



National Offender
Management Service

**Annex to East Midlands
Service Level Agreement
for Prison Services Commissioned
by the National Offender
Management Service from the
Public Sector Provider**

Between

**The National Offender Management
Service as Commissioner and**

Her Majesty's Prison Service

for

HMP Stocken

Local Establishment Annex 2014-15

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This document is the Local Establishment Annex 2014-15 to the East Midlands Regional SLA 2014-17. The Regional SLA, including this Annex, has been agreed between NOMS commissioners and the Deputy Director of Custody and signed by both parties confirming the agreement.

Section 1: Service Overview

From the **Commencement Date**, **HMPS** will deliver offender services as set out in this **SLA** and applicable **NOMS service specifications**. Additional commissioning arrangements with the YJB will be described within the National YJB SLA.

1. Establishment Details

Table 1: Establishment Details	
Establishment name	HMP Stocken
Establishment type	Trainer
Specialist function	
Security Category / Categories:	Category C or lower
Annual Operating Price	13,300,334

2. Establishment Population

HMPS shall provide the Operational Capacity and Certified Normal Accommodation (CNA) at the **Establishment**, as recorded in the table below. There is a legal requirement for any variations to Operational Capacity or CNA to be approved through the cell certification process set out in PSI 17/2012 Certified Prisoner Accommodation. Where there is a material difference between the commissioned Operational Capacity and CNA recorded in the table below and the certified levels, the **Notice of Change** process must be followed.

Table 2a: Capacity Specification	
Certified Normal Accommodation	768
Operational Capacity	843

Any restrictions in the establishment's allocation criteria must be recorded in the Population Specification in the table below. Material changes to the Population Specification must be agreed between the **Commissioner** and **HMPS** in advance of the change in population, using the **Notice of Change** process.

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Table 2b: Population Allocation Specification	
Gender:	Male prisoners only
Age:	Adults (21 and over) and starred up Young Adults (18-21) (subject to agreement with DDC)
Security Category:	Category C or lower
Sentence Status:	Sentenced prisoners
Sentence Length / Type:	No restrictions 4 yrs +
Offence Type:	Sex offences by agreement only
Nationality:	No restrictions

The assumptions of the **Commissioner** regarding the origins of the **Establishment's** population, the estimated numbers comprising each population segment and any specialist function are as recorded in the tables below. Some variance is always to be expected in the Population Assumptions, but where there is a material change between the assumptions recorded in the table below and the actual population held at the **Establishment**, the **Notice of Change** process must be followed.

Table 2c: Population Assumptions – Origin of the Population
<i>HMP Stocken is a Category C training prison holding male prisoners aged 21 and over. The population is mainly comprised of longer sentenced determinate prisoners. This establishment mostly holds prisoners sentenced at courts in the East Midlands and the West Midlands regions and receives most of its prisoners from local prisons, particularly Nottingham and Birmingham.</i>

Table 2d: Population Assumptions – Estimated Background of the Population							
OCTOBER 2014							
	Cat A	Cat B	Cat C	Cat D	Male YO	Other	Total
Prisoners on remand, convicted unsentenced, or sentenced uncategorised	N/A	N/A	N/A	N/A	N/A	N/A	0
Prisoners sentenced to less than 12 months	N/A	N/A	N/A	N/A	N/A	N/A	0
Determinate prisoners serving 12 months or more but less than 4 years	N/A	N/A	N/A	N/A	N/A	N/A	0
Determinate prisoners serving more than 4 years	N/A	N/A	667	NA	N/A	N/A	667
Indeterminate prisoners	N/A	N/A	176	N/A	N/A	N/A	176
Determinate and indeterminate Recallees	N/A	N/A	N/A	N/A	N/A	N/A	0
Non-criminals	N/A	N/A	N/A	N/A	N/A	N/A	0
Resettlement	N/A	N/A	N/A	N/A	N/A	N/A	0
Discretionary	N/A	N/A	N/A	N/A	N/A	N/A	0
Total	0	0	843	0	0	0	843
Resettlement	No	Reset %		0	Reset No.		0
Specialist Function							

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SECTION 2: ESTABLISHMENT DELIVERY

Table 3: Local Response to Commissioning Intentions	
CI Title & No.	Response to Commissioning Intention
1) Enhance public protection and ensure a safe decent and secure environment and rehabilitative culture	
<p>1(a) There is a sense of purpose in relation to rehabilitation, desistance, and progression through a sentence which is shared and understood by all who work with offenders.</p>	<p>At HMP Stocken, we are committed to making “every contact matters” a reality. Prison Staff adopt pro-social modelling approaches and positive interactions with prisoners. We aim to create an environment where offenders feel safe, are hopeful and are treated. Authority will be used confidently and consistently- not punitively. We aim to have a shared purpose to change prisoner’s lives.</p> <p>HMP Stocken’s overarching vision is to keep prisoners safe, secure and in decent conditions; we have in place a strategic reducing re-offending strategy that shows how we will work with providers and stakeholders to deliver rehabilitative outcomes. It shows how the offender’s needs are paramount in their journey through the sentence. The design of activities is based on the needs of the population and ensures that the learning and development needs meet the skills gaps in the community.</p> <p>Staff at HMP Stocken have a positive and proactive approach to all offenders in their care; they have a clear understanding of their responsibilities through the staff appraisal scheme (SPDR) and their job description. We reinforce this through a comprehensive communication strategy which includes full staff briefings, functional performance briefings, daily operational briefings, staff training and ‘Stocktake’, a weekly news and information bulletin.</p> <p>We support prisoners using the tools available to us. We use effectively both the Incentives and Earned Privileges Scheme (IEP) and Violence Reduction strategy to encourage prisoners to engage with their rehabilitation and develop confidence and skills to change. We encourage prisoners to take part in the prisoner’s forum so that they are involved in the direction and growth of the establishment.</p> <p>We have an integrated approach to offender management where prisoners are aware of and are supported by a designated offender supervisor and personal officer who can identify their needs and manage their journey through their sentence. The personal officer will play a significant part in encouraging them to change through constructive relationships that challenge perceptions, negative behaviour and encourage them to make changes that build into preparing them for their return to the community.</p> <p>Each prisoner is treated respectfully and staff encourage them to change their lives and reduce their risk of offending through supportive and</p>

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	<p>constructive rehabilitation processes including programmes and activities that target their specific needs. Staff have the confidence in our systems to be able to challenge poor behaviour, they create a belief that everyone can change through rewarding progress.</p> <p>Applications and requests are dealt with at the lowest level to ensure speediness of reply, giving officers the confidence and ability to answer queries and to enable offenders to take responsibility and find solutions for themselves through support in problem solving.</p> <p>Our strengths lie in our prisoner interactions, staff show skills in managing violent prisoners by talking to them rather than through the use of force, staff have shown the ability to manage very difficult, complex prisoners who have mental health issues. Some areas to improve are around prisoners perceptions highlighted in the HMIP report and MQPL.</p>
<p>1(b) All who work with offenders consistently demonstrate behaviours and attitudes that support rehabilitation and desistance.</p>	<p>All staff support 'Every Contact Matters' building meaningful constructive relationships with prisoners. Our purpose is to help change lives by having a consistent approach to dealing with offenders. Our strength is in the staff interactions; the weakness is that this is not always reflected on NOMIS; through the supervising officer we will monitor staff recording information onto NOMIS through a daily management check of a random selection of offender records. NOMIS is paramount in enabling us to build a picture of each offender both positive and negative and this can be shared to allow suggestions for improvement and the setting of goals.</p> <p>Having in place rules and policies that are fair and give clear definitions of what is required including IEP Staff will challenge anti-social behaviour, suggesting positive ways to enable offenders to change and rewarding them through the incentives and earned privileges scheme. We encourage staff to model the skills and attitude that motivate offenders to desist, including pro-social modelling, a willingness to support, swiftly processing applications and requests and where possible dealing with them without referring them to managers. Staff are challenged through the staff appraisal system where they are not effective and courteous.</p> <p>We offer interventions where appropriate to address criminal thinking, drug misuse and encourage prisoners to maintain family ties through visits, family visits and encourage families to be involved in sentence planning by taking part in graduations from courses.</p>
<p>1(c) Efforts are made to ensure offenders experience the environment as safe,</p>	<p>We have in place a violence reduction (VR) strategy that challenges poor behaviour such as bullying, and supports victims. Victim support operates within a framework of multi disciplinary victim support management plans, tailored to individual need. Our VR strategy is linked to our IEP scheme and is supported by the intelligence cell which analyses intelligence and promotes enforcement actions. We have a dedicated Safer Prisons team. This innovative approach combines the management of risks presented through violence, suicide and self harm, equality and foreign national issues. The unit is integrated with the Segregation Unit, ensuring an establishment wide approach, and full integration into the Prison discipline system.</p> <p>Prisoners feel confident that they will be kept safe and are able to talk through their concerns with staff and they will be listened to. A multi disciplinary approach to manage offenders needs is maintained including involvement by IMB, mental health and healthcare teams, offender supervisors and personal officers. Staff have the ability to manage the needs of individuals, including acts of self harm through a bespoke support plan which is produced to support any offender who feels, unsafe or in need. In some cases this is a perception and staff then explore, with the offender the issues so that effective management plans are put into place.</p> <p>Acts of violence are investigated and levels of violence monitored and data on use of force, use of segregation and adjudication are discussed on</p>

