

# Department for Work and Pensions Carer's Allowance Abbreviations List

## A

AA	Administrative Assistant
AA	Attendance Allowance
AAB	Administration Accounting Branch
ACI	Adjudication and Constitutional Issues Division
ACT	Automated Credit Transfer
ADI	Adult Dependency Increase
ADPL	UB credits class 1 paid by Reading computer center
ADPR	UB credits class 1 paid by Livingstone computer center
AFL	Actual Financial loss
AGU	Advice & Guidance Unit
AMAT	Advice Monitoring and Appeals Team
A/N	Above named
AO	Administrative Officer
ARCO	Accounts Receivable Control operations
AT	Appeal Tribunal
ATAS	Audit Trail Analysis System

## B

BACS	Bankers Automated Clearing Service
BACS	Benefit Agency Central Services
BACT	Business Assurance & Compliance Team (CA)
BALLCE	Bereavement Allowance
BA Parly	Parliamentary Correspondence Unit
BAPS	BA Printing and Stationery Services
BAQA	Benefit Agency Quality Award
BAQF	Benefit Agency Quality Framework
BAR	BA Resources

BASIS	Benefit Agency Investigation Services
BB	Bereavement Benefit
BC	Birth Certificate
BEF	Business Excellence Framework
BFPO	British Forces Post Office
BFS	Benefit Fraud Section (CA)
BIC	Break in Care
BP	Basic Pension
BIP	Benefit Integrity Project
BLS	Bank Liaison Section
BSG	Benefit Support Group
BSO	Bankers Standing Order
BWC	Benefit Week Commencing
BWE	Benefit Week Ending

## C

CA	Carer's Allowance
CAA	Constant Attendance Allowance
CAB	Citizens Advice Bureau
CACS	Carer's Allowance Computer System
CANC	Cancelled
CAT	Central Assurance Team
CAT A RP	Category A Retirement Pension
CAT B RP	Category B Retirement Pension
CAT BL RP	Category B Retirement Pension: Lower rate of Category B RP paid to a married woman
CAT C RP	Category C Retirement Pension
CAT D RP	Category D Retirement Pension
CAU	Carer's Allowance Unit
CB	Computer Branch
CBD	Central Benefit Directorate
C/C	Care Component
CDI	Child Dependency Increase
C/E	Chief Executive of Benefit Agency / DWP
CET	Collusive Employment Teams
CFR No	Computer File Reference Number
CH	Contact History
CHB(LP)	Child Benefit Lone Parent
CIS Card	Construction Industry Scheme Card
CLMT	Claimant
C&M	Claims & Maintenance (CA)
COBAP	Corporate Banking & Methods of Payment
COMP	Computer / compensation
COMP OBK	Computer Produced Order Book
Conts	Contributions
Corre	Correspondence
CP	Carer Premium or Case-paper

CP No	Case-paper number allocated
CPP	Common Payments Package
CEM	Credit Exclusion Marker (ICA)
CRU	Compensation Recovery Unit
CSBF	Civil Service Benevolent Fund
CSD	Corporate Services Directorate
CSP	Company Sick Pay
CSS	Customer Services Section
CTC	Child Tax Credit
CTB	Council Tax Benefit.
Cust	Customer

## D

DBAC	Disability Benefit Advice Center
DBC	Disability Benefit Centre
DBU	Disability Benefit Unit
DC	Death Certificate
DC	Debt Command (CA)
DCD	Disability and Carers Directorate
DGP	Disabled Child Premium
DCS	Disability and Carers Service
D/D	Date of Death
D/DIV	Date of Divorce (Decree Absolute)
Dep	Dependant
Dis	Disallowed
DLA	Disability Living Allowance
D/M	Date of Marriage
DM	Decision Maker
DMA	Decision Making & Appeals
DMG	Debt Management Group
DMP	Delegated Medical Practitioner
DMT	Directorate Management Team
DOB	Date of Birth
DOC	Date of Claim
DP	Direct Payment
DP	Disabled Person (CA)
DPT	Development & Procedures Team (CA)
DPTC	Disabled Persons Tax Credit
DR	Debt Recovery (CA)
DSB	Disablement Services Branch
DSS	Department of Social Security
DSS	
Viewpoint	Body responsible for overseeing special payments
DT	Debt Team
DWP	Department for Work and Pensions

