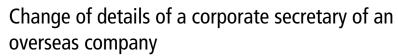


OS CH06

What this form is for

You may use this form to change



What this form is NOT for

You cannot use this form if you are



For further information, please

refer to our guidance at

	the details of a corporate secretary of an overseas company. changing the details of a corporate director. To do this, please use form OS CH04 'Change of details of a corporate director of an overseas company'.	www.gov.ukcompanieshouse
1	Overseas company details	
Company number Company name in full		→ Filling in this form Please complete in typescript or in bold black capitals.
or alternative name as registered in the UK		All fields are mandatory unless specified or indicated by *
2	Corporate Secretary's current details on the Register •	·
Corporate body/firm name		This information is used to identify your details on the public record.
3	Date of change of details	
Date of change of	d d m m y y y y	
details	Please complete the appropriate sections to indicate which of your details have changed.	
4	Change of name details	
	Please enter your new name.	_
Change of corporate body/firm name		
5	Change of registered or principal office address @	
Building name/number		Registered or principal address
Street		 This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be
Post town		 a PO box number (unless contained within a full address), or DX number.
County/Region		
Postcode		
Country		

OS CH06 Change of details of a corporate secretary of an overseas company

6	Change of legal details	
	Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.	• Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.
Change of details of the legal form of the corporate body or firm		
Change of details of governing law		
If applicable, new details where the company/firm is registered •		
If applicable, the new registration number		
7	Change of corporate secretary's authority	
	Please enter the extent of your authority as corporate secretary. Please tick one box.	of your authority is limited, please provide a brief description of the limited authority in the box below. If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.
Extent of authority	Limited ②	
	Unlimited	
Description of limited		
authority, if applicable	Are you authorised to act alone or jointly? Please tick one box.	
	Alone Jointly	
If applicable, name(s) of person(s) with whom you are acting jointly		
	'	

OS CH06 Change of details of a corporate secretary of an overseas company

	A return must be delivered in respect of any alteration to the company particulars by each UK establishment. If, however, a company has more than one UK establishment, it may deliver only one form in respect of all those UK establishments, provided it completes the table below.	ζ	
	UK establishment name	Registration number	
	Signature	<u> </u>	
	Signature		
	I am signing this form on behalf of the overseas company.		
Signature	Signature	~	
	×	X	
	This form may be signed by:		
	Director, Secretary, Permanent representative.		

OS CH06

Change of details of a corporate secretary of an overseas company

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Company name
Address
Post town
County/Region
Postcode
Country
DX
Telephone

1

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number as registered in the UK match the information held on the public Register.
- ☐ You have entered in Section 3 the date of change of details.
- of details.

 You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), or DX.
- ☐ You have completed Section 8, if applicable.
- ☐ You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

■ Where to send

You may return this form to any Companies House address:

England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1.

Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse