

Appendix H – Learning Aim Class Codes for 2013/2014

Title	Appendix H: Learning aim class codes for 2013/14
Purpose	To provide a technical specification of the classification and coding system to be used to record non-regulated provision in the ILR for 2013/14.
Intended Audience	This technical document is aimed at those responsible for making data returns; data specification implementation; and MI system design (including MI managers, commercial software suppliers and own software writers).
Version	4

Document History

Version 1: published 29 April 2013.

Version 2: published 5 July 2013. Changes are highlighted in green and have been made to:

- Section 2: Guidance for continuing learners revised
- Category I and J: Learning aim reference codes added for work experience and Supported internship aims
- Learning aim references have been added to the examples given in each category.

Version 3: published 31 July 2013. Changes are highlighted in blue and have been made to:

- Category I codes for work experience revised

Version 4: published 26 September 2013. Changes are highlighted in pink and have been made to:

- Category I code for work experience 500+ hours corrected
- Change in guidance for Innovation code for ESF funded learning aims.

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1. Introduction

This document contains details of the generic learning aim codes available for use in the Individualised Learner Record (ILR) in 2013/2014. These are mainly used to record non regulated provision, or in a small number of circumstances, for regulated learning for which there is no other learning aim reference listed in the Learning Aim Rates Service (LARS). LARS is the replacement system for LARA for 2013/2014

The way in which non regulated provision is recorded in the ILR is changing from 2013/2014. The generic learning aim codes have been revised, and the majority of codes from 2012/2013 have been discontinued and replaced where applicable. This has been done to support the new funding methodologies being introduced by the Skills Funding Agency (SFA) and Education Funding Agency (EFA) in 2013/2014 and also to streamline the number of classes of codes. This will help the funding agencies with the effective managing down of non regulated provision where appropriate.

Please note:

- providers should only use non regulated provision in areas already identified and agreed by the funding agencies as detailed in their published funding documentation
- the terms “accredited” and “non accredited” have been replaced by “regulated” and “non regulated”
- LARS holds details of all learning aims but their funding eligibility is determined by the funding policies of the Skills Funding Agency and Education Funding Agency.

The new categories of generic learning aim codes for use in the ILR Learning aim reference field (field LearnAimRef) from 2013/2014 are described but not listed in this document. The full set of codes can only be found in LARS.

The generic learning aim codes for 2013/2014 will be sequential numeric codes prefixed by the letter ‘Z’, for example: Z0000353. Providers will need to search LARS using the Sector subject area, Level of learning and where applicable funding band to identify the correct code to use. The generic learning aim codes are identified in LARS using the GENERIC_AIM_CODE field.

2. Recording Continuing Learners from 2012/2013

This section has been revised from version 1.

The new codes must be used as specified this document for all non-regulated learning aims that have a Learning aim start date on or after 1 August 2013. A mapping document is available at the end of this appendix, giving details of which new class codes should be used to replace the ones from 2012/2013.

For learners who started a learning aim prior to 1 August 2013 and who will continue in learning in 2013/14, the following guidance should be followed to ensure that funding and success rates are not adversely affected.

The guidance given below has been changed from that previously issued. This has been done to avoid unnecessary additional work for providers at this late stage of the year and to ensure that funding for 2012/13 is maintained. Any changes required to learning aims will be made in the 2013/14 ILR returns.

1. Learning aims that will be completed and closed in 2012/13

No action is required. The existing learning aim references can continue to be used and are valid for 2012/13.

2. Learning aims that will continue into 2013/14 *

<p>Learning aims funded using Funding Model 35 (Adult Skills Funding) in 2013/14</p>	<p>No change is required in the 2012/13 returns.</p> <p>For the first ILR return of 2013/14, the learning aim from 2012/13 should be recorded and closed as follows:</p> <ul style="list-style-type: none"> • Learning Actual End Date recorded as 31/7/13 • Completion Status = Withdrawn • Withdrawal Reason = Learner has transferred to a new learning aim with the same provider (code 40) <p>A new learning aim should be added using the appropriate aim code for the total number of guided learning hours that remain to be delivered from 1 August 2013.</p> <p>The Learning start date of the new aim should be set to 1/8/13 and a new Learning planned end date entered.</p>
<p>Learning aims with other Funding models</p>	<p>No action is required. The learning aim reference code does not need to be amended in the 2012/13 returns. Providers can continue to use the existing Learning aim reference in their 2013/14 ILR returns until the aim is completed.</p>

* The Innovation Code, ZUNA codes for NQF units of English and Maths and LTR codes for Long Term Residential Colleges can continue to be used in 2013/14 for Adult Skills Funding until the learning aims are completed. These aims should not be closed and transferred.

3. Overview of Generic Learning Aim Codes

This table provides an overview of the new categories of generic learning aim codes that will be available from May 2013 and thereafter for 2013/2014, and identifies the type of provision they should be used for. The provision can be either:

- funded by the EFA using the 16-19 EFA Funding model (FundModel=25 or 82), or
- funded by the Skills Funding Agency using the:
 - Adult Skills funding model (FundModel=35)
 - Community Learning funding model (FundModel=10)
 - ESF or Other SFA funding model (FundModel=70 or 81), or
- available for non funded learning aims

Category	Description	Availability by Funding Model				
		16-19 EFA (FM 25 or 82)	Adult Skills (FM 35) ¹	Community Learning (FM 10)	Other SFA & ESF (FM 70, 81)	Non Funded (FM 99)
A	Non Regulated Provision (SFA Formula funded)		yes			
B	Non regulated English, Maths and ESOL Provision (SFA Formula funded)		yes			
C	NQF Units of Adult Basic Skills Certificates (SFA Formula funded)		yes			
D	Innovation Code		yes			
	Innovation Code (ZINN codes)				yes (ESF only)	
E	Non Regulated Provision (not Community Learning or SFA Formula Funded)	yes			yes	yes
F	Non Regulated Provision (Community Learning)			yes		yes ²
G	Non regulated English, Maths and ESOL Provision (not SFA Formula Funded)	yes		yes	yes	yes
H	Units of NQF qualifications					yes
I	Work experience/placement	yes	yes			
J	Supported Internship	yes				
K	Programme aim		yes		yes	yes
L	ESF Co-financed				yes	
M	Conversion Codes between Higher National Qualifications					yes
N	Generic Diploma Programme Aims	yes				

¹ Includes Adult Skills Funded OLASS provision

² Available for Community learning provision that is sub-contracted to a college and recorded using funding model 99

4. Skills Funding Agency Adult Skills Funded Provision

There are four elements associated with each of the generic learning aim codes for Adult Skills funded provision.

- 1) **Notional Level of learning** - the level of learning, for example: Entry, Level 1, Level 2, Level 3 and Level 4)
- 2) **Sector** - the Sector Subject Area (SSA) of the provision using the tier 2 classification. See Section 7 for a listing of the tier 2 sector subject areas.
- 3) **Funding Band** – Non regulated learning aims that are funded through the Adult Skills funding methodology will be funded using rates drawn down from the funding rates matrix which can be found here: <http://skillsfundingagency.bis.gov.uk/providers/FundingSimplification/>
The Funding band is determined using a mapping from guided learning hours as detailed in the table below.
- 4) **Programme weighting** - The Programme weighting is determined by the Sector Subject Area (SSA) tier 2 category of the provision

Guided Learning Hours Mapping

Guided Learning Hours	Funding Band
Up to 12	Small Provision (1)
13 to 20	Small Provision (2)
21 to 44	Small Provision (3)
45 to 68	Small Provision (6)
69 to 92	Small Provision (9)
93 to 100	Small Provision (12)
101 to 196	Certificate (13-24)
197 to 292	Certificate (25-36)
293 to 388	Diploma (37-48)
389 to 580	Diploma (49-72)
581 to 1060	Diploma (73-132)
1061 +	Diploma (133+)

