OGRS scores and is expected to be all a local prison can offer • Medium intensity case management involves one to one supervision, based on a pro-social approach and focuses on: <ul style="list-style-type: none"> - recognising achievement - motivation to maintain or make progress - reflecting on setbacks and planning for positive change - consolidating learning from interventions - observing changes in behaviour or attitudes - encouraging the offender to own their change • Medium intensity case management will be aimed at those with medium or high OGRS, OVP or RM2000 scores, and indeterminate sentence prisoners • Highest intensity case management is: <ul style="list-style-type: none"> - As above, with more frequent/longer supervision sessions - Active advocating for offenders where they may need help in accessing services to reduce reoffending • Highest intensity case management should be reserved for those with the highest OGRS scores (75+ where resources allow) and ISPs who are approaching a key stage such as tariff date, Parole review, or move to open conditions • Risk management activity will vary, informed by security considerations and offender's risk of serious harm rating • A minimum risk management approach will be based on partnership between the OMU, Security Department and others as required, so that all risk information is shared • More intensive risk management should be targeted according to OASys Risk of Serious Harm ratings, including observing and recording behaviour, and restricting/monitoring visits where necessary. • Highest levels of risk management, which includes monitoring of communications and discussion at inter-departmental risk management meetings in cases of greatest concern, will be prioritised from those with the highest OASys Risk of Serious Harm ratings.
5. Ensure that delivery of services is responsive to individual needs and characteristics to maximise outcomes.	
5(a) Relevant individual needs and characteristics are effectively identified, assessed, and monitored. This information is shared appropriately, proactively and sensitively across the organisation, and with delivery partners.	<p>Offender's individual needs and requirements are identified through reception and via offender management screening. The information will be used to ensure that the offender is managed decently and that appropriate services and help are available. The information is shared with service providers when necessary to ensure that needs are understood and addressed, but treated sensitively in order to avoid unnecessary distress to the offender.</p> <p>In terms of individual issues:</p> <ul style="list-style-type: none"> ▪ Learning Disability & Difficulty – this is assessed within the Education Department, with functional skills assessments setting a criterion for development. Offenders identified as having specific needs are referred to the Sequencing Board for allocation to appropriate work. Individualised learning plans are devised for all learners. Where LD are more pronounced specific support is

OFFICIAL

	<p>available and co-ordinated via the mental health services.</p> <ul style="list-style-type: none"> ▪ Physical Health & Disability – assessed upon reception with an initial healthcare screening. Any identified complexities are then referred to the appropriate area for further assessment, treatment or referral on. Where necessary, reasonable adjustments are made in consultation with the offender. ▪ Mental Health – an initial mental health screening occurs upon reception. Cases are then allocated to MHT caseloads for further assessment, treatment or referral to specialist services. There are clear referral pathways for any offender who presents with mental health issues during his time at HMP Buckley Hall. ▪ Maturity – it is envisaged that there will be a degree of maturity presented due to the age of the population received within the establishment (over 21). However, those with complex needs in regards to their circumstance or outlook are assessed individually via the MHT and the Equalities Board. The Safer Regimes meeting also provides additional support to those with specific vulnerabilities resulting from this area. ▪ Family Circumstance – the Equalities & Safer Custody Team provide support for those offenders who are involved in personal issues such as relationship matters, childcare/social service intervention or financial difficulties. Onward referrals to appropriate services and interventions are co-ordinated with the Offender Supervisor when necessary. ▪ The Equalities Action Team (chaired by the Governor) manages all matters concerning protected characteristics. There are prisoner forums available around all of the protected characteristics to ensure that regular feedback from offenders is gained and acted upon. The Equalities and Safer Custody Team support individual needs as and when required and will liaise with partners where reasonable adjustments need to be made. <p>There are a range of initiatives in place (including Safer Regimes and Sentence Planning Boards) which ensure that each offenders needs are regularly reviewed and any changes required are implemented in a timely manner.</p>
<p>5(b) Information regarding individual needs and characteristics is used to adapt and sequence services to meet individual needs and maximise their benefit, and offenders are supported and encouraged to access appropriate services.</p>	<p>The establishment is committed to the delivery of an effectively sequenced sentence plan, which is multi-disciplinary, which engages the offender and which maps out the plan for each individual's time in custody. For this to be effective it has to be responsive to need and changes in the individual's circumstances so that the offender has 'buy-in' and owns responsibility for their own rehabilitation.</p> <p>The principle of Offender Supervision is central to co-ordinating this activity through the numerous assessments that each offender is subject to. The Offender Supervisor is responsible for ensuring that they are regularly updated on the progress of each offender in their case load. This includes both achievements and dips in behaviour. It is the expectation that where necessary the OS will amend the sentence plan and order of interventions to reflect each offender's current circumstances. For instance, if there is a specific healthcare concern then it may be appropriate to delay an offender attending an OBP until he his either well enough or focussed enough to maximise the benefits of the intervention. Alternatively, it may be necessary for the OS to work with programme and healthcare colleagues to make reasonable adjustments so that the offender can attend the programme in line with the planned sequence of activities. This will apply equally across other relevant needs and protected characteristics. Compliance with this intention is monitored by the Head of OMU.</p>

OFFICIAL

6. Deliver priority national or specialist services	
6(a) Continue to identify, assess and manage extremist offenders by engaging with existing local structures and ensuring that training and awareness is embedded among key staff groups. Ensure referral, where appropriate, to interventions, structured assessment and structured interventions and faith-based programmes according to offender risk and need.	<p>In relation to NOMS' approach to the identification, assessment and management of extremist offenders, HM Prison Buckley Hall will ensure delivery in the key thematic areas of Intelligence Gathering & Management; Offender Management and Public Protection; and Interventions & Resettlement, as assessed by NOMS HQ.</p> <p>HM Prison Buckley Hall will also ensure that any recommendations related to the identification, assessment and management of extremist offenders which are identified through the NOMS assessment process or pathfinder meetings are implemented.</p>
6(b) Deliver victim-offender conferences (Restorative Justice) where capacity exists and develop partnerships and a supportive environment to enable delivery where it does not.	<p>Buckley Hall has a well established provision for engaging offenders in restorative justice activities and these will be developed further during 2014. Delivery of RJ activity is managed from within the OMU and driven by offender supervisors. There are dedicated facilities close to the prison gate for RJ conferences and the establishment has invested in making these less austere to facilitate those taking part feel more at ease during the process.</p> <p>The establishment remains committed to providing victim-offender conferencing as a primary activity within our RJ strategy and this will form part of an offender's sentence plan (where appropriate) and will target those offenders convicted of violent or acquisitive offences, with a clear victim and where the offender is a medium/high risk of reconviction (defined as OGRS scores of between 25 and 74).</p> <p>The establishment plans to provide a minimum of 10 interventions connected to the RJ initiative in each 12 month period. These will be delivered through locally trained staff.</p> <p>Where the offender or victim are not willing or able to meet face-to-face (or it is not appropriate) then the establishment has alternative communication mechanisms in place including telephone conference, email and letters so that some or all of the RJ outcomes can still be achieved.</p>
6(c) Ensure the efficient use of prison places through development and implementation of local bail strategies and use of HDC for appropriate	<p>Buckley Hall has robust risk assessment processes for HDC release, which assist the management of risk, and the timely release of offenders that are suitable. Case management staff in OMU ensure that HDC forms and associated reports and data are completed in sufficient time so as to correctly determine the risk of an offender and his suitability for release on HDC.</p> <p>All offenders eligible for HDC who cannot provide an accommodation address will be offered accommodation through BASS - in accordance with PSI 25/2013 and Annex I of PSO 6700 (Home Detention Curfew). BASS support-only will be considered for those with</p>

