National Offender
Management Service

Annex to Greater London Service Level Agreement for Prison Services Commissioned by the National Offender Management Service from the Public Sector Provider

Between

The National Offender Management Service as Commissioner and

Her Majesty's Prison Service

for

WANDSWORTH

Local Establishment Annex 2014-15

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This document is the Local Establishment Annex 2014-15 to the Greater London Regional SLA 2014-17. The Regional SLA, including this Annex, has been agreed between NOMS commissioners and the Deputy Director of Custody and signed by both parties confirming the agreement.

Section 1: Service Overview

From the **Commencement Date**, **HMPS** will deliver offender services as set out in this **SLA** and applicable **NOMS service specifications**. Additional commissioning arrangements with the YJB will be described within the National YJB SLA.

1. Establishment Details

Table 1: Establishment Details	
Establishment name	**HMP Wandsworth**
Establishment type	**Local resettlement**
Specialist function	
Security Category / Categories:	**Category B or lower**
Annual Operating Price	**25,051,094**

2. Establishment Population

HMPS shall provide the Operational Capacity and Certified Normal Accommodation (CNA) at the **Establishment**, as recorded in the table below. There is a legal requirement for any variations to Operational Capacity or CNA to be approved through the cell certification process set out in PSI 17/2012 Certified Prisoner Accommodation. Where there is a material difference between the commissioned Operational Capacity and CNA recorded in the table below and the certified levels, the **Notice of Change** process must be followed.

Table 2a: Capacity Specification	
Certified Normal Accommodation	927
Operational Capacity	1684

Any restrictions in the establishment's allocation criteria must be recorded in the Population Specification in the table below. Material changes to the Population Specification must be agreed between the **Commissioner** and **HMPS** in advance of the change in population, using the **Notice of Change** process.

Table 2b: Population Allocation Specification	
Gender:	Male prisoners only
Age:	Adults (21 and over) and Young Adults (18-21)
Security Category:	Category B or lower
Sentence Status:	Remand and Sentenced prisoners
Sentence Length / Type:	No restrictions 28% unsentenced, 30% resettlement
Offence Type:	No restrictions
Nationality:	No restrictions

The assumptions of the **Commissioner** regarding the origins of the **Establishment's** population, the estimated numbers comprising each population segment and any specialist function are as recorded in the tables below. Some variance is always to be expected in the Population Assumptions, but where there is a material change between the assumptions recorded in the table below and the actual population held at the **Establishment**, the **Notice of Change** process must be followed.

Table 2c: Population Assumptions – Origin of the Population
HMP Wandsworth is a Local Prison holding male prisoners aged 18 and over. The population mainly comprises of remand and newly sentenced prisoners. This establishment holds prisoners remanded or sentenced by courts in the London and East of England regions and recieves most of it's prisoners from courts in this area, particularly Kingston upon Thames and City of Westminster. This establishment is a Home Office Hub (with HO team on site) but majority of FNOs are received from courts rather than through allocations

Table 2d: Population Assumptions – Estimated Background of the Population OCTOBER 2014							
	Cat A	Cat B	Cat C	Cat D	Male YO	Other	Total
Prisoners on remand, convicted unsentenced, or sentenced uncategorised	N/A	0	0	0	36	440	**476**
Prisoners sentenced to less than 12 months	N/A	0	220	N/A	27	0	**247**
Determinate prisoners serving 12 months or more but less than 4 years	0	0	80	N/A	20	0	**100**
Determinate prisoners serving more than 4 years	0	0	N/A	N/A	N/A	0	**0**
Indeterminate prisoners	N/A	N/A	N/A	N/A	N/A	N/A	**0**
Determinate and indeterminate Recallees	0	0	40	N/A	0	0	**40**
Non-criminals	0	0	N/A	0	0	148	**148**
Resettlement	N/A	N/A	485	20	N/A	N/A	**505**
Discretionary	N/A	N/A	168	N/A	N/A	N/A	**168**
Total	**0**	**0**	**993**	**20**	**83**	**588**	**1684**
Resettlement	Yes	**Reset %**		30+1%	**Reset No.**		505+5
Specialist Function							

SECTION 2: ESTABLISHMENT DELIVERY

Table 3: Local Response to Commissioning Intentions	
CI Title & No.	**Response to Commissioning Intention**
1. Enhance public protection and ensure a safe, decent environment and rehabilitative culture	**1 (a) There is a sense of purpose in relation to rehabilitation, desistance and progression through a sentence which is shared and understood by all who work with offenders.** The degree to which an 'Every Contact Matters' culture is being achieved at HMP Wandsworth will be measured and monitored via MQPL indicators; prisoner consultative committees; IMB reports; HMIP reports; MDT data; complaints, Ombudsman's cases; Violence Management data and feed-back from partner organizations and agencies. The most recent HMIP inspection at Wandsworth was in June 2013, a positive report that highlighted the progressive work done since previous inspections, and providing a platform for continuous progression; *'At our last inspection, just under two years ago, we criticised the prison severely, and I decided that it was right to re-inspect the prison sooner than we might otherwise have done. I also thought it right to take the unusual step of announcing the inspection in advance, in the hope that it would encourage rapid improvement. The governor suggested to us that this had, in fact, been helpful to him and his management team. It was pleasing to find at this inspection a prison that had made impressive progress in a relatively short period. This is a good report that records significant improvement. The prison is well led by the governor and his management team, and it is to their credit that they have created a sense of optimism and energy in the prison.' HMIP June 2013* The monitoring of the above indicators will provide an assessment of the prison's strengths and weaknesses in terms of rehabilitative culture and support for desistance. The staff and managers at HMP Wandsworth will demonstrate a full commitment to the principle 'Every Contact Matters' however will prioritise the maintenance of safe staffing levels foremost and by so doing, ensure confidence and the ability to keep a safe and structured environment. All staff briefings, written communication, prison systems, staff roles and responsibilities will clearly reinforce the value of positive engagement with offenders, which in turn will nurture a sense of purpose in relation to rehabilitation, reducing re-offending and progression through the sentence for all offenders. The staff and managers at HMP Wandsworth will make the best use available of the revised

	Incentives and Earned Privileges Scheme to ensure that prisoners engage with their sentence plan objectives. Initial screening will ensure that offenders are signposted to the appropriate services and activities best suited to their rehabilitative needs; additionally, the sentence plan will map the offender's journey towards rehabilitation. The culture at HMP Wandsworth will be defined by courtesy, assertive but not aggressive behaviour and by facilitating the reasonable expectations of offenders by processing their applications and requests of as quickly and as efficiently as possible.
	1 (b) All who work with offenders consistently demonstrate behaviours and attitudes which support rehabilitation and desistance. Providing professional supervision and ongoing training to staff will be provided to support 'every contact matters' so they feel valued, and also gain an understanding of why rehabilitation is vital in ensuring prisoners address offending behaviours. Activities at HMP Wandsworth are widening as per the Benchmark proposals, and great work is taking place within the Activities Hub to ensure opportunities for offenders are offered that demonstrate pro-social behaviour with the intention of offenders being encouraged to replace negative behaviour with positive behaviour, but above all to instil a sense of routine to an offenders day. The work of personal officers and offender supervisors will be vital to establishing the correct standards of behaviour - the Head of Residence and Safety and the Head of the Offender Management Unit will lead on quality checking this work. Consultation and feed-back from offenders at HMP Wandsworth will be a vital measure of the effectiveness of the example set by the staff and this will be monitored by the SMT on a continuous basis and improvements will be put in place where necessary. Other useful indicators of change will include MPQL; HMCIP; numbers of reportable incidents; numbers and types of complaints; Use of Force statistics; MDT rates; numbers of ACCTs; numbers of Management and Support Plans; numbers and types of adjudications, and fluctuations of IEP status throughout the population. New IEP National Policy and related local policy to regulate offender behaviour and increase offender accountability for poor behaviour; similarly to recognise and reward 'good' behaviour e.g. when fully engaging with sentence plans, targets and rehabilitative services Consultation and feed-back from offenders at HMP Wandsworth will be a vital measure of the effectiveness of the example set by the staff and this will be monitored by the SMT on a continuous basis and improvements will be put in place where necessary. Other useful indicators of change will include MPQL; HMCIP; numbers of reportable incidents; numbers and types of complaints; Use of Force statistics; MDT rates; numbers of ACCTs; numbers of Management and Support Plans; numbers and types of adjudications, and fluctuations of IEP status throughout the population.

See Regional response for sections 1d-1g inclusive	**1 (c) Good Quality risk assessments, risk management systems and information sharing between partner agencies result in the application of appropriate public protection and security measures, and these ensure the needs of victims are appropriately addressed.** MAPPA work identified and completed, MAPPA will be further developed and where resources allow greater levels of OASYS completion Continue to manage the OASys case load using available resources within the Offender Management function ensuring the effective use of OGR scores so as to target the correct offenders for programmes. Identify risk and ensure appropriate risk management plans are in place using OASys and public protection measures.
	1 (d) Intelligence is gathered , developed and shared in a safe and timely manner
	1 (e) The availability of drugs and mobile phones in prisons is tackled
	1 (f) efforts are made to ensure offenders experience the environment as safe
	1 (g) Prisoners are prevented from continuing criminality from within prisons
2. Strengthen integration of service delivery between directly funded, co-commissioned providers and wider partners	**2 (a) Evidence of effective coordination of delivery of services and integration of providers locally, regionally and nationally to maximise outcomes for offenders.** The monthly Resettlement and Learning and Skills meeting provides a shared forum between the establishment and Partnership working with service providers to ensure that there is a clear strategic vision in reducing reoffending and providing seamless opportunities for offenders throughout their sentence and on release. Regular Partnership meetings ensure all agencies are linked into a culture of rehabilitation and joined up with the ethos of the whole prison. We have been involved in the procurement process for the 2014 Healthcare providers and have focussed on ensuring we obtain high quality and consistent healthcare of all sorts for all Wandsworth prisoners from reception to release and continuity of care on transfer and through the gate into the community. HMP Wandsworth will continue to develop partnership working with new NHSE provider to strengthen delivery of care to prisoners with physical and mental health needs. Further providers will be identified (including co-commissioned, VCS and TTG providers, other government departments and statutory bodies). All these services are in the process of being commissioned out and the resulting awards to agencies will be added in at a later date when confirmation has been gained. We will use Reducing Reoffending Pathways meetings to ensure providers complement each other's work rather than duplicating e.g. A4E will liaise with JCP to better use their contacts with employers and tailor education provision to needs of local jobs market. There are plans to move the NCS prisoner interviews from the exit to induction stages; they will continue to make referrals to relevant education and training opportunities on release.

	• New and existing ways of working with partners and other providers will be agreed, shared and monitored through SLA and contract management. • Job Centre plus deliver the 'Work Programme' for those coming up to release and refer those in need of employment to external providers. Prisoners coming up for release are seen in the Resettlement Workshop and given through the gate support. • Management will support and promote a rehabilitative culture and our shared strategic vision, ensuring there is a visible, shared focus on positive change and progression by including this as a key theme within HMP Wandsworth Business Plan for 2014-15, within the SLAs with our partner agencies, within Staff SPDRs and the Personal Officer scheme. • HMP Wandsworth demonstrates an understanding of the impact of this intention on outcomes for offenders who need to experience a coordinated, sequenced, and seamless offender journey. • We have OLASS provision in workshops providing industry recognised qualifications and on-the-job learning. • Links with local police & LPACT will be developed further. **Indicators that will be used to measure performance include:** • Number of complaints from offenders about not being able to get the right information/not getting access to services • Staff engagement survey results (and the extent to which staff working to other providers are included in this process) • Evidence of collaboration between providers • Staff able to articulate the shared vision, understanding how their role fits in the bigger picture, and feeling they have enough knowledge of the roles and responsibilities of other providers to be able to fulfil their duties effectively • MQPL (most relevant questions are under the dimensions of Relationships, Help and Assistance, Staff Professionalism, Bureaucratic Legitimacy, Organisation and Consistency and Personal Development). • We will continue to work in partnership with the commissioner within the NHS to provide access to Health and substance misuse services throughout the prison. • We will remain a Mental Health base promoting a continuity of care from community to custody and will work jointly with substance misuse providers to promote recovery from addiction. • Through The Gate services will start working on Trinity Unit during the first year of this SLA.
	2 (b) Facilitate the ongoing operation of mandating day one entry of prison leavers onto the DWP Work Programme and any future changes through the introduction of Universal Credit. Job Centre Plus will continue to support prisoners in preparation for the Work Programme, and working with 'completers' who have come back into prison. The Department of Work and Pensions visits Wandsworth weekly to ensure that all prisoners who are eligible to receive the Job seekers allowance do so, and are simultaneously signed up to the work programme. As an establishment we provide the necessary resources (broadband etc) to ensure that staff from the DWP are able to facilitate their service.

	Quarterly reviews take place between the Head of Reducing reoffending and the DWP in order to ensure attendance is maximised and constraints are identified and subsequently remedied. HMP Wandsworth will work with Job Centre Plus according to prisoner need, and whether an increase in provision is required. • Through The Gate services will start working on Trinity Unit during the year.
	2 (c) Work together with NHS England and Public Health England in line with the National Partnership and Co-commissioning Agreement to ensure that NHS commissioned health services (including clinical and non-clinical substance misuse services) in custody support both health and justice outcomes and: • **Are informed by an up to date HNA taking account of reconfiguration of the custodial estate including the creation of Resettlement prisons** • **Support sustainable recovery from addiction to drugs and alcohol and improved mental health dual diagnosis** • **Promote continuity of care from the community to custody, between establishments and through the prison gate in partnership with new providers of probation services** • **Are implemented alongside efforts to reduce the supply of drugs and alcohol and the diversion of prescribed medication** HMP Wandsworth NOMS Co-commissioners and NHS England/Local Authorities work closely with providers of healthcare and substance misuse services through our local Healthcare Delivery Board which meets monthly and representation of healthcare on the establishments SMT through the Contracted Services Manager. This governance provides a mechanism to identifying and addressing delivery and strategic issues such as planning around continuity of care and forthcoming impacts of changes to the estate from the Transforming Rehabilitation Programme. We are developing a Local Delivery Agreement in line with the National Partnership Agreement between NOMS, NHS England and Public Health England. It is acknowledged that in light of the Care Bill (April 2015) consideration needs to be given to the involvement and engagement of the Local Authority in ensuring the Local Delivery Agreements are responsive to the future role of Community Rehabilitation Companies in supporting rehabilitation outcomes and continuity of care through the prison gate. At a strategic level, the partnership arrangements in place are designed to provide oversight to co-commissioned and partnership delivery (within the region across all prisons). It is therefore expected that together with other Health providers within Wandsworth Substance misuse provider will be expected to participate in the partnership board arrangements also. • We will keep informed by an up to date Health Needs Assessment24 taking account of the reconfiguration of the custodial estate including the creation of Resettlement Prisons • Support sustainable recovery from addiction to drugs and alcohol and improved mental health including dual diagnosis; • Promote continuity of care from community to custody, between establishments and through the prison gate in partnership with new providers of probation services; • Implement alongside efforts to reduce the supply of drugs and alcohol in to prisons and the diversion of prescribed medication.

