

2014 No.

CHILDREN AND YOUNG PERSONS, ENGLAND

The Childcare (Childminder Agencies) Regulations 2014

Made - - - - - ***

Laid before Parliament ***

Coming into force - - - *1st September 2014*

The Secretary of State for Education makes the following Regulations in exercise of the powers conferred by sections 37A(3), 51A(2)(a) and (c), (3)(b) and (5), 51D(4), 56A(3), 61A(2)(a) and (c), (3)(b) and (5), 61E(4), 65A(5), 83A(1) and (2), 84A(1) and (3) and 104(2) of the Childcare Act 2006(a).

PART 1

General

Citation and commencement

1. These Regulations may be cited as the Childcare (Childminder Agencies) Regulations 2014 and come into force on 1st September 2014.

Interpretation

2.—(1) In these Regulations—

“the Act” means the Childcare Act 2006;

“the applicant” means a person who is seeking registration as an early years childminder agency under Chapter 2A of Part 3 of the Act or as a later years childminder agency under Chapter 3A of Part 3 of the Act;

“continuous professional development” means any activity which is designed to enable—

- (i) an early years provider to meet the EYFS learning and development requirements or the EYFS welfare requirements or otherwise to operate as a provider of early years provision,
- (ii) a later years provider to meet such of the requirements set out in Schedule 3 to the Childcare (General Childcare Register) Regulations 2008(b) as are applicable to that provider or otherwise to operate as a provider of later years provision;

“enforcement action” means any suspension of a provider’s registration;

(a) 2006 c.21; sections 37A, 51A to 51E, 56A, 61A to 61F, 65A, 83A and 84A were inserted by Schedule 4 to the Children and Families Act 2014 (c. 6). See section 106 of the Childcare Act 2006 for definitions of “prescribed” and “regulations”.
(b) S.I. 2008/975 as amended by S.I. 2009/1545, S.I. 2010/677 and S.I. 2012/1699.

“enhanced criminal record certificate” means an enhanced criminal record certificate issued under section 113B of the Police Act 1997(a);

“the EYFS learning and development requirements” means the requirements specified by order under section 39(1)(a) of the Act;

“the EYFS welfare requirements” means the requirements specified under section 39(1)(b) of the Act;

“the nominated individual” has the meaning given in paragraph 1(2)(b)(i) of Schedule 1;

“parent”, in relation to a child, includes any person who has parental responsibility for the child or has care of the child;

“provider” means a person who provides, or proposes to provide, early years provision or later years provision;

“quality assurance visit” means a visit to a setting undertaken by a childminder agency or a person employed by a childminder agency for the purposes of establishing—

(i) in relation to a provider registered with that childminder agency under Chapter 2 of Part 3 of the Act, whether the provider is meeting the following—

(aa) the requirements which have been prescribed in relation to that provider under section 35(3)(b) or 36(3)(b) of the Act,

(bb) the EYFS learning and development requirements,

(cc) the EYFS welfare requirements.

(ii) in relation to a provider registered with that childminder agency under Chapter 3 of Part 3 of the Act, whether the provider is meeting the following—

(aa) the requirements which have been prescribed in relation to that provider under section 54(3)(b) or 55(3)(b) of the Act,

(bb) such of the requirements of Schedule 3 to the Childcare (General Childcare Register) Regulations 2008 as are applicable to that provider.

“registered childcare provision” means early years provision or later years provision provided by a registered provider;

“registered provider” means a person who is registered with a childminder agency under Chapter 2, 3 or 4 of Part 3 of the Act;

“registration” means—

(i) in relation to a provider, registration under Chapter 2, 3 or 4 of Part 3 of the Act;

(ii) in relation to a childminder agency, registration under Chapter 2A or 3A of the Act;

“registration requirements” means—

(i) in relation to a provider who makes an application for registration, or who is already registered, under Chapter 2 of Part 3 of the Act, the requirements which have been prescribed in relation to that provider under section 35(3)(b) or 36(3)(b) of the Act,

(ii) in relation to a provider who makes an application for registration, or who is already registered, under Chapter 3 of Part 3 of the Act, the requirements which have been prescribed in relation to that provider under section 54(3)(b) or 55(3)(b) of the Act.