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offenders, including making full use of Bail Accommodation and Support Service.	<p>their own accommodation who could be released with additional support.</p> <p>Buckley Hall only holds sentenced offenders so Bail is n/a.</p>
Deliver priority national or specialist services (6c)	<p>The establishment currently delivers the national core working day.</p> <p>The securing of meaningful and productive work remains a priority within Buckley Hall and the establishment will continue to work in partnership with ONE3ONE Solutions, local commercial companies and the Chamber of Commerce to secure work appropriate to the population's needs.</p>
6(d) Increase the amount of commercial and economically beneficial work in prisons undertaken by prisoners.	<p>Buckley Hall has been actively developing links with commercial partners to create employment activities within the prison that will provide offenders with constructive employment and provide the prison with an income stream. Current contracts are set to expand into 2014 to provide additional workplaces and income.</p>
6(e) Support the delivery of efficiencies across the criminal justice system by increasing the use of prison video links.	<p>The establishment will prepare and submit a bid to upgrade the existing video conferencing equipment and in line with the NOMS video conferencing action plan will seek to increase usage of this technology to support parole hearings, offender case conferences and family court hearings.</p> <p>An assessment of potential use and submission for funding will be prepared by the Head of OMU who is project lead.</p>

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Table 4a: Rehabilitation Services – Core Offer

This table should reflect all NOMS Commissioned and NOMS Co-Commissioned services delivered as part of the Core Rehabilitation Offer. It is assumed all the services described below are available to all prisoners with an identified need: therefore targeting information is not applicable to this section. It is understood that these services may change in year as a result of the Through The Gate competition and tendering process. Changes to this table will be managed through existing NoC mechanisms.

Rehabilitation Services in Custody Core Offer Outputs	Name of Service Service Description	Commissioning Arrangements (NOMS Locally, Regionally or Co-Commissioned)
Staff support and encourage prisoners to participate fully in rehabilitation services	<p>HMP Buckley Hall will place offender supervision at the centre of all of our activities with prisoners held at the establishment. A rigorously constructed sentence plan with properly sequenced activities, training and interventions will map out each offender's journey during their time at Buckley Hall and will commence a process of addressing each individual's criminogenic, social, physical and health needs with the clear objective of reducing his risk of future offending. These plans will reflect the Transforming Rehabilitation Strategy and the establishment's designated role as a non-resettlement prison.</p> <ul style="list-style-type: none"> The establishment Personal Officer Scheme is a priority area for review during the commissioning round. The Head of Residence and Safety and Head of Residence and Services are working jointly to revise the scheme and enhance the role so that staff are able to properly understand and support the sentence plans of the offenders in their care. In support of this a separate initiative is underway which involves offenders collecting information on their progress at the establishment and which will be used to inform discussions with their personal officers about progress, suitable IEP levels and general conduct. An on-going programme of Pro-social Modelling Training for Staff & Offenders as part of the induction process. Introduction of Sequencing Boards for new receptions to the establishment which prioritise key areas of risk and need and which is managed through the Activities Hub. Learner Engagement Service offered by Work Solutions. Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> NOMS Locally NOMS Locally NOMS Locally Co-Commissioned NOMS Locally
Prisoners are made aware of their responsibilities in engaging with and accessing services	<ul style="list-style-type: none"> All offenders will receive a 3 day induction programme on arrival at the establishment. The establishment Personal Officer Scheme is a priority area for review during the commissioning round. The Head of Residence and Safety and Head of Residence and Services are working jointly to revise the scheme and enhance the role so that staff are able to properly understand and support the sentence plans of the offenders in their care. In support of this a separate initiative is underway which involves offenders collecting information on their progress at the establishment and which will be used to inform discussions with their personal officers about progress, suitable IEP levels and general conduct. Each Offender will have an up-to-date sentence plan and OASys assessment and this will be discussed with him at regular intervals.. Each offender will be made aware (in writing) of the planned sequence of activities in support of their sentence plan. Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. Each offenders IEP level will reflect their level of engagement with their sentence plan and the activities on 	<ul style="list-style-type: none"> NOMS Locally NOMS Locally NOMS Locally NOMS Locally NOMS Locally

OFFICIAL

	offer at HMP Buckley Hall.	
Prisoners anti social attitudes, thinking and behaviours are addressed by staff through pro social interaction and engagement	<ul style="list-style-type: none"> ▪ The establishment Personal Officer Scheme is a priority area for review during the commissioning round. The Head of Residence and Safety and Head of Residence and Services are working jointly to revise the scheme and enhance the role so that staff are able to properly understand and support the sentence plans of the offenders in their care. In support of this a separate initiative is underway which involves offenders collecting information on their progress at the establishment and which will be used to inform discussions with their personal officers about progress, suitable IEP levels and general conduct. ▪ Each offenders IEP level will reflect their level of engagement with their sentence plan and the activities on offer at HMP Buckley Hall. ▪ The establishment will measure the impact we are having through both quantitative (adjudications, violence management and MDT data) and qualitative analysis (MQPL and HMIP). In addition, we will seek feedback via regular prisoner consultation groups, the Prison Council and the themed focus groups related to the protected characteristics. ▪ The new performance management system introduced by NOMS in 2014 will allow the establishment to set our staff more meaningful performance targets in relation to pro-social modelling and interaction and the HRBP and SMT are developing an implementation plan in support of this. 	<ul style="list-style-type: none"> ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally
Prisoners can access appropriate services that enable them to seek suitable employment and/or training for release.	<ul style="list-style-type: none"> ▪ Provision of service by Work Solutions ▪ Access to Job Centre + Service ▪ Use of Achieve initiative ▪ A review of ROTL will be undertaken during 2014 which will reflect learning from the recent national failures and resulting revisions to the PSI. The establishment remains committed to using ROTL during the next commissioning round, but this will be more specifically targeted at restorative justice and resettlement opportunities relating to accommodation, employment, training or education. Compliance with this objective is monitored by the Head of OMU. ▪ Engagement with the Getting Out Staying Out service operated by Rochdale MBC. ▪ Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> ▪ Co-Commissioned ▪ Co-Commissioned ▪ Co-Commissioned ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally
Prisoners can access services that enable them to manage housing needs created as a result of their custody.	<ul style="list-style-type: none"> ▪ Onsite Shelter provision ▪ The Housing Advice Centre ▪ Engagement with the Getting Out Staying Out service ▪ Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> ▪ Co-Commissioned ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally
Prisoners can access services that enable them to seek settled and suitable housing for release.	<ul style="list-style-type: none"> ▪ Onsite Shelter provision ▪ The Housing Advice Centre ▪ Engagement with the Getting Out Staying Out service ▪ Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each 	<ul style="list-style-type: none"> ▪ Co-Commissioned ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally

OFFICIAL

	offenders sentence planning objectives.	
Prisoners can access services to enable them to address personal financial management issues created as a result of their custody.	<ul style="list-style-type: none"> Access to Job Centre + Service Use of Achieve initiative Engagement with the Getting Out Staying Out service Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> Co-Commissioned Co-Commissioned NOMS Locally NOMS Locally
Prisoners can access available services which enable them to address their family welfare and family support needs.	<ul style="list-style-type: none"> The establishment has a long term relationship with the Partners of Prisoners Support organisation (POPS) which deliver family services in the establishment Visits Hall and engage with offender families in the Visits Reception Building. The local Surestart organisation link with the establishment via the deliver of engagement services for offenders and their families. The establishment offers 4 x Family Days per year at which offenders and their families have access to support services. This is in addition to the standard domestic visit programme. Offenders involved with the establishments Safety Custody Team can have access to the support of their family via the service. Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. Where appropriate key family members will be invited to attend and support sentence plan reviews. The establishment plans to establish a family forum in 2014 for family members to raise concerns and suggestions for improvement in the services they receive. 	<ul style="list-style-type: none"> Co-Commissioned Co-Commissioned NOMS Locally NOMS Locally NOMS Locally
Prisoners have equivalence of access to health services in custody as in the community.	<ul style="list-style-type: none"> Provision of wrap around clinical services are provided by Pennine Care Health Foundation Trust – these include day to clinical/GP services, dental, optical, podiatry & general health clinics. Pennine Care also provide Mental health Services. Use of local NHS services to deliver facilities not available in the establishment (x-ray, surgical). 	<ul style="list-style-type: none"> NOMS Regionally NOMS Locally
Prisoners can access treatment, services, advice and support around drug and alcohol needs.	<ul style="list-style-type: none"> The establishment offers a complete recovery programme centred on the service offered by our partner agencies Delphi Medical & Lifeline. The Drug and Alcohol Recovery Service (DARS) is based on a single housing unit within the establishment and offers a service which supports maintenance, consumption reduction, abstinence and recovery. The service also offers rehabilitative programmes which focus on abstinence and recovery. Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> NOMS Regionally NOMS Locally
Prisoners who have experienced domestic violence, rape or abuse can access	<ul style="list-style-type: none"> The Multi Faith service within the establishment offers counselling services for offenders affected by the issues of domestic violence, rape and abuse. These counselling services also work as a referral agency for delivery of service to match the apparent need. The establishment's Equalities Team also work in conjunction with the appropriate services to ensure the 	<ul style="list-style-type: none"> NOMS Locally NOMS Locally

OFFICIAL

services that offer them advice and support.	<p>delivery of required interventions is assured and access to services that support victims of domestic violence, rape or abuse.</p> <ul style="list-style-type: none"> ▪ Provision of wrap around clinical services provided by Pennine Care Health Foundation Trust ▪ Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> ▪ NOMS Regionally ▪ NOMS Locally
Prisoners who have been sex workers can access services that offer them advice and support.	<ul style="list-style-type: none"> ▪ The establishment's Equalities Team also work in conjunction with the appropriate services to ensure the delivery of required interventions is assured and access to community based services that support sex workers. ▪ Provision of wrap around clinical services provided by Pennine Care Health Foundation Trust ▪ Offender Management Unit – each offender at the establishment is allocated to a specific Offender Supervisor (OS) whilst in custody who will lead in co-ordinating the activities needed to support each offenders sentence planning objectives. 	<ul style="list-style-type: none"> ▪ NOMS Locally ▪ NOMS Regionally ▪ NOMS Locally

OFFICIAL

Table 4b: Rehabilitation Services - Additional Services Offer

Using segmentation and local data sources to target resources where they will deliver the greatest outcomes for investment - this table should reflect the case management activity, risk management activity and rehabilitative services and interventions, delivered within the establishment which are **additional** to the core offer

Segment	Total no. of Prisoners within Segment <ul style="list-style-type: none"> Use the segmentation data tool on the NOMS Performance HUB to get the numerical data you need to populate this column 	Strategic approach to meeting the needs of the segment Title and description of rehabilitative services/interventions and case management activities <ul style="list-style-type: none"> Give the title and a brief description of the case management activities offered to offenders in each segment Give a brief description of the range of rehabilitative services and interventions offered to offenders by segment. Include any accredited programmes on offer. Use the guidance on targeting in Commissioning Intention 4a If a service or intervention is available across more than one segment (for example – TSP may be available to both sex offenders and violent offenders) then state in each applicable box, making clear in the next column the number of completions relating to each segment. 	Indicate whether the service or intervention is commissioned or co-commissioned and the number of offenders who will be able to access the intervention or service annually <ul style="list-style-type: none"> For accredited programmes give the number of completions It is not necessary to record volumes for case management activities
All Offenders – where service targeted by need rather than risk	434	<p>Each offender will have access to Core Service as described above in Table 4a.</p> <p>All offenders will have access to these services wherever a need is identified, even where the need is identified or has developed post entry into custody.</p> <p>Alcoholics Anonymous</p> <p>Narcotics Anonymous</p> <p>Smoking Cessation</p>	<ul style="list-style-type: none"> ▪ Co-Commissioned ▪ Co-Commissioned/ NOMS Regionally ▪ NOMS Locally/Co-Commissioned ▪ Co-Commissioned ▪ NOMS Locally ▪ NOMS Regionally ▪ NOMS Regionally ▪ NOMS Regionally
Sexual Offenders	1	This is not an SOTP site so we need to move sex offenders on if they are eligible for an accredited programme. Where OASYS has not already been completed, we will prioritise sexual offenders for early OASys completion and subsequent reviews (as well as violent offenders, and ensuring OASys is completed for those with no PSR first or shortest time to serve	N/A
Violent offenders	168	<ul style="list-style-type: none"> ▪ The Thinking Skills Programme - The Thinking Skills Programme is a group programme which will develop offender thinking skills to help them remain free of offending. It is a 7 week programme ▪ Resolve - A moderate intensity cognitive-behavioral intervention that aims to reduce violence in medium risk adult male offenders. The programme 	<ul style="list-style-type: none"> ▪ NOMS Locally ▪ NOMS Locally