	2 (d) Work together with local authorities to ensure that the adult offenders and defendants with care and support needs are appropriately identified, their needs are assessed and they are supported to live with decency and as independently as possible; and that arrangements are made for continuity of care when an individual moves HMP Wandsworth has a commitment to developing joint working with the local authority and healthcare partners having already established a close working relationship already. An assessment of the anticipated level of needs for care services at the establishment will be undertaken to ensure provision (if any) is in place to meet care and support needs. HMP Wandsworth has a comprehensive strategy for dealing with all groups of prisoners, including older people, those with physical and learning disabilities to ensure that they are not discriminated in the access of services and provisions whilst at Wandsworth. We have strong links with NHS England to ensure that any necessary support continues 'through the gate'. Subject to its passage through Parliament, the Care Bill will reform the social care system in England from April 2015, it is acknowledged that at a local level, robust arrangements with the Local Authority need to be established ahead of the legislation coming into effect in May 2015. By April 2015, HMP Wandsworth will have suitably robust arrangements in place with the Local Authority to ensure that Prisoner social care needs assessment are routinely undertaken and that social care services, equivalent to those in the community, can be accessed by prisoners who are eligible for such services. • A joint action plan will consider the requirement for: needs assessment; information sharing agreements and local referral protocols for individuals with a high level of need; the physical environment for service delivery; the role of the prison in informing the design of any local authority service specifications. • The action plan will be prepare for implementation in April 2015 and the Governor will ensure that suitably robust arrangements are in place with local Authorities to ensure that social care needs assessment can be routinely undertaken and that social care services, equivalent to those in the community, can be accessed by prisoners who are eligible for such services.
	2 (e) Work with local authorities to promote inclusion of, and maximise benefits to, offenders' families **Wandsworth will hold a number of Family visits during the year.** This is done through the proactive leadership of the Children and Families pathway, which works closely with PACT to strengthen relationships between offenders and their families e.g. with new parenting classes. The chaplaincy Function at Wandsworth further provides a specialist service and they do not only manage but fulfil statutory roles within the function. The work and role of chaplains at Wandsworth is based on a very diverse population and background with religious, cultural, national and pastoral needs. The work of reducing re-offending and working with faith communities and managing volunteers cultivates good community links with faith communities, this will be further developed.

	2 (f) Continue to improve access to a pathway of new and existing services for offenders with severe personality disorders. Services are primarily targeted at men who present a high risk of serious harm to others and women who present a high risk of committing further violent, sexual or serious criminal damage offences. Services are co-commissioned with NHS England Specialised Commissioning to support health and justice outcomes. Not currently applicable however the needs of Personality Disordered prisoners has been addressed in the commissioning process for the next Healthcare providers as it is recognised as a significant gap in current provision.
	2 (g) Align Services with the Offender Learning and Skills Service (OLASS 4) providers in prisons. Put in place local partnership working arrangements and determine what learning opportunities will be offered in each prison. Support initiatives to make prisons places of work and strengthen the focus on employability. Enhance access to mainstream learning and employment services for offenders on return to the community. The Head of Learning and Skills will facilitate monthly prison based multi-disciplinary partnership meetings at HMP Wandsworth to discuss all aspects of learning and skills delivery and performance. A quarterly Quality Improvement Group will be facilitated and the Head of Learning & Skills will hold regular formal and informal meetings with the Education provider. The group will report to the Cluster OLASS/ Learning and Skills meetings facilitated by the lead Governor and in turn to the Regional Governance Board, chaired by the DDC. This ensures alignment with regional and national learning and skills policy and priorities and the movement of funds, where deemed appropriate. We have clear agreed governance for our meetings; minutes are recorded and action plans are in place. We will access reliable labour market information pertaining to the areas into which prisoners will be released. This is used to inform our curriculum which is reviewed on-going, so as to meet the needs of a diverse and changing prison population and maximise employment opportunities. All prisoners are screened for functional skills needs on reception and, where a need is identified, a full assessment is undertaken by the OLASS provider and maths and English courses are offered as a matter of priority. Our regimes are planned so as to reduce any interruption to a prisoner's learning; sentence planning and IEP are used to effect in securing prisoner engagement in their learning. Working in collaboration with our OLASS provider, we are closely monitoring recruitment, attendance and punctuality and we are planning and maximising our resources to ensure that prisoner achievement is optimised, using our OLASS budget to the full. Data is collected and a report submitted to the Governor, Cluster Lead Governor, regional assurance manager and DDC.
	2 (h) Strengthen partnership working to ensure that offenders have access to support and services to both prepare for and enable access to employment. Aligned with the Benchmark process we have made an assessment of the local labour market and reviewed activity opportunities to reflect this, to increase workshop activity. Skills development opportunities are currently being reviewed with the regional OLASS lead, alongside traditional academic subjects. The

	annual delivery plan will reflect any changes. The annual delivery plan is developed in consultation with the Education Manager, Cluster Head of Learning Skills and Employment and the Head of Reducing Reoffending. It formulates a response to scale of need in respect of labour market vacancies, employer priorities and learner starting points. Strategically the provision will be further enhanced through employer and sector skills council engagement and by increased partnership working with third sector organisations.
3. Deliver an efficient, quality service	**3 (a) Target resources on evidence-informed interventions and services which are likely to deliver the best outcomes for the investment. This includes targeting factors shown to be related to NOMS intended outcomes and using a service design which will be effective with the groups which receive it.** • Implementing Benchmarking/NWOW • Evidence-informed interventions will be targeted based on segmentation data. The segmentation data will contribute to the annual needs analysis, led by the Head of Reducing Re-offending, which will assess the needs of our population and will also contribute to assuring us that the interventions offered are addressing the needs of the population as identified through OASys process. We will continue to evaluate our population to identify what programmes best fit with the needs of our prisoners sequencing and delivers on our desistence agenda. The needs analysis will be routinely reviewed as a standing agenda at the Resettlement meeting but will also feed into other partnership meetings, such as the education contract review meeting. Feedback from other sources will also contribute to the needs analysis, such as complaint data, MQPL, HMIP and Prisoner Council meetings. Supported by the Regional lead Psychologist/ Psychology Team (By November) HMP Wandsworth will review the interventions it offers to ensure that the approaches being used are ones which are effective with the type of offenders that receive them, now that Trinity Unit is open and that the factors being targeted for change are related to desistance, reduced reoffending and public protection, or a reduction in harmful institutional behaviour – and reflects the new Cat C population. It will draw on local data and evidence, including that provided within the NOMS Evidence and Segmentation Companion Document when completing these reviews and have in place a strategy for developing its use of evidence to inform practice to maximise outcomes.
	3 (b) Have robust quality assurance processes in place to ensure offender services are (i) delivered as they are intended (i.e. with integrity and as planned and designed) and (ii) that they are effective. All agencies that approach Wandsworth with the intention of offering a service are assessed against a formula that measures the potential outcomes against;