Providers should choose the appropriate code from LARS depending upon the level of learning sector subject area, funding band (using guided learning hours) and programme weighting of the learning aim being delivered

For example: If a provider is delivering provision at entry level in Work skills, with guided learning hours of 150hrs, then the following code would be used:

Z0001543 - Non regulated SFA formula funded provision, Entry Level, Preparation for Work, 101 to 196 hrs, PW A – Base

There are four categories of generic learning aim codes that can be used to record provision that is funded through the Adult Skills Budget (please see note below re: recording for Learners with Learning Difficulties and/or Disabilities):

Category A: Non Regulated Provision (SFA Formula funded)

Codes in this category should be used for the majority of non regulated provision that is funded through the Adult Skills Budget for 2013/2014, unless it is English, Maths, ESOL or the Innovation code. Each code includes the level of learning (Entry level to Level 4), Sector Subject Area (tier 2), guided learning hours funding band and Programme Weighting of the learning aim.

For example:

Z0001543	Non regulated SFA formula funded provision, Entry Level, Preparation for Work, 101 to 196 hrs, PW A
Z0003079	Non regulated SFA formula funded provision, Level 1, Crafts, Creative Arts and Design, 45 to 68 hrs, PW C

Category B: Non Regulated English, Maths and ESOL Provision (SFA Formula funded)

Codes in this category should be used to record any non regulated English, Maths or ESOL provision for learners with learning difficulties and/or disabilities which must be based on the National Literacy and Numeracy Standards and must enable the learner to progress to a regulated English and Maths qualification. The introduction of the new QCF English and Maths qualifications should significantly reduce the use of English and Maths non regulated provision. **These codes replace the CBS codes used in 2012/2013.**

There are separate codes for English, Maths and ESOL provision. Each code includes the level of learning (Pre-Entry level to Level 2) and guided learning hours funding band of the learning aim.

For example:

Z0004301	Non regulated SFA formula funded provision, Pre-Entry Level, ESOL, 197 to 292 hrs
Z0004407	Non regulated SFA formula funded provision, Entry Level, Maths, 93 to 100 hrs

Category C: NQF Units of Adult Basic Skills Certificates (SFA Formula funded)**English and Maths (continuing learners only)**

The generic learning aim codes used in 2012/2013 for NQF English and Maths units (ZUNA codes) will continue to be available for a limited period for continuing learners who started their learning in 2012/2013. **There should be no new learners enrolled on these units in 2013/2014.**

ESOL

These codes should be used for continuing and new ESOL learners undertaking reading¹ and writing units of approved NQF (ABS) ESOL provision, which are eligible for Adult Skills Funding in 2013/2014.

These codes replace the ZUNA codes used in 2012/2013 for ESOL provision.

Each code includes the level (Entry level to Level 2) and guided learning hours funding band of the learning aim.

For example:

Z0004441	SFA formula funded NQF unit, Entry Level, ESOL, 45 to 68 hrs
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¹ Level 1 and 2 only if new assessments for a reading unit are put in place and accredited by Ofqual

Category D: Innovation Code

The Innovation code is funded using the estimated credit size of the provision rather than guided learning hours and so the learning aim codes include the level (Entry level to Level 4), Sector Subject Area (tier 2), Credit value funding band and Programme weighing factor of the learning aim.

For example:

Z0004517	Innovation code, Level 3, Medicine and Dentistry, 25-36 credits, PW B
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Learners using the innovation code in 2012/2013 can continue to use the existing ZINN codes until they complete the learning aim, and they will continue to be funded at the 2012/2013 rates.

All learning aims (except ESF funded aims) that start from 1 August 2013 must be recorded using the new Innovation codes detailed above.

ESF funded learning aims that start in 2013/14 should continue to use the old Innovation codes (ZINN0001-ZINN0006) in the Learning aim reference field.