OFFICIAL

		<p>includes group and individual sessions and is suitable for offenders with a history of reactive or instrumental violence. It is an 11 week programme.</p> <p>Based on the current resource profile; in 2014-15 HMP Buckley Hall is committed to delivering 45 completions, based on the following split:</p> <p>18 TSP Completions 27 RESOLVE Completions</p> <p>Where OASys has not already been completed, we will prioritise violent offenders for early OASys completion and subsequent reviews (as well as sexual offenders, and ensuring OASys is completed for those with no PSR first or shortest time left to serve).</p> <p>We will take OVP into consideration when targeting activities and services for violent offenders.</p> <p>For TSP, we will also include OGRS 25 – 49% violent offenders as we have enough places on TSP to cover their need, though first priority will be given to the 50+ OGRS violent offenders</p> <p>Where we have violent Offenders with an OVP score above 60% (and long enough left to serve), we will assess them, with assistance from the regional Psychology team, for SCP and transfer them to an appropriate delivery site when they are suitable. Where they do not have sufficient time left to serve, or where SCP places are not available, they will be prioritised for RESOLVE.</p> <p>DV offenders: we will flag all offenders with a DV flag on OASys, for assessment using SARA. Where their risk is above 'low' we will assess their suitability for a DV intervention and transfer them to an appropriate deliver site when they are suitable.</p> <p>For those DV offenders that are high risk on the SARA assessment, we will also prioritise offenders from this group for higher intensity risk management including monitoring of visits, effective sharing of intelligence with external partners, and, where necessary monitoring of correspondence.</p>	<ul style="list-style-type: none"> ▪ NOMS Locally
Indeterminate Sentenced Prisoners (ISPs)	77	<ul style="list-style-type: none"> ▪ The Thinking Skills Programme - The Thinking Skills Programme is a group programme which will develop offender thinking skills to help them remain free of offending. It is a 7 week programme ▪ Resolve - A moderate intensity cognitive-behavioral intervention that aims to reduce violence in medium risk adult male offenders. The programme includes group and individual sessions and is suitable for offenders with a history of reactive or 	<ul style="list-style-type: none"> ▪ NOMS Locally ▪ NOMS Locally

OFFICIAL

		<p>instrumental violence. It is an 11 week programme</p> <p>The intensity of case management for ISPs will range from medium to high and will vary over the course of their sentence, with highest levels of intensity around key events such as preparing for moves to open conditions. Intensity of case management for ISPs will also vary according to the level of risk the offender presents (including risk of reoffending, violence, sex offending etc). Bi-annual one to one case management sessions will be staged around key events in their sentence will focus on preparing for/consolidating learning from a programme, reviewing progress, addressing any setbacks, and helping the offender plan next steps.</p> <p>Offenders who are approaching earliest release date offenders will be prioritised for access to interventions although consideration on a case by case basis where this means that a determinate prisoner could be released without treatment.</p>	<ul style="list-style-type: none">▪ NOMS Locally																					
Low likelihood of any reconviction OGRS 0-24%	<table><tr><td>Sexual</td><td>1</td><td>0%</td></tr><tr><td>Violent</td><td>25</td><td>6%</td></tr><tr><td>Robbery</td><td>4</td><td>1%</td></tr><tr><td>Acquisitive</td><td>8</td><td>2%</td></tr><tr><td>Drugs</td><td>22</td><td>5%</td></tr><tr><td>Other</td><td>2</td><td>0%</td></tr><tr><td>Total</td><td>62</td><td>14%</td></tr></table>	Sexual	1	0%	Violent	25	6%	Robbery	4	1%	Acquisitive	8	2%	Drugs	22	5%	Other	2	0%	Total	62	14%	<p>Low intensity case management for offenders in this OGRS band except for violent offenders with OVP of 30%+, sexual offenders assessed as medium risk or higher under RM2000, or indeterminate sentenced prisoners.</p> <p>Low intensity case management includes: Offender Supervisor review of sentence plan, a drop-in surgery for offenders to attend brief appointments/check on progress in engaging with rehabilitation services. Offender Supervisors will make use of their time on wing supervision duty to "catch-up" with some of their caseload. We will put in place an approach based on 'Every Contact Matters' to ensure that all staff who have contact with offenders understand their role in contributing to rehabilitation, and feed back on any relevant contact to the OMU and Offender Supervisors.</p> <p>Risk management – security considerations inform decisions about the targeting of risk management activities as does the offender's risk of serious harm rating (regardless of their OGRS band).</p> <ul style="list-style-type: none">• Our minimum risk management approach for all offenders is based on partnership between the OMU, Security Department and others as required, so that all risk information is shared.• Medium ROSH ratings prompt a pro-active approach to observing and recording behaviour, and sharing information across the prison, and restricting/monitoring visits where necessary.• High/Very high ROSH ratings are prioritised for highest levels of risk management, which includes monitoring of communications and discussion at inter-departmental risk management meetings in cases of greatest concern.	<ul style="list-style-type: none">▪ Co-Commissioned▪ Co-Commissioned/ NOMS Regionally▪ NOMS Locally/Co-Commissioned▪ Co-Commissioned▪ NOMS Locally▪ NOMS Regionally▪ NOMS Regionally▪ NOMS Regionally
Sexual	1	0%																						
Violent	25	6%																						
Robbery	4	1%																						
Acquisitive	8	2%																						
Drugs	22	5%																						
Other	2	0%																						
Total	62	14%																						