# E

EEA	European Economic Area
EED	Earliest Encashment Date
EFTA	European Free Trade Association
EPED	Entitlement Period End Date
EPSD	Entitlement Period Start Date
ERNIC	Earnings Related National Insurance Contribution
ES	Employment Services
ESJ	Employment Services Jobcentre
ET	Employment Training
ETU	Earnings Top Up

# F

FEK	Front End Keying (CA)
FOI	Freedom of Information
FRM	Financial Redress for Maladministration
FRN	Forms Review Network
FTE	Full Time Education

# G

GB	Great Britain (covers England,Scotland and Wales)
GE	Gainful Employment (CA)
GMS	General Matching Service
Go-Live	The launching of an initiative
GRAD/GRB	Graduated Retirement Pension
GQB	Guide Quality Board (CA)

# H

HF	Heywood File-store (CA)
HLO	High-level Overview
Hosp	Hospital
H/R HR	Higher Rate
HRP	Home Responsibilities Protection

# I

IB	Incapacity Benefit
IBLT	Long-term Incapacity Benefit
IBST	Short-Term Incapacity Benefit
IBST(H)	Higher rate of short-term Incapacity Benefit
IBST(L)	Lower rate of short-term Incapacity Benefit
IB(Y)	Incapacity Benefit in Youth
ICA CS	Invalid Care Allowance Computer System
ID	Information Division
IFCU	Identity Fraud Co-ordination Unit
IIDB	Industrial Injuries Disablement Benefit
IIBSU	Incapacity Benefit Services Unit (Northern Ireland)
IISB	Industrial Injuries Schemes Benefits
ILF	Independent Living Fund
INEB	Immigration and Nationality Enquiry Bureau
IOM	Is l e of Man
IR	Inland Revenue
IRO	In receipt of
IRO	In respect of
IRP	Independent Review Panel (CA)
Issues Log	A list of questions/answers relating to particular subjects
ITS	Independent Tribunal Service

# J

JC+	Jobcentre Plus
JMA	Job Match Allowance
JRA	Job Release Allowance
JSA (Cont)	Contribution based JSA
JSA (IB)	Income based JSA
JSACS	Job Seekers Allowance Computer System
JTS	Job Training Scheme

# K

KIV	Keep in view (for further action)
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# L

LCHD	Legacy Contact History Dialogue
LETS	Local Exchange Trading Systems
LOP	Local Office Project
LPP	Lone Parent Premium
L/R or LR	Lower Rate

# M

MAN OB	Manual Order Books
MC	Marriage Certificate
MCG	Management Checking Guide
MCT 's	Multiple Claims Teams
MEP	Member of European Parliament
MIG	Management Information Guide (CA)
MIN	Minute
MIS	Management Information Statistics
MOP	Method of Payment
MOS	Minister of State
MP	Member of Parliament
MS	Medical Services
MSP	Member of Scottish Parliament
MWRRRA	Married Womens reduced rate authority

# N

NAA	No Attendance Allowance (CA)
NAO	National Audit Office
NAR	No action required
NDLA	No Disability Living Allowance (CA)
NFA	No fixed abode
NFA	No further action
NHS	National Health Service
NI	National Insurance
NI	Northern Ireland
NINO	National Insurance Number
N/K	Not known
NO	Number
NOK	Next of Kin
NPM	No payment made
NSR	Non standard rate of benefit
N/T	No trace
N/V	Not verified