	• Cost • Pathways • Age grouping • Borough • Numbers involved • Evidence (what works) • Recommendations • Other comparator establishments • Resource, cost to establishment The quality of service delivery are scrutinised via monthly monitoring returns being produced for analysis and assessment at the bi-monthly Reducing Reoffending Committee chaired by the Governing Governor. An agreed SLA is in place with all of our supporting agencies who complete monthly returns collated by the Head of Reducing Reoffending. The information is critically assessed against the agreed SLA interrogated by senior managers and assessed annually through the establishment needs analysis. It is also checked and verified by collating and integrity testing by the Performance Lead, against establishment returns attendance details and subject to a further assessment by the Band 5 Activities Hub manager and finally by the Head of Reducing Reoffending. This ensures that there are no omissions or bias. The quality assurance systems that are in place at Wandsworth include:- • Complaints system • Prisoner Council Minutes • Quarterly review meetings • Ofsted Inspections for Education • Care Quality Commission for Healthcare services • External Audits • Assurance Framework • HMIP
4. Ensure delivery is matched to population, purpose and NOMS outcomes	**4 (a) Use segmentation and local data sources to target resources for rehabilitation services, case management and risk management where they will deliver the greatest outcomes for investment.** HMP Wandsworth is a Local Prison holding male prisoners aged 18 and over. It is also the UKBA Hub. The population mainly comprises of remand and newly sentenced prisoners. This establishment holds prisoners remanded or sentenced by courts in the London and East of England regions and receives most of its prisoners from courts in this area, particularly Kingston upon Thames and City of Westminster. This establishment is a Home Office Hub (with HO team on site) but majority of FNOs are received from courts rather than through allocations. *The segmentation data for HMP Wandsworth was taken as a snapshot on 31st March 2013. The segmentation data does not represent the*

	whole population as it excludes non-criminal prisoners, young people (<18), unsentenced prisoners and those without a valid PNC record. OGRS - 137 (23%) medium, 263 (44%) high and very high (amalgamated) Offence types - 236 (40%) acquisitive, 125 (21%) violent, 74 (13%) drugs, 36 (6%) sexual Time to serve figures indicate that a high proportion (66%) of prisoners have less than one year to serve. There are very small numbers of prisoners with medium OVP scores and with over a year left to serve. There are no offenders who score high or very high on OVP. Taking into account time left to serve, and the proportion of offenders with acquisitive offences, consideration should be given to reconfiguring all or part of the TSP target and introducing FOR. There is a small cohort of sexual offenders, but 5 have high or very high OSP scores with more than a year to serve. Sexual offenders should be managed in terms of initial assessment to determine treatment need and then either transfer to suitable treatment site, or recommendation for work with Probation if near to release. Those scoring high and very high on OSP should be prioritised for appropriate assessment and services. The segmentation data will contribute to the annual needs analysis, led by the Head of Reducing reoffending, which will assess the needs of our population and will also contribute to assuring us that the interventions offered are addressing the needs of the population as identified through OASys process. We will continue to evaluate our population to identify what programmes best fit with the needs of our prisoners sequencing and delivers on our desistence agenda.
5. Ensure that delivery of services is responsive to individual needs and characteristics to maximise outcomes	**5 (a) Relevant individual needs and characteristics are effectively identified, assessed and monitored. This information is shared appropriately, proactively and sensitively across the organisation, and with delivery partners.** In Reception **all prisoners** will be seen by HCC and then moved to the First Night Centre where initial screening will be used to identify: • Those with Mental, Physical health and Learning difficulties or needs • They will be further assessed and referred for suitable treatments/interventions at Second Day Screening. • Those who pose a risk to others using the Cell Share Risk Assessment Process • Those who are at risk from self harm • Those who are Foreign national prisoners and require additional help such as translation • Those who have home needs that need addressing urgently e.g. animals left unattended or those with needs such as housing that can be addressed less immediately Chaplaincy will see new receptions and identify need including spiritual ones/ **Full induction will:** • Identify educational and physical need and refer to the appropriate service i.e. education, gym, mental health services, careers

	services, legal aid/ Information will then be shared as per national policy so that risk can be managed by staff and managers and so that suitable support can be given to offenders at HMP Wandsworth. During the Induction process all offenders will be given a full explanation of the Discriminatory Incident Reporting Form (DIRF) process and the Equality policy alongside information regarding resettlement services and activities that they can engage in at HMP Wandsworth. Representatives from all departments across the prison including Chaplaincy staff will meet all new receptions and referrals will be made for follow-on actions to meet identified Resettlement Pathway needs including accommodation, employment, finance, drug use and mental health assessment. Individual educational needs analysis will be carried out for all offenders in the first few days after they arrive in the prison and this will inform the type and level of educational activities that they engage in and provide a method of planning the support for prisoners with learning disabilities. The Head of Safer Custody and Equality at HMP Wandsworth will take lead responsibility for ensuring that the Equalities policy is properly embedded in all aspects of prison life, and that a multi-disciplinary review of the policy takes place each year and a timetable of Impact Assessments approved by the Governor takes place as agreed. Equality Impact Assessments will be carried out by identified SMT members to ensure that all services, interventions and activities available in the prison are equally accessible to prisoners as per the nine Protected Characteristics listed in the 2010 Equality Act.
	5 (b) Information regarding individual needs and characteristics is used to adapt and sequence services to meet individual needs and maximise their benefit, and offenders are supported and encouraged to access appropriate services. As per schedule, Equality Impact Assessments at HMP Wandsworth will review how services and risk management activity will be sequenced and adapted in order to meet individual needs and to maximise the benefit of those services to offenders. The Impact Assessment will also examine regime design, communication styles, how any reasonable adjustments required by the law for women will be implemented and how individual needs and characteristics are effectively identified, assessed, and monitored to see whether any improvements can be made. The bi-monthly Equality Action Team (EAT) Meeting chaired by the Governor and attended by staff and prisoner representatives from across the prison. The standing agenda will include trends and required actions identified by the SMART monitoring; DIRFs submitted in the previous period, progress with the Equalities Action Plan and progress with co-ordinating special events such as Black History Month and Ramadan. The Head of Safer Custody & Equality will work with the Equality Officer to ensure that DIRFs are available on all wings and that offenders are aware of this method of reporting. The Equalities Officer will investigate each DIRF submitted and speak to all parties involved and then they will make recommendations about any actions that need to be taken and these recommendations are then submitted to the Governor who then makes a final decision on any actions required. The Equalities Officer will co-ordinate support / advice / consultation groups (e.g. with foreign nationals and older prisoners) and they will work with the Head of Safer Custody and Equality to be the main contact for UKBA to facilitate contact between UKBA staff and prisoners.