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	the safer custody meeting, plans of action are put into place where the levels are unacceptable.
<p>1(d) Good quality risk assessments, risk management systems and information-sharing between partner agencies (where relevant) result in the application of appropriate public protection and security measures, and these ensure the needs of victims are appropriately addressed.</p>	<p>HMP Stocken is committed to complying with instructions set out in the National Security Framework and the Public Protection Manual and the Local Security Strategy is maintained and updated in line with current policy.</p>
<p>1(e)- (g)</p> <p>Intelligence is gathered, developed and shared in a safe and timely manner.</p> <p>The availability of drugs and mobile phones in prisons is tackled.</p> <p>Prisoners are prevented from continuing criminality from within prisons.</p>	<p>HMP Stocken is committed to complying with instructions set out in the National Security Framework and the Public Protection Manual and the Local Security Strategy is maintained and updated in line with current policy.</p>
<p>2) Strengthen integration of service delivery between directly funded, co-commissioned providers and wider partners. This integration of service is critical to maximising investment and securing better outcomes for offenders, their families and local communities</p>	
<p>2 (a) There is evidence of effective co-ordination of delivery</p>	<p>The vision for HMP Stocken is that offenders will receive the right services at the right time. Interventions and activities will be targeted based on the needs of the offender this will be co-ordinated through the offender management unit and activities.</p> <p>The long term ambition for Stocken is that every prisoner has the opportunity to work full time, be that in an activity place that supports learning,</p>

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<p>of services and integration of providers locally, regionally and nationally to maximise outcomes for offenders.</p>	<p>programme to reduce their risk or a work place that develops their employability skills and provides a route into employment on release.</p> <p>Providers are identified based on the needs of the offenders, the provision that can be delivered and value for money.</p> <p>On entering the establishment, offenders have their needs identified and their activities sequenced this includes OASys and sentence planning and the offender passport which identifies their immediate, medium and long term needs. OASys and segmentation data is used to inform this process.</p> <p>The Head of Reducing Re-offending and their team is key in developing relationships with providers including OLASS, community partners and ONE3ONE Solutions to increase the work activity available to offenders. This is critical to ensure that offenders are fully employed to enable them to affect changes that will reduce their risk of re-offending and prepare them for release into the community.</p> <p>Providers are part of the team at Stocken, and where appropriate they are included in the SMT and contribute to the overall vision of the establishment, the healthcare provider and psychology are an integral part of the establishment and contribute to the SMT.</p> <p>Each of the Seven offending pathways has a SMT lead to champion delivery of services for each pathway.</p>
<p>2 (b) Facilitate the ongoing operation of mandating day one entry of prison leavers onto the DWP Work Programme and any future changes through the introduction of Universal Credit.</p>	<p>HMP Stocken are supported by job centre plus, currently their aim is to see every prisoner at least two weeks prior to release, From October 2014 we anticipate that these prisoners will be transferred to a resettlement prison prior to release. They will continue to advise on benefits and jobs and organise advanced claims where appropriate as part of the work programme.</p> <p>They are supplied with office space, broadband access and IT.</p> <p>They are available approximately three times a week for the whole day and they facilitate mandating onto the DWP programme.</p>
<p>2 (c) In England- work together with NHS England and Public Health England in line with the National Partnership and Co-commissioning Agreement to ensure that NHS commissioned health services (including clinical and non-clinical substance</p>	<p>HMP Stocken has a close working relationship with NHS England. The Head of Healthcare plays an integral part in the Senior Management Team and ensures that the services delivered meet the needs of prisoners both in terms of their health and also in support to reduce substance misuse in the form of clinical and psychosocial intervention from the dedicated Substance Misuse and Recovery Team. The Head of Healthcare is also a standing member of the Reducing Re-offending committee and takes ownership of the two clinical pathways (Physical and Mental Health and Substance Misuse). This enables and supports full and effective partnership working.</p> <p>HMP Stocken will continue to monitor the needs of the prisoner population and provide support to the Substance Misuse Team and appropriate recovery led intervention framework. There is a recovery action plan that is jointly owned between HMP Stocken and the Substance Misuse Team. There are two wings supported by prison staff and the Substance Misuse Team. Weekly meetings are held between prison staff and the Substance Misuse staff, to ensure joint partnership working.</p>

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<p>misuse services) in custody support both health and justice outcomes and:</p> <ul style="list-style-type: none"> * Are informed by an up to date Health Needs Assessment taking account of the reconfiguration of the custodial estate including the creation of Resettlement Prisons; * Support sustainable recovery from addiction to drugs and alcohol and improved mental health including dual diagnosis; *Promote continuity of care from community to custody, between establishments and through the prison gate in partnership with new providers of probation services; * Are implemented alongside efforts to reduce the supply of drugs and alcohol into prisons and the diversification of prescribed medication. 	<p>Interventions provided by the Substance Misuse Team are 6 week SMART Programme, 6 week Alcohol Intervention programme, one to one work on substance misuse, Methadone and Subutex Programme.</p> <p>Clinical substance misuse prescribing, consisting of clinical prescribing and delivered in conjunction with 1:1 psychosocial interventions as well as group work.</p> <p>HMP Stocken are supporting the provision in adding value to the Substance Misuse Service by allowing the provision of a structured peer mentoring programme to support recovery.</p> <p>HMP Stocken liaises with the healthcare provider to ensure they are aware of any new receptions coming to the prison. The healthcare team will see all new receptions on the day of arrival to the prison and are able to view all medical records at the point of reception. This allows the healthcare team to ensure that there is minimal disruption to the provision of care they have received either in the community or within other prison establishments. Any on-going treatment needs will be noted and acted upon by the healthcare team to ensure this is continued from the current establishment. This governance provides a mechanism to identifying and addressing delivery and strategic issues such as planning around continuity of care and forthcoming impacts of changes to the estate from the Transforming Rehabilitation Programme.</p> <p>HMP Stocken will support effective partnership working between the Security department, the Residential Function (Substance Misuse clients are based on two residential wings) and the healthcare provider. Effective policies are in place to manage substance misuse within the Prison, and to manage the issues surrounding the abuse and diversion of medication.</p> <p>HMP Stocken will enable the NHS commissioned healthcare provider to conduct a health needs assessment annually to inform service provision to meet the needs of individuals in their care.</p>
<p>2(d) In England – Work together with local authorities to ensure that adult offenders and defendants with care and support needs are appropriately</p>	<p>HMP Stocken works in partnership with the Healthcare provider who from the initial reception screen will provide ongoing support and signposting to the appropriate clinics as required. Nottinghamshire Healthcare NHS Trust provides primary care and substance misuse services within HMP Stocken. Mental Health services are provided by Northamptonshire Healthcare Foundation NHS Trust; however Nottinghamshire Healthcare NHS Trust work in partnership with this team ensuring that close working relationships are always maintained and joint working is arranged as the needs require. Recent Kings Fund finances have enabled the prison to have a specific dementia cell with pictorial signage for the journey to and from Healthcare.</p>

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<p>identified , their needs are assessed and they are supported to live with decency and as independently as possible; and that arrangements are made for continuity of care when as individual moves.</p>	<p>HMP Stocken have a Disability Liaison Officer who will work in conjunction with Healthcare to monitor and address social care needs. Prisoners are interviewed on reception/induction at this point prisoners will raise any disability concerns with both healthcare and the prison. Healthcare will signpost to the relevant provider regarding any social care needs for prisoners within HMP Stocken. The new Social Care Bill gives responsibility to Local Authorities to provide social care for those in the population that need it.</p> <p>At HMP Stocken the healthcare team see all prisoners on arrival to the prison for a preliminary reception screen; any urgent needs will be dealt with accordingly through the healthcare team at this point. A more comprehensive healthcare screen is completed within 72 hours and this is completed when the prisoners has moved to the wing location.</p> <p>The healthcare team provide primary care and substance misuse services between the hours of 07.30 - 18.30 seven days a week, with a medical out of hours service provided between 18.30 - 08.00. Primary and secondary mental health service is provided between the hours of 08.00 - 17.00 five days a week with an on call service provided at weekends during the same hours of 08.00 - 17.00.</p> <p>HMP Stocken will support effective partnership working with all stakeholders this will include attendance of the Healthcare Team local Drugs and Therapeutic Committee meetings which are a focus for managing clinical pathways, pharmaceutical and substance misuse issues.</p>
<p>2 (e) In England – Work with local authorities to promote inclusion of, and maximise benefits to, offenders' families.</p>	<p>The offender journey approach, with the emphasis being on early identification of needs and issues, is a priority for HMP Stocken. We recognise that one of the key factors in reducing re-offending is to maintain and develop appropriate family ties. We encourage prisoners to maintain links through domestic visits and family days. We work with "Children's links", a social enterprise, to provide advice and signposting services in our visits facility. These events are targeted at specific prisoner groups, such as indeterminate sentence prisoners. Prisoners' families will attend a visit that is less formal they have the opportunity to interact with a particular emphasis on maintaining a relationship between offenders and their children. HMP Stocken invite relevant local authorities to participate in this process.</p>
<p>2 (f) In England – Continue to improve access to a pathway of new and existing services for offenders with severe personality disorders. Services are primarily targeted at men who present a high risk of serious harm to others and women who present a high risk of committing further violent, sexual or serious criminal damage offences. Services are co-commissioned with NHS England Specialised Commissioning to</p>	<p>Prisoners assessed with a personality disorder (PD) are managed and cared for using a partnership approach between the Prison and the Healthcare provider. Where a need is identified for referral to a specialist unit, a placement will be sourced and the prisoner transferred.</p>