Non Regulated Provision for Learners with Learning Difficulties and/or Disabilities (Learners with LDD) funded through the Adult Skills Budget

As set out in the Agency Funding Rules, learners with learning difficulties and/or disabilities may have their personalised learning programme created from provision that is non regulated if there is no other suitable alternative within a regulated framework. This provision should be recorded using one of the codes from Category A, B or C as applicable and identified in the Learning Delivery Funding and Monitoring fields using code LDM 324

5. EFA Funded, Skills Funding Agency Funded (not SFA Formula funded) and Non funded provision

The following categories of codes should be used to record non regulated provision funded through the following funding models:

- 16-19 EFA funding models (FundModel=25 or 82)
- ESF (FundModel=70)
- Other SFA funding model (FundModel 81)
- Community Learning funding model (FundModel=10)
- Non funded learning aims (FundModel=99)

There are three categories of generic learning aim codes. These codes follow a similar structure to those used for SFA Adult Skills funded provision but do not contain details of a funding band or programme weighting.

Category E: Non Regulated Provision (not Community Learning or SFA Formula Funded)

Codes in this category should be used for the majority of non regulated provision unless it is English, Maths or ESOL. This category of codes is not available for Community Learning funded provision, which should be recorded using codes from category G.

These codes include the level (Entry level to Level 4) and Sector Subject Area (tier 2) of the learning aim.

For example:

Z0001729	Non regulated provision, Entry Level, Medicine and Dentistry
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Category F: Non Regulated Provision (Community Learning)

Codes in this category should be used for the majority of non regulated provision delivered under Community learning funding unless it is English, Maths or ESOL. These codes do not have a notional level of learning and describe only the Sector Subject Area (tier 2) of the learning aim.

For example:

Z0002105	Non regulated Community Learning provision, Crafts, Creative Arts and Design
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Category G: Non regulated English, Maths and ESOL Provision (not SFA Formula Funded)

Codes in this category should be used to record non regulated English, Maths and ESOL provision that is based on national standards for adult literacy and numeracy.

For EFA funded learners these codes should only be used when only this provision meets the needs of learners. The EFA expects that all learners who are capable of taking approved qualifications to be on substantial programmes that include these.

There are separate codes for English, Maths and ESOL provision for each level of learning (Pre-Entry level to Level 2)

These codes replace the CBS and ZUNA codes used in 2012/2013.

For example:

Z0002130	Non regulated provision, Entry Level, ESOL
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Category H: Units of NQF qualifications

Codes in this category should be used to record units of approved National Qualifications Framework (NQF) qualifications. They are only available for use for non funded provision. They cannot be used for provision that is funded by the Skills Funding Agency or EFA.

These codes replace the ZUXA and ZUNA codes used in 2012/13.

These codes include the level (Entry level to Level 3) and Sector Subject Area (tier 2) of the learning aim.

For example:

Z0002143	NQF unit, Entry Level, Health and Social Care
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6. Other Class Codes**Category I: Work experience/placement**

These codes should be used to record periods of time spent on work experience or work placements, where the learner is placed with an employer to develop job-specific skills and gain an awareness of a particular sector.

As part of the implementation of the Traineeship programme a change has been made to the previously published codes and hour bandings for work placement. The 6 codes previously published (Z0002341-Z0002346) have been removed and replaced by the following 5 codes.

Providers should use the applicable code that describes the total number of hours undertaken by the learner during their work experience/work placement.

Learning Aim Reference	Learning Aim Title
Z0007834	Work experience/placement, 0 to 49 hrs
Z0007835	Work experience/placement, 50-99 hrs
Z0007836	Work experience/placement, 100-199 hrs
Z0007837	Work experience/placement, 200-499 hrs
Z0007838	Work experience/placement, 500+ hrs

Category J: Supported Internship

Code Z0002347 should be used for EFA funded learners to record a study programme which is delivered mainly on an employer's premises, for young people aged 16-24 who have learning difficulties and/or disabilities and are subject to a learning difficulty assessment (education, health and care plan in the future); for whom an apprenticeship is not a realistic option.

Category K: Programme Aims

The code ZPROG001 is used in the Learning aim reference field, for apprenticeship programme aims. For 14-19 Diplomas either the actual reference of the Diploma qualification should be used, or one of the generic Diploma programme aims described in Category N may be used if the Diploma is not known at the outset of the learner's programme.