	Equality will remain a standing agenda item at the bi-monthly Prisoner Consultative Committee chaired by the Governor and the Head of Safer Custody and Equality will present a report to SMT about his remit including a detailed analysis of the monitoring of relevant individual needs and characteristics. Needs assessments may lead to: • VP prisoners identified and moved to C wing • Referral to agencies such as Housing, employment, finance, drug strategy, physical and mental health assessment, library services etc • Induction to include DIRF processes and also visual aids for those with different learning styles such as posters and booklets to explain processes, core day etc. Use of Radio Wanno in induction pack. • Personal Officer Scheme and Offender Supervisor intervention to inform sentence planning processes • RFI's requested but not always completed also HDC RoTL assessments • Referrals to Samaritans/Listeners as necessary on First Night Centre and through Inreach/Complex cases meetings • Allocation to drug free units through First Night Centre referrals/Screening by HC and CARAT's • Allocation to Stabilisation, Substance Recovery, drug free units and Psycho Social interventions through First Night Centre referrals/Screening by HC and CARAT's
6. Deliver priority national or specialist services	**6(a) continues to identify, assess and manage extremist offenders by engaging with existing local structures and ensuring that training and awareness is embedded among key staff groups. Ensure referral, where appropriate, to interventions, structured assessment and structured interventions and faith-based programmes according to offender risk and need.** In relation to NOMS' approach to the identification, assessment and management of extremist offenders, HMP Wandsworth will ensure delivery in the key thematic areas of Intelligence Gathering & Management; Offender Management and Public Protection; and Interventions & Resettlement, as assessed by NOMS HQ. HMP Wandsworth will also ensure that any recommendations related to the identification, assessment and management of extremist offenders which are identified in year through the NOMS assessment process are implemented within reasonable timescale.
	6 (b) Deliver victim-offender conferences (Restorative Justice) where capacity exists, and develop partnerships and a supportive environment to enable delivery where it does not. HMP Wandsworth will prepare for the new *Through the Gate* arrangements, working in partnership with whichever organisation wins the CRC contract for London. We have limited capacity in terms of delivering Restorative Justice programmes at present but will seek to develop and implement a plan *during the first year* for the creation of a supportive environment which will enable delivery of victim-offender conferencing (RJ).

	The plan will focus on developing;
	
	• Awareness of RJ amongst relevant staff groups
	• Partnerships with organisations and local commissioners to support delivery of RJ
	• Infrastructure to support delivery, including development of;
	  • a single point of contact for RJ
	  • agreed referral processes with partners
	  • processes which contribute to suitability and risk assessments
	  • appropriate gate procedures for entry into the prison of victims and other participants
	  • appropriate rooms are available for the conference to take place
	  • integration of RJ into sentence planning

	6 (c) Ensure the efficient use of prison places through the development and implementation of local bail strategies and use of HDC for appropriate offenders , including making full use of Bail accommodation and Support Service. HMP Wandsworth will continue to develop a bail strategy with Greater London Probation and BASS which ensures that all new remand prisoners are screened for and provided with bail services. We will monitor BASS referral and placement trends and investigate as appropriate.
	6 (d) Increase the amount of commercial and economically beneficial work in prisons undertaken by prisoners. There is capacity for workshop activity to expand, and we will continue to work with One3One closely during year one to explore all opportunities.
	6 (e) Support the Delivery of efficiencies across the criminal justice system by increasing the use of prison video links. HMP Wandsworth will continue to develop a strategy for extending use of video conference facilities during year one of this SLA consistent with the NOMS Video Action Plan, ensuring that use is consistent with type of establishment and makes maximum usage of existing/planned facilities. We will comply with the NOMS Video Conferencing Action Plan, which will help drive up usage of video for all purposes. • Action plan being developed to enhance over next 12 months.

Table 4a: Rehabilitation Services		
This table should reflect all NOMS Commissioned and NOMS Co-Commissioned services delivered as part of the Core Rehabilitation Offer. It is assumed all the services described below are available to all prisoners with an identified need: therefore targeting information is not applicable to this section. It is understood that these services may change in year as a result of the Through The Gate competition and tendering process. Changes to this table will be managed through existing NoC mechanisms.		
Rehabilitation Services in Custody	**Name of Service** **Service Description**	**Commissioning Arrangements** (NOMS Locally, Regionally or Co-Commissioned)
Staff support and encourage prisoners to participate fully in rehabilitation services	• All prisoners are assessed for their immediate core rehabilitative needs within the first week of arrival. This information is shared with appropriate departments / service providers within their first week in custody to ensure these needs are met. • All prisoners attend a **structured induction** where we provide information relating to the prison, its regime, facilities, expectations of prisoners and commitments from the staff. We provide this information both verbally in a presentation and then follow up with written leaflets. • We ensure information is presented in small and simple chunks, both verbally and in written documents, to reduce information overload, support those that may have LDD and or language barriers, with regime services and facilities. • **Risk management** – all staff will make effective use of information sharing (such as the observation book, handover / daily briefing sheets) and monitoring mechanisms as part of their core tasks that contribute to a **safe and secure, decent rehabilitative environment**. • At HMP Wandsworth we are planning to operate an **integrated IEP system** (assured regionally) so that prisoners who engage with rehabilitative activity are rewarded with enhanced privileges. • We have a large number of external partners working with and within the prison. Together we are working on defining a clear **strategic vision including a shared understanding of outcomes and priorities; in the new year of 2014.** • We are reviewing our current work environment and practices to enable our strategic vision around **effective partnership working** to enable the effective delivery of all services. • We are embedding the **every contact matters** agenda into our contract management and staff performance assessment, to prompt discussions about staff/staff and staff/prisoner relationships during contract and performance review meetings.	

Prisoners are made aware of their responsibilities in engaging with and accessing services	• At HMP Wandsworth we operate a range of prisoner peer led roles where prisoners support / advocate for their peers such as our 'insiders, listeners and diversity representatives'. This enables this group of prisoners to experience pro-social roles that provide positive non-offending status and identity	
Prisoners anti social attitudes, thinking and behaviours are addressed by staff through pro social interaction and engagement	• We are taking active measures to promote and improve understanding of the importance of **pro-social behaviours and attitudes** at all levels and to work towards a more rehabilitative culture across the prison. • We use the Pillars action plan to ensure there is consistency in the way we engage and support offenders and to encourage frontline staff and managers to discuss how staff behaviour can affect prisoner change. ➢ Befriending Support - Basic Caring Community (BACC) ➢ Wandsworth Community Chaplaincy Trust ➢ Meditation ➢ Toe by Toe ➢ New Bridge Foundation ➢ Samaritans ➢ Victims - Sycamore Tree Programme ➢ Tarbiyah Course ➢ Friends of Wandsworth	Locally
Prisoners can access appropriate services that enable them to seek suitable employment and/or training for release.	• Through the OLASS provider, all prisoners undergo a Learning needs assessment and interview with a National Careers Service worker • OLASS provision of basic skills (level 1) training which enables prisoners to engage with the regime as well as providers of rehabilitative services • Toe by toe – peer mentoring reading scheme enable those with reading problems to be supported by other prisoners outside of a classroom context • Employment benefit advisors – prisoners are given access to assistance re future job prospects or for support onto the DWP work programme and in applying for job seekers allowance. • Prisoners are given access to Job Centre Plus and Career Service advisers re future job/career prospects • The contact details for existing community based services are maintained and accessible to all prisoners ➢ Bounce Back ➢ National Careers Service (NCS) ➢ Working Links ➢ Veterans Resettlement Support	Nationally Co-commissioned contract - SFA Nationally Co-commissioned SFA Co-commissioned locally. Nationally Co-commissioned – DWP Local agreements / commissioning arrangements