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		Offenders within this OGRS band will have access to the core rehabilitative offer as per table 4a. In general, no additional rehabilitation services are offered to offenders in this OGRS band (see specific approaches above for violent offenders, sexual offenders and indeterminate sentence prisoners).																						
Medium likelihood of any reconviction OGRS 25-49%	<table><tr><td>Violent</td><td>46</td><td>11%</td></tr><tr><td>Robbery</td><td>24</td><td>6%</td></tr><tr><td>Acquisitive</td><td>6</td><td>1%</td></tr><tr><td>Drugs</td><td>32</td><td>7%</td></tr><tr><td>Motoring</td><td>1</td><td>0%</td></tr><tr><td>Other</td><td>4</td><td>1%</td></tr><tr><td>Total</td><td>113</td><td>26%</td></tr></table>	Violent	46	11%	Robbery	24	6%	Acquisitive	6	1%	Drugs	32	7%	Motoring	1	0%	Other	4	1%	Total	113	26%	<p>Low Intensity case management will be provided (as described in 0-24% above) for offenders in this OGRS band, except for violent offenders with OVP 30%+, sexual offenders assessed as medium risk or higher under RM2000, or indeterminate sentenced prisoners.</p> <p>Additional Accommodation, Employment, Families and FBD services (as listed in OGRS band 50-74% box) – Offered to offenders within this OGRS band where spaces are not taken by higher OGRS offenders.</p>	<ul style="list-style-type: none">▪ Co-Commissioned▪ Co-Commissioned/ NOMS Regionally
	Violent	46	11%																					
Robbery	24	6%																						
Acquisitive	6	1%																						
Drugs	32	7%																						
Motoring	1	0%																						
Other	4	1%																						
Total	113	26%																						
		<p>Offenders in this risk band will be considered for TSP and Resolve but will not secure a place above someone with a higher OGRS score.</p> <p>RJ Conferencing is available to offenders within this risk group.</p>	<ul style="list-style-type: none">▪ NOMS Locally/Co-Commissioned▪ Co-Commissioned▪ NOMS Locally▪ NOMS Regionally▪ NOMS Regionally▪ NOMS Regionally▪ NOMS Locally																					
High likelihood of any reconviction OGRS 50- 74%	<table><tr><td>Violent</td><td>73</td><td>17%</td></tr><tr><td>Robbery</td><td>38</td><td>9%</td></tr><tr><td>Acquisitive</td><td>32</td><td>7%</td></tr><tr><td>Drugs</td><td>22</td><td>5%</td></tr><tr><td>Motoring</td><td>4</td><td>1%</td></tr><tr><td>Other</td><td>5</td><td>1%</td></tr><tr><td>Total</td><td>174</td><td>40%</td></tr></table>	Violent	73	17%	Robbery	38	9%	Acquisitive	32	7%	Drugs	22	5%	Motoring	4	1%	Other	5	1%	Total	174	40%	<p>Medium Intensity case management will be made available to as many offenders in this OGRS band as resources will allow. We will begin by prioritising violent offenders with OVP 30%+, sex offenders with a RM2000 above 'low' and all indeterminate sentenced offenders for this level of service.</p> <p>Medium intensity case management includes: one to one supervision, recognising achievements / reflecting on setbacks and planning for positive change, motivation to maintain or make progress, consolidate learning, observe changes in behaviour or attitudes etc. This is a large group so we will schedule one to one sessions in response to events in each case, with the frequency and length of appointments increasing for those closest to release date, where key work/activity is still required.</p> <p>Short sentence prisoners and those in the last 12 months of their sentence in this OGRS band who are nearing the end of their sentence, will be prioritised to access rehabilitative services to support their resettlement needs. Contact will be made with public protection agencies, as required, in preparation for release.</p>	<ul style="list-style-type: none">▪ NOMS Locally▪ NOMS Locally
	Violent	73	17%																					
Robbery	38	9%																						
Acquisitive	32	7%																						
Drugs	22	5%																						
Motoring	4	1%																						
Other	5	1%																						
Total	174	40%																						

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		<p>TSP: Non-acquisitive offenders in this OGRS band are offered assessment for and a place on TSP. The Thinking Skills Programme is a group programme which will develop offender thinking skills to help them remain free of offending. It is a 7 week programme</p> <ul style="list-style-type: none">▪ Acquisitive offenders: We are working with co-commissioning partners to ensure that acquisitive offenders who need drug treatment are able to access it. Offender supervisors will work to motivate and encourage acquisitive offenders to take part in drug treatment.▪ Resolve - A moderate intensity cognitive-behavioral intervention that aims to reduce violence in medium risk adult male offenders. The programme includes group and individual sessions and is suitable for offenders with a history of reactive or instrumental violence. It is an 11 week programme▪ RJ Conferencing is available to offenders within this risk group																						
Very high likelihood of any reconviction OGRS 75-89%	<table><tr><td>Violent</td><td>24</td><td>6%</td></tr><tr><td>Robbery</td><td>3</td><td>1%</td></tr><tr><td>Acquisitive</td><td>34</td><td>8%</td></tr><tr><td>Drugs</td><td>12</td><td>3%</td></tr><tr><td>Motoring</td><td>1</td><td>0%</td></tr><tr><td>Other</td><td>5</td><td>1%</td></tr><tr><td>Total</td><td>79</td><td>18%</td></tr></table>	Violent	24	6%	Robbery	3	1%	Acquisitive	34	8%	Drugs	12	3%	Motoring	1	0%	Other	5	1%	Total	79	18%	<p>Highest intensity case management will be made available to as many offenders in this OGRS band as resources will allow. We will begin by prioritising violent offenders with OVP over 60%, sex offenders with a RM2000 above 'medium' and indeterminate sentenced offenders approaching tariff or a move to open conditions.</p> <p>Highest intensity case management is as medium intensity but with more frequent / longer supervision sessions (with a clear purpose linked to the aims of the sentence plan), and active advocating for offenders where they may need help in accessing services to reduce re-offending..</p> <p>Acquisitive offenders: The prison is engaged with Public Health England in order to ensure that prisoner needs around drug misuse are understood and the right services are available at HMP Buckley Hall. Offender supervisors will work to motivate and encourage acquisitive offenders to take part in drug treatment.</p> <p>Short sentence prisoners: those that are nearing the end of their sentence, will be prioritised to access rehabilitative services to support their resettlement needs.</p> <ul style="list-style-type: none">▪ TSP: Non-acquisitive offenders in this OGRS band are offered assessment for and a place on TSP. The Thinking Skills Programme is a group programme which will develop offender thinking skills to help them remain free of offending. It is a 7 week programme.▪ Resolve - A moderate intensity cognitive-behavioral intervention that aims	<ul style="list-style-type: none">▪ NOMS Locally▪ NOMS Locally▪ NOMS Locally
Violent	24	6%																						
Robbery	3	1%																						
Acquisitive	34	8%																						
Drugs	12	3%																						
Motoring	1	0%																						
Other	5	1%																						
Total	79	18%																						

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				to reduce violence in medium risk adult male offenders. The programme includes group and individual sessions and is suitable for offenders with a history of reactive or instrumental violence. It is an 11 week programme	
Extremely high likelihood of any reconviction (prolific) OGRS 90-100%	Acquisitive	5	1%	<p>Over 12m - Highest Intensity case management – as medium intensity but with frequent / longer supervision sessions (but with a clear purpose linked to the aims of the sentence), including commissioning specialist one to one interventions as required, active advocating for offenders where they may need help in accessing services to reduce re-offending. Where resources allow, we will particularly prioritise the highest OGRS, OVP and RM2000 groups, and indeterminate sentenced offenders approaching a key stage in their sentence. As part of our case management approach for this risk group, offenders are referred to IOM services in the community for post release supervision and support.</p> <p>Short sentence prisoners: those that are nearing the end of their sentence, will be prioritised for IOM and to access rehabilitative services that support safe resettlement.</p> <ul style="list-style-type: none"> ▪ The Thinking Skills Programme - The Thinking Skills Programme is a group programme which will develop offender thinking skills to help them remain free of offending. It is a 7 week programme ▪ Resolve - A moderate intensity cognitive-behavioral intervention that aims to reduce violence in medium risk adult male offenders. The programme includes group and individual sessions and is suitable for offenders with a history of reactive or instrumental violence. It is an 11 week programme 	<ul style="list-style-type: none"> ▪ NOMS Locally ▪ NOMS Locally ▪ NOMS Locally
	Other	1	0%		
	Total	6	1%		

