

# **Independent Advisory Panel on Non-Compliance Management (IAPNCM)**

**24 February 2014, 10:30-12:30**

## **Present**

Daniel Albert (DA), Akash Chand (AC), David Chinn (DC), Kevin Lockyer (KL), June-Alison Sealy (JAS), Stephen Shaw (SS), Richard Shepherd (RTS), Mandy Simmons (MS).

### **1. Apologies**

None.

### **2. Discussion with Sally Dixon on the approach to behaviour management**

Ms Dixon was unable to attend the meeting. It was agreed that there was no need to re-schedule the discussion.

### **3. Minutes of 10<sup>th</sup> February**

The Panel approved the minutes subject to one minor amendment, and advised that they could now be published on the IAPNCM webpage.

**Action 1: AC to amend and publish the minutes of 10<sup>th</sup> February.**

### **4. Minutes of 17<sup>th</sup> February**

The Panel also approved these minutes and advised that they too could be published on the IAPNCM webpage.

**Action 2: AC to publish the minutes of 17<sup>th</sup> February.**

### **5. Matters arising and action log**

The Panel agreed that action item 6 of 27<sup>th</sup> January and action item 1 of 17<sup>th</sup> February could now be closed.

MS informed the Panel that their contracts would be extended until the end of March, with additional ad hoc days as required. The Panel asked the Secretariat to ensure that their passes were also extended, as some of them expire on 10<sup>th</sup> March.

**Action 3: AC to ensure the Panel's passes are extended.**

### **6. Project plan**

The Panel commented that the revised project plan was easier to follow and appeared achievable. RTS and JAS said that they would like details of the course syllabus as it now stands.

**Action 4: AC to cascade the course syllabus.**

## **7. Volume 2**

The Panel's strong view was that this version of volume 2 was considerably better than those seen previously. However, members remained unsure how it related to the Tascor Initial Training Course.

DC queried whether the injury form mentioned in the volume was separate to the Use of Force form. JAS commented that the volume felt very empathetic. DA said that he was not sure it flowed correctly. The Panel agreed that this volume should not be presented as a DVD.

The Panel agreed to send their comments on volume 2 to MS to collate and forward to NOMS.

**Action 5: The Panel to share their comments on volume 2 with MS.**

## **8. Volume 4**

The Panel discussed volume 4 at some length. It was agreed that the content of the DVD was acceptable but that many improvements could still be made to make it more professional and more memorable.

KL highlighted page 6 of the workbook on which it was correctly stated that covering the mouth or nose of someone who was spitting could block the airway. KL said that the text should make clear that this should never happen.

The Panel noted that the script and the DVD did not fully correlate, and RTS said that three to six months after HOMES is rolled out the DVD/script should be re-visited. This was agreed.

Comments on volume 4 were to be sent to MS to collate and forward to NOMS.

**Action 6: The Panel to share their comments on volume 4 with MS.**

## **9. Rationale for assessment**

Members said that the document was shorter than anticipated. There was a discussion regarding what content the 60% pass mark referred to, and whether trainee DCOs had to achieve a certain pass-mark for each subject area.

KL commented that he was encouraged by the reference to scenario-based assessments. However, he would like further information regarding who will carry out the assessments, the standards they will apply, and which scenarios are going to be assessed.

The Panel asked for sight of the assessment pack for consideration at the next meeting.

**Action 7: Secretariat to cascade the assessment pack.**

## **10. AOB**

There was no further business and the meeting was closed.

**Next meeting via teleconference: Monday 3<sup>rd</sup> March.**