(a) 1997 c.50; Section 113B was inserted by section 163(2) of the Serious Organised Crime and Police Act 2005 and was amended, in relation to England, Wales and Northern Ireland by paragraphs 14(1) and (3) of Schedule 9 to the Safeguarding Vulnerable Groups Act 2006 (c.47) and section 97(2) of, and Part 8 of Schedule 8 to, the Policing and Crime Act 2009 (c. 26). Section 113B was also amended, in relation to England and Wales, by the following Acts and instruments: the Armed Force Act 2006 (c.52), Schedule 16, paragraph 149; the Protection of Freedoms Act 2012 (c. 9), sections 79(2)(b), 80(1), 82(1)(a) to (d), 82(2), 82(3)(a) and (b), paragraphs 35 and 37 of Schedule 9 and Parts 5 and 6 of Schedule 10; the Crime and Courts Act 2013 (c. 22), Schedule 8, paragraphs 55 and 60(a) and (b); S.I. 2009/203; S.I. 2010/1146 and S.I. 2012/3006.

“registration visit” means a visit to a setting undertaken by a childminder agency or an employee of a childminder agency for the purposes of verifying that the registration requirements are satisfied and are likely to continue to be satisfied;

“relevant premises” means, in relation to a registered provider, the premises or part of the premises on which registered childcare provision takes place, is intended to take place, or took place at a material time;

“setting” means the premises on which registered childcare provision takes place or, as the case may be, is intended to take place, or took place at the material time, together with any equipment and personnel associated with the provision of that childcare;

“statement of purpose” means the statement compiled in accordance with paragraph 2 of Schedule 1;

“year of registration” means, in relation to the first year, the period of 12 months beginning on the date of registration and, in relation to subsequent years, the period of 12 months beginning on the anniversary of the date of registration.

- (2) In these Regulations, references to a childminder agency are to be construed as references—
- (a) in the case of an applicant, to the childminder agency in respect of which the applicant is seeking registration;
 - (b) in the case of a person who is registered under Chapter 2A or 3A of the Act, to the childminder agency in respect of which that person is registered.

(3) In these Regulations, the references to employing a person include employing a person whether or not for payment, and whether under a contract of service or a contract for services, and allowing a person to work as a volunteer, but do not include registering a person as a provider, and references to an employee or a person being employed are to be construed accordingly.

PART 2

Applications for Registration

Prescribed requirements for registration: childminder agencies

3.—(1) The requirements in Part 1 of Schedule 1 (except paragraphs 13, 15 and 17) are prescribed for the purposes of section 51A(3)(b) of the Act.

(2) The requirements in Part 1 of Schedule 1 (except paragraphs 12, 14 and 16) are prescribed for the purposes of section 61A(3)(b) of the Act.

Information to accompany application for registration: childminder agencies

4. An application under section 51A(1) or 61A(1) of the Act must include the information in Part 2 of Schedule 1.

PART 3

Inspection of Childminder Agencies

Notification of inspection: childminder agencies

5.—(1) Where a childminder agency becomes aware that it is to be inspected by the Chief Inspector, the childminder agency must notify that fact to the persons specified in paragraph (2).

- (2) The persons who must be notified in accordance with paragraph (1) are—
- (a) each registered provider of the childminder agency, and

(b) a parent of each child for whom registered childcare provision is being provided by a registered provider of the childminder agency.

(3) Paragraph (2)(b) only applies in circumstances where the parent has given their name and either an address for correspondence, or an electronic mail address, to the childminder agency.

PART 4

Supply and Disclosure of Information

General provisions

6.—(1) For the purposes of regulations 7, 8, 9 and 13, information is not to be treated as prescribed information which may or must be disclosed—

- (a) where it includes information as to the identity of any child to whom childcare is being or has been provided without the consent of a parent of the child identified; or
- (b) where it includes information as to the identity of a parent or relative of such a child (unless the parent or relative in question is the childcare provider) without the consent of the parent or relative identified.

(2) For the purposes of regulations 7 to 13, information is not to be treated as prescribed information which may or must be disclosed where the childminder agency is required under any enactment, by any rule of law or by the order of the court not to disclose the information.