Prisoners can access services that enable them to manage housing needs created as a result of their custody.	• Trained advisors offer assistance and advice to all prisoners who present housing issues. *Issues fall into two main groups – tenancy sustainment and NFA.* • Self referrals are taken during induction and at all stages along the prisoners stay in custody prisoners themselves or prison staff and/or other agencies can refer to HIAS • Housing Information and Advice Service (HIAS) *through St. Giles*	Regional commissioned contract National commissioned Contract Co-commissioned local Authority
Prisoners can access services that enable them to seek settled and suitable housing for release.	• NACRO – HIAS including maintaining tenancy agreements as well as support for securing settled accommodation • Provision of a housing advice leaflet • Prisoners have access to the contact details for existing community based housing services	Regional commissioned contract National commissioned Contract Co-commissioned local Authority
Prisoners can access services to enable them to address personal financial management issues created as a result of their custody.	• Prisoners can access services from CAB • Services that enable the opening and management of bank accounts • Budgeting and money management courses provided by OLASS ➢ Money Management Course ➢ Job Centre Plus	National contract with CAB Locally Co-commissioned
Prisoners can access available services which enable them to address their family welfare and family support needs.	• Domestic Visits • Prisoners immediate families are invited and encouraged to contribute to sentence / resettlement planning objectives • Prisoners are signposted to community based services that support prisoners families ➢ Family Days & Visits ➢ Family Engagement Worker (FEW) Support ➢ Family Man/Fathers Inside	Local commissioning arrangements / agreements

Prisoners have equivalence of access to health services in custody as in the community.	• On reception, prisoners undergo a health needs assessment, prisoners are subsequently signposted and supported in tackling any identified needs. • Prisoners have access to Primary and Secondary health services, including mental health services, commissioned through Health including: Doctor-GP service, Dentist, Nursing care, • Optician, Physiotherapy • Prisoners are provided the contact details for existing community health related services • Prisoners with urgent or severe social care needs are referred for further assessment	National Co-commissioned NHS England Local Authority Director Public Health Co-commissioned Locally Co-commissioned
Prisoners can access treatment, services, advice and support around drug and alcohol needs.	• On reception, all prisoners have an individual health assessment. Essential immediate clinical needs are met. Stabilisation, detoxification and observation is undertaken as appropriate. • We enable prisoners to access and engage with the relevant health services • Ongoing clinical and psychosocial support is provided as necessary and based upon the needs of the prisoner. • The prison is engaged with the NHS in order to ensure that prisoner needs are understood • Prisoners have access to the contact details for services that can support them with their drug and alcohol needs • Alcoholics Anonymous (AA) • Living Safely Programme • Alcohol Dependency Treatment Programme (ADTP) • Bridge Programme • Cannabis Anonymous (CA) • Narcotics Anonymous	National Co-commissioned NHS England Local Authority Director Public Health Co-commissioned Co-commissioned as appropriate Local Commissioned / Co-commissioned
Prisoners who have experienced domestic violence, rape or abuse can access services that offer them advice and support.	• HMP Wandsworth recognises that disclosing information relating to being a victim of domestic violence, rape or abuse can be extremely difficult and traumatic for prisoners. It is our aim for all staff to be trained to respond confidently and sensitively when prisoners disclose information and have been made aware of how to refer prisoners to appropriate services. • Prisoners are provided with contact details and enabled to engage with existing appropriate community based services that support victims of domestic violence, rape or abuse	Local Authority Co-commissioned

Prisoners who have been sex workers can access services that offer them advice and support.	• HMP Wandsworth recognises that disclosing information relating to being a sex worker can be extremely difficult and traumatic for prisoners. All staff have been trained to respond sensitively when prisoners disclose information and have been made aware of how to refer prisoners to appropriate services. • Prisoners are provided with contact details and enabled to engage with existing appropriate community based services that support victims of the sex trade.	Local Authority Co-Commissioned

Table 4b: Rehabilitation Services - Additional Services Offer			
Using segmentation and local data sources to target resources where they will deliver the greatest outcomes for investment - this table should reflect the case management activity, risk management activity and rehabilitative services and interventions, delivered within the establishment which are **additional** to the core offer			
Segment	**Total no. of Prisoners within Segment** • Use the segmentation data tool on the NOMS Performance HUB to get the numerical data you need to populate this column	**Strategic approach to meeting the needs of the segment** **Title and description of rehabilitative services/interventions and case management activities** • Give the title and a brief description of the case management activities offered to offenders in each segment • Give a brief description of the range of rehabilitative services and interventions offered to offenders by segment. Include any accredited programmes on offer. • Use the guidance on targeting in Commissioning Intention 4a • If a service or intervention is available across more than one segment (for example – TSP may be available to both sex offenders and violent offenders) then state in each applicable box, making clear in the next column the number of completions relating to each segment.	**Indicate whether the service or intervention is commissioned or co-commissioned and the number of offenders who will be able to access the intervention or service annually** • For accredited programmes give the number of completions • It is not necessary to record volumes for case management activities
All Offenders – where service targeted by need rather than risk	**591**	**Focusing on Resettlement (FOR)**	**64**
Sexual Offenders			
Violent offenders			
Indeterminate Sentenced Prisoners (ISPs)			
Low likelihood of any reconviction OGRS 0-24%			
Medium likelihood of any reconviction OGRS 25-49%			

High likelihood of any reconviction OGRS 50- 74%	**168**	**Thinking Skills Programme (TSP)**	**30**
Very high likelihood of any reconviction OGRS 75-89%			
Extremely high likelihood of any reconviction (prolific) OGRS 90-100%			

Table 5: Accredited Programmes provided in the establishment		
Does this establishment deliver NOMS Commissioned accredited programmes?		Yes
Name of accredited programme	**Number of agreed starts** (expected for 2014-15)	**Number of agreed completions** (planned total for 2014-15)
Living Skills Programmes		
Thinking Skills Programme **(TSP)**	70	63
Grand Total	**70**	**63**

Table 6: Development Objective		
CI Title & No.	**Objective**: Describe a SMART objective including what you want to achieve how you will measure your success and key milestones	**Does this contribute to a regional objective (yes/no)**
1(f) 3(a)	Ensure a safe and secure environment by embracing the concepts of benchmarking. We will build on the continuous progress made over the last four years which has seen us achieve the lowest numbers of Use of Force, the lowest level of incidents of self harm, the lowest number of ACCTS during this period and no self inflicted DIC since March 2011. We intend to build on our recent good safety audit report and the HMIP acknowledgement of our all-inclusive multi lingual interactive induction process and safety measures, by building on our comprehensive safety survey, focussing particularly and additionally on our vulnerable, foreign national and young adult populations.	Yes
2(g) 2(h)	Maximise purposeful activity for prisoners in both industries and education. Opportunities should be appropriate to the population at the time and use employment market data to ensure that the likelihood of gaining employment or engaging in education on release is at its most. Enable and encourage prisoners to fully engage in a regime which provides the best possible access to purposeful activity and supports their participation in this.	Yes
2 (d) 5 (b)	Engage with our existing Rehabilitation Partnerships such as Working Links, Bounce Back, St. Giles and National Career Services to ensure that their efficacy is maximised. Continue to pursue new opportunities to engage with service providers who aim to reducing reoffending whether formally contracted by Through the Gate Services or on an informal basis through the Resettlement Chaplain. Utilise Wandsworth's status as a Resettlement Prison to build partnerships from the point of assessment through to life beyond the prison walls .In particular we will work closely with the Through the Gate services and linking this effectively to reducing reoffending initiatives being delivered in the establishment.	Yes
3(a) 4(a)	Continue to manage the OASys case load using available resources within the Offender Management function ensuring the effective use of OGR scores so as to target the correct offenders for programmes.	Yes

Table 7a: Mandatory Service specifications applicable under this Local Annex			
The following specifications are mandatory for all establishments. For the full list of NOMS Service Specifications, please refer to the Ministry of Justice website: http://www.justice.gov.uk/about/noms/noms-directory-of-services-and-specifications.htm			
	Service Specification	**Implementation detail**	**Notes**
1	Early Days & Discharge – First Night in Custody	Existing service specification which remains in force	
2	Early Days & Discharge – Induction to Custody	Existing service specification which remains in force	
3	Early Days & Discharge – Reception In	Existing service specification which remains in force	
4	Early Days & Discharge – Discharge	Existing service specification which remains in force	
5	Cell and Area Searching	Existing service specification which remains in force	
6	Catering	Existing service specification which remains in force	
7	Visits – Services for Visitors	Existing service specification which remains in force	
8	Visits – Visits Booking	Existing service specification which remains in force	
9	Visits – Conduct Visits	Existing service specification which remains in force	
10	Prisoner Property Services	Existing service specification which remains in force	
11	POSOE – Communication & Control Rooms	Existing service specification which remains in force	
12	POSOE – Gate Services	Existing service specification which remains in force	
13	POSOE – Internal Prisoner Movements	Existing service specification which remains in force	
14	Residential Services	Existing service specification which remains in force	
15	Nights	Existing service specification which remains in force	
16	Prisoner Discipline and Segregation – Prisoner Discipline Procedures	Existing service specification which remains in force	
17	Prisoner Discipline and Segregation – Segregation of Prisoners	Existing service specification which remains in force	
18	Immigration, Repatriation and Removal Services	Existing service specification which remains in force	
19	Faith and Pastoral Care for Prisoners	Existing service specification which remains in force	
20	Physical Education	Existing service specification which remains in force	
21	Mandatory Drug Testing	Existing service specification which remains in force	
22	Prisoner Communications Services	Existing service specification which remains in force	
23	Management of Prisoners at Risk of Harm to Self or Others	Existing service specification which remains in force	
24	Security Management	Existing service specification which remains in force	
25	Activity Allocation	Existing service specification which remains in force	

26	External Movements and Appearances	Existing service specification which remains in force	
27	Manage Prisoner Finance	Existing service specification which remains in force	
28	Prisoner Retail	Existing service specification which remains in force	
29	Enablers of national co-commissioned services in prisons	Existing service specification which remains in force	
30	Processing and Resolution of Prisoner Complaints	Existing service specification which remains in force	
31	Manage the Custodial Sentence - Categorisation & Allocation for Custody	Existing service specification which remains in force	
32	Manage the Custodial Sentence - Manage the Sentence Pre & Post Release from Custody	Remains in force until all outputs in new specification (Manage the Custodial and Post Release Periods) go live	
33	Manage the Custodial & Post Release Periods [+]	Some provisions go live April/May 2014, others from contract award	Outputs 22, 22a and 23 (relating to the new risk escalation process), output 8 (which covers the resettlement needs screening of prisoners and for remand prisoners was previously an output in the Rehabilitation in Custody Specification) and outputs 53/54 (jurisdiction is transferred in/out) will go live April/May 2014. The remainder of the specification will go live at the date of CRC contract award.
34	Rehabilitation Services - In custody	Go live April/May 2014	
35	Bail Accommodation Services (BASS)	Go live April/May 2014	
36	Prisoner Employment, Training & Skills	Existing service specification which remains in force	

[+] *Note: 'Manage the Custodial & Post Release Periods' will replace 'Manage the custodial sentence - Manage the sentence pre & post release from custody', once new legislation in force and CRC contracts awarded.*

Table 7b: Service specifications applicable under this Local Annex			
For the following specifications, indicate which are applicable to the establishment by confirming Yes or No			
37	Specialist Units (HSE)	No	Existing service specification which remains in force
38	Bail Services	Yes	Go live April/May 2014
39	Deliver Accredited Programmes	Yes	Go live April/May 2014
40	Mother & Baby Unit	No	Existing service specification which remains in force
41	Deliver Victim Offender Conferencing (Restorative Justice)	No	Go live April/May 2014

Table 7c: Service Options, above the national minimum		
(which are commissioned under this SLA)		
Service specification	**Output(s) commissioned**	**Service Option Commissioned [YES / N0]**
Cell & Area Searching	A risk assessed programme of routine area searching is agreed, documented and completed correctly. **HSE only**	*N/A*
Cell & Area Searching	Assurance is sought through a risk assessed programme of covert testing. **Non HSE**	*Yes*
Early Days & Discharge - First Night in Custody	One-to-one welfare support is provided within courts/custody suites to address immediate needs of the prisoner.	*Yes*
Visits - Conduct Visits	There are facilities for children to participate in supervised play whilst visiting a prisoner	*Yes*
Visits - Services for Visitors	Visitors are able to purchase snacks and hot/cold drinks prior to the visits period.	*Yes*
Visits - Services for Visitors	Visitors are able to purchase a meal and hot/cold drinks prior to the visits period.	*No*
Visits - Services for Visitors	Private meetings can be facilitated between visitors and Partner Agencies.	*Yes*
Visits - Services for Visitors	There are facilities for children to play whilst waiting to visit a prisoner.	*Yes*
Visits - Services for Visitors	Visitors receive information through a variety of media regarding relevant support services.	*Yes*
Visits - Services for Visitors	A Family Support Worker is available to support families.	*Yes*
Faith and Pastoral Care	Prisoners have access to a Resettlement Chaplaincy Scheme.	*Yes*
Mandatory Drug Testing	Prisoners found guilty of misuse of Class B and/or Class C drugs or who frequently refuse to comply with MDT testing may be subject to a Frequent Testing Programme.	*No*
Mandatory Drug Testing	Prisoners may be subject to Reception testing.	*Yes*
Prisoner Employment, Training & Skills	Prisoners have the opportunity to gain industry recognised and accredited qualifications through employment, training and skills according to risk and need.	*Yes*
Prisoner Employment, Training & Skills	Qualifications gained are aligned with market needs and within the Qualifications and Credit Framework	*Yes*
Deliver Accredited Programmes	Competent staff are contributed to the national training provision as agreed by the commissioner. ***Output wording subject to revision***	*Yes*