Category L: ESF Co-financed

The following codes are available for ESF funded provision only and should only be used for non regulated provision that is being delivered.

Code	Title
XESF0001	Co-financed ESF provision not leading to a recognised qualification or other learning aim
ZESF0001	ESF Co-financed - Participant receiving matrix accredited IAG

Category M: Conversion Codes between Higher National Qualifications

The following codes should be used to record the conversion from a Higher National Certificate to a Higher National Diploma.

These codes have the following characteristics:

Learning Aim Reference	00283xxx
Title	HNC to HND Conversion Code – zzzzzzzzzzzz where zzzzzzzzzz is the subject matter.
Learning Aim Type	1454 (Higher National Certificate to Higher National Diploma (HNC to HND) Conversion Code

Category N: Generic Diploma Programme Aims

These codes should be used when a learner enrolls on a programme for one of the 14-19 Diplomas, but does not know at the outset which Diploma Awarding Body will award the final Diploma qualification. These codes should be recorded in the ILR for Programme Aims for the relevant learners, but must be replaced by the actual learning aim reference for the diploma qualification once this is known

Code	Title
50027190	Generic Diploma Programme Aim for the Foundation Diploma in Construction and the Built Environment
50027207	Generic Diploma Programme Aim for the Foundation Diploma in Engineering
50027219	Generic Diploma Programme Aim for the Higher Diploma in Engineering
50027220	Generic Diploma Programme Aim for the Advanced Diploma in Engineering
50027232	Generic Diploma Programme Aim for the Progression Diploma in Engineering
50027244	Generic Diploma Programme Aim for the Foundation Diploma in Creative and Media

Code	Title
50027256	Generic Diploma Programme Aim for the Higher Diploma in Construction and the Built Environment
50027268	Generic Diploma Programme Aim for the Foundation Diploma in Information Technology
5002727X	Generic Diploma Programme Aim for the Higher Diploma in Creative and Media
50027281	Generic Diploma Programme Aim for the Higher Diploma in Information Technology
50027293	Generic Diploma Programme Aim for the Progression Diploma in Construction and the Built Environment
5002730X	Generic Diploma Programme Aim for the Progression Diploma in Creative and Media
50027311	Generic Diploma Programme Aim for the Progression Diploma in Information Technology
50027323	Generic Diploma Programme Aim for the Advanced Diploma in Construction and the Built Environment
50027335	Generic Diploma Programme Aim for the Advanced Diploma in Creative and Media
50027347	Generic Diploma Programme Aim for the Advanced Diploma in Information Technology
50027438	Generic Diploma Programme Aim for the Foundation Diploma in Society, Health and Development
5002744X	Generic Diploma Programme Aim for the Higher Diploma in Society, Health and Development
50027451	Generic Diploma Programme Aim for the Advanced Diploma in Society, Health and Development
50027463	Generic Diploma Programme Aim for the Progression Diploma in Society, Health and Development
50043481	Generic Diploma Programme Aim for the Higher Diploma in Manufacturing and Product Design
50043493	Generic Diploma Programme Aim for the Foundation Diploma in Hair and Beauty Studies
50043511	Generic Diploma Programme Aim for the Foundation Diploma in Hospitality