(3) In this regulation “disclosure” includes making information available, or the provision of information, to a person or body, and “disclose” shall be construed accordingly.

Supply of information to Her Majesty’s Revenue and Customs

7.—(1) For the purposes of section 83A(1) of the Act, the information specified in—

- (a) Part 1 of Schedule 2, and
- (b) paragraphs 6, 9 and 10 of Part 2 of Schedule 2,

is prescribed as information which must be provided to Her Majesty’s Revenue and Customs when a childminder agency takes the step mentioned in sub-paragraph (a) of section 83A(1) in relation to a provider’s registration, or any of the steps prescribed in paragraph (2).

(2) The prescribed steps referred to in paragraph (1) are—

- (a) cancellation of a provider’s registration;
- (b) suspension of a provider’s registration; and
- (c) termination of a provider’s registration at their request.

Supply of information to local authorities

8.—(1) For the purposes of section 83A(1) of the Act, the information specified in Parts 1 and 2 of Schedule 2 is prescribed as information which must be provided to the relevant local authority when a childminder agency takes the step mentioned in sub-paragraph (a) of section 83A(1) in relation to a provider’s registration, or any of the steps prescribed in paragraph (2).

(2) The prescribed steps referred to in paragraph (1) are—

- (a) cancellation of a provider’s registration;
- (b) suspension of a provider’s registration; and
- (c) termination of a provider’s registration at their request.

Disclosure of information to assist parents or prospective parents

9. For the purposes of section 84A(1) of the Act, the information specified—

- (a) in Part 1 of Schedule 2;
- (b) in paragraphs 6 and 7, and 9 to 12, of Part 2 of Schedule 2, and
- (c) in Part 3 of Schedule 2,

is prescribed as information about a registered provider which a childminder agency may arrange to be made available for the purposes of assisting parents or prospective parents in choosing an early years or later years provider.

Disclosure of information to protect children from harm or neglect

10. For the purposes of section 84A(1) of the Act, the information specified—

- (a) in paragraphs 1 to 3 and 5 of Part 1 of Schedule 2, and
- (b) Part 5 of Schedule 2,

is prescribed as information about a registered provider which a childminder agency may arrange to be made available for the purposes of protecting children from harm or neglect.

Required provision of information to child protection agencies and police forces

11.—(1) Where a written request concerning a provider has been received from a person prescribed in paragraph (2), a childminder agency must, pursuant to section 84A(3) of the Act for the purpose of protecting children from harm or neglect, provide to that person such of the information mentioned in Part 5 of Schedule 2 as has been requested and is held by the childminder agency in relation to that provider.

(2) The prescribed persons referred to in paragraph (1) are—

- (a) a child protection agency; and
- (b) a local policing body, or a police authority or a chief officer within the meaning of section 126 of the Police Act 1997.

(3) In this regulation, “child protection agency” means the National Society for the Prevention of Cruelty to Children and any body or authority exercising within the United Kingdom statutory functions relation to the protection of children.

Required provision of information to various prescribed persons

12.—(1) Where a written request concerning a provider has been received from a person prescribed in paragraph (2), a childminder agency must, pursuant to section 84A(3) of the Act, for the purpose of protecting children from harm or neglect, provide to that person such of the information prescribed in paragraph (3) as has been requested and is held by the childminder agency in relation to that provider.

(2) The prescribed persons referred to in paragraph (1) are—

- (a) a fostering agency within the meaning of section 4(4) of the Care Standards Act 2000;
- (b) a voluntary adoption agency within the meaning of section 4(7) of that Act;
- (c) the Welsh Ministers;
- (d) Social Care and Social Work Improvement Scotland;
- (e) a Health and Social Services Trust in Northern Ireland;
- (f) a body acting on behalf of the Crown in the Channel Islands or in the Isle of Man;
- (g) the national authority of any other member State of the European Economic Area having functions comprising the regulation of childcare; and
- (h) a childminder agency.

(3) Subject to paragraph (4), the prescribed information referred to in paragraph (1) is the information specified in—

- (a) Part 1 of Schedule 2;

- (b) paragraphs 6, 7, 9, 10 and 12 of Part 2 of Schedule 2; and
- (c) Part 4 of Schedule 2.