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support health and justice outcomes.	
<p>2 (g) In England – Align services with Offender Learning and Skills Services (OLASS 4) providers in prisons. Put in place local partnership working arrangements and determine what learning opportunities will be offered in each prison. Support initiatives to make prisons places of work and strengthen the focus on employability. Enhance access to mainstream learning and employment services for offenders on return to community.</p>	<p>The Head of Reducing Re-offending has developed an effective partnership with OLASS and the provider of learning and skills (Milton Keynes College). This ensures that delivery matches the needs of the population and supports their rehabilitation and return to the community. The Reducing Re-offending strategy takes into consideration the labour market analysis for those areas where the prisoners return to. The learning delivery supports individual prisoners, their journey being sequenced to offer interventions and activities at the right time. This enables them to develop relevant skills that will allow them to lead law abiding lives both in prison and on their return to the community. Classroom attendance is a focus for the establishment; We are committed to ensure that prisoners attend regularly. This is supported by wing staff directing prisoners to the right places and challenging when they do not through the appropriate use of the incentives and earned privileges scheme.</p> <p>HMP Stocken ensures prisoners who are allocated to an activity place attend and where they do not to challenge them. MI will be monitored daily alongside the number of activity places available. Each prisoner is assessed at the induction stage to identify what their educational needs are with support given to those who require functional skills. Employability skills are being introduced into the workshops to encourage prisoners to prepare for their release and to assist in them finding appropriate work</p>
<p>2 (h) In England- Strengthen partnership working to ensure that offenders have access to support and services to both prepare for and enable access to employment.</p>	<p>Further employment opportunities are being developed with a view to increasing the number of ROTL's from HMP Stocken.</p> <p>Existing ROTL opportunities at HMP Stocken include work at the Enterprise Badge Company.</p> <p>HMP Stocken continues to work with local employers to develop opportunities to deliver more work based placements.</p> <p>A close link with a company that recycles bicycles has been made and not only does this give us effective work places in the establishment but it has also culminated in paid employment on release.</p> <p>The Bike Back Derby Project has provided opportunities for prisoners, on an individual escorted basis with an Instructional Officer, to undertake ROTL to work on day release promotional sales days, where they are able to demonstrate to the public skills learnt at Stocken in maintenance and repair of cycles.</p> <p>Halfords are engaging with HMP Stocken to implement a pilot scheme to provide employment on release for a prisoner who has been trained in cycle maintenance and repairs.</p> <p>The Resettlement Team have engaged with Timpsons, interviewing and securing work placements for 3 prisoners upon release, with the</p>

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	expectation of identifying further prisoners for employment purposes.
3) Deliver an efficient quality service Delivery should be evidence formed, efficient, quality assured, well targeted, within minimum requirements as set out in specifications, instructions and contracts, services must be of appropriate quality and delivered in the most efficient way to obtain the best value for the tax payer	
3 (a) Target resources on evidence-informed interventions and services that are likely to deliver the best outcomes for the investment. This includes targeting factors shown to be related to NOMS intended outcomes and using a service design which will be effective with the groups which receive it.	<p>Allocation to interventions is based on segmentation data. On arrival prisoners are assessed by their offender supervisor. The offender supervisor uses the OASys sentence planning tool to match the interventions to prisoners needs. Where no intervention is available prisoners are signposted to the appropriate service.</p> <p>The resources are targeted to those prisoners who would benefit most from interventions and which will significantly reduce their risk of re-offending and risk of harm.</p> <p>A victim awareness programme is delivered at HMP Stocken by the Sycamore Trust. The aim of this programme is to challenge prisoners to consider the impact of their crimes on their victims.</p> <p>We have considered the impact of the reconfiguration of the estate and ensure that the prisoners we receive are able to access the resources we have available.</p>
3 (b) Have robust quality assurance processes in place to ensure offender services are (i) delivered as they are intended (i.e. with integrity and as planned and designed) and (ii) that they are effective.	<p>HMP Stocken utilise local and NOMS systems to monitor the quality of the services we are delivering. Internal and external reviews and inspections are used to understand and improve the quality of services.</p> <p>Local systems</p> <ul style="list-style-type: none"> • A performance overview, with data extracted from a range of corporate monitoring tools is presented and discussed at each monthly Senior Management team (SMT) meeting. This is supported by functional reports from each functional head. These reports allow strategic discussion to take place to assess quality of service delivery and any improvement action required. • A comprehensive assurance framework is in place. Quality of delivery against all specification mandatory outcomes is assessed by the Functional Head and given a "Deficient/Satisfactory/Well controlled" assessment. Each specification is in turn assessed by the SMT as being High, Medium or Low risk in terms of impact of failure to deliver the specification. High Risk specifications are subject to annual assurance testing via integrity tests and Bi-Lateral meetings with the Governor/Deputy Governor and Functional Head. Medium risk are subject to annual assurance testing via Bi-Lateral meetings with the Governor/Deputy Governor and Functional Head. Low risk are subject to Bi-annual assurance testing via Bi-Lateral meetings with the Governor/Deputy Governor and Functional Head. • HMP Stocken maintains a risk register. This is subject to monthly updates and a full review every quarter. • A comprehensive Bi-lateral meeting system is in place which enables monthly collation of performance data and discussion of outcomes. • Functional owners of specifications and commissioned options hold a monthly meeting with managers and staff tasked with front line delivery

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of services. Functional meetings allow for continued monthly focus on delivery of services.

- Local policies to support service delivery are tracked on a policy database. The database links the policies to PSI revisions, Local assurance framework, Equality impact assessment; Health & Safety risk assessment and Safe Systems of Work.

Internal and External systems.

- An annual report is compiled by the Independent Monitoring Board. This report is shared with the Governor and used as an independent, unbiased assessment of service delivery. The Governor meets weekly with the Chair of the Board for discussion on delivery of custodial services.
- Critical areas of service delivery are subject to audit by the Audit and Corporate assurance unit (A&CA). These are- Security Audit, Safer Custody and Governance and Operational (Information assurance, Financial Control, Equalities, Assurance Framework, Health & Safety, Fire Safety).
- Quality of the provision Offending Behaviour Programmes is assessed by OSIG programmes audit. This report is shared with the Governor and used as an independent, unbiased assessment of service delivery.
- HMP Stocken is assessed using the Measuring the quality of prisoner's life survey by A&CA. This report is shared with the Governor and used as an independent, unbiased assessment of service delivery.
- HMP Stocken is assessed against service delivery by Her Majesty's Inspectorate of Prisons. This report is shared with the Governor and used as an independent, unbiased assessment of service delivery.
- HMP Stocken is assessed against service delivery in the OLASS 4 contract by the Office for Standards in Education (OFSTED). This report is shared with the Governor and used as an independent, unbiased assessment of service delivery.
- HMP Stocken will use the full range of Security and Public protection communication monitoring systems as support mechanisms to execute the sentence of the court and support service delivery. Quality of delivery of these services will be monitored by the internal assurance framework, and an unbiased annual inspection by the Interception of Communications Commissioners office.
- The Governor, or delegated representative attends partnership contract meetings with external service providers of services. These include the OLASS 4 Contactor, Milton Keynes College and the Prisoner Health provider, Nottinghamshire Healthcare NHS trust. In addition, quality of education services is monitored at the Quarterly Quality improvement group (QIG).

All actions to improve delivery of service are recorded on the combined action plan (CAP). Progress against the CAP is monitored locally at SMT meeting, in Bi-lateral meetings between Functional Heads and the Governor/Deputy Governor, and in Bi-lateral meetings between Functional Heads and the Head of Corporate Services. Monitoring of service delivery against the SLA is monitored quarterly at a meeting between the Governor and the performance monitoring team from NOMS East Midlands. This meeting includes a check of CAP actions and discussion on progress.

Delivery of the SLA is clearly linked to the Staff performance and development record (SPDR). Workflows are clearly defined by function, and staff are set "SMART" objectives to deliver services. The SPDR is used to assess staff training and development needs, and as a tool to assess quality of service delivery by individual staff over the business cycle. The SPDR is supported by the monthly Bi-lateral meeting system. A training committee is in place which ensures staff have the right skills and training to deliver services. The SPDR and Bi-lateral meeting system enables

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	<p>managers to monitor and manage quality of work against required outcomes. Systems in place at HMP Stocken to support staff delivery of business objectives are accredited by "Investors in People."</p> <p>A robust attendance management system is in place, with daily focus on staff absence and a weekly absence monitoring meeting to ensure staff are supported back to work. A Bi-monthly workforce planning meeting takes place where the staffing position is analysed and forecasted. This meeting manages recruitment and other Human Resourcing issues that impact on service delivery.</p>
4)Ensure delivery is matched to population, purpose and NOMS outcomes All providers should think about matching their delivery to their population, purpose and outcomes	
<p>4 (a) Use segmentation and local data sources to target resources for rehabilitation services, case management and risk management where they deliver the greatest outcomes for investment.</p>	<p>HMP Stocken 2013/14 segmentation local tool: Custody - has been analysed to gain an understanding of the population profile of HMP Stocken by offence, risk of re-offending offence type, sentence length and time to serve.</p> <p>The key offence segment is Violent offenders (including criminal damage and public order). A total of 383 of these offenders are in custody at HMP Stocken. In addition, offences with violent aggravating factors, such as robbery and some acquisitive crimes account for a further 299 offenders.</p> <p>All offenders with in OGRS segments 0-24 (109 offenders) and 25-49 (207 offenders) will be targeted with low (0-24) intensity case management or medium intensity (25-49) and local interventions based principally on assessment, sentence planning referral, sign posting and pro-social modelling by prison staff.</p> <p>Offenders with Violent or violent aggravating factors in their offence in OGRS segments 50-74 present a high risk of re-offending. These account for 296 offenders. Those in the 75-89 group present a Very high risk and account for 141 offenders. HMP Stocken will target these prisoners with the full range of local interventions described above. These groups will be subject to medium intensity (50-74) or high intensity (75-89) case management, involving closer one to one supervision based on a pro social approach. Offenders in these groups will be targeted with accredited offending behaviour programmes such as Thinking Skills Programme, the KAINOS challenge to change programme and RESOLVE. Offenders in these groups with domestic violence and relationship type offending will be targeted with a medium or high intensity offending behaviour programme designed to address this type of offending.</p> <p>A total of 92 offenders at HMP Stocken, a little over 10% are Drug offenders. Of these, 40 offenders are in the medium risk segment (OGRS 25-49) and 25 in the High risk segment (50-74). HMP Stocken will target these prisoners with the full range of local interventions described above. Prisoners in the Medium, High and Very High risk segments will be targeted with drug support services provided by our partner Nottinghamshire Healthcare NHS trust.</p> <p>A small group of offenders, 6 in total are prolific offenders. Of these 2 are serving less than 4 years, 2 are over 4 years and 1 is a licence recall. These offenders will be subject to High intensity case management at Stocken, and targeted with the full range of local interventions described above. In addition, the prison will seek to identify suitable placements at other establishments that provide services suitable for these prisoners.</p>