Code	Title
5004350X	Generic Diploma Programme Aim for the Progression Diploma in Manufacturing and Product Design
50043523	Generic Diploma Programme Aim for the Advanced Diploma in Manufacturing and Product Design
50043535	Generic Diploma Programme Aim for the Foundation Diploma in Manufacturing and Product Design
50043547	Generic Diploma Programme Aim for the Advanced Diploma in Hair and Beauty Studies
50043559	Generic Diploma Programme Aim for the Advanced Diploma in Hospitality
50043560	Generic Diploma Programme Aim for the Progression Diploma in Business, Administration and Finance
50043572	Generic Diploma Programme Aim for the Higher Diploma in Environmental and Land Based Studies
50043584	Generic Diploma Programme Aim for the Advanced Diploma in Business, Administration and Finance
50043596	Generic Diploma Programme Aim for the Advanced Diploma in Environmental and Land Based Studies
50043602	Generic Diploma Programme Aim for the Higher Diploma in Business, Administration and Finance
50043614	Generic Diploma Programme Aim for the Foundation Diploma in Business, Administration and Finance
50043626	Generic Diploma Programme Aim for the Foundation Diploma in Environmental and Land Based Studies
50043638	Generic Diploma Programme Aim for the Progression Diploma in Environmental and Land Based Studies
5004364X	Generic Diploma Programme Aim for the Progression Diploma in Hair and Beauty Studies
50043651	Generic Diploma Programme Aim for the Higher Diploma in Hospitality
50043663	Generic Diploma Programme Aim for the Progression Diploma in Hospitality
50043675	Generic Diploma Programme Aim for the Higher Diploma in Hair and Beauty Studies
50066122	Generic Diploma Programme Aim for the Higher Diploma in Public

Code	Title
	Services
50066134	Generic Diploma Programme Aim for the Foundation Diploma in Public Services
50066146	Generic Diploma Programme Aim for the Advanced Diploma in Public Services
50066158	Generic Diploma Programme Aim for the Progression Diploma in Sport and Active Leisure
50066171	Generic Diploma Programme Aim for the Advanced Diploma in Travel and Tourism
50066183	Generic Diploma Programme Aim for the Advanced Diploma in Retail Business
50066195	Generic Diploma Programme Aim for the Progression Diploma in Travel and Tourism
50066201	Generic Diploma Programme Aim for the Foundation Diploma in Travel and Tourism
50066213	Generic Diploma Programme Aim for the Foundation Diploma in Sport and Active Leisure
50066225	Generic Diploma Programme Aim for the Higher Diploma in Retail Business
50066237	Generic Diploma Programme Aim for the Progression Diploma in Retail Business
50066249	Generic Diploma Programme Aim for the Higher Diploma in Travel and Tourism
50066250	Generic Diploma Programme Aim for the Foundation Diploma in Retail Business
50066262	Generic Diploma Programme Aim for the Higher Diploma in Sport and Active Leisure
50066274	Generic Diploma Programme Aim for the Progression Diploma in Public Services
5006616X	Generic Diploma Programme Aim for the Advanced Diploma in Sport and Active Leisure

7. Sector Subject Areas

The sector subject areas (also called sector subject categories) are a single framework of sectors and subjects used to categorise qualifications. This common framework was developed for use across relevant education agencies and bodies in England, Wales and Northern Ireland.

SSA Tier 1 Code	SSA Tier 1 Description	SSA Tier 2 Code	SSA Tier 2 Description
01	Health, Public Services and Care	01.1	Medicine and Dentistry
		01.2	Nursing and Subjects and Vocations Allied to Medicine
		01.3	Health and Social Care
		01.4	Public Services
		01.5	Child Development and Well Being
02	Science and Mathematics	02.1	Science
		02.2	Mathematics and Statistics
03	Agriculture, Horticulture and Animal Care	03.1	Agriculture
		03.2	Horticulture and Forestry
		03.3	Animal Care and Veterinary Science
		03.4	Environmental Conservation
04	Engineering and Manufacturing Technologies	04.1	Engineering
		04.2	Manufacturing Technologies
		04.3	Transportation Operations and Maintenance
05	Construction, Planning and the Built Environment	05.1	Architecture
		05.2	Building and Construction
		05.3	Urban, Rural and Regional Planning
06	Information and Communication Technology	06.1	ICT Practitioners
		06.2	ICT for Users
07	Retail and Commercial Enterprise	07.1	Retailing and Wholesaling