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Table 5: Accredited Programmes provided in the establishment		
Does this establishment deliver NOMs Commissioned accredited programmes?		Yes
Name of accredited programme	Number of agreed starts (expected for 2014-15)	Number of agreed completions (planned total for 2014-15)
Living Skills Programmes		
Thinking Skills Programme (TSP)	30	27
Resolve	20	18
Grand Total	50	45

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Table 6: Development Objective

CI Title & No.	Objective: Describe a SMART objective including what you want to achieve how you will measure your success and key milestones	Does this contribute to a regional objective (yes/no)
1(b) All who work with offenders consistently demonstrate behaviours and attitudes that support rehabilitation and desistance	<p>The establishment Personal Officer Scheme is a priority area for review during the commissioning round. The Head of Residence and Safety and Head of Residence and Services are working jointly to revise the scheme and enhance the role so that staff are able to properly understand and support the sentence plans of the offenders in their care. This work will be completed by October 2014.</p> <p>In support of this a separate initiative is underway which involves offenders collecting information on their progress at the establishment and which will be used to inform discussions with their personal officers about progress, suitable IEP levels and general conduct. This work will be completed by May 2014. Compliance with this objective is monitored by the Head of Residence and Safety and Head of Residence and Services.</p> <p>Success will be measured by:</p> <ul style="list-style-type: none"> ▪ 100% contribution by personal officers to sentence plan reviews; and ▪ Quarterly meetings, recorded on C-NOMIS between each personal officer and their designated offenders. The meeting will record conduct, progress on sentence planning objectives and development objectives. 	NO
1(d) Good quality risk assessments, risk management systems and information-sharing between partner agencies (where relevant) result in the application of appropriate public protection and security measures, and these ensure the needs of victims are appropriately addressed.	<p>A review of ROTL will be undertaken by August 2014 which will reflect learning from the recent national failures and resulting revisions to the PSI. The establishment remains committed to using ROTL, but this will be more specifically targeted at restorative justice and resettlement opportunities relating to accommodation, employment, training or education. Compliance with this objective is monitored by the Head of OMU. Success will be measured by:</p> <ul style="list-style-type: none"> ▪ 100% ROTL compliance; ▪ Number of ROTL opportunities which result in offer of employment or further education; ▪ Number of ROTL opportunities which result in securing settled accommodation; ▪ Number of ROTLs which contribute to establishment's restorative justice strategy (through either offender/victim conferences or community based work). 	YES

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<p>1(f) The availability of drugs and mobile phones in prisons is tackled.</p>	<p>Resources for the Security Department will be enhanced to provide more analytical and operational capability targeted at reducing the supply of drugs and mobile phones into the establishment. The establishment will work in partnership with NAST, Greater Manchester Police and Rochdale Community Safety Partnerships to identify and tackle those individuals involved in the supply and distribution of drugs both internal and external to the prison. Compliance with this objective is monitored by the Head of Security and Governor via regular meetings with GMP and Rochdale Community Safety Partnerships, the Security Committee and SMT. This will represent an on-going effort, although enhanced resources will be in place by April 2014.</p> <p>In respect of reducing demand the establishment Drug Strategy Team, which is comprised of members of NOMS, Healthcare and Drug and Alcohol Recovery Staff will conduct a review of the existing strategy to so that service provision and interventions more accurately reflect the needs of a longer-term more static population which will result from TR.</p> <p>Compliance with this objective is monitored by the Head of Security. Success will be measured by:</p> <ul style="list-style-type: none"> ▪ Reduction in MDT figures month-on-month; ▪ Reduction in finds of illicit and illegal drugs month-on-month; ▪ Reduction in finds of mobile phones month-on-month; and ▪ Drug Strategy informed by an up-to-date needs analysis focussed on the key needs of long-term offenders. 	<p>NO</p>
<p>2(a) There is evidence of effective coordination of delivery of services and integration of providers locally, regionally and nationally to maximise outcomes for offenders.</p>	<p>As part of the process of implementing the principles of Transforming Rehabilitation the establishment will, by December 2014, have undertaken a review of which partner agencies we work with and how we work with them. In support of this the establishment will undertake a joint mapping exercise with colleagues from Manchester City Council to identify what future provision will be required and how we can work jointly on mutually beneficial areas of delivery. For example, it is envisaged that joint meaningful work with partners from the Local Authorities in Manchester could be undertaken on domestic violence or troubled families. The mapping exercise will be supported by a resettlement needs analysis aimed at identifying the risks and needs of the new, longer-term population and how the establishment can best support each offenders rehabilitation. Compliance with this objective is monitored by the Head of OMU. Success will be measured by:</p> <ul style="list-style-type: none"> ▪ Development of joint services for offenders involved in domestic violence; ▪ Development of joint services for offenders targeted within the troubled families initiative; ▪ Reducing Re-offending Delivery Plan informed by an up-to-date needs analysis focussed on the key needs of long-term offenders; and ▪ Establish a dialogue with the successful CRC's to ensure that gains in addressing risk and needs at Buckley Hall are maintained and developed through the resettlement and release stages of the sentence 	<p>YES</p>

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	plan. Likewise with the supervising NPS area where they have responsibility for the management of high risk individuals on release.	
2(e) Work with local authorities to promote inclusion of, and maximise benefits to, offenders' families.	<p>Develop opportunities to engage in joint early work with local authorities around domestic violence and troubled families. The establishment will actively engage with and support such interventions and work will commence during 2014 in developing these links. Work is already underway in this area with representatives from Greater Manchester.</p> <p>A family forum will be established by June 2014 for families to contribute to developments in this area.</p> <p>Family members will also be invited (where appropriate) to attend and contribute to each offenders sentence plan by October 2014.</p> <p>Compliance with this objective is monitored by the Head of OMU and Head of Residence and Safety. Success will be measured by:</p> <ul style="list-style-type: none"> ▪ Introduction of joint services for domestic violence perpetrators; ▪ Introduction of joint services for troubled families; ▪ Family members attending 40% of all sentence planning reviews; ▪ Quarterly family forum introduced and maintained. 	YES
Engage with cost reducing strategy targets relating to external offender movements 6(e)	<p>To support the delivery efficiencies across the criminal justice system by increasing the use of Prison video links, HM Prison Buckley Hall will:</p> <ul style="list-style-type: none"> ▪ Reintroduce the conferencing equipment onsite – by July 2014 ▪ Train a number of staff in the use of the installed equipment – by July 2014 <p>Compliance with this objective is monitored by the head of OMU</p>	YES

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Table 7a: Mandatory Service specifications applicable under this Local Annex

The following specifications are mandatory for all establishments.
For the full list of NOMS Service Specifications, please refer to the Ministry of Justice website:
<http://www.justice.gov.uk/about/noms/noms-directory-of-services-and-specifications.htm>