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	<p>All new induction prisoners to HMP Stocken complete a Needs Analysis questionnaire. During their induction period newly received prisoners meet as a group with an Offender Supervisor who provides an overview of the role of the OMU and Offender Supervisors, sentence progression and sequencing of interventions, education, work and activities. All prisoners are also informed in writing who their Off All High risk prisoners are interviewed by their Offender Supervisor within 10 days of being received at Stocken.</p> <p>OASys report are completed and Sentence Plans reviewed. Prisoners are signposted to interventions relevant to their offending behaviour and Tier level. Currently approximately 10% of prisoners who are serving short term sentences with low risk levels are assessed as not being suitable to participate accredited interventions.</p> <p>During the induction period all prisoners have the opportunity to complete a Resettlement Passport questionnaire. Approximately 8% of prisoners then meet with Resettlement Officer to obtain advice and support regarding housing, accommodation, finance, benefit and debt issues.</p>
5) Ensure that delivery of services is responsive to individual needs and characteristics to maximise outcomes.	
<p>5a) Relevant individual needs and characteristics are effectively identified, assessed, and monitored. This information is shared appropriately, proactively and sensitively across the organisation, and with delivery partners.</p>	<p>Through Milton Keynes College OLASS 4 contract additional learning support is provided in the form of a dedicated tutor. Prisoners are assessed on induction for their literacy and numeracy or any other learning difficulties and supported through their sentence</p> <p>Data on all protected characteristics is collected from all prisoners and recorded on Prison-Nomis. Individual needs arise from protected characteristics; we ensure that our staff have access to adequate training and information so that they are able to identify prisoners who may require additional support and can take appropriate action. Multi-disciplinary case conferences are held with relevant functions including Safer Custody, Healthcare, Mental Health Team, Activities and Residential Staff, to discuss individual needs and provision required. Complex cases are reviewed in the Safer Custody Meeting to ensure reasonable adjustments are implemented as required.</p> <p>At HMP Stocken during the Induction process prisoners are required to complete a Needs Analysis questionnaire, with assistance available to explain and help record information from the Induction Mentor. This document provides an overview of the prisoner's self declared needs and provides a basis for the OMU and other departments to take forward sentence management and progression.</p> <p>As part of the OASys and Sentence Planning process, Offender Supervisors meet with and interview prisoners to identify offending behaviour interventions and activities to aid sentence progression and manage the individual's risk. This interview is also an opportunity to discuss the impact protected characteristics may have on their well being and progression. Offender Supervisors work with other departments, including Programmes, Education and Activities and with other agencies including Probation Services, the Police, Social Services and Children & Young Person Services, sharing information only as required and to ensure support for individuals is in place.</p>
<p>5b) Information regarding individual needs and</p>	<p>The protected characteristics have been allocated to SMT members and members of the Safer Custody Team to lead on and promote within the establishment. Staff will receive information and training to support them in recognising barriers to engagement that may arise.</p>

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characteristics is used to adapt and sequence services to meet individual needs and maximise their benefit, and offenders are supported and encouraged to access appropriate services.	Information gained is then used to develop an individualised plan which adapts and sequences services to maximise the benefit to the offender. Offender Supervisors are responsible for managing prisoners' sentence progression. Information from OASys assessments, Sentence Plan Review Boards, ACCT Care Plans and other care plans is used to identify risks/needs of individuals and manage their progression through sequencing of interventions and activities.
6) Deliver priority national or specialist services	
6a) Continue to identify, assess and manage extremist offenders by engaging with existing local structures and ensuring that training and awareness is embedded among key staff groups. Ensure referral, where appropriate, to interventions, structured assessment and structured interventions and faith-based programmes according to offender risk and need.	<p>In relation to NOMS' approach to the identification, assessment and management of extremist offenders, HMP Stocken will ensure delivery in the key thematic areas of Intelligence Gathering and Management; Offender Management and Public Protection; and Interventions and Resettlement, as assessed by NOMS HQ.</p> <p>HMP Stocken will also ensure that any recommendations related to the identification, assessment and management of extremist offenders which are identified in year through the NOMS assessment process are implemented within reasonable timescale.</p> <p>The healthcare provider at HMP Stocken; Nottinghamshire Healthcare NHS Trust support the National Prevent Strategy through a Department of Health trained trainer, to provide in-house training to the healthcare team.</p>
6b) Deliver victim-offender conferences (Restorative Justice) where capacity exists and develop partnerships and a supportive environment to	<p>HMP Stocken will develop and implement a plan for the creation of a supportive environment which will enable delivery of victim-offender conferencing (Restorative Justice) The plan will be led by HMP Stocken's Chaplaincy team and will focus on developing:</p> <ul style="list-style-type: none"> • Awareness of Restorative Justice among relevant staff groups • Partnerships with organisations and local commissioners to support delivery of Restorative Justice • Infrastructure to support delivery, including development of; a single point of contact for RJ, agreed referral processes with partners, processes which contribute to suitability and risk assessments, appropriate gate procedures for entry into the prison of victims and other participants, appropriate rooms are available for the conference to take place and the integration of Restorative Justice into

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enable delivery where it does not.	sentence planning.
6c) Ensure the efficient use of prison places through development and implementation of local bail strategies and use of HDC for appropriate offenders, including making full use of Bail Accommodation and Support Service.	<p>As part of the HDC process Offender Managers in the community are contacted to obtain confirmation of suitability for the release address and to ensure that licence conditions and risk management are in place.</p> <p>HMP Stocken will continue to follow an HDC strategy which ensures that all prisoners eligible for HDC who can not provide an accommodation address are routinely offered accommodation through BASS. Where non-BASS HDC placements fail then HMP Stocken consider BASS as an accommodation option. The OMU department ensure that releases to BASS are credited as "suitable and settled" for the purposes of delivery levels.</p>
6d) Increase the amount of commercial and economically beneficial work in prisons undertaken by prisoners.	<p>The Reducing Re-offending team are reviewing our current commercial and economically beneficial employment places in line with the work in prisons commissioning intention and our commitment to providing meaningful activity places which in turn provide prisoners with 'work ready' skills and increased employment opportunities within the community upon release. Links are well established with One3One Solutions as part of this review and we intend to increase our employment places in this area in line with available local commercial opportunities, industries workshop space and our staffing profile. Progress will be reflected in table 8a.</p>
6e) Support the delivery of efficiencies across the criminal justice system by increasing the use of prison video links.	<p>HMP Stocken acknowledges the benefits of Video Conferencing and will carry out a scoping exercise to investigate the feasibility of extending the use of video conference facilities by March 2015 consistent with the NOMS Video Action Plan, ensuring that use is consistent with the establishment regime and makes maximum usage of existing/planned facilities.</p>

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Table 4a: Rehabilitation Services

This table should reflect all NOMS Commissioned and NOMS Co-Commissioned services delivered as part of the Core Rehabilitation Offer. It is assumed all the services described below are available to all prisoners with an identified need: therefore targeting information is not applicable to this section. It is understood that these services may change in year as a result of the Through The Gate competition and tendering process. Changes to this table will be managed through existing NoC mechanisms.

Rehabilitation Services in Custody	Name of Service Service Description	Commissioning Arrangements (NOMS Locally, Regionally or Co-Commissioned)
Staff support and encourage prisoners to participate fully in rehabilitation services	<p>At HMP Stocken, we aim to create a truly rehabilitative culture where every contact matters.</p> <ul style="list-style-type: none"> All staff are committed to engaging with prisoners and delivering an efficient and effective regime to achieve NOMS objectives. Clearly defined business and performance objectives are delegated using a functional model. All functions work collaboratively, using a whole establishment team approach to achieve our objectives. All prisoners will be seen on Induction. At this point in the sentence they will be signposted to their Offender Supervisor and how to access Rehabilitation services. Every prisoner at HMP Stocken is allocated an Offender Supervisor, supported by a Case administrator. All prisoners are also allocated a personal officer on his residential unit. The Offender Supervisor is responsible for supervising the completion of the sentence plan and connections with the Offender Manager. The Personal Officer is the first point of contact on residential units for the offender, and encourages offenders to participate in rehabilitation services. Our induction process identifies rehabilitative needs. We work with the offender to address these needs or sign post the offender to an appropriate service. We have a comprehensive reducing re-offending strategy that forms the basis of initial assessment based on the seven offending pathways. Case management is organised and prioritised according to prisoner risk. Accordingly, Offender Supervisors manage varying size caseloads depending of High, Medium or low intensity case management requirements based on OGRS segment. We operate an integrated IEP system. Offender Supervisors are Band 4 Prison Officer specialists and can therefore use the IEP scheme directly to encourage and motivate offenders to participate in rehabilitation services. 	Locally