(4) Any information referred to in paragraph (3) is not to be treated as prescribed information which must be provided to a prescribed person where the information has previously been provided by the childminder agency to that prescribed person.

Required provision of information to parents

13.—(1) Where a written request concerning a provider has been received from a person prescribed in paragraph (2), a childminder agency must, pursuant to section 84A(3) of the Act, for the purpose of—

- (a) assisting parents in choosing an early years or later years provider; or
- (b) protecting children from harm or neglect,

provide to that person such of the information prescribed in paragraph (3) as has been requested and is held by the childminder agency in relation to that provider.

(2) The prescribed persons referred to in paragraph (1) are the parents of children to whom childcare is being or has been provided by the registered provider referred to in paragraph (1) or the parents of children for whom it is proposed that the registered provider will provide childcare.

(3) Subject to paragraph (4), the prescribed information referred to in paragraph (1) is the information specified in—

- (a) paragraphs 1 to 4 of Part 1 of Schedule 2;
- (b) paragraphs 8 and 13 of Part 2 of Schedule 2, and
- (c) paragraphs 15 and 17 of Part 3 of Schedule 2.

(4) Any information referred to in paragraph (3) is not to be treated as prescribed information—

- (a) where the information is available to the parent, to whom it would fall to be provided, by other means reasonably at his disposal;
- (b) where to provide the information would involve disproportionate effort or expense;
- (c) where the circumstances indicate that the information is or may be sought in contemplation or furtherance of civil proceedings against the childminder agency or any other person or body; or
- (d) where the information has previously been provided by the childminder agency to that parent.

PART 5

Certificates of Registration

Content of certificate of registration issued to a provider by a childminder agency

14. A certificate of registration given in accordance with section 37A, 56A or 65A of the Act must contain the following information—

- (a) the name of the registered provider;
- (b) the date of registration;
- (c) whether the provider is registered as an early years provider under Chapter 2 of Part 3 of the Act, a later years provider under Chapter 3 of Part 3 of the Act or as a provider of childcare who is registered on a voluntary basis under Chapter 4 of Part 3 of the Act;
- (d) whether the provider is registered as a childminder or as a provider of childcare other than childminding;

- (e) where the provider is registered as a provider of childcare other than childminding, the address of the premises in respect of which that provider is registered;
- (f) the name, address and telephone number of the childminder agency issuing the certificate.

PART 6

Fees

Application fee for the early years register: early years childminder agencies

15. In the case of an application for registration under section 51A of the Act, the prescribed fee which must accompany the application is £220.

Application fee for Part A of the general childcare register: later years childminder agencies

16. In the case of an application for registration under section 61A of the Act, the prescribed fee which must accompany the application is £220.

Annual fee for childminder agencies registered in the early years register

17.—(1) A person who is registered as an early years childminder agency must pay to the Chief Inspector the fee prescribed in paragraph (2) on or before the day in each year which is the anniversary of the date on which the person became registered.

(2) The prescribed fee is £220.

Annual fee for childminder agencies registered in Part A of the general childcare register

18.—(1) Subject to regulation 19, a person who is registered as a later years childminder agency must pay to the Chief Inspector the fee prescribed in paragraph (2) on or before the day in each year which is the anniversary of the date on which the person became registered.

(2) The prescribed fee is £220.

Further provision about annual fees for Part A of the general childcare register

19. Regulation 18 does not apply in any case where, on the date on which the annual fee would otherwise be payable, the person by whom that annual fee would be payable is also registered as an early years childminder agency under section 51A of the Act.

SCHEDULES

SCHEDULE 1

Regulations 3 and 4

Applications for Registration

PART 1

Prescribed Requirements for Registration

Requirements relating to the applicant

1.—(1) The applicant is suitable to exercise the functions of a childminder agency under Part 3 of the Act.