	Service Specification	Implementation detail	Notes
1	Early Days & Discharge – First Night in Custody	Existing service specification which remains in force	
2	Early Days & Discharge – Induction to Custody	Existing service specification which remains in force	
3	Early Days & Discharge – Reception In	Existing service specification which remains in force	
4	Early Days & Discharge – Discharge	Existing service specification which remains in force	
5	Cell and Area Searching	Existing service specification which remains in force	
6	Catering	Existing service specification which remains in force	
7	Visits – Services for Visitors	Existing service specification which remains in force	
8	Visits – Visits Booking	Existing service specification which remains in force	
9	Visits – Conduct Visits	Existing service specification which remains in force	
10	Prisoner Property Services	Existing service specification which remains in force	
11	POSOE – Communication & Control Rooms	Existing service specification which remains in force	
12	POSOE – Gate Services	Existing service specification which remains in force	
13	POSOE – Internal Prisoner Movements	Existing service specification which remains in force	
14	Residential Services	Existing service specification which remains in force	
15	Nights	Existing service specification which remains in force	
16	Prisoner Discipline and Segregation – Prisoner Discipline Procedures	Existing service specification which remains in force	
17	Prisoner Discipline and Segregation – Segregation of Prisoners	Existing service specification which remains in force	
18	Immigration, Repatriation and Removal Services	Existing service specification which remains in force	
19	Faith and Pastoral Care for Prisoners	Existing service specification which remains in force	
20	Physical Education	Existing service specification which remains in force	
21	Mandatory Drug Testing	Existing service specification which remains in force	
22	Prisoner Communications Services	Existing service specification which remains in force	
23	Management of Prisoners at Risk of Harm to Self or Others	Existing service specification which remains in force	
24	Security Management	Existing service specification which remains in force	
25	Activity Allocation	Existing service specification which remains in force	
26	External Movements and Appearances	Existing service specification which remains in force	

OFFICIAL

27	Manage Prisoner Finance	Existing service specification which remains in force	
28	Prisoner Retail	Existing service specification which remains in force	
29	Enablers of national co-commissioned services in prisons	Existing service specification which remains in force	
30	Processing and Resolution of Prisoner Complaints	Existing service specification which remains in force	
31	Manage the Custodial Sentence - Categorisation & Allocation for Custody	Existing service specification which remains in force	
32	Manage the Custodial Sentence - Manage the Sentence Pre & Post Release from Custody	Remains in force until all outputs in new specification (Manage the Custodial and Post Release Periods) go live	
33	Manage the Custodial & Post Release Periods ⁺	Some provisions go live April/May 2014, others from contract award	Outputs 22, 22a and 23 (relating to the new risk escalation process), output 8 (which covers the resettlement needs screening of prisoners and for remand prisoners was previously an output in the Rehabilitation in Custody Specification) and outputs 53/54 (jurisdiction is transferred in/out) will go live April/May 2014. The remainder of the specification will go live at the date of CRC contract award.
34	Rehabilitation Services - In custody	Go live April/May 2014	
35	Bail Accommodation Services (BASS)	Go live April/May 2014	
36	Prisoner Employment, Training & Skills	Existing service specification which remains in force	

⁺ Note: 'Manage the Custodial & Post Release Periods' will replace 'Manage the custodial sentence - Manage the sentence pre & post release from custody', once new legislation in force and CRC contracts awarded.

Table 7b: Service specifications applicable under this Local Annex

For the following specifications, indicate which are applicable to the establishment by confirming Yes or No

37	Specialist Units (HSE)	No	Existing service specification which remains in force
38	Bail Services	No	Go live April/May 2014
39	Deliver Accredited Programmes	Yes	Go live April/May 2014
40	Mother & Baby Unit	No	Existing service specification which remains in force
41	Deliver Victim Offender Conferencing (Restorative Justice)	Yes	Go live April/May 2014

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Table 7c: Service Options, above the national minimum		
(which are commissioned under this SLA)		
Service specification	Output(s) commissioned	Service Option Commissioned [YES / NO]
Cell & Area Searching	A risk assessed programme of routine area searching is agreed, documented and completed correctly. HSE only	No
Cell & Area Searching	Assurance is sought through a risk assessed programme of covert testing. Non HSE	Yes
Early Days & Discharge - First Night in Custody	One-to-one welfare support is provided within courts/custody suites to address immediate needs of the prisoner.	No
Visits - Conduct Visits	There are facilities for children to participate in supervised play whilst visiting a prisoner	Yes
Visits - Services for Visitors	Visitors are able to purchase snacks and hot/cold drinks prior to the visits period.	Yes
Visits - Services for Visitors	Visitors are able to purchase a <u>meal</u> and hot/cold drinks prior to the visits period.	No
Visits - Services for Visitors	Private meetings can be facilitated between visitors and Partner Agencies.	Yes
Visits - Services for Visitors	There are facilities for children to play whilst waiting to visit a prisoner.	Yes
Visits - Services for Visitors	Visitors receive information through a variety of media regarding relevant support services.	Yes
Visits - Services for Visitors	A Family Support Worker is available to support families.	Yes
Faith and Pastoral Care	Prisoners have access to a Resettlement Chaplaincy Scheme.	Yes
Mandatory Drug Testing	Prisoners found guilty of misuse of Class B and/or Class C drugs or who frequently refuse to comply with MDT testing may be subject to a Frequent Testing Programme.	Yes
Mandatory Drug Testing	Prisoners may be subject to Reception testing.	Yes
Prisoner Employment, Training & Skills	Prisoners have the opportunity to gain industry recognised and accredited qualifications through employment, training and skills according to risk and need.	Yes
Prisoner Employment, Training & Skills	Qualifications gained are aligned with market needs and within the Qualifications and Credit Framework	Yes
Deliver Accredited Programmes	Competent staff are contributed to the national training provision as agreed by the commissioner. Output wording subject to revision	Yes

Table 7d: Agreed delivery hours for specified services			
Service Specification	Output	Agreed hours	Rationale (where hours are agreed above the minimum set within specifications)
Residential Services	Daily time in open air [minimum 30 minutes] (row 21 of the specification)	0.5 hours daily	
Physical Education	Minimum number of PE Hours [per week] (row 1 of the specification) (as calculated using the SBC published spreadsheet product)	2.5 hours weekly	This is the minimum available for all offenders. There are adjusted hours for Enhanced, Basic Offenders.

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8. Activity Places (Work and Prison Services)

Table 8a: Agreed Activity Allocation places

Table 8a: CU095a (Hours Worked in Industry) activity places allocation

The content of this table 8a removes the need for an establishment to complete a separate Annual Capacity Forecast (ACF) by documenting the workshop activity details and predicted outputs.