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<p>Prisoners are made aware of their responsibilities in engaging with and accessing services</p>	<ul style="list-style-type: none"> • All staff at HMP Stocken are made aware of our rehabilitative ethos through the annual appraisal system (SPDR). This will be used to embed the “every contact matters” strategy. This will mean that staff interaction with prisoners should be positive and enable prisoners to be fully aware of and fully access the services we deliver. • A comprehensive communication strategy is in place. This will be used to continuously direct staff activity to raising prisoners’ awareness and assisting them to access services. Similar approaches will be used to directly communicate with prisoners. These include Notices, poster campaigns and a Prisoner Council. • Our effectiveness at delivering this service is measured by a daily report of prisoner attendance at activities. We monitor sentence planning objectives, and use the IEP scheme to incentivise prisoners to attend activities and other services designed to help them achieve their sentence planning objectives. We continue to work closely with our OLASS 4 service provider to monitor numbers and types of qualifications achieved by prisoners. • We use information from our monitoring to redirect and focus our activities to raise prisoner awareness and engagement. 	<p>Locally</p>
<p>Prisoners anti social attitudes, thinking and behaviours are addressed by staff through pro social interaction and engagement</p>	<ul style="list-style-type: none"> • As described above, we have a strategy in place to raise prisoner awareness of their responsibility to engage with and access services. This is a key tenet of our strategy to address prisoner anti social attitudes. Thinking and behaviours. • We have an establishment wide decency policy, applicable to staff, our partners, prisoners and visitors to the Prison. This sets out an agreed set of behaviours, which as their core describe pro-social interaction and engagement. The policy will set out what is and is not acceptable behaviour, and is linked to the Prison IEP and disciplinary system for prisoners. All directly employed staff are set an SPDR objective to adhere to the Decency policy. • In addition to the decency policy, the local incentives and earned privileges (IEP) scheme contains a compact describing the type of behaviour required from prisoners to progress through the 4 levels of the scheme. The IEP scheme is linked to our Violence Reduction (VR) policy. The effectiveness of the IEP and VR policies is monitored monthly at the Safer Prisons meeting. • A personal officer scheme is in operation. Here the Prison Officer writes regular behavioural monitoring reports on prisoners in their caseload. This information is stored in “case notes” on PNOMIS, making it readily accessible to all staff in the Prison. • The Prisoner Council meets monthly, and members are encouraged to actively model good behaviour amongst their peer group. Each prison workshop will have a peer mentoring element. Peer mentoring is a requirement of the Enhanced level of the IEP scheme. Through this we are able to clearly demonstrate to prisoners the benefits of positive engagement and interaction with others. 	<p>Locally</p>

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Prisoners can access appropriate services that enable them to seek suitable employment and/or training for release.	<ul style="list-style-type: none"> HMP Stocken provides access three days a week to Employment and benefits advisors. This service supports prisoners to make future job applications and supports access to the DWP work programme. At Induction, every prisoner is interviewed by a National Careers advisor. Interview data is shared with Milton Keynes College, our OLASS 4 provider for referral to appropriate educational services. HMP Stocken provides a dedicated resettlement worker to support prisoners to access services that enable them to seek suitable employment and/or training on release. Resettlement work is integrated into our reducing re-offending strategy, and Case management model. 	Locally
Prisoners can access services that enable them to manage housing needs created as a result of their custody.	<ul style="list-style-type: none"> HMP Stocken provides a dedicated resettlement worker to support prisoners to access services that enable them to seek suitable employment and/or training on release. Resettlement work is integrated into our reducing re-offending strategy, and Case management model. 	Locally
Prisoners can access services that enable them to seek settled and suitable housing for release.	<ul style="list-style-type: none"> HMP Stocken provides a dedicated resettlement worker to support prisoners to access services that enable them to seek suitable employment and/or training on release. Resettlement work is integrated into our reducing re-offending strategy, and Case management model. 	Locally
Prisoners can access services to enable them to address personal financial management issues created as a result of their custody.	<ul style="list-style-type: none"> All prisoners complete an Induction Passport which allows them to describe their debt issues. All prisoners have access to the Resettlement Department where staff work on a one to one basis to provide assistance with lodging / freezing debt. Prisoners are able to arrange for repayment of loans and monies owed on a monthly basis through Corporate Services. Prisoners are able to access a Citizens Advice Bureau and Job Centre Plus employment and benefits advisors. Prisoners are able to set up Bank accounts with Halifax Bank plc via Corporate Services 	Locally
Prisoners can access available services which enable them to address their family welfare and family support needs.	<ul style="list-style-type: none"> Domestic visits are available 4 days a week, including weekends. Prisoners are signposted to community based services Prisoners have access to a PIN phone system, and are issued statutory weekly letters. Foreign national prisoners may exchange visiting entitlements for PIN credit or additional letters. 	Locally
Prisoners have equivalence of access to health services in custody as in the community.	Healthcare is provided by NHS England who will provide facilities that mirror where possible those in the community Engaging and stabilising, well man clinics	Locally

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Prisoners can access treatment, services, advice and support around drug and alcohol needs.	<ul style="list-style-type: none"> Advice for alcohol and drug misuse.. Signposting to community based services. 	Locally
Prisoners who have experienced domestic violence, rape or abuse can access services that offer them advice and support.	<ul style="list-style-type: none"> Signposting to community based services. 	Locally
Prisoners who have been sex workers can access services that offer them advice and support.	<ul style="list-style-type: none"> Signposting to community based services. 	Locally

Table 4b: Rehabilitation Services - Additional Services Offer

Using segmentation and local data sources to target resources where they will deliver the greatest outcomes for investment - this table should reflect the case management activity, risk management activity and rehabilitative services and interventions, delivered within the establishment which are **additional** to the core offer

Segment	Total no. of Prisoners within Segment <ul style="list-style-type: none"> Use the segmentation data tool on the NOMS Performance HUB to get the numerical data you need to populate this column 	Strategic approach to meeting the needs of the segment <p>Title and description of rehabilitative services/interventions and case management activities</p> <ul style="list-style-type: none"> Give the title and a brief description of the case management activities offered to offenders in each segment Give a brief description of the range of rehabilitative services and interventions offered to offenders by segment. Include any accredited programmes on offer. Use the guidance on targeting in Commissioning Intention 4a If a service or intervention is available across more than one segment (for example – TSP may be available to both sex offenders and violent offenders) then state in each applicable box, making clear in the next column the number of completions relating to each segment. 	Indicate whether the service or intervention is commissioned or co-commissioned and the number of offenders who will be able to access the intervention or service annually <ul style="list-style-type: none"> For accredited programmes give the number of completions It is not necessary to record volumes for case management activities
All Offenders – where service targeted by need rather than risk	Total 843	Additional services for all offenders <ul style="list-style-type: none"> Integrated drug treatment system Smoking cessation 	

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		<ul style="list-style-type: none"> • Healthy living programme (PE department) • Alcoholics anonymous • Trauma counselling services & signposting • SMART – Substance misuse programme. • AIP- Alcohol programme <p>Quantity of services based on need. There is an element of self selection to access these services, with support from Personal Officers and Offender Supervisors.</p>	
Sexual Offenders	Total 16 OGRS 0-24= 4 OGRS 24-49= 4 OGRS 50-74= 7 OGRS 75-89= 1	HMP Stocken does not deliver any programmes for sexual offending; the offender management unit would where possible ensure that prisoners are only accepted at the establishment once this work is completed. Any prisoner who requires a programme to address these needs would be referred to an appropriate establishment	
Violent offenders	Total 383 OGRS 0-24 = 60 OGRS 25-49 = 103 OGRS 50-74 = 150 OGRS 75-89 = 69	<p>HMP Stocken has a Safer Prison Unit responsible for the delivery of the Violence reduction strategy. This is aimed primarily at custodial related violence behaviour, however it contains a Pro- social modelling element.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. Staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs</p> <p>Prisoners have access to the same health services in custody as in the community</p>	
Indeterminate Sentenced Prisoners (ISPs)	Total 179 OGRS- 0-24 = 33 OGRS – 25-49 = 53 (Violent) OGRS- 25-49 = 7 (Robbery) OGRS 50-74 = 2 (Sexual) OGRS 50-74 = 52 (Violent) OGRS 50-74 = 6 (Robbery) 2 (Acquisitive) 1 (Other)	<p>HMP Stocken has a Safer Prison Unit responsible for the delivery of the Violence reduction strategy. This is aimed primarily at custodial related violence behaviour, however it contains a Pro- social modelling element.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. Staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and will be signposted the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs</p> <p>Prisoners have access to the same health services in custody as in the community</p>	
Low likelihood of any reconviction OGRS 0-	Total 109	Although some Programmes are shown to be effective with this segment the impact on reoffending is minimal due to the low risk of the candidates.	