Table 7d: Agreed delivery hours for specified services			
Service Specification	**Output**	**Agreed hours**	**Rationale (where hours are agreed above the minimum set within specifications)**
Residential Services	Daily time in open air [minimum 30 minutes] (row 21 of the specification)	0.5 hours daily	
Physical Education	Minimum number of PE Hours [per week] (row 1 of the specification) (as calculated using the SBC published spreadsheet product)	2.5 hours weekly	

8. Activity Places (Work and Prison Services)

Table 8a: Agreed Activity Allocations Places										
INDUSTRIES (ONE3ONE)	**WANDSWORTH**									
INDUSTRY SERVICE CODE	**WORKSHOP NAME**	**Maximum number of prisoner places per activity (planned per week total for 2014-15)**	**TOTAL STAFF NUMBERS**	**CORE HOURS PER WEEK**	Annual Internal **Soft** Charged Sales Predictions	Annual Internal **Hard** Charged Sales Predictions	Annual **External** Sales Predictions	Annual Internal **Soft** Charged Materials Predictions	Annual Internal **Hard** Charged Materials Predictions	Annual **External** Materials Predictions
Industries - Enterprise/Contracts Services	Greenstream Flooring *	12	1	28.25	£0	£0	£9,000	£0	£0	£0
Industries - Laundry	Laundry*	10	2	28.25	£0	£0	£0	£0	£0	£0
Industries - Other Workshop	Dry Trades*	50	4	28.25	£0	£0	£0	£0	£0	£0
Industries - Other Workshop	Motor Cycle*	24	2	28.25	£0	£0	£0	£0	£0	£0
Industries - PICTA	PICTA	12	2	28.25	£0	£0	£0	£0	£0	£0
Industries - Textiles	Textiles	36	3	28.25	£0	£40,000	£8,000	£0	£22,000	£3,000
Total		**144**	**14**		**£0**	**£40,000**	**£17,000**	**£0**	**£22,000**	**£3,000**

Table 8b: Services (not industries)

Table 8b CU095b (Hours Worked in Services) – this should contain services that are measured under this specific metric			
Activity Service Code	**Service Description**	**Maximum number of prisoner places per activity (planned per week total for 2014-15)**	**CORE HOURS PER WEEK**
HU1 Wing Activities			
HU2 Wing Activities			
HU3 Wing Activities			
HU4 Wing Activities			
HU5 Wing Activities			
HU6 Wing Activities			
Kitchen	Kitchen	44	31.25
Orderly Cleaners			
Recycling Activity			
Weekend Activity			
Works Department			
Wing Cleaning	Wing Cleaning	40	31.25
Other Occupations	Orderlies	10	31.25
Sub total			

Table 8c- other permanent activity places

This will include other permanent weekly activities including OLASS activity places, ROTL places

Table 8c: Other Activities			
This should contain activities that are not in scope of either CU095a (Hours Worked in Industry) or CU095b (Hours Worked in Services) metrics.			
Activity Service Code	**Activity Description**	**Maximum number of FTE prisoner places per activity (planned per week total for 2014-15)**	**CORE HOURS PER WEEK**
Basic Key Skills up to level 2			
Core Education Classes			
Education Induction Assessment	Education	2	28.25
Education leading to accreditation	Education	201	28.25
PE Leading to QCA Qualifications			
Skills training leading to Accreditation			
ROTL			
Prison Induction Courses/Interviews			
Other	1. Football Foundation Funded Level 1 Gym Instructor + FA Coaching Level 1 + Health Trainers Level 1 + First Aid at Work 2. St. Giles IAG	10	28.25
Sub total			
Table 8 Total			

Section 3: Regime Outline

The master record of the establishment's regime is on the NOMS Performance Hub and is subject to appropriate governance and change control. This table will document a "snapshot" of the agreed regime set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the Commissioned Regime Return will be available on the NOMS Performance Hub.

Out of cell session time summary by day

Day	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
Mon	3h 09m	0h 11m	2h 47m	1h 52m	0h 34m	8h 36m
Tue	3h 09m	0h 11m	2h 47m	1h 52m	0h 34m	8h 36m
Wed	3h 09m	0h 11m	2h 47m	1h 52m	0h 34m	8h 36m
Thu	3h 09m	0h 11m	2h 47m	1h 52m	0h 34m	8h 36m
Fri	2h 00m	0h 11m	4h 42m	1h 52m	0h 17m	9h 03m
Sat	0h 00m	0h 00m	6h 39m	1h 30m	0h 00m	8h 09m
Sun	0h 36m	0h 00m	2h 07m	1h 30m	0h 00m	4h 13m

5 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
5-day	2h 55m	0h 11m	3h 10m	1h 52m	0h 31m	8h 41m

7 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
7-day	2h 10m	0h 08m	3h 31m	1h 46m	0h 22m	7h 58m

Section 4: SLA Delivery Requirements and Levels at Commencement Date

The master record of the Delivery Requirements and Levels for this SLA is on the NOMS Performance Hub and is subject to appropriate governance and change control. This template will document a “snapshot” of the SLA Delivery Requirements and Levels set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the SLA Delivery Requirements will be available on the NOMS Performance Hub.

Secure and Decent Custody

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU001	Discharge to Court																		100.00 %
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU003	Absconds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CU006	CAT A Escapes		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU007	Escapes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU016	Mandatory Drug Testing (MDT)	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	12.70 %	
CU031	Control & Restraint (C&R) Training																		
		80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	
CU060	Tornado Commitment																		17.00
CU074	MQPL BME Score																		
		16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50
CU056a	Security Audit - Audit & Corporate Assurance (A&CA)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.56
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU057a	Self Harm Audit (A&CA)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.40
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU067	HMIP	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.95

	Resettlement	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU075	HMIP Respect	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.79
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU077	HMIP Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.92
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU078	HMIP Purposeful Activity	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.58
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU076	MQPL Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.86
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU079	MQPL Decency	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.83
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU088	Violence Management																		

Offender Management

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU002	Release on Temporary Licence (ROTL)																		100.00 %
		95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %
CU043	Generic Parole Process (GPP)																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU083	OASys Quality																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU086A	Return of MAPPA F Forms																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU089	ViSOR Effectiveness (Prison)																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %

Interventions

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU019	Sex Offender Treatment Programme (SOTP) Completions																		942
CU021	Offending																		

	Behaviour Programme (OBP) Completions												63.00	63.00				63.00	6,456.00

Regimes

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU013	Settled Accommodation on Discharge	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	81.50 %	
CU014	Training / Education on Discharge	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	13.00 %	
CU015	Employment on Discharge	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	24.00 %	
CU095a	Hours Worked In Industry																		

General

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CR003	Staff Sickness Absence																		
CU036	Correspondence Response Times	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	94.44 %
CU063	Water Consumption																		
CU094	Energy Efficiency (CO2e)																		
CU081	Prison Cost Analysis (PCA)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3