SSA Tier 1 Code	SSA Tier 1 Description	SSA Tier 2 Code	SSA Tier 2 Description
		07.2	Warehousing and Distribution
		07.3	Service Enterprises
		07.4	Hospitality and Catering
08	Leisure, Travel and Tourism	08.1	Sport, Leisure and Recreation
		08.2	Travel and Tourism
09	Arts, Media and Publishing	09.1	Performing Arts
		09.2	Crafts, Creative Arts and Design
		09.3	Media and Communication
		09.4	Publishing and Information Services
10	History, Philosophy and Theology	10.1	History
		10.2	Archaeology and Archaeological Sciences
		10.3	Philosophy
		10.4	Theology and Religious Studies
11	Social Sciences	11.1	Geography
		11.2	Sociology and Social Policy
		11.3	Politics
		11.4	Economics
		11.5	Anthropology
12	Languages, Literature and Culture	12.1	Languages, Literature and Culture of the British Isles
		12.2	Other Languages, Literature and Culture
		12.3	Linguistics
13	Education and Training	13.1	Teaching and Lecturing
		13.2	Direct Learning Support
14	Preparation for Life and Work	14.1	Foundations for Learning and Life
		14.2	Preparation for Work

SSA Tier 1 Code	SSA Tier 1 Description	SSA Tier 2 Code	SSA Tier 2 Description
15	Business, Administration and Law	15.1	Accounting and Finance
		15.2	Administration
		15.3	Business Management
		15.4	Marketing and Sales
		15.5	Law and Legal Services

8. Conversion details from 2012/13 Class Codes

The following table indicates which category of codes (where applicable) should be recorded on the ILR for 2013/2014 in replacement for those used in 2012/2013. In most cases there is not a direct code to code mapping from 2012/2013 to 2013/2014 as many of the 12/13 codes were recorded using the Tier 1 SSA classification, whereas the 13/14 codes use tier 2. This table is also published in Excel spreadsheet format separately on *the information authority* website.

The information in this spreadsheet is to give providers an indication of which of the new class code category should be used to replace those used in 2012/13

Description	Example code	Current SSA	Availability by provision type								13/14 Notes
			12/13: Any	13/14: Any	12/13: 16-18 LR	13/14: EFA	12/13: Adult LR	13/14: Adult Skills	12/13: ASL	13/14: Community Learning	
Non funded	-		-		-		-		-		
4.1 Miscellaneous non funded provision	CMISC001	no SSA	Yes	CMISC001 not recorded. Use class E to replace other CMISC aims							Time spent on CMISC001 aims should in 13/14 be recorded in the Planned employability, enrichment and pastoral hours field for EFA funded study programmes. It is not recorded as a learning aim
4.2 Practical skills/crafts	ZPSC0006	Tier 1	Yes	E							
4.3 Vocational study not leading to a recognised qualification	ZVOC0004	Tier 1	Yes	E							
4.4 All other education/leisure type courses	ZOEDL002	Tier 1	Yes	E							
Other Provision Skills for Life, Independent Living Skills and short courses	-		-		-		-		-		
5.1 3 and 6 GLH Short Courses (Other Provision – excluding Skills for Life Courses)	CSC6000C	no SSA	Yes	E							
5.2 Independent Living Skills	ZILSK01A	Tier 1	Yes	E	Yes	E	Yes	A			
5.3 OCN Skills for Life Provision	CNBSE001	no SSA	Yes	Use regulated aims			Yes	Use regulated aims	Yes	G	
5.4 Skills for Life Courses (other provision)	CBSE0001	no SSA	Yes	G	only LLDD	G	Yes	B	Yes	G	
5.5 Basic Skills Diagnostic Assessment	CDT00001	no SSA	Yes	not recorded							Basic Skills Diagnostic Assessments are not recorded on the ILR for 13/14
Units, credits, and other partial qualifications	-		-				-		-		
6.1 Additional NVQ/GNVQ units	Z9V3101A	Tier 1	Yes	class removed	Yes	class removed					
6.2 Edexcel Conversion Codes	ZN33031E	Tier 2	Yes	not recorded	Yes	not recorded	Yes	not recorded			Providers should use the learning aim code for the whole qualification and use the Funding Adjustment Factor for Prior learning if learners are converting between qualifications in the same
6.3 Edexcel Professional Development Qualification Units	ZEDP101A	Tier 1	Yes	Use regulated aims							
6.4 OCN Credit Achievement Codes	ZCACE01A	Tier 1	Yes	Use regulated aims					Yes	F	
6.5 Units of non approved external qualifications	ZUNEE09A	Tier 1	Yes	Use regulated aims					Yes	F	
6.7 Units of approved Skills for Life qualifications	ZUNAEESO	no SSA	Yes	H	Only in exceptional cases	not available	Yes	Available for continuing learners for English and Maths only. Use category C for	Yes	G	
6.8 Units of approved Qualifications and Credit Framework (QCF) qualifications	ZUQA105C	Tier 1	Yes	use QCF unit codes	Yes	use QCF unit codes		use QCF unit codes	Yes	use QCF unit codes	
6.9 Units of approved National Qualifications Framework (NQF)	ZUXA215A	Tier 1	Yes	H	Yes	not available			Yes	not available	
6.10 Conversion Codes between Higher National Qualifications	00283xxx	no SSA	Yes	retained							