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24%	<p>Sexual= 4 Violence = 60 Robbery= 11 Acquisitive= 10 Drugs = 19 Motoring = 4 Other = 1</p>	<p>Prisoners are required to engage with rehabilitation and reintegration services. This enables support and services to be identified and utilised to maximise time in custody and to ensure realistic and achievable release plans are put in place.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. Staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners will be offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs</p> <p>Prisoners have access to the same health services in custody as in the community</p>	
Medium likelihood of any reconviction OGRS 25-49%	<p>Total 207</p> <p>Sexual= 4 Violence = 103 Robbery= 35 Acquisitive= 21 Drugs = 40 Motoring = 2 Other = 2</p>	<p>Although some Programmes are shown to be effective with this segment the impact on reoffending is minimal due to the low risk of the candidates.</p> <p>Prisoners are required to engage with rehabilitation and reintegration services. This enables support and services to be identified and utilised to maximise time in custody and to ensure realistic and achievable release plans are put in place.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. These staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs</p> <p>Prisoners have access to the same health services in custody as in the community</p> <p>The sections below describe additional services for segments 50-74 (High), 75-89 (Very High). Where spaces on programmes delivered for the High and Very High risk groups are not filled, these places will be offered to offenders in the Medium risk group. This process will be managed by Offender Supervisors.</p>	
High likelihood of any reconviction OGRS 50- 74%	<p>Total 345</p> <p>Sexual= 7 Violence = 151 Robbery= 55 Acquisitive= 90 Drugs = 25</p>	<p>Although some Programmes are shown to be effective with this segment the impact on reoffending is minimal due to the low risk of the candidates.</p> <p>Prisoners are required to engage with rehabilitation and reintegration services. This enables support and services to be identified and utilised to maximise time in custody and to ensure realistic and achievable release plans are put in place.</p>	<p>TSP 90</p> <p>RESOLVE 50</p> <p>HRP 16</p> <p>KAINOS Challenge</p>

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	<p>Motoring = 5 Other = 12</p>	<p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. These staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs Prisoners have access to the same health services in custody as in the community</p> <p>Cognitive skills Programmes and Offence Specific Programmes have been shown to be effective in reducing reoffending for this segment 90% of prisoners in this area have attitudes that support crime and difficulties in problem solving and over 50% have problems controlling their anger</p> <p>Thinking Skills Programme (TSP).</p> <p>Health Relationships Programme (HRP) (high and moderate)</p> <p>KAINOS (Challenge to Change)</p> <p>Pro-social modelling and positive staff interactions.</p> <p>Violent offenders would be offered single cognitive skills as most programmes overlap in this area.</p>	to change 72
<p>Very high likelihood of any reconviction OGRS 75-89%</p>	<p>Total 159</p> <p>Sexual= 0 Violence = 69 Robbery= 6 Acquisitive= 66 Drugs = 8 Motoring = 4 Other = 6</p>	<p>Although some Programmes are shown to be effective with this segment the impact on reoffending is minimal due to the low risk of the candidates.</p> <p>Prisoners are required to engage with rehabilitation and reintegration services. This enables support and services to be identified and utilised to maximise time in custody and to ensure realistic and achievable release plans are put in place.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. These staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs. Prisoners have access to the same health services in custody as in the community</p>	<p>TSP 90</p> <p>RESOLVE 50</p> <p>HRP 16</p> <p>KAINOS Challenge to change 72</p>

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		<p>Cognitive skills Programmes and Offence Specific Programmes have been shown to be effective in reducing reoffending for this segment. 93% of prisoners in this area have attitudes that support crime and difficulties in problem solving and over 97% have problems controlling their anger. 62% have a lack of a stable relationship</p> <p>Thinking Skills Programme (TSP)</p> <p>Health Relationships Programme (HRP) (high and moderate) KAINOS (Challenge to Change)</p> <p>Pro-social modelling and positive staff interactions. Violent offenders would be offered single cognitive skills as most programmes overlap in this area</p> <p>Prisoners with issues over impulsivity, attitudes that support crime, anger control, are also offered single cognitive skill programmes.</p>	
<p>Extremely high likelihood of any reconviction (prolific) OGRS 90-100%</p>	<p>Total 6</p> <p>Sexual= 0 Violence = 0 Robbery= 0 Acquisitive= 5 Drugs = 0 Motoring = 0 Other = 1</p>	<p>Prisoners are required to engage with rehabilitation and reintegration services. This enables support and services to be identified and utilised to maximise time in custody and to ensure realistic and achievable release plans are put in place.</p> <p>Prisoners are subject to pro-social modelling and personal officer schemes on their residential units. These staff support and encourage prisoners to participate fully in rehabilitative services and the regime of the establishment.</p> <p>Prisoners are offered accommodation services, family services, employment, training and education services where available and are signposted to the relevant agencies.</p> <p>Prisoners can access treatment, services, advice and support in relation to drug and alcohol needs .</p> <p>Prisoners have access to the same health services in custody as in the community</p> <p>Pro-social modelling and positive staff interactions.</p>	

HMP Stocken will introduce a case management prioritisation system. This will enable case management resources to be focussed on need, according to the risk of re-offending (defined by OGRS Segment). Additionally, effective Offender Management based upon the needs of offenders as identified through OASys Assessments, thorough sentence planning detailing rehabilitative requirements, supported by effective 'sign-posting', sequencing and referral to activity, will ensure that service is responsive to offender need. Table 4a (above) describes in detail the core services that we will provide. Table 4b (above) describes in detail the additional services we will provide.

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Table 5: Accredited Programmes provided in the establishment		
Does this establishment deliver NOMs Commissioned accredited programmes?		Yes
Name of accredited programme	Number of agreed starts (expected for 2014-15)	Number of agreed completions (planned total for 2014-15)
Living Skills Programmes		
Thinking Skills Programme (TSP)	90	81
Healthy Relationships Programme -High Intensity (HRP-HI)	8	7
RESOLVE	50	45
Building Better Relationships	8	7
Kainos/Challenge to Change/ Living Skills Plus	72	60
Grand Total	228	200

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Table 6: Development Objective

CI Title & No.	Objective: Describe a SMART objective including what you want to achieve how you will measure your success and key milestones	Does this contribute to a regional objective (yes/no)
<p>2 (g) In England – Align services with Offender Learning and Skills Services (OLASS 4) providers in prisons. Put in place local partnership working arrangements and determine what learning opportunities will be offered in each prison. Support initiatives to make prisons places of work and strengthen the focus on employability. Enhance access to mainstream learning and employment services for offenders on return to community.</p> <p>2 (h) In England- Strengthen partnership working to ensure that offenders have access to support and services to both prepare for and enable access to employment.</p>	<p>HMP Stocken has historically not had enough activity places to accommodate all prisoners. In 2014/15 we aim to aim to provide 75% of prisoners with a full time activity place. We will continue to work towards increasing our capacity. This is subject to working in partnership with 131 Solutions to provide positive outcomes.</p> <p>To achieve this we will:</p> <ul style="list-style-type: none"> • Identify accurately the current number of activity places as part of a complete review; this will be completed by April 2014 with a view to increasing to full capacity as new work becomes available. • Work in conjunction with the Offender Management Unit, the National Careers Service and Milton Keynes College to implement the process of 'sequencing' whereby a prisoners' Risks, Needs and Wants are identified during the induction period to drive allocation by the activities hub. This will ensure that the sentence plan, educational needs and prisoners' preference of activity placement during their time at Stocken are appropriately planned and scheduled to assist sentence progression and prepare our prisoners for release into the community and reduce to likelihood of re-offending. • Identify what activities are required to meet the needs of the population in terms of their employment on release • Utilise all the learning and skills hours and allocation appropriately to ensure prisoner's needs are met. This will be monitored through the OLASS 4 monthly meetings. • Ensure prisoners allocated to an activity place attend and where they do not to challenge them. MI will be monitored daily alongside the number of activity places available. • Encourage a work ethic that supports prisoner's development. This will achieved by putting a prisoner work contract in place, developing payment by results where appropriate and use the IEP policy for non attendance. • Provide appropriate qualifications to support the reduction in the risk of re-offending and prepare prisoners for release. This will be monitored by the Quality Improvement Group under the direction of OFSTED and through HMIP. 	<p>No</p>

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<p>4 (b) Ensure the use of custodial capacity delivers the most cost-effective configuration of places and meets the MOJs strategic requirements and the needs of co-commissioning and delivery partners whilst reducing cost.</p>	<p>HMP Stocken will become a Cat C training prison following the re-configuration of the estate. Over the next 12 months we will put in place a transition plan to ensure that the prisoners we receive meet the criteria for the establishment to enable us to deliver reducing re-offending. We aim to achieve this by the end of Q3. We will identify:</p> <ul style="list-style-type: none"> • Prisoners who have 3 months left to serve and ensure they are moved to a resettlement prison and that where possible their intervention needs have been met • Identify prisoners serving over 4 years with an outstanding intervention need that we can cater for to ensure that our resources are used effectively • We will measure this by monitoring population trends on a monthly basis, through segmentation data and NOMIS reports 	<p>Yes</p>
<p>1 (a.), 1 (b) Enhance public protection and ensure a safe, decent environment and rehabilitative culture</p>	<p>All prisons within region will be required to implement the 'Every Contact Matters' Strategy being developed nationally in order to ensure that staff-prisoner engagement is positive and effective (i.e. through the use of pro-social modelling). Implementation within 6 months of publication of the national strategy.</p> <p>In support of the Regional SLA HMP Stocken is committed to making "every contact matters" a reality. Prison Staff adopt pro-social modelling approaches and positive interactions with prisoners. We aim to create an environment where offenders feel safe, are hopeful and are treated. Authority will be used confidently and consistently- not punitively. We aim to have a shared purpose to change prisoner's lives.</p> <p>We will effectively use both the Incentives and Earned Privileges Scheme (IEP) and Violence Reduction strategy to encourage prisoners to engage with their rehabilitation and develop confidence and skills to change. We encourage prisoners to take part in the prisoner's forum so that they are involved in the direction and growth of the establishment.</p> <p>Our strengths lie in our prisoner interactions, staff show skills in managing violent prisoners by talking to them rather than through the use of force, staff have shown the ability to manage very difficult, complex prisoners who have mental health issues. Some areas to improve are around prisoners perceptions highlighted in the HMIP report and MQPL.</p> <p>The HMIP actions are monitored via the CAP and this is updated on a monthly basis. Within a timescale period of 6 months HMP Stocken will address these issues via prisoner forums and discussion groups.</p>	<p>Yes</p>
<p>1 (c.) Efforts are made to ensure offenders experience the environment as safe,</p>	<p>In line with the Regional Negotiator Strategy designed to meet the needs of establishments by ensuring that negotiators are deployed as quickly as possible to all incidents, HMP Stocken will ensure consistency of approach and will aim to develop the skills and experiences of negotiators. Regional strategy to be agreed and implementation to commence by 1 October 2014.</p>	<p>Yes</p>

