**Standards Check Form SC1**

**LESSON PLANNING**

- Did the trainer identify the pupil's learning goals and needs?
- Were the practice areas suitable?
- Did the trainer ensure that the pupil fully understood how the responsibility for risk would be shared?
- Was the technical information given comprehensive, appropriate and accurate?
- Was the teaching style suited to the pupil's learning style and current ability?
- Was the agreed lesson structure appropriate for the pupil's experience and ability?
- Was the lesson plan adapted, when appropriate, to help the pupil work towards their learning goals?

**ASSESSMENT**

<table>
<thead>
<tr>
<th>Pupil:</th>
<th>Beginner</th>
<th>Partly Trained</th>
<th>Trained</th>
<th>FLH New</th>
<th>FLH Experienced</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lesson theme:</td>
<td>Junctions</td>
<td>Town &amp; city driving</td>
<td>Interacting with other road users</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dual carriageway / faster moving roads</td>
<td>Defensive driving</td>
<td>Effective use of mirrors</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Independent driving</td>
<td>Rural roads</td>
<td>Motorways</td>
<td>Eco-safe driving</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recap a manoeuvre</td>
<td>Commentary</td>
<td>Recap emergency stop</td>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RISK MANAGEMENT**

- Did the trainer ensure that the pupil fully understood how the responsibility for risk would be shared?
- Were directions and instructions given to the pupil clear and given in good time?
- Was the trainer aware of the surroundings and the pupil's actions?
- Was any verbal or physical intervention by the trainer timely and appropriate?
- Was sufficient feedback given to help the pupil understand any potential safety critical incidents?

**TEACHING & LEARNING STRATEGIES**

- Was the teaching style suited to the pupil's learning style and current ability?
- Was the pupil encouraged to analyse problems and take responsibility for their learning?
- Were opportunities and examples used to clarify learning outcomes?
- Was the technical information given comprehensive, appropriate and accurate?
- Was the pupil given appropriate and timely feedback during the session?
- Were the pupil's queries followed up and answered?
- Did the trainer maintain an appropriate non-discriminatory manner throughout the session?
- At the end of the session - was the pupil encouraged to reflect on their own performance?

**REVIEW**

- Did the trainer score 7 or less on Risk Management? (A 'Yes' response to this question will result in an automatic Fail)
- At any point in the lesson, did the trainer behave in a way which put you, the pupil or any third party in immediate danger, so that you had to stop the lesson? (A 'Yes' response to this question will result in an automatic Fail)
- Was advice given to seek further development?

**Feedback offered to trainer**

**Examiner Name**

**Signature**
The Road Traffic Act 1988 (as amended) states that continued registration as an ADI is subject to the condition that they will undergo a test of “continued ability and fitness to give instruction”, known as a standards check (or check test), as and when required by the Registrar. The standards check allows one of the Agency’s examiners to check that your instruction is up to the required standard, by accompanying you while you conduct a normal lesson.

**Assessment Notes**
This form is designed to identify the strengths in your instructional ability and to highlight any areas which you may need to develop. The form is provided in conjunction with verbal feedback with the aim of helping you improve your instructional ability.

**Criteria for Scoring**
Assessment is against three broad areas of competence:
- Lesson planning
- Risk management
- Teaching and learning strategies

A full description regarding the assessment can be found in the "National standard for driver and rider training" available on WWW.GOV.UK (Teaching people to drive)

**ADI Grades**
Assessing the lower competencies will represent a ‘profile’ of Instructional Competence.

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 30</td>
<td>Unsatisfactory performance</td>
<td>FAIL</td>
</tr>
<tr>
<td>31 - 42</td>
<td>Sufficient competence demonstrated to permit or retain entry on the Register of Approved Driving instructors</td>
<td>GRADE B</td>
</tr>
<tr>
<td>43 - 51</td>
<td>A high overall standard of instruction demonstrated</td>
<td>GRADE A</td>
</tr>
</tbody>
</table>

**Note:** If you score 7 or less in the Risk Management section the standards check will be deemed substandard and a Fail. Also, if the examiner believes your behaviour is placing you, the pupil or any third party in immediate danger they may stop the lesson and record an immediate Fail.

**Appeals**
You cannot appeal against the examiner’s decision. You may appeal to a Magistrate’s Court or, in Scotland, the Sheriff’s office, if you consider that your test was not conducted properly.

Before you consider making any appeal you may wish to seek legal advice.