(2) The applicant will not be suitable to exercise the functions of a childminder agency unless the applicant—

- (a) is an individual who satisfies the requirements in sub-paragraph (3); or
- (b) is a partnership, body corporate or unincorporated association and—
 - (i) the applicant has nominated an individual who is a director, manager or other officer of, or partner in, the applicant, or a member of its governing body (“the nominated individual”) to—
 - (aa) be responsible for dealing with matters relating to the application for registration, and subsequent registration, and
 - (bb) oversee (either alone or jointly with others) the management of the childminder agency;
 - (ii) the nominated individual satisfies the requirements in sub-paragraph (3); and
 - (iii) in the case of a partnership, body corporate or unincorporated association whose sole or main purpose is the exercise of functions of a childminder agency, every person (other than the nominated individual) who is a director, manager or other officer of, or partner in, the applicant or a member of its governing body satisfies the requirements in sub-paragraph (3).

(3) The requirements are that—

- (a) the person is of integrity and good character, and
- (b) the person is physically and mentally fit to exercise the functions of a childminder agency or otherwise be directly concerned in its management.

2. The applicant has compiled a written statement (“the statement of purpose”) covering the following matters—

- (a) the aims and objectives of the childminder agency;
- (b) the organisational structure of the childminder agency;
- (c) the childminder agency’s arrangements for registering providers;
- (d) the childminder agency’s arrangements in relation to training and monitoring providers;
- (e) the childminder agency’s arrangements for ensuring provision is of a sufficient standard;
- (f) the childminder agency’s arrangements for communicating the outcome of quality assurance visits to parents of children who are cared for by its registered providers;
- (g) the childminder agency’s procedures for safeguarding and promoting the welfare of children who are cared for by its registered providers;
- (h) the childminder agency’s arrangements for disseminating information to parents and prospective parents who are seeking information about childcare provision offered by registered providers of that childminder agency;
- (i) the childminder agency’s procedures for taking enforcement action in relation to a registered provider;
- (j) the childminder agency’s procedure for dealing with complaints;
- (k) a description of any arrangements the childminder agency may have for offering parents alternative provision when one of its registered providers is unable to provide childcare as a result of sickness or for other reasons; and
- (l) a description of any additional services or facilities offered by the childminder agency.

3. The applicant has provided a copy of the statement of purpose to the Chief Inspector.

4. The applicant will make a copy of the statement of purpose available for inspection by—

- (a) any person employed by the childminder agency,
- (b) any registered provider of the childminder agency,
- (c) any provider making enquiries about registration with the childminder agency, and

- (d) any parent making enquiries about receiving the services of a registered provider of that childminder agency.
- 5. The applicant will ensure that the childminder agency is at all times conducted in a manner that is consistent with its statement of purpose.
- 6. The applicant will—
 - (a) keep under review and, where appropriate, revise the statement of purpose, and
 - (b) supply a copy of the revised statement of purpose to the Chief Inspector within 28 days of making the revision.
- 7. The applicant has established a written procedure for considering complaints made by—
 - (a) all registered providers of the childminder agency, and
 - (b) a parent of any child for whom registered childcare provision is being provided by a registered provider of the childminder agency.
- 8. The applicant will ensure—
 - (a) in so far as is reasonably practicable, that all complaints are responded to within 28 days, beginning with the date on which the complaint was made, and
 - (b) that a written record is kept of all complaints and any steps taken by the childminder agency to address them.

Requirements relating to management or control where the applicant is not an individual

9. Where the applicant is a partnership, body corporate or unincorporated association whose sole or main purpose is something other than the exercise of functions of a childminder agency under Part 3 of the Act, the applicant has appointed a person to manage the childminder agency (“the manager”).

10. An enhanced criminal record certificate has been obtained in respect of the manager (if not the nominated individual).

Requirements relating to persons employed by the applicant

11.—(1) The applicant has in place effective arrangements to ensure that every person who is employed by the childminder agency in any capacity which involves entering premises on which early years provision or later years provision is being provided is suitable to work in that capacity.

(2) For the purposes of sub-paragraph (1) a person will not be suitable to work in that capacity unless—

- (a) that person is of integrity and good character,
- (b) that person has skills and experience relevant to the work,
- (c) that person is physically and mentally fit for the work, and
- (d) an enhanced criminal record has been obtained in respect of that person and, on the basis of information it contains, the childminder agency is satisfied that there is no reason why that person should not be employed.

The applicant’s arrangements for registering providers

12.—(1) This paragraph applies to a person who has applied for registration as an early years childminder agency.