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1 (d.) Enhance public protection and ensure a safe, decent environment and rehabilitative culture	<p>To both remove the current regional back-log of OASys assessments and improve the quality and timeliness of assessments undertaken</p> <p>In support of the Regional SLA over the next 12 months HMP Stocken will continue to work towards reducing the backlog of OASys assessments; this will be completed by ensuring all supervising Officers are fully trained and there is a system of prioritisation according to risk.</p>	Yes
2a Effective co-ordination and integration of services	<p>HMP Stocken will maximise investment of all partners and providers delivering services for offenders at HMP Stocken and maximise outcomes for offenders by ensuring they experience a seamless and joined up service. By September 2014 we will review who we work with and how we work with them and ensure that all contracts and service level agreements demonstrate how each service fits within the overall strategic context of the establishment. This review will include all statutory and non statutory, existing and new partners and providers (including by anticipating any changes as a result of Through the Gate). We will develop a plan which describes how we will deliver:</p> <ul style="list-style-type: none"> • A clear shared strategic vision for how services align to maximise outcomes and create an integrated, seamless offender management service (including a shared understanding of outcomes and priorities) • A clear agreed plan of how services sequence and compliment each other, providing continuity of services to offenders both within and across prisons (facilitating the needs of all providers and contractual partners to allow them to effectively deliver) • Leadership which actively enables and integrates services, where partnership working arrangements improve performance and aid resolution of issues • An understanding of resource allocation, and how delivery and choices impact on the investment and activity of others • An agreement on how to safely use and share data and information <p>Progress will be monitored against the plan with at the SMT meetings on a Quarterly basis and at a regional level with the DDC.</p>	Yes
3. Deliver an efficient, quality service	<p>With the aim of both establishing sustainable performance and ensuring that the region's establishments remain safe, respectable, decent and purposeful environments where prisoners are able to engage in activity and are prepared for release into the community, focus is to be applied to the delivery of HMIP expectations & gaining of positive MQPL inspection outcomes throughout 2014-15, ensuring that action plans are implemented within deadline and an assurance system specific to addressing requirements is in place to enable continual review.</p>	Yes

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	In support of the Regional SLA – HMP Stocken will continue to ensure Action Plans are maintained and reviewed on a monthly basis. The Consolidated Action Plan is discussed at the monthly Senior Management Team Meeting and outstanding actions are addressed through the Bi-lat process.	
3.(b) Deliver an efficient, quality service	<p>Assessed through the IA&A Governance & Operational Audit and based on the requirements of the Assurance Framework Test Guide, embed a robust assurance framework by June 2014, to ensure that service specifications and delivery requirements are continually monitored and reviewed, risk is effectively managed and data quality is maintained. In support of the Regional Development objective.</p> <p>In support of the Regional SLA - HMP Stocken have a robust Assurance Framework – managed by the relevant Functional Head, assurance is gained via the Bi-lat system. Assurance testing occurs monthly and a full review is completed annually.</p>	Yes
6 (e) Video Conferencing	In support of the Regional SLA, HMP Stocken will carry out a scoping exercise to investigate the feasibility of extending the use of video conference facilities by March 2015 consistent with the NOMS Video Action Plan, ensuring that use is consistent with the establishment regime and makes maximum usage of existing/planned facilities. This would require additional funding to support the objective.	Yes
PE Specification	<p>HMP Stocken delivers a robust programme of accredited PE courses delivered during the core day as purposeful activity resulting in recognisable and transferrable outcomes for those in our care to promote and increase employability upon release. Outside of this 2 hours per prisoner per week is the maximum amount of recreational PE hours available to prisoners per week in the new core day implemented in October 2013 as part of benchmarking. Although we recognise that this is a reduction compared with the 2.5 hours agreed in the 2013/14 SLA the new core day has placed limitations within the regime and staff resources available. 2 hours is in excess of the 1 hour per week stated in the Physical Education specification and although 0.5 hours less than that recommended by the Chief Medical Officer in the department of health report 2004 is the maximum which can be realistically declared at this point in time. Historically prisoners were allowed through flexibility in the regime to attend the Gym for PE sessions during the working day however through HMP Stocken's commitment to increase purposeful activity and instil a strong working ethic into the prisoners within our care this flexibility is no longer possible.</p> <p>The establishment will look into the feasibility of increasing the number of PE hours available to prisoners per week however it is recognised that this may have an impact on other areas of business development. This will be achieved by quarter 4 2014/15'.</p>	No

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Table 7a: Mandatory Service specifications applicable under this Local Annex

The following specifications are mandatory for all establishments.
For the full list of NOMS Service Specifications, please refer to the Ministry of Justice website:
<http://www.justice.gov.uk/about/noms/noms-directory-of-services-and-specifications.htm>

	Service Specification	Implementation detail	Notes
1	Early Days & Discharge – First Night in Custody	Existing service specification which remains in force	
2	Early Days & Discharge – Induction to Custody	Existing service specification which remains in force	
3	Early Days & Discharge – Reception In	Existing service specification which remains in force	
4	Early Days & Discharge – Discharge	Existing service specification which remains in force	
5	Cell and Area Searching	Existing service specification which remains in force	
6	Catering	Existing service specification which remains in force	
7	Visits – Services for Visitors	Existing service specification which remains in force	
8	Visits – Visits Booking	Existing service specification which remains in force	
9	Visits – Conduct Visits	Existing service specification which remains in force	
10	Prisoner Property Services	Existing service specification which remains in force	
11	POSOE – Communication & Control Rooms	Existing service specification which remains in force	
12	POSOE – Gate Services	Existing service specification which remains in force	
13	POSOE – Internal Prisoner Movements	Existing service specification which remains in force	
14	Residential Services	Existing service specification which remains in force	
15	Nights	Existing service specification which remains in force	
16	Prisoner Discipline and Segregation – Prisoner Discipline Procedures	Existing service specification which remains in force	
17	Prisoner Discipline and Segregation – Segregation of Prisoners	Existing service specification which remains in force	
18	Immigration, Repatriation and Removal Services	Existing service specification which remains in force	
19	Faith and Pastoral Care for Prisoners	Existing service specification which remains in force	
20	Physical Education	Existing service specification which remains in force	
21	Mandatory Drug Testing	Existing service specification which remains in force	
22	Prisoner Communications Services	Existing service specification which remains in force	
23	Management of Prisoners at Risk of Harm to Self or Others	Existing service specification which remains in force	
24	Security Management	Existing service specification which remains in force	
25	Activity Allocation	Existing service specification which remains in force	
26	External Movements and Appearances	Existing service specification which remains in force	

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27	Manage Prisoner Finance	Existing service specification which remains in force	
28	Prisoner Retail	Existing service specification which remains in force	
29	Enablers of national co-commissioned services in prisons	Existing service specification which remains in force	
30	Processing and Resolution of Prisoner Complaints	Existing service specification which remains in force	
31	Manage the Custodial Sentence - Categorisation & Allocation for Custody	Existing service specification which remains in force	
32	Manage the Custodial Sentence - Manage the Sentence Pre & Post Release from Custody	Remains in force until all outputs in new specification (Manage the Custodial and Post Release Periods) go live	
33	Manage the Custodial & Post Release Periods ⁺	Some provisions go live April/May 2014, others from contract award	Outputs 22, 22a and 23 (relating to the new risk escalation process), output 8 (which covers the resettlement needs screening of prisoners and for remand prisoners was previously an output in the Rehabilitation in Custody Specification) and outputs 53/54 (jurisdiction is transferred in/out) will go live April/May 2014. The remainder of the specification will go live at the date of CRC contract award.
34	Rehabilitation Services - In custody	Go live April/May 2014	
35	Bail Accommodation Services (BASS)	Go live April/May 2014	
36	Prisoner Employment, Training & Skills	Existing service specification which remains in force	

⁺ Note: 'Manage the Custodial & Post Release Periods' will replace 'Manage the custodial sentence - Manage the sentence pre & post release from custody', once new legislation in force and CRC contracts awarded.

Table 7b: Service specifications applicable under this Local Annex			
For the following specifications, indicate which are applicable to the establishment by confirming Yes or No			
37	Specialist Units (HSE)	No	Existing service specification which remains in force
38	Bail Services	No	Go live April/May 2014
39	Deliver Accredited Programmes	Yes	Go live April/May 2014
40	Mother & Baby Unit	No	Existing service specification which remains in force
41	Deliver Victim Offender Conferencing (Restorative Justice)	No	Go live April/May 2014

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Table 7c: Service Options, above the national minimum		
(which are commissioned under this SLA)		
Service specification	Output(s) commissioned	Service Option Commissioned [YES / NO]
Cell & Area Searching	A risk assessed programme of routine area searching is agreed, documented and completed correctly.	Yes
Cell & Area Searching	Assurance is sought through a risk assessed programme of covert testing. Non HSE	Yes
Early Days & Discharge - First Night in Custody	One-to-one welfare support is provided within courts/custody suites to address immediate needs of the prisoner.	No
Visits - Conduct Visits	There are facilities for children to participate in supervised play whilst visiting a prisoner	Yes
Visits - Services for Visitors	Visitors are able to purchase snacks and hot/cold drinks prior to the visits period.	Yes
Visits - Services for Visitors	Visitors are able to purchase a meal and hot/cold drinks prior to the visits period.	No
Visits - Services for Visitors	Private meetings can be facilitated between visitors and Partner Agencies.	Yes
Visits - Services for Visitors	There are facilities for children to play whilst waiting to visit a prisoner.	Yes
Visits - Services for Visitors	Visitors receive information through a variety of media regarding relevant support services.	Yes
Visits - Services for Visitors	A Family Support Worker is available to support families. Children's Links	Yes
Faith and Pastoral Care	Prisoners have access to a Resettlement Chaplaincy Scheme.	No
Mandatory Drug Testing	Prisoners found guilty of misuse of Class B and/or Class C drugs or who frequently refuse to comply with MDT testing may be subject to a Frequent Testing Programme.	Yes
Mandatory Drug Testing	Prisoners may be subject to Reception testing.	Yes
Prisoner Employment, Training & Skills	Prisoners have the opportunity to gain industry recognised and accredited qualifications through employment, training and skills according to risk and need.	Yes
Prisoner Employment, Training & Skills	Qualifications gained are aligned with market needs and within the Qualifications and Credit Framework	Yes
Deliver Accredited Programmes	Competent staff are contributed to the national training provision as agreed by the commissioner. Output wording subject to revision	Yes