Description	Example code	Current SSA	Availability by provision type								13/14 Notes
			12/13: Any	13/14: Any	12/13: 16-18 LR	13/14: EFA	12/13: Adult LR	13/14: Adult Skills	12/13: ASL	13/14: Community Learning	
Other Class Codes	-		-		-		-		-		
7.1 OCR Asset Languages assessment scheme	ZLLASELI , 10003xxx, 500xxxxx	no SSA	Yes	E	Yes	E			Yes	F	
7.2 Generic Diploma Programme Aims	50027323	no SSA	Yes	retained	Yes	retained					
7.3 ESF Co-financed	XESF0001, ZESF0001	no SSA	Yes	retained							
7.4 Non-externally certificated Learner Responsive other provision	Z9OP101A	Tier 1	Yes	E	Yes	E	Yes	A			
7.5 Non-externally certificated, non-Learner Responsive, other provision (not Skills for Life) to be used for ASL or ESF funded learning which does not lead to a certificated qualification	Z9OAC034	Tier 2	Yes	E					Yes	F	
7.6 Skills for Jobs (S4J) Class Codes	ZS4J0001	no SSA	Yes	class removed							
[Undefined: Tailored Pre-employment training - No funding]	ZSPE0001	no SSA		class removed							
7.7 Programme aim Class Code	ZPROG001	no SSA	Yes	retained	Yes	retained	Yes	retained			
7.8 Foundation Learning Weekly Rate	ZFLW0001	no SSA	Yes	not recorded	Yes	not recorded					Time spent on Foundation learning weekly aims should in 13/14 be recorded in the Planned employability, enrichment and pastoral hours field. It is not recorded as a learning aim
7.9 Foundation Learning Work Placement	ZFLP0001	no SSA	Yes	I or J	Yes	I or J					
Codes for Long-Term Residential Colleges	-		-		-		-		-		
7.10 Codes for approved provision in long-term residential colleges	LTRANWE1	no SSA	Yes	Use regulated aims			Yes	Available for continuing learners. Use regulated aims for new starters plus LDM code 322			Providers should use either the appropriate regulated or non regulated aim. Adult skills funded aims should be identified as residential provision by recording an additional Learning Delivery Monitoring Code of 322.
7.11 Codes for non-approved provision in long-term residential colleges	LTRNETW1	no SSA	Yes	E			Yes	Available for continuing learners. Use category A for new starters plus LDM code 322			Providers should use either the appropriate regulated or non regulated aim. Adult skills funded aims should be identified as residential provision by recording an additional Learning Delivery Monitoring Code of 322.
7.12 Codes for other provision in long-term residential colleges	LTRPLC0A	no SSA		E							Providers should use either the appropriate regulated or non regulated aim. Adult skills funded aims should be identified as residential provision by recording an additional Learning Delivery Monitoring Code of 322.
7.13 Innovation codes	ZINN0001	no SSA	Yes	Available for ESF funded learners only			Yes	Available for continuing learners only. New starters use category D			