(2) The early years childminder agency has in place effective arrangements to assess whether a provider satisfies the registration requirements and is likely to continue to do so.

(3) For the purposes of sub-paragraph (2), the agency’s arrangements will not be effective unless they provide—

- (a) for a registration visit to the relevant premises, and
- (b) that the agency will make enquiries with the following persons to inform the agency's assessment of a provider's suitability to provide early years provision—
 - (i) the provider's medical practitioner,
 - (ii) the local authority in which the provider resides,
 - (iii) the Chief Inspector.

13.—(1) This paragraph applies to a person who has applied for registration as a later years childminder agency.

(2) The later years childminder agency has in place effective arrangements to assess whether a provider satisfies the registration requirements and is likely to continue to do so.

(3) For the purposes of sub-paragraph (2), the agency's arrangements will not be effective unless they provide—

- (a) for a registration visit to the relevant premises, and
- (b) that the agency will make enquiries with the following persons to inform the agency's assessment of a prospective provider's suitability to provide later years provision—
 - (i) the local authority in which the provider resides,
 - (ii) the Chief Inspector.

The applicant's arrangements in relation to training and monitoring providers and providing such persons with information, advice and assistance

14.—(1) This paragraph applies to a person who has applied for registration as an early years childminder agency.

(2) The early years childminder agency will secure for providers registered with it under Chapter 2 of Part 3 of the Act—

- (a) 16 hours of continuous professional development, and
- (b) 20 hours of support time,

for each year of registration.

(3) For the purposes of sub-paragraph (2)(b), support time may include—

- (a) time spent by the childminder agency undertaking a quality assurance visit,
- (b) time spent by the childminder agency delivering training to a registered provider,
- (c) any other time spent by a childminder agency on activities designed to enable a registered provider to meet the EYFS learning and development requirements or the EYFS welfare requirements, or otherwise operate as a provider of early years provision.

15.—(1) This paragraph applies to a person who has applied for registration as a later years childminder agency.

(2) The later years childminder agency will secure for providers registered with it under Chapter 3 of Part 3 of the Act—

- (a) eight hours of continuous professional development, and
- (b) ten hours of support time,

for each year of registration.

(3) For the purposes of sub-paragraph (2), support time may include—

- (a) time spent by the childminder agency undertaking a quality assurance visit;
- (b) time spent by the childminder agency delivering training to a registered provider;
- (c) any other time spent by the childminder agency on activities designed to enable a registered provider to meet such of the requirements of Schedule 3 of the Childcare

(General Childcare Register) Regulations 2008 as are applicable to that provider or otherwise to operate as a provider of later years provision.

The applicant's arrangements for ensuring provision is of a sufficient standard

16.—(1) This paragraph applies to a person who has applied for registration as an early years childminder agency.

(2) The early years childminder agency has in place effective arrangements to assure itself of the quality of care and education provided by each provider registered with it under Chapter 2 of Part 3 of the Act.

(3) The early years childminder agency's arrangements will not be effective unless they provide for—

- (a) a minimum of two quality assurance visits in the first year of registration, one of which must be unannounced,
- (b) a minimum of one quality assurance visit for every subsequent year of registration,
- (c) a written report to be prepared following every quality assurance visit, and
- (d) for a copy of such a written report to be made available—
 - (i) to the provider who is the subject of that report, and
 - (ii) to the parents of any child receiving registered childcare provision from such a provider.

17.—(1) This paragraph applies to a person who has applied for registration as a later years childminder agency.

(2) The later years childminder agency has in place effective arrangements to assure itself of the quality of care and education provided by each provider registered with it under Chapter 3 of Part 3 of the Act.

(3) The later years childminder agency's arrangements will not be effective unless they provide for—

- (a) a minimum of one quality assurance visit for every year of registration,
- (b) for a written report to be prepared following every quality assurance visit, and
- (c) for a copy of such a written report to be made available—
 - (i) to the provider who is the subject of that report, and
 - (ii) to the parents of any child receiving registered childcare provision from such a provider.

PART 2

Information Requirements

18. Where the applicant is an individual, the applicant's full name (and any alias and former names), date of birth, address and telephone number.