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Table 7d: Agreed delivery hours for specified services			
Service Specification	Output	Agreed hours	Rationale (where hours are agreed above the minimum set within specifications)
14 Residential Services	Daily time in open air [minimum 30 minutes] (row 21 of the specification)	30 minutes daily Week days 1 hours daily Weekends	Free flow sessions as part of domestic periods / or association under MTT. Staffing part of supervision on domestic / association periods.
20 Physical Education	Minimum number of PE Hours [per week] (row 1 of the specification) (as calculated using the SBC published spreadsheet product)	2 hours weekly	The minimum specification is to deliver 1 hour per week. (PSI 58/2011). However , the Chief Medical Officer in the Department of Health report 2004 “ <i>Choosing health-making health choices easier</i> ” recommended 2.5 hours moderate intensity exercise per week. We are exceeding the minimum specification, in an attempt to meet this recommendation. We consider that a Healthy lifestyle complements our reducing re-offending strategy across all OGRS segments and offence types.

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8. Activity Places (Work and Prison Services)

Table 8a: Agreed Activity Allocation places

Table 8a: CU095a (Hours Worked in Industry) activity places allocation

The content of this table 8a removes the need for an establishment to complete a separate Annual Capacity Forecast (ACF) by documenting the workshop activity details and predicted outputs.

INDUSTRIES (ONE3ONE)										
INDUSTRY SERVICE CODE	WORKSHOP NAME	Maximum number of prisoner places per activity (planned per week total for 2014-15)	TOTAL STAFF NUMBERS	CORE HOURS PER WEEK	Annual Internal Soft Charged Sales Predictions	Annual Internal Hard Charged Sales Predictions	Annual External Sales Predictions	Annual Internal Soft Charged Materials Predictions	Annual Internal Hard Charged Materials Predictions	Annual External Materials Predictions
Industries – Charity	Charity Bicycle Repair Workshop 11	22	2	27.8	£0	£0	£0	£0	£0	£0
Industries – Enterprise/Contracts Services	CD Recycling Workshop 6	50	2	27.8	£0	£0	£58,500	£0	£0	£0
Industries – Laundry	Laundry	13	1	27.8	£51,978	£0	£0	£5,000	£0	£0
Industries – LBA	Gardens (Inside)	22	1	27.8	£0	£0	£0	£0	£0	£0
Industries –	Contract services	48	2	27.8	£0	£0	£7,700	£0	£0	£0
Industries – Retail	DHL Warehouse – Retail	45	5	27.8	£0	£0	£0	£0	£0	£0
Industries – LBA	Gardens (Outside)	6	1	27.8	£0	£0	£0	£0	£0	£0
Total		206	14	194.6	£51,978	£0	£66,200	£5,000	£0	£0

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Table 8b: Services (not industries)

Table 8b CU095b (Hours Worked in Services) – this should contain services that are measured under this specific metric			
Activity Service Code	Service Description	Maximum number of prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
Wing Cleaning	Wing Mentors	12	27.80
Wing Cleaning	Wing Workers (inc. servery)	122	27.80
Chapel/Faith Related	Chaplaincy Mentor	1	27.80
Education Leading to Accreditation	College Mentors	5	27.80
Education Leading to Accreditation	College Cleaner	1	27.80
Other Occupations	Gym Mentors	7	27.80
Other Occupations	Gym Technician	1	27.80
Healthcare Education Clinics & Promotion	Healthcare Mentor	1	27.80
Orderly Cleaners	Healthcare Cleaner	1	27.80
Other Occupations	Programmes Cleaner	1	27.80
Prison Induction Courses/Interviews	Induction Mentors	6	27.80
Skills Training Leading to Accreditation	KAINOS Mentor	6	27.80
Kitchen	Kitchen Workers	33	27.80
Kitchen	Kitchen Mentors	2	27.80
Library	Library Assistants	7	27.80
Works Department	Maintenance Painters (not ROTL)	2	27.80
Other Occupations	Reception Mentor	1	27.80

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Other Occupations	Resettlement Mentor	1	27.80
Orderly Cleaners	Segregation Cleaner	1	27.80
Addressing Substance Misuse	SMART Mentors	4	27.80
Other Occupations	Visits Shop Mentor	1	27.80
Other Occupations	Visits Cleaner	1	27.80
Other Occupations	Waste Management	20	27.80
Sub total		237	639.4

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Table 8c- other permanent activity places

This will include other permanent weekly activities including OLASS activity places, ROTL places

Table 8c: Other Activities			
This should contain activities that are not in scope of either CU095a (Hours Worked in Industry) or CU095b (Hours Worked in Services) metrics.			
Activity Service Code	Activity Description	Maximum number of FTE prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
Core Classes	Education	95	27.80
Core Classes	Catering 1 & 2 (Wksp 5)	22	27.80
Core Classes	Bricks (Wksp 9)	14	27.80
Core Classes	Paints (Wksp 10)	14	27.80
Core Classes	Motor Vehicles (Wksp 2)	14	27.80
Core Classes	Plumbing	14	27.80
PE leading to QCA Qualifications	Gym Courses	32	27.80
Other Occupations	Community Work (ROTL)	1	27.80
Works Department	Maintenance Cleaner	1	27.80
Other Occupations	Main Stores Assistant (ROTL)	1	27.80
Prison Induction Courses	Induction Courses	15	27.80
Addressing Substance Misuse	SMART	17 (Pro-rata)	27.80
Other			
Sub total		240	333.6
Table 8 Total		683	1164.44

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Section 3: Regime Outline

The master record of the establishment's regime is on the NOMS Performance Hub and is subject to appropriate governance and change control. This table will document a "snapshot" of the agreed regime set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the Commissioned Regime Return will be available on the NOMS Performance Hub.

Out of cell session time summary by day

Day	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
Mon	5h 25m	0h 08m	1h 42m	1h 15m	0h 51m	9h 22m
Tue	5h 25m	0h 08m	1h 42m	1h 15m	0h 51m	9h 22m
Wed	5h 25m	0h 08m	1h 42m	1h 15m	0h 51m	9h 22m
Thu	5h 25m	0h 08m	1h 42m	1h 15m	0h 51m	9h 22m
Fri	3h 19m	3h 11m	1h 26m	1h 15m	0h 35m	9h 48m
Sat	0h 35m	5h 34m	0h 15m	1h 00m	0h 05m	7h 30m
Sun	0h 35m	5h 34m	0h 15m	1h 00m	0h 05m	7h 30m

5 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
5-day	5h 00m	0h 44m	1h 39m	1h 15m	0h 48m	9h 27m

7 day average time out of cell

Type	Activity	Association	Domestics	Meal	Movement	Total Time Out of Cell
7-day	3h 44m	2h 07m	1h 15m	1h 10m	0h 36m	8h 54m

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Section 4: SLA Delivery Requirements and Levels at Commencement Date

The master record of the Delivery Requirements and Levels for this SLA is on the NOMS Performance Hub and is subject to appropriate governance and change control. This template will document a “snapshot” of the SLA Delivery Requirements and Levels set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the SLA Delivery Requirements will be available on the NOMS Performance Hub.

Secure and Decent Custody

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU001	Discharge to Court	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	100.00 %
CU003	Absconds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CU006	CAT A Escapes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU007	Escapes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU016	Mandatory Drug Testing (MDT)	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	4.50 %	
CU031	Control & Restraint (C&R) Training	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	
CU060	Tornado Commitment																		17.00
CU074	MQPL Score BME	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50
CU056a	Security Audit - & Corporate Assurance (A&CA)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.56
CU057a	Self Harm Audit (A&CA)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.40
CU067	HMIP	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.95

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	Resettlement	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU075	HMIP Respect	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.79
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU077	HMIP Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.92
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU078	HMIP Purposeful Activity	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.58
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU076	MQPL Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.86
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU079	MQPL Decency	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.83
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU088	Violence Management																		

Offender Management

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU002	Release on Temporary Licence (ROTL)	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	100.00 %
CU043	Generic Parole Process (GPP)	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU083	OASys Quality	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU086A	Return of MAPPA Forms	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU089	ViSOR Effectiveness (Prison)	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %

Interventions

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU019	Sex Offender Treatment Programme (SOTP)																		942

OFFICIAL

Completions																			
CU021	Offending Behaviour Programme (OBP) Completions													200.00	200.00				6,456.00

Regimes

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU013	Settled Accommodation on Discharge	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	87.50 %	
CU014	Training Education / on Discharge	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	15.00 %	
CU015	Employment on Discharge	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	29.00 %	
CU095a	Hours Worked In Industry																		

General

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CR003	Staff Sickness Absence																		
CU036	Correspondence Response Times	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	94.44 %
CU063	Water Consumption																		
CU094	Energy Efficiency (CO2e)																		
CU081	Prison Cost Analysis (PCA)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

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