INDUSTRIES (ONE3ONE)										
INDUSTRY SERVICE CODE	WORKSHOP NAME	Maximum number of prisoner places per activity (planned per week total for 2014-15)	TOTAL STAFF NUMBERS	CORE HOURS PER WEEK	Annual Internal Soft Charged Sales Predictions	Annual Internal Hard Charged Sales Predictions	Annual External Sales Predictions	Annual Internal Soft Charged Materials Predictions	Annual Internal Hard Charged Materials Predictions	Annual External Materials Predictions
Industries - Enterprise/Contracts Services	LS Recycling (WS3)	30	2	26.50	£0	£0	£77,000	£0	£0	£0
Industries - Enterprise/Contracts Services	Workshop 8 - Assembly Work	20	1	24.74	£0	£0	£16,000	£0	£0	£0
Industries - Land Based Activities	Gardens	30	2	24.75	£0	£0	£10,000	£0	£0	£5000
Industries - Other Workshop	Furniture Repair Centre (WSP6)	20	1	24.75	£0	£0	£28,000	£0	£0	£0
Industries - Single Portion	Workshop 9 Beverage Packs	20	2	24.75	£0	£20,000	£10,000	£0	£0	£0
Total		120	7	138						

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Table 8b: Services (not industries)

Table 8b CU095b (Hours Worked in Services) – this should contain services that are measured under this specific metric			
Activity Service Code	Service Description	Maximum number of prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
HU1 Wing Activities	NIL	N/A	N/A
HU2 Wing Activities	NIL	N/A	N/A
HU3 Wing Activities	NIL	N/A	N/A
HU4 Wing Activities	NIL	N/A	N/A
HU5 Wing Activities	NIL	N/A	N/A
HU6 Wing Activities	NIL	N/A	N/A
Kitchen	Catering Delivery	18	27
Orderly Cleaners	Multiple Areas	57	27
Recycling Activity	Waste Management Unit	15	27
Weekend Activity	Kitchens	18	12
Works Department	NIL	N/A	N/A
Wing Cleaning	Wing Orderlies	42	30
Other Occupations	Including Mentors, FLT, HCC, Visits & Paint Party	46	27
Sub total		196	150

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Table 8c- other permanent activity places

This will include other permanent weekly activities including OLASS activity places, ROTL places

Table 8c: Other Activities			
This should contain activities that are not in scope of either CU095a (Hours Worked in Industry) or CU095b (Hours Worked in Services) metrics.			
Activity Service Code	Activity Description	Maximum number of FTE prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
Basic Key Skills up to level 2	Mathematics	8 Places (PM Only – 3 hours)	12
Basic Key Skills up to level 2	English	8 Places (AM only – 3 hours)	15
Basic Key Skills up to level 2	Access for All	6 places (Full time – 6 hours)	27
Core Education Classes	Art	10 places (Full time)	27
Education Induction Assessment		10	27
Education leading to accreditation	Business	8 places – (AM Only)	15
Education leading to accreditation	Graphics	9 places - (AM Only)	15
Education leading to accreditation	I-Media	9 places – (PM Only)	12
Education leading to accreditation	ITQ	9 Places – (Full time)	27
PE Leading to QCA Qualifications	BWLA	15	27
PE Leading to QCA Qualifications	Healthy Living	15	27
PE Leading to QCA Qualifications	Heart Start	15	27
PE Leading to QCA Qualifications	CSLA	15	27
PE Leading to QCA Qualifications	Focus L1	15	27

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PE Leading to QCA Qualifications	Focus L2	10	27
Skills training leading to Accreditation	Fitted Interiors	10	27
Skills training leading to Accreditation	Groundworks	20	27
Skills training leading to Accreditation	Carpentry	20	27
Skills training leading to Accreditation	Staff Mess (Catering)	8	27
Skills training leading to Accreditation	Industrial Cleaning	10	27
Skills training leading to Accreditation	Horticulture	10	27
Skills training leading to Accreditation	Peer Mentor	9	27
ROTL	NIL	N/A	N/A
Prison Induction Courses/Interviews		10	27
Other	Social & Life skills	10 – (PM Only)	12
Other	Independent Living	8 – (PM Only)	12
Other	Heart Start	15 – (Full-Time)	27
Other	Flexi-Learning OU	10 – (AM Only)	15
Sub total		150	621
Table 8 Total		466	909

Section 3: Regime Outline

The master record of the establishment's regime is on the NOMS Performance Hub and is subject to appropriate governance and change control. This table will document a "snapshot" of the agreed regime set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the Commissioned Regime Return will be available on the NOMS Performance Hub.

Out of cell session time summary by day

Day	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
Mon	5h 24m	1h 21m	0h 30m	1h 00m	0h 54m	9h 09m
Tue	5h 24m	1h 21m	0h 30m	1h 00m	0h 54m	9h 09m
Thu	5h 24m	1h 21m	0h 30m	1h 00m	0h 54m	9h 09m
Fri	3h 09m	2h 33m	0h 30m	1h 00m	0h 27m	7h 39m
Sat	0h 27m	5h 10m	0h 45m	1h 00m	0h 00m	7h 22m
Sun	0h 27m	5h 10m	0h 45m	1h 00m	0h 00m	7h 22m

5 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
5-day	4h 50m	1h 39m	0h 30m	1h 00m	0h 47m	8h 46m

7 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
7-day	3h 22m	2h 49m	0h 35m	1h 00m	0h 31m	8h 18m

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Section 4: SLA Delivery Requirements and Levels at Commencement Date

The master record of the Delivery Requirements and Levels for this SLA is on the NOMS Performance Hub and is subject to appropriate governance and change control. This template will document a “snapshot” of the SLA Delivery Requirements and Levels set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the SLA Delivery Requirements will be available on the NOMS Performance Hub.

Secure and Decent Custody

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU001	Discharge to Court	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	100.00 %
CU003	Absconds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CU006	CAT A Escapes													0	0	0	0	0	0
CU007	Escapes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU016	Mandatory Drug Testing (MDT)	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	11.80 %	
CU031	Control & Restraint (C&R) Training	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	
CU060	Tornado Commitment																		17.00
CU074	MQPL BME Score	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50
CU056a	Security Audit - & Corporate Assurance (A&CA)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.56
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU057a	Self Harm Audit (A&CA)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.40
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU067	HMIP	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.95

OFFICIAL

	Resettlement	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU075	HMIP Respect	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.79
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU077	HMIP Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.92
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU078	HMIP Purposeful Activity	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	2.58
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU076	MQPL Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.86
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU079	MQPL Decency	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.83
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU088	Violence Management																		

Offender Management

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU002	Release on Temporary Licence (ROTL)	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	100.00 %
CU043	Generic Parole Process (GPP)	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU083	OASys Quality	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU086A	Return of MAPPAs	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU089	ViSOR Effectiveness (Prison)	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %

Interventions

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU019	Sex Offender Treatment Programme (SOTP) Completions																		942

OFFICIAL

CU021	Offending Behaviour Programme (OBP) Completions																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												</
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Regimes

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General

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