NVQ National Vocational Qualification

## O

O/B,OBK Order-book  
OBD Overseas Benefits Directorate  
OES One Enquiry Service  
O/L,OL/Ben Overlapping Benefit  
ONS Office of National Statistics  
OPB One Parent Benefit  
Opmt Overpayment  
Ops Dir Operational Director  
OSD Operations Support Directorate

## P

PACS Program Accounting Computer System  
PAG Program Accounting Group  
PAYE Pay As You Earn  
PC Pension Credit  
PCA Parliamentary Commissioner for Administration  
PCI Protection of Customer Information  
PFA Persons from abroad  
PIB Passported Incapacity Benefit  
PFD Planning & Finance Division  
PILON Payment in lieu of Notice  
PILOR Payment in lieu of remuneration  
PLO Policy Liaison Officer (CA)  
PM Prime Minister  
PMO Principal Medical Officer  
PMP Payment Modernisation Program  
PO Payable Order  
P/O Private Office Correspondence  
POCA Post Office Card Account  
POGAB Post Office Girobank and Banking Group.  
POU Paid Order Unit (Lisahally)  
PR Personal Rate (CA )  
PS Pension Service  
PST Payment Support Team  
PUS Parliamentary Under Secretaries  
PVP Potential Violent Person  
PW Pay Week  
PW Project Work

## Q

QP	Quarterly Payments
QB	Qualifying Benefit (CA)

## R

RD	Recorded Delivery
Reg(s)	Regulation(s)
Rep	Representative
RETD	Returned
R&O	Registration & Orientation
ROB	Renewal Order-book
RP	Retirement Pension
R & P	Residence & Presence

## S

SAYE	Save as you earn
SCA1	Sensitive Case Admin Assistant (CA)
SCDM	Sensitive Case Decision Maker
SCNO	Sensitive Case Nominated Officer
SDA	Severe Disablement Allowance
SDP	Severely Disabled Person (CA)
SEE	Small Earnings Exemption
S/E	Self employed
SM	Section Manager (CA)
SOS / S of S	Secretary of State
SP	State Pension
SP/A	Supplementary pension or Allowance
Spec1	Special Payment decision form
SPRU	Scottish Parliamentary Relations Unit
SPU/DSS	Special Payment Unit DSS
SS	Social Security
SSD	Special Section D
SUSP	Suspension
S2P	State Second Pension

## T

TAS	The Appeals Service
TAW	Temporary Allowance for Widows

T/C	Telephone Call
TCO	Tax Credit Office
TDLO	Training and Development Liaison Officer (CA)
TDT	Training & Development Team (CA)
TIS	Temporary Index Slip
TLO	Training Liaison Officer (CA)
T/o	Tear off
T/O	Treat Official Correspondence
TP	Transitional Protection
TSG	Technical Support Group

## U

U/Ent	Underlying Entitlement
UK	United Kingdom (England, Scotland, Wales, Northern Ireland and the Isle of Man)
UMB	Unit Management Board (CA)
UMT	Unit Management Team (CA)
U/Payt	Underpayment
US	Unemployability Supplement

## V

V	Verified
VA	Veterans Agency
VAT	Value Added Tax
VDPU	Vaccine Damage Payment Unit
VDU	Visual Display Unit

## W

WARU	Welsh Assembly Relations Unit
WB	Widows Benefit
WBS	Weekly Benefit Savings
Wdisp	War Disablement Pension
WDP	War Disablement Pension
WEF	With effect from
WFI	Work Focused Interview
WFP	Winter Fuel Payment
WFTC	Working Families Tax Credit
WLMU	Welsh Language Media Unit
WMA	Widowed Mother 's Allowance
WPA	War Pensions Agency
WPA	Widowed Parents Allowance

WWP War Widows Pension

## **X**

XB Christmas Bonus

## **Y**

YTBA Youth Training Bridging Allowance

## **Z**

There are no abbreviations for this letter.

# **Numerical**

8RO Eight Week Run On