19.—(1) This paragraph applies where the applicant is a partnership, body corporate or unincorporated association.

(2) The name, address and telephone number of the applicant.

(3) In the case of an applicant which is a body corporate, its registered number and, in the case of an applicant which is a registered charity, its registered charity number.

(4) The full name (and any alias and former name), date of birth, address and telephone number of the nominated individual.

(5) In the case of an applicant whose sole or main purpose is the exercise of functions of a childminder agency, the full name (and any alias and former name), date of birth, address and

telephone number of every person (except the nominated individual) who is a director, manager or other officer of, or partner in, the applicant, or a member of its governing body.

20. An enhanced criminal record certificate in respect of the following persons—

- (a) where the applicant is an individual, the applicant,
- (b) where the applicant is a partnership, body corporate or unincorporated association, the nominated individual,
- (c) in the case of an applicant which is a partnership, body corporate or unincorporated association whose sole or main purpose is the exercise of functions of a childminder agency, every person (other than the nominated individual) who is a director, manager or other officer of, or partner in, the applicant or a member of its governing body.

21. The name, address, telephone number and electronic mail address (if any) of the childminder agency.

22. Where the childminder agency is to operate from more than one site, the address, telephone number and electronic mail address (if any) of each site.

SCHEDULE 2

Regulations 7 to 13

PART 1

1. The provider's name.

2. The business name, if any, under which the childcare is (or, as the case may be, was or is intended to be) provided by the provider, or by which the setting is generally known.

3. The provider's address.

4. The date of registration.

5. Whether the provider is registered under Chapter 2 (regulation of early years provision), Chapter 3 (regulation of later years provision for children under 8) or Chapter 4 (voluntary registration) of Part 3 of the Act.

PART 2

6. Where the childminder agency takes the step mentioned in sub-paragraph (a) of section 83A(1) of the Act or any of the steps prescribed in regulation 10(2) in respect of the provider's registration, information as to which of the steps he is taking, namely—

- (a) granting the provider's application for registration;
- (b) cancelling the provider's registration;
- (c) suspending the provider's registration; or
- (d) terminating the provider's registration at the request of the provider and,

in relation to a step mentioned in any of sub-paragraphs (b) to (d), the date on which the step was taken.

7. Whether the provider is registered as—

- (a) a childminder, or
- (b) a provider of childcare other than childminding in respect of premises in England.

8. Where the provider is registered as a childminder, whether the relevant premises are either (or a combination of)—

- (a) the provider's home,
- (b) the child's home, or
- (c) other domestic premises.

9. Where the relevant premises are not the child's home, the address of the relevant premises if different from the provider's address.

10. Any telephone number, fax number or e-mail address of the provider or the relevant premises supplied to the childminder agency by the provider.

11. Information as to the time and duration of the provision of childcare.

12. Information as to the number of children, and the ages of those children, to whom childcare is, or is to be, provided.

13. Information connected with any enforcement action taken against the registered provider by the childminder agency.

14. The name of the local authority in whose area the relevant premises are located or, where the relevant premises are the child's home, the name of the local authority in whose area the provider's address is located.

PART 3

15. Information obtained or received by a person authorised by the childminder agency as to whether the prescribed requirements for registration which apply to that provider continue to be satisfied, and whether the provider is complying with the requirements imposed on him by regulations under section 39, 59 or 67 of the Act.

16. Information about any complaints that have been made to the childminder agency about the provider.

17. A copy of the most recent report prepared by the childminder agency in relation to the provider following a quality assurance visit.

PART 4

18. Information obtained or received by the childminder agency in the course of ascertaining the suitability of the provider for registration.

19. Information obtained or received by a childminder agency or an employee of a childminder agency during the course of a registration visit.

20. Information connected with any enforcement action taken against the provider by the childminder agency.

PART 5

21. Information concerning the setting.

22. The provider's date of registration.

23. Information obtained or received by the childminder agency in the course of ascertaining the suitability of the provider for registration

24. Information obtained or received by a childminder agency or an employee of a childminder agency during the course of a registration visit.

25. Information about any child—

- (a) receiving childcare from the person, or
- (b) in the setting in which the person works.

26. Information in connection with any enforcement action taken against the registered provider by